



Delhi
Tenders

eTendering System Government of NCT of Delhi

Tender Details

Date : 28-Oct-2026 04:49 PM



Basic Details

Organisation Chain	Delhi Technological University		
Tender Reference Number	DTU/Engg. Cell/0038/2026-27/Horti./		
Tender ID	2026_DTU_300579_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	R-T-G-S
	2	FDR
	3	NEFT

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Scanned Copy of EMD
		.pdf	scanned copy of PSU or Government agency registration
		.pdf	Scanned copy of as per NIT page No. 12 Sr.No.9.1.2 (C)
		.pdf	Scanned copy of as per NIT page No. 12 Sr.No.9.1.2 (d)
		.pdf	Scanned copy of as per NIT page No. 12 Sr.No.9.1.2 (e)
		.pdf	Scanned copy of Self-attested copy of PAN No. card under Income Tax Act.
		.pdf	Scanned copy of Self-attested copy of G.S.T. Registration Number
		.pdf	Scanned Copy of Self-attested copy of valid Registration No. of the Agency/Firm

		.pdf	Scanned Copy of self-attested copy of valid Provident Fund Registration Number
		.pdf	Scanned Copy of Self-attested copy of valid ESI Registration Number
		.pdf	Scanned Copy of Self-attested copy of valid License and Number under Contract Labour Act
		.pdf	Scanned Copy of Self-attested copy of ISO Certification.
2	Finance	.xls	BOQ

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00	
Fee Payable To	Nil	Fee Payable At Nil
Tender Fee Exemption Allowed	No	

EMD Fee Details

EMD Amount in ₹	6,08,456	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Registrar, DTU	EMD Payable At	Delhi

Work / Item(s)

Title	Providing of manpower Services for Horticulture work at Delhi Technological University during 2026-27				
Work Description	Providing of manpower Services for Horticulture work at Delhi Technological University during 2026-27				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Tender Value in ₹	3,04,22,792	Product Category	Civil Works - Others	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	75	Period Of Work(Days)	365
Location	Delhi Technological University, Bawana Road, Delhi	Pincode	110042	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Delhi Technological University, Bawana Road, Delhi
Should Allow NDA Tender	No	Allow Preferential Bidder	No		
Tenderer Class	As per Tender Document				

Critical Dates

Publish Date	28-Oct-2026 03:00 PM	Bid Opening Date	10-Nov-2026 03:30 PM
Document Download / Sale Start Date	28-Oct-2026 03:00 PM	Document Download / Sale End Date	10-Nov-2026 03:00 PM

Clarification Start Date	28-Oct-2026 03:00 PM	Clarification End Date	10-Nov-2026 03:00 PM
Bid Submission Start Date	28-Oct-2026 03:00 PM	Bid Submission End Date	10-Nov-2026 03:00 PM

<u>Tender Documents</u>				
NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Providing of manpower Services for Horticulture work at Delhi Technological University (during 2026-27)	851.40
Work Item Documents	S.No	Document Type	Document Name	Description
	1	BOQ	BOQ_401219.xls	Providing of manpower Services for Horticulture work at Delhi Technological University during (2026-27)

<u>Tender Inviting Authority</u>	
Name	Cheif Project Officer
Address	Admin Block, Delhi Technological University, Bawana Road, Delhi



GOVERNMENT OF NCT OF DELHI
DELHI TECHNOLOGICAL UNIVERSITY
(Engineering Cell)
Bawana Road, Delhi 110 042
www.dtu.ac.in

TENDER DOCUMENT

NOTICE INVITING TENDERS FOR PROVIDING HORTICULTURE SERVICES IN DTU CAMPUS (2026-27)



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EXECUTIVE ENGINEER



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CORRIGENDUM To Form-7 (CPWD)

S. NO.	FOR	READ
1.	Govt. of India	Govt. of National Capital Territory of Delhi.
2.	President of India	Board of Management, DTU
3.	Superintending Engineer/Chief Engineer.	Vice-Chancellor, Delhi Technological University
4.	Department	Delhi Technological University
5.	Administrative Head	Vice-Chancellor, Delhi Technological University
6.	Ministry of Works & Housing	Govt. of National Capital Territory of Delhi.
7.	Engineer-in-Charge	Chief Project Officer/Executive Engineer

EXECUTIVE ENGINEER



**NOTICE INVITING TENDER FOR PROVIDING HORTICULTURE
SERVICES IN DTU CAMPUS**

Online e-Tenders are invited under Two-Bid system from Govt. agencies/PSU's only having capacity to provide the Supervisor (Chaudhary for Horticulture Work), Mali (Skilled) and Mali (Semi-skilled) for Horticulture Services for the **Delhi Technological University, Shahabad Daultpaur, Bawana Road, Delhi-110042** for a period of one (01) year on contract basis/outourcing basis and the work may be extended to the subsequent years/duration based on performance as decided by the competent authority. Further details of the Notice Inviting Tender along with their terms and conditions and other documents can be seen/downloaded at/from the website <https://govtprocurement.delhi.gov.in>.

To participate in the e-tendering process of the Delhi Government, the bidder has to register with the NIC portal i.e. <https://govtprocurement.delhi.gov.in>.

Tender will be opened as per the schedule given below by the tender committee in the presence of the tenderers or their authorized representatives who wish to remain present on the same day and if any holiday on the day of opening, the tender will be opened on next working day of the university in the office of Executive Engineer, Engineering Cell.

Tender document is also available for viewing on the website of Delhi Technological University, Delhi at www.dtu.ac.in.

Estimated Cost of Tender: **Estimated Cost: Rs. 3,04,22,792/- (Rupees Three Crore Four Lakh Twenty Two Thousand Seven Hundred and Ninety Two Only)** for one year.

Bid Schedule

Date of start and downloading tender	28 th October 2026
Earnest Money Deposit (EMD)	Rs. 6,08,456/- (Rupees Six Lakh Eight Thousand Four Hundred and Fifty-Six Only)
Last date submission of tender (online)	10 th November 2026 at 03:00 PM
Date and Time of Opening Bid	10 th November 2026 at 03:30 PM
Designation of the Authorized Officer and Address for Communication:	Executive Engineer, Delhi Technological University, Shahabad Daulatpur, Bawana Road, New Delhi – 110042.

**Executive Engineer
Delhi Technological University.**



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No.: DTU/Engg. Cell/0038/2026-27/Horti./

TENDER NOTICE (e-procurement)

The Executive Engineer invites online percentage rate tenders on behalf of Competent authority, DTU from eligible contractors of CPWD/PSU's only in Horticulture and/or from other specialized firms who have successfully completed similar nature work as per the eligible criteria given in tender document; for the following work through e- procurement solution only: -

S. No.	Name of work	Estimated cost (Rs.)	Earnest Money (Rs.)	Time Allowed	Date of release of tender through e-procurement solution	Last Date and time of receipt of tenders through e- procurement solution	Date and time of opening of Technical Bids of the Tenderers
1.	NIT No. DTU/Engg. Cell/0038/2026-27/Horti./ Name of work: Providing of manpower Services for Horticulture work at Delhi Technological University during 2026-27)	3,04,22,792.00	6,08,456.00	12 Months	28.10.2026	10.11.2026 at 15:00 hrss	10.11.2026 at 15:30 hrs

Further details of the tender can be seen at: <https://govtprocurement.delhi.gov.in>

Executive Engineer

Copy to: –

1. PA to VC, DTU
2. P.S to Registrar, DTU
3. COF, DTU.
4. Sr. AO II, DTU.
5. AE, Civil/J.E Civil

Executive Engineer



GUIDELINES/PROCEDURE TO BE FOLLOWED IN INTRODUCTION OF 'E'- PROCUREMENT SOLUTION

- 1. Payment of cost of tender documents:** The collection of cost of tender documents is dispensed away with, as there is no physical supply of tender documents and also to have absolute anonymity of bidder participating in e-procurement solution. The bidders can view/download the tender documents from the: <https://govtprocurement.delhi.gov.in>.
- 2. Submission of bids:** The bidders who are desire of participating in 'e'- procurement shall submit their price bids in the standard formats prescribed in the Tender documents, displayed at <https://govtprocurement.delhi.gov.in>. The bidder should upload the scanned copies of all the relevant certificates, documents, etc. in the: <https://govtprocurement.delhi.gov.in> in support of their price bids. The bidder shall sign on all the pages of tender document statements and certificates uploaded by him, owning responsibility for their correctness/authenticity
- 3. Payment of Bid Security (Earnest Money Deposit):** The EMD shall be in the form of the Demand Draft/Pay order of scheduled bank/Fixed Deposit Receipt of a scheduled bank issued in favour of Registrar, Delhi Technological University, Delhi or may be submitted through ECS/RTGS/NEFT direct to receipt account of Registrar DTU as detail given below.

Bank details for submission of EMD through RTGS/NEFT: -	
DTU EMD Account No.	30875679275 (Registrar, DTU)
Name of Bank	State Bank of India
Bank Address	DCE Campus, Shahbad Daulatpur, Bawana Road, Delhi-110042.
IFSC CODE	SBIN0010446
BRANCH CODE	10446
MICR CODE	110002438
SWIFT CODE	SBININBB544

This amount shall be refunded in case of rejection of the bid or alternatively adjusted/refunded. Photocopy of the DD/PO/FDR is to be scanned and uploaded along with the bid, and the original DD/PO/FDR or proof of ECS/RTGS/NEFT shall be sent to DTU up to Last Date and Time for receipt of tenders through e-procurement solution. Failure to furnish the original DD/PO/FDR against EMD within two days after the closure of e-tender will entail rejection of bid and blacklisting.

In RTGS/NEFT mode of payment, bidders must mention their details in the format given below on their letter head mentioning complete address, Mobile no/ Telephone no./ E- mail ID etc along with the proof of payment to Bank.

(a)

Details of bidders (Applicant)	
Account no.	<NIT No.><Name of Work><Closing date and time of tender ><Bidders Name>
Address	< Bidders Address & Contact no. etc.>

(b) Proof of payment deposited in State Bank of India.



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4. **Price Bid Opening:** The Price Bids will be opened online by the concerned officer/officers at the specified date & time, and the result will be displayed on the <http://govtprocurement.delhi.gov.in>, which can be seen by all the bidders who participated in the tenders.
5. **Processing of Tenders:** The concerned officer/officers will evaluate and process the tenders as done in the conventional tenders and will communicate the decision to the bidder online.
6. **Payment of Performance Guarantee:** The successful agency shall furnish a bank guarantee/FDR of the value 5% of the accepted value of tender for a period of sixty days beyond one year from a nationalized bank in favour of Registrar, DTU payable at New Delhi to ensure the satisfactory performance of the work by the agency As per clause 1 and schedule E of GCC 2023 maintenance work modified vide order No. DG/CON/ Maintenance 2023/18 dated 27.02.2026. The performance guarantee is to be submitted at the time of deployment/installation/demonstration of equipment/manpower for which the PG letter shall be issued by CPO/EE office before starting the work. In case the performance of the services is not found satisfactory, the amount of bank guarantee will be forfeited & credited in university account.
7. **Participation of Bidders at the time of opening of bids:** Bidders have two options to participate in tendering process at the time of opening of Bids: (i) Bidders can come at the place of opening of bids (electronically) as done in the conventional tender process. (ii). Bidders can visualize the process online.
8. **Participation Financial Rules for e-procurement:** The e-procurement system would be applicable for purchase of goods, outsourcing of services and execution of work as prescribed in GFRs.

Executive Engineer, DTU



E- TENDERING

INSTRUCTIONS TO AGENCIES: -

1. GENERAL: -

The present tender is being invited to provide 04 Supervisor (Chaudhary for Horticulture Work), 56 Mali (Skilled) and 20 Mali (Semi-Skilled) for the purpose of horticulture work is that the whole office premise (DTU) must look rich with lush green lawns and parks and beautiful flowers so as to provide an excellent ambience of work-environment and at the same time makes the office premises environmentally friendly and to make a good impression on the visitors and public who visit here for various purposes. The contractor has to undertake all such jobs/activities required to improve and maintain the office premises in a presentable condition and in above mentioned spirit at all the time whether such activities are elaborated hereunder or not.

2. ELIGIBLE BIDDERS: -

2.1 All government agencies/PSUs may apply.

2.2 The prospective bidder should be registered with NIC so as to enable his/her bids through e-tendering.

3. QUALIFICATION OF THE BIDDERS: -

3.1. Bidder should be familiar for providing such kind of manpower-based services.

3.2. The Bidder, to qualify for award of contract, shall submit a power of attorney authorizing the signatories of the bid to commit each member of the Partnership/ Consortium/Joint venture.

3.3. Bidder or members of a partnership joint venture or consortium shall submit a copy of PAN card No. under Income Tax Act.

3.4. Bidder must submit copies of all documents required, duly self-attested, along with technical bid of the tender.

3.5. Each Bidder (each member in the case of partnership firm/joint venture/consortium) or any associate is required to confirm and declare with his bid that no agent, middle man or any in term diary has been, or will be, engaged to provide any services, or any other item or work related to the award and performance of this contract. They will have to further confirm and declare that no agency commission or any payment which may be construed as an agency commission will be paid and that the tender price will not include any such amount. If the Delhi Technological University subsequently finds to the contrary, the University reserves the right to declare the Bidder as non-compliant and declare any contract if already awarded to the Bidder to be null and void.

3.6. Canvassing or offer of an advantage or any other inducement by any person with a view to influencing acceptance of a bid will be an offence under Laws of India. Such action will result in the rejection of bid, in addition to other punitive measures.

4. ONE BID PER BIDDER: -



Each bidder shall submit only one tender either by himself or as a partner in joint venture or as a member of consortium. If a bidder or any of the partners in a joint venture or any one of the members of the consortium participate in more than one bid, the bids are liable to be rejected.

5. COST OF BID: -

The bidder shall be at all costs associated with the preparation and submission of his bid and the University will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.

6. VISIT TO UNIVERSITY: -

The interested bidder shall visit the university campus (Bawana Road) and make acquaint himself with the area and operational system. The costs of visiting shall be borne by the bidder. It shall be deemed that the agency has undertaken a visit to the University and is aware of the operational conditions prior to the submission of the tender documents.

7. TENDER DOCUMENTS: -

7.1. Tender Documents.

7.1.1. The bidder is expected to examine all instructions, forms, terms and conditions in the tender document. Failure to furnish all information required by the tender document or submission of a tender not substantially responsive to the tender document in every respect will be at the bidder's risk and may result in rejection of his bid.

7.1.2. The bidder shall not make or cause to be made any alteration, erasure or obliteration to the text of the tender document.

7.2. CLARIFICATION OF TENDER DOCUMENT: -

7.2.1. The bidder shall check the pages of all documents against page number given in indexes and, in the event of discovery of any discrepancy or missing pages the bidder shall inform the Office of Executive Engineer, Delhi Technological University, Bawana Road, Delhi.

7.2.2. In case the bidder has any doubt about the meaning of anything contained in the tender document, the same may be clarified in the pre bid meeting. The bidders may also seek clarification from the office of the Executive Engineer, Delhi Technological University, Bawana Road, Delhi not later than two weeks after the publication of the tender. Any such clarification together with all details on which clarification had been sought will be communicated to all bidders without disclosing the identity of the bidder seeking clarification.

7.2.3. Except for any such written clarification by the University, which is expressly stated to be an addendum to the tender document issued by the Executive Engineer, DTU, no written or oral communication, presentation or explanation by any other employee of the University shall be taken to bind or fetter the University under the contract.

8. PREPARATION OF BIDS: -

8.1. Language.



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The bids and all accompanying document shall be in English or in Hindi. In case any accompanying documents are in other languages, it shall be accompanied by an English translation. The English version shall prevail in matters of interpretation.

8.2. Documents Comprising the Bid.

Tender document issued for the purposes of tendering as described in Clause 7.1 and any amendments issued shall be deemed as incorporated in the Bid.

8.2.1. The bidder shall, on or before the date given in the Notice Invitation to Tender, submit his/her bid online on e-procurement website.

8.2.2. One copy of the Tender document and Addenda, if any, thereto with each page signed and stamped shall be annexed to acknowledge the acceptance of the same.

8.2.3 The contractor shall deposit Bid security (Earnest Money Deposit) for an amount of Rs. 6,08,456/- (Rupees Six Lakh Eight Thousand Four Hundred and Fifty-Six Only) in the form of an Account Payee DD, Fixed Deposit Receipt from a commercial bank, or Bank Guarantee from a commercial bank in an acceptable form in favour of **“Registrar, Delhi Technological University”** or may be submitted through ECS/RTGS/NEFT direct to receipt account of Registrar DTU as detail given below: -

Bank details for submission of EMD through RTGS/NEFT: -	
DTU EMD Account No.	30875678275 (Registrar, DTU)
Name of Bank	State Bank of India
Bank Address	DCE Campus, Shahbad Daulatpur, Bawana Road, Delhi- 110042.
IFSC CODE	SBIN0010446
BRANCH CODE	10446
MICR CODE	110002438
SWIFT CODE	SBININBB544

The Bid security will remain valid for a period of Seventy-Five (75) days beyond the final bid validity period. Bid securities of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

8.2.4. The Bidder (each member in case of joint venture/consortium/partnership firms) shall furnish the details regarding total number of works, which were similar in nature and complexity as in the present contract requiring supply of trained man power to provide maintenance Services.

8.3. Bid Prices: -

8.3.1. Bidder shall quote the rates in Indian Rupees for the entire contract on a ‘single responsibility’ basis such that the Tender price covers contractor’s all obligations mentioned in or to be reasonably inferred from the Tender document in respect of the Providing of manpower Services for Horticulture work at Delhi Technological University during 2026-27). This includes all the liabilities of the contractor such as cost of uniform (if any), and identity cards of personnel deployed by the contractor and all other statutory liabilities like Minimum Wages, ESI, EPF contributions, service charges, all kinds of taxes etc. which should be clearly stated by the contractor.

8.3.2. The rates and prices quoted by the Bidder shall be inclusive of GST.

8.3.3. The rate quoted shall be responsive and the same should be inclusive of all Statutory obligations such as Minimum Wages, ESI, EPF contributions, wages for leave reserve, service charges, all kinds of taxes etc. The offers of those prospective bidders which do not meet the statutory



requirements are liable to be rejected.

8.3.4. Conditional bids/offers will be summarily rejected.

8.4. Form of Bid: -

The form of bid shall be completed in all respects and duly signed and stamped by an authorized and empowered representatives of the bidder. If the bidder comprises a partnership firm, consortium or a joint venture, the form of bid shall be signed by a duly authorized representative of each member of participant thereof. Signatures on the form of bid shall be witnessed and dated. Copies of relevant power of attorney shall be attached.

8.5. Currencies of Bid and Payment: -

The Bidder shall submit his price bid/offer in Indian Rupees and payment under this contract will be made in Indian Rupees.

8.6. Duration of Contract: -

The contract shall be valid initially for one (01) year and the University reserves the right to curtail or to extend the validity of contract on the same terms and conditions for such period as may be agreed to.

8.7. BID SECURITY (Earnest Money Deposit): -

8.7.1. The contractor shall deposit Bid security (Earnest Money Deposit) for an amount of Rs. 6,08,456/- (Rupees Six Lakh Eight Thousand Four Hundred and Fifty-Six Only) in the form of an Account Payee DD, Fixed Deposit Receipt from a commercial bank, or Bank Guarantee from a commercial bank in an acceptable form in favour of “**Registrar, Delhi Technological University**” or may be submitted through ECS/RTGS/NEFT direct to receipt account of Registrar DTU as detail given above bank details. The Bid security will remain valid for a period of Seventy-Five days beyond the final bid validity period.

8.7.2. Any Tender not accompanied by Bid security shall be rejected.

8.7.3. Bid securities of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

8.7.4. Bid security of the successful bidder shall be returned on receipt of Performance Guarantee in the DTU and after signing the contract agreement.

8.7.5. Bid security shall be forfeited if the bidder withdraws his bid during the period of Tender validity.

Bid security shall be forfeited if the successful bidder refuses or neglects to execute the Contract or fails to furnish the required Performance Providing of manpower Services for Horticulture work at Delhi Technological University during 2026-27 within the time frame specified by the Department.

8.8. Format and Signing of Bid: -

8.8.1. Tender will be accepted online through e-tendering platform but the agency shall have to submit a copy of all the documents in physical form in tender box. All the documents specified in the technical bid including photocopy of proof of Bid Security should be authenticated and scanned and are to be uploaded on the notified website.



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8.8.2. The documents comprising the bid shall be typed or written in indelible ink and all pages of the bid shall be signed by a person or persons duly authorized to sign on behalf of the bidder. All pages of the bid, where entries or amendments have been made, shall be signed by the person or persons signing the bid.

8.8.3. The bid shall contain no alterations, omissions or additions except those to comply with instruction issued by the University, or are necessary to correct errors made by the bidder, in which case such corrections shall be initialed/signed and dated by the person or persons signing the bid.

9. Submission of Bids: -

9.1.1. The bidder shall submit Technical Bid and Financial bids through e-tendering and technical bids in a separate sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed.

9.1.2. The Pre-Qualification Bid and Technical Bid should consist of the following documents: -

- a. PSU/ Govt. agency's registration only.
- b) Bid Security (Earnest Money Deposit) for an amount of 2% in the form of an Account Payee D.D., Fixed Deposit Receipt from a commercial bank, or Bank Guarantee from a commercial bank in an acceptable form in favour of **Registrar, Delhi Technological University** or may be submitted through ECS/RTGS/NEFT direct to receipt account of Registrar DTU as detail given above bank details and receipt of ECS/RTGS/NEFT. In RTGS/NEFT mode of payment, bidders must mention their details in the format given above on their letter head mentioning complete address, Mobile no/ Telephone no./ E- mail ID etc. along with the proof of payment to Bank and submit online.
- c) Self-attested one recent passport size photograph(s) of the authorized person(s) of the firm/agency with name, designation, Office/Residential address and office Telephone numbers, whether the bidder is a sole proprietor/partnership firm and if partnership firm, names addresses and telephone numbers of Directors/Partners also.
- d) Scanned copy of average annual financial turnover during the immediate last three consecutive financial years ending March 2026 (Scanned copy of Certificate from CA to be uploaded) should not be less than 50% of Estt. Cost put to tender.
- e) The experienced Firms/Organizations/ Individuals must have experience of having successfully completed Horticulture works in any Government Departments/ Autonomous Bodies/ Public Sector Undertaking during last seven years ending on previous day of last day of submission of tender.

Three similar works each of value not less than 40% of the estimated cost.

or

Two similar works each of value not less than 60% of the estimated cost.

or

One similar works each of value not less than 80% of the estimated cost.

- f) Self-attested copy of PAN No. card under Income Tax Act;
- g) Self-attested copy of G.S.T. Registration Number;
- h) Self-attested copy of valid Registration No. of the Agency/Firm;
- i) Self-attested copy of valid Provident Fund Registration Number;
- j) Self-attested copy of valid ESI Registration Number;



- k) Self-attested copy of valid License and Number under Contract Labour Act.
- l) Self-attested copy of ISO Certification.

The tender shall remain valid and open for acceptance for a period of **75 days** from the last date of submission of tender.

9.2 Late and Delayed Tenders: -

9.2.1. Bids must be received in the University at the address specified above not later than the date and time stipulated in the NIT. The University may, at its discretion, extend the deadline for submission of bids in which case all rights and obligations of the University and the Bidder will be the same.

9.2.2. Any bid received by the University after the deadline for submission of bids, as stipulated above, shall not be considered and will be returned unopened to the bidder.

10.1 Bid Opening and Evaluation: -

10.1.1. The authorized representatives of the University will open the Pre- qualification/Technical Bids in the presence of the Bidders or of their representatives who choose to attend at the appointed place and time.

10.1.2. The bid of any bidder who has not complied with one or more of the conditions will be summarily rejected.

10.1.3. Conditional bids will also be summarily rejected.

10.1.4. Subsequently, the technical bids will be evaluated as per NIT of the Tender document.

10.1.5. Financial bids of only the technically qualified bidders will be opened for evaluation in the presence of qualified bidders.

10.2 Right to accept any Bid and to reject any or all Bids: -

10.2.1. The Delhi Technological University (DTU), is not bound to accept the lowest or any bid and may at any time by notice in writing to the bidders terminate the tendering process.

10.2.2. The DTU may terminate the contract if it is found that the agency is blacklisted on previous occasions by the any of the University's/Institutions/Local Bodies/Municipalities/Public Sector Undertakings, etc.

10.2.3. The DTU may reject the Bid in the event that the Bid is accepted but the successful bidder fails to furnish the Performance Security or fails to execute the contract agreement.

11.1.. Award of Contract: -

11.1.1. The Delhi Technological University, will award the contract to the successful evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the bidding document.

11.1.1. Delhi Technological University, will communicate the successful bidder by facsimile confirmed by letter transmitted by Registered post that his bid has been accepted. This letter (Hereinafter and in the condition of contract called the "Letter of Offer") shall prescribe the amount which Department will pay to the contractor in consideration of the execution of work/services by the contractor as



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prescribed in the contract.

11.1.2. The successful bidder will be required to execute an agreement in the form specified in Annexure-VI from the date as specified in Letter of offer which will be issued by the Engineer-In-Charge.

11.1.3. The successful bidder shall be required to furnish a Performance Guarantee for the work i.e. "Providing of manpower Services for Horticulture work at Delhi Technological University (during 2026-27)" within 10 days of receipt of 'Letter of Offer' for an amount of 5% of tendered/accepted amount in the form of an Account Payee DD, Fixed Deposit Receipt from a commercial bank, or Bank Guarantee from a commercial bank from a commercial bank in an acceptable form (Annexure-VII) in favour of "**Registrar, Delhi Technological University**" (As per clause 1 and schedule E of GCC 2023 maintenance work modified vide order No. DG/CON/ Maintenance 2023/18 dated 27.02.2026.). The Performance guarantee shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations. In case the contract period is extended further, the validity of Performance shall also be extended by the contractor accordingly.

11.1.4. Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds or the annulment of the award and forfeiture of Bid Providing of manpower Services for Horticulture work at Delhi Technological University during 2026-27)

Executive Engineer



SPECIAL TERMS & CONDITIONS (Horticulture Maintenance)

1. The number of workers required to be deployed for the smooth execution of the work are as follows:

Sl. No.	Category	Qty. of manpower (Nos.)
1.	Mali (Skilled)	56
2.	Mali (Semi-Skilled)	20
3.	Horticulture Supervisor (Graduate)	04

The category of workers is defined as:

- (i) Skilled and Semi-skilled - Possessing skills related to horticulture work such as: -
 - a) Identifications of common species of trees, hedges, shrubs etc.
 - b) Knowledge of cultural work.
 - c) Operation of lawn mower etc.
 - (ii) Skilled & Horticulture Supervisor - In addition to the skills specified for semi-skilled workers the skilled workers shall be processing the following:
 - a) Knowledge of rose plants (clarification, training, pruning, plants protection, feeding, pest diseases and their treatment etc.
 - b) Cultivation/ preparation of chrysanthemum, dahlia cultivation, preparation of annual / seasonal flowers during rainy, winter and summer season.
 - c) Cultivation of Bulbus plants.
 - d) Identification and knowledge of common house plants / foliage plants/ ornamental plants and their maintenance including, shifting in other pots, potting, feeding etc.
 - e) Knowledge of Succulent / Cactus plants.
2. In case, the workers are found short than the number as defined at Clause No. 1 of Special Terms & Conditions then a recovery shall be made from any amount due to the contractor at:
- a) Skilled (Sr. Mali): Minimum wages as notified for semi-skilled worker for that period.
 - b) Semi-skilled (Mali): Minimum wages as notified for unskilled worker for that period.
 - c) Horticulture Supervisor: Minimum wages for Graduate Non-Tech Supervisor for that period.
- The above recovery rates shall be revised to be at par with revised minimum wages for these categories during the period of absence/shortage.
3. The contractor shall deploy an authorized representative at site on full time basis during the working hours to receive directions from the Engineer-in-charge or his authorized representative to supervise the work and get it executed to the satisfaction of the Engineer-in-charge. The rate quoted against various items shall be inclusive of the cost



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incurred in deployment of such authorized representative/site supervisor, hence no extra payment shall be made on this account.

4. Before deployment of workers the contractor shall furnish the list of the workers along with their credentials to the Engineer-in-charge or his authorized representative which shall check suitability of all such workers by assigning field work and interaction with workers. The contractor shall deploy only those workers who are found suitable to carry out of the respective jobs as examined by the Engineer-in-charge or his authorized representative.
5. The nos. of male workers deployed shall not be less than 50 % of the total strength so that the work requiring hard manual labour does not suffer. No worker below 18 years of age shall be deployed on work.
6. The workers to be deployed under this contract shall not be allowed to stay in the campus during nights. Therefore, no hutments shall be allowed in the campus for this purpose. However, the contractor shall be required to make suitable creche facility for the children of women workers in accordance with Rule No.8 of Model Rules for the Protection of Health and Sanitary Arrangement for Workers which are part of General Condition of Conduct. The children of workers shall not be left unattended on roads or in buildings at any cost.
7. Delhi Technological University is being maintained nicely and the horticulture work is recognized by one and all for its landscape beauty and aesthetic. To ensure that the quality of horticulture work further improves with time it is necessary that the workers deployed have clear understanding and aptitude for the horticulture work. Therefore, the contractor shall ensure that the workers deployed at site are not replaced frequently because it affects the horticulture landscape adversely.
8. The contractor shall neither remove nor transfer any of the workers deployed by him at DTU without permission of the Engineer-in-charge in writing in this regard. In case the contractor wishes to remove or transfer any of his workers from DTU, he will write to the Engineer-in-charge in this regard seeking permission. The Engineer-in-charge will consider such request on merit and accord his permission if he finds that the grounds stated by the contractor are valid and are in conformity with the applicable labour laws for such removal or transfer, as the case may be.
9. The work shall be carried out according to C.P.W.D specifications 2025 (Horticulture and Landscaping) with up-to-date correction slips. If any items are not available in C.P.W.D. Specifications then work shall be carried out as per directions of the Engineer-in-charge or his authorized representative.
10. The working hours will be from 8.00 am to 5.00 pm with one hour lunch break from 1.00 pm to 2.00 pm. subject to staggering of duty hours to meet the requirement in early morning or late evening as the need arise. Some of the workers may be required to work on Sunday and other holidays to maintain essential horticulture requirement of watering of pots, maintenance of nursery etc. Such workers shall be given weekly off on any other day accorded by Engineer-In-Charge or his authorise representative.
11. Worker's attendance shall be marked through DTU Bio-metric/Face Detection attendance system on daily basis. The contractor shall have to get each worker deployed



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at DTU be registered on DTU Bio-metric/Face Detection attendance system before actual deployment.

12. The contract shall not sell or gift or take out from DTU campus any items or property of DTU to anybody.
13. The material like good earth, manure, chemical fertilizer, insecticide, pesticides, seasonal flower seeds and earthen / cement pots will be issued by the department free of cost as and when required.
14. Rates are net and nothing extra will be paid beyond the quoted rates. Workers must be paid according to minimum wages act.
15. The whole garden, parks, nursery etc. shall be kept neat and clean and be maintained to the optimum level throughout the contract period and shall be kept ready for inspection by Engineer In Charge or his authorized representative at any time.
16. The Instructions of departmental staff are to be carried out promptly. In case of any difference of opinion / Interpretation of specifications & conditions, the matter is to be referred by the contractor to the Engineer-In-Charge for his decision, which shall be final & binding.
17. The contractor must get acquainted with the Scope of the Work and study the specifications and conditions carefully before tendering.
18. All statutory recoveries shall be made as per rules.
19. The conditional tender shall not be entertained.
20. The DTU reserved the right to accept or reject the tender without assigning any reason.
21. The Contractor must visit the site before bidding the tender and to have examined for himself the conditions under which the work will be carried out including local conditions effecting labour to have studied the items of the Schedule of Quantity relating to them and to have satisfied himself that the rates quoted by him provide for all minor accessories and contingencies works or services necessary for the works described even though they are not precisely defined.
22. The Contractor shall carry out watering of lawns, trees plantation, shrubs Ornamental plants for maintenance regularly so that the lawns etc. are always maintained lush green and the standard of maintenance is of high quality. The Contractor has to mow the lawns regularly and keep the planter, Plantation area, lawn/seasonal beds etc. free from weeds, jungle growth and disease etc.
23. If the plants die due to careless operation or negligence, the contractor shall replace the plants at his own cost until they are well established.
24. If the Contractor fails to replace the plant, within 10 days, DTU reserves the right to replace it and recover the cost for the same from the Contractor's bill/ Security Deposit.



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25. The contractor shall ensure that the garden features are always kept free from weeds, unwanted vegetation, debris etc, in case, the Engineer-in-charge or his authorized representative finds the growth of weeds, unwanted vegetation or debris lying in the garden area and he directs the contractor to remove the same either through site order book or through telephonic message, SMS, Whatsapp, writer letters, email etc., the contractor shall ensure the compliance of the same immediately. In case, the contractor fails to do so, a recovery @ Rs. 10 per sqm of the affected area per instance shall be levied and recovered from any amount due to the contractor. The decision of the Engineer-in-charge shall be final and binding on the contractor, in this regard.
26. None of the employees of the Contractor shall enter into any private work at the campus.
27. The Contractor shall maintain an inspection book which will be made available to the supervisory staff of the University. Discrepancies / observations recorded there in shall be attended immediately.
28. The Contractor shall be bound to perform the assigned jobs related to horticulture maintenance in DTU Campus even though the same may not have been included in the scope of work specifically.
29. Water for watering of lawns and other Horticulture areas will be made available by DTU free of cost and no charges shall be deducted by the department from the contractor. The operation of tube wells / Submersible Pumps will be the responsibility of the Contractor.
30. ***Cleaning of garden waste material on every day will have to be ensured by the contractor and the waste is to be disposed off at nearest MCD dumping ground as per direction of the Engineer-in-charge or his authorized representative. No extra payment shall be made in this regard.***
31. Under no circumstances the contractor will be allowed to sublet his work to another Contractor.
32. The contractor shall pay to the labour not less than the minimum wages fixed by the Delhi Government from time to time and shall also ensure that in case of wages are revised by the Government after the last date of submission of tenders. The required wages shall be paid by the contractor to the workers timely. However, the contractor is entitled for the reimbursement of the extra amount paid on account of revision of minimum wages after tendering. The reimbursement shall be made only against the proof of actual payment made to the respective workers.
33. Payment to the workers shall be made through NEFT/ECS/ or any other mode if allowed by the Engineer-in-charge in writing in case of any emergency.
34. In case any complaint is received attributable to misconduct/misbehavior of Contractor's personnel, a penalty of Rs.2000/- for each such incident shall be levied and the same shall be deducted from the contractor's bill. Further the concerned contractor's personnel shall be removed from the system immediately on receipt of written communication for the same by the authorized representative of DTU.
35. The contractor shall get the antecedents of each worker which he proposes to deploy at DTU, verified before deploying and submit the credentials to the Engineer-in-charge.



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36. The contractor shall provide uniform to all workers (two uniform for summer and two uniform for winter). Each worker shall wear proper uniform having the contractor's logo/badge on it. Such uniform shall have to be got approved from the Engineer-in-charge. **Any worker found not wearing the approved uniform is liable to a penalty @ Rs. 500 per person per day. The uniform includes the following:**

<u>Season</u>	<u>Male</u>	<u>Female</u>
Summer	Pant, Shirt & Shoes	Salwar, Kurta & Shoes
Winter	Pant, Shirt, Shoes & Sweater/Jacket	Salwar, Kurta, Shoes & Sweater/Jacket

Besides above, the contractor shall provide one pair of shoes in a year.

37. The contractor shall issue Identity Cards to all workers deployed by him. The workers shall always keep their ID Cards with them while on duty. **If any worker is ever found not keeping the ID card a penalty @ Rs. 50 per person per day shall be levied.**
38. Recovery on account of TDS under Income Tax, GST and Labour Cess shall be made from the Running Account Bills and Final Bill of the contractor at the applicable rates.
39. The contract shall be valid initially for a period of one year. However, if the services of the contractor are found to be up to the mark, the contract can be extended for a further period/duration as decided by the competent authority, DTU on the same rate, terms and conditions. However, in case of such extension, the contractor shall have to extend the validity of Performance guarantee in proportionate amount within the time as prescribed by the Engineer-in-charge.
40. **Suitability of Persons Deployed:** The contractor, to whom the contract is awarded, shall furnish to the Engineer –in –charge a list along with duly certified credentials of the persons whom he proposes to deploy. After scrutiny of the credentials, the Engineer –in –charge or his authorized representative shall interact with the shortlisted candidates to ascertain the suitability of such persons including Horticulture Supervisor, Skilled (Chaudhary), Skilled (Sr. Mali) & Semi-Skilled (Mali). Only those persons, who finds fit for the work by the Engineer –in-charge shall be deployed for the work. The contractor cannot put any pressure to deploy any person who the Engineer-in-charge does not find suitable for deployment at DTU Campus.
41. **Removal of Persons deployed:** After deployment, if the performance of any person /worker of the contractor is found to be unsatisfactory and the Engineer-in-charge directs the contractor to remove such person by giving a notice of 07 days in writing, the contractor shall have to remove such person and shall arrange the suitable substitute at the earliest. However, if behavior or conduct of any person deployed by the contractor is found not to be acceptable, the contractor shall have to remove such person immediately on receipt of such directions from the Engineer –in-charge in writing and such person shall have to be replaced by a suitable substitute at the earliest. Further, the period, during which the substitute is not provided by the contractor, the workers shall be treated as absence from duty and penalty at the rates specified in agreement/NIT shall be levied.
42. After deployment, if the performance of any person /worker of the contractor is found to be unsatisfactory and the Engineer-in-charge directs the contractor to remove such person



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by giving a notice of 07 days in writing, the contractor shall have to remove such person and shall arrange the suitable substitute at the earliest.

43. The staff provided shall be the employees of the Contractor and all statutory liabilities will be paid by the contractor such as ESI, EPF and other as per Workmen's Compensation Act. The list of staff as per format given below, going to be deployed shall be made available to the DTU and if any change is required on part of the DTU, fresh list of staff shall be made available by the agency after each and every change. Prior consent of university authority will have to be taken before changing a particular staff.

Name	Father's Name	Age	Address	Past Experience, if any	Qualification	Nearest Police Station	Universal A/c No.	Remarks
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44. The contractor shall abide by and comply with all the relevant laws and statutory requirements covered under Labour Act, Minimum Wages and (Contract Labour (Regulation & Abolition Act 1970), EPF etc. with regard to the Horticulture personnel engaged by him/her for works. It will be the responsibility of the contractor to provide details of manpower deployed by him/her, in the Department and to the Labour department.
45. As far as EPF is concerned, it shall be the duty of the Contractor to get EPF code number allotted by RPFC against which the EPF subscription, deducted from the payment of the personnel engaged and equal employer's amount of contribution should be deposited with the respective EPF authorities within 7 days of close of every month. Giving particulars of the employees engaged for the Department works, is required to be submitted to the Department. In any eventuality, if the contractor failed to remit employee/employer's contribution towards EPF subscription etc. within the stipulated time Department is entitled to recover the equal amount from any money due or accrue to the Contractor under this agreement or any other contract with RPFC, with an advice to RPFC, duly furnishing particulars of personnel engaged for the Department.
46. The antecedents of staff deployed shall be got verified by the contractor from local police authority and an undertaking in this regard to be submitted to the DTU and DTU shall ensure that the contractor complies with the provisions.
47. The Contractor will maintain a register on which day to day deployment of personnel will be entered. This will be countersigned by the authorized official of the DTU. While raising the bill, the deployment particulars of the personnel engaged during each month, shift wise, should be shown. The Contractor has to give an undertaking (on the format), duly countersigned by the concerned official of the Department, regarding payment of wages as per rules and laws in force, before receiving the 2nd payment onwards.
48. All liabilities arising out of accident or death while on duty shall be borne by the contractor.
49. Adequate supervision will be provided to ensure correct performance of the said services in accordance with the prevailing assignment instructions agreed upon between the two parties. In order to exercise effective control & supervision over the staff of the Contractor deployed, the supervisory staff will move in their areas of responsibility.
50. All necessary reports and other information will be supplied immediately as required and regular meetings will be held with the DTU.



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51. Contractor and its staff shall take proper and reasonable precautions to preserve from loss, destruction, waste or misuse the areas of responsibility given to them by the DTU and shall not knowingly lend to any person or company any of the effects of the DTU under its control.
52. Any staff shall not accept any gratitude or reward in any shape.
53. That in the event of any loss occasioned to the University, as a result of any lapse on the part of the contractor which will be established after an enquiry conducted by the Department, the said loss can be claimed from the contractor up to the value of the loss will be charged/ deducted from the bill/ amount of awardee contractor. The decision of the Head of the University will be final and binding on the agency.
54. The contractor shall do and perform all such services, acts, matters and things connected with the administration, superintendence and conduct of the arrangements as per the direction enumerated herein and in accordance with such directions, which the DTU may issue from time to time and which have been mutually agreed upon between the two parties.
55. The Department shall have the right, within reason, to have any person removed that is considered to be undesirable or otherwise and similarly Contractor reserves the right to change the staff with prior intimation to the DTU.
56. The personnel engaged have to be extremely courteous with very pleasant mannerism in dealing with the Staff and should project an image of utmost discipline. The DTU shall have right to have any person moved in case of staff/student's complaints or as decided by representative of the DTU if the person is not performing the job satisfactorily or otherwise. The contractor shall have to arrange the suitable replacement in all such cases.
57. The successful bidder will arrange its own bio-matric mechanism to record the attendance which will be required to submit along with the bills submitted on monthly basis by 10th of every month, the disbursement of remuneration should be done through ECS. Any delay to get the payments from DTU due to any reason will not be the excuse for not releasing the remuneration to deployed staff. The agency shall be penalized as decided by the competent authority for the same.
58. The payment would be made at the end of every month based on the actual duties performed by the personnel supplied by the contractor and based on the documentary proof jointly signed by the representative of the DTU and the contractor/his or her representative/personnel authorized by him/her. No other claim on whatever account shall be entertained by the DTU.
 - a) In case any of contractor's personnel deployed under the contract fails to report in time and contractor is unable to provide suitable substitute in time for the same it will be treated as absence and penalty as mentioned in the agreement/NIT shall be levied or as per the direction of Engineer-In-Charge.
 - b) In case the contractor fails to commence/execute the work as stipulated in the agreement or unsatisfactory performance or does not meet the statutory requirements of the contract, DTU reserves the right to impose the penalty as detailed below: -
 - i) 20% of cost of order/agreement per week, up to four weeks delays.
 - ii) After four weeks delay, DTU reserves the right to cancel the contract and withhold the agreement and get this job be carried out preferably from other contractor(s) from open market. The difference if any will be recovered from the



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defaulter contractor and also shall be black listed for a period of 4 years from participating in such type of tender and his earnest money/Horticulture deposit may also be forfeited, if so warranted.

59. The contractor shall ensure that its personnel shall not at any time, without the consent of the DTU in writing, divulge or make known any trust, accounts matter or transaction undertaken or handled by the DTU and shall not disclose to any information about the affairs of DTU. This clause does not apply to the information, which becomes public knowledge.
60. Any liability arising out of any litigation (including those in consumer courts) due to any act of contractor's personnel shall be directly borne by the contractor including all expenses/fines. The concerned contractor's personnel shall attend the court as and when required.
61. The contractor shall deploy his personnel only after obtaining the DTU approval duly submitting curriculum vitae (CV) of these personnel, the Department shall be informed at least one week in advance and contractor shall be required to obtain the Department's approval for all such changes along with their CVs.
62. To avoid the monopoly in the activities of university, only one work will be awarded to one contractor. The awardee contractor will not be eligible to participate in any other tender in the University during the duration of existing work/service.
63. The contractor shall have his own Establishment/Setup/Mechanism, etc. at his own cost to ensure correct and satisfactory performance of his liabilities and responsibilities under the contract.
64. "NOTICE TO PROCEED/AWARD LETTER" means the notice issued by the DTU to the contractor communicating the date on which the work/services under the contract are to be commenced.
65. If the contractor is a joint venture/consortium/group/partnership of two or more persons, all such persons shall be jointly and severally liable to the Department for the fulfilment of the terms of the contract. Such persons shall designate one of them to act as leader with authority to sign. The joint venture/consortium/group/partnership shall not be altered without the approval of the DTU.
66. The contract period is for one year from the date of the commencement (as mentioned in Notice to Proceed/Award letter).
67. During the course of contract, if any contractor's personnel are found to be indulging in any corrupt practices causing any loss of revenue to the DTU shall be entitled to terminate the contract forthwith duly forfeiting the contractor's Performance Guarantee (As per clause 1 and schedule E of GCC 2023 maintenance work modified vide order No. DG/CON/ Maintenance 2023/18 dated 27.02.2026).
68. In the event of default being made in the payment of any money in respect of wages of any person deployed by the contractor for carrying out of this contract and if a claim therefore is filed in the office of the Labour Authorities and proof thereof is furnished to the satisfaction of the Labour Authorities, the Department may, failing payment of the said money by the contractor, make payment of such claim on behalf of the contractor to the said Labour Authorities and any sums so paid shall be recoverable by the DTU from the contractor dues.



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69. If any money shall, as the result of any instructions from the Labour authorities or claim or application made under any of the Labour laws, or Regulations, be directed to be paid by the Department, such money shall be deemed to be payable by the contractor to the DTU within seven days. The DTU shall be entitled to recover the amount from the contractor by deduction from money due to the contractor or from the Performance Horticulture.
70. The contractor shall not engage any such subcontractor or transfer the contract to any other person in any manner.
71. The bidder should be registered with the concerned authorities of Labour Department under Contract Labour (R&A) Act 1970 and Delhi Works Contract Act (wherever applicable).
72. The contracting agency shall not employ any person below the age of 18 years and above the age of 60 years.
73. The Department shall not be responsible for providing residential accommodation to any of the employee of the contractor.
74. The Department shall not be under any obligation for providing employment to any of the worker of the contractor after the expiry of the contract. The DTU does not recognize any employee employer relationship with any of the workers of the contractor.
75. If as a result of post payment audit any overpayment is detected in respect of any work done by the agency or alleged to have done by the agency under the tender, it shall be recovered by the Department from the agency.
76. If any underpayment is discovered, the amount shall be duly paid to the agency by the DTU, the contractor shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over whenever required by the DTU etc.
77. The contractor will have to deposit the proof of depositing employee's contribution towards EPF/ESI etc. of each employee in every 3 months.
78. The University will not entertain any complaint from the deployed workmen in regard to non-release of salary to them; it will be sole responsibility of the awardee contractor to handle the issue(s) without any hurdle in the service.
79. The University will not entertain any complaint from the deployed workmen in regard to non-release of salary to them; it will be sole responsibility of the awardee contractor to handle the issue(s) without any hurdle in the service.

80. Penalties/Recoveries:

Process	Requirement	Penalty/Recovery
1.Deploying Adequate number of personnel/ supervisors	The contractor will provide adequate number of personnel for meeting the service requirement of the department.	As decided by the Engineer-In-Charge.
2.Skilled/Semi-Skilled Gardener/Mali and Supervisor/Chaudhary to report in uniform	Approved uniform design with name badge.	As decided by the Engineer-In-Charge.



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3. Misconduct/misbehavior/Indiscipline by the Skilled/Semi-Skilled Gardener/Mali/Supervisor/Chaudhary	i) The workmen should be courteous to the staffs and disciplined. ii) They should not smoke and spit on the walls/floors etc.	Rs. 2000/- for every instance.
4. Copy of individual ESI card issued to each workman	The contractor will provide a copy of individual ESI card issued to each workman within 30 days from the award of Contract.	As decided by the Engineer-In-Charge.
5. EPF Pass book or Statement of individual PF deposits	The contractor will provide individual Pass book or statement of individual PF deposits.	As decided by the Engineer-In-Charge.
6. Non submission of Labour License	The Contractor will provide the copy of labour license	Rs. 50,000/- per month or as decided by the Competent Authority.
7. Payment to Workmen	The Contractor will pay monthly wages to their workmen on or before 7 th of every months by ECS only.	As decided by the Engineer-In-Charge.

2. Force Majeure

If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to if any or seven days, whichever is more, either party may at its option terminate the contract.

3. OBLIGATION OF THE CONTRACTOR:

The contractor shall ensure full compliance with tax laws of India with regard to this contract and shall be solely responsible for the same. The contractor shall submit copies of acknowledgements evidencing filing of returns every year and shall keep the Employer fully indemnified against liability of tax, interest, penalty etc. of the contractor in respect thereof, which may arise.

4. Dispute Resolution

- a. Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities' representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by the Competent Authority, DTU.
- b. The award of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceedings shall be governed by Indian Arbitration and Conciliation Act



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1996 as amended from time to time.

- c. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceeding and currency of contract, neither party shall be entitled to suspend the work/service to which the dispute relates on account of the arbitration and payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Delhi/New Delhi only.

5. JURISDICTION OF COURT

The courts at Delhi/New Delhi shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

Executive Engineer



ANNEXURE-I

TENDER FORM FOR PROVIDING HORTICULTURE SERVICES

1. Cost of tender : Rs _____

Affix duly
Attested P.P.
Size recent
photograph of the
prospective
bidder.

2. Due date for tender

3. Opening time and date of tender

4. Names, address of firm/Agency
and telephone numbers. _____

5. Registration No. of the Firm/
Agency. _____

6. Name, Designation, Address
and Telephone No. of
Authorized person of Firm/
Agency to deal with. _____

7. Please specify as to whether
Tenderer is sole proprietor/
Partnership firm. Name and
Address and Telephone No.
of Directors/partners should
specified. _____

8. Copy of PAN card issued by Income Tax Department and Copy of previous Financial Year's
Income Tax Return.

9. Provident Fund Account No. _____

10. ESI Number _____

11. Licence number under
Contract Labour (R&A) Act. _____

12. Details of Bid security deposited:

(a) Amount :



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(Engineering Cell)
Bawana Road, Delhi 110 042
www.dtu.ac.in

(b) FDR No. or DD No. or _____

Bank Guarantee in favour of

(c) Date of issue:

Name of issuing authority:

13. Any other information:

14. Declaration by the bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves abide by them.

(Signature of the bidder) Name and Address (with seal)



ANNEXURE-II

SCOPE OF WORK OF THE CONTRACTOR

The purpose of horticulture work is that the whole office premise (DTU) must look rich with lush green lawns and parks and beautiful flowers so as to provide an excellent ambience of work-environment and at the same time makes the office premises environmentally friendly and to make a good impression on the visitors and public who visit here for various purposes. The contractor has to undertake all such jobs/activities required to maintain the office premises in a presentable condition and in above mentioned spirit at all the time whether such activities are elaborated hereunder or not. While undertaking this work, the contractor will develop the parks and lawns at the open space in the DTU premises in consultation with the designated officer and then simultaneously maintain all the existing as well as the developed lawns/parks. He/She will also develop a nursery for seasonal and perennial type of flowers and plants. He/She will maintain flower pots in the room(s) of senior officers in consultation with designated officer and ensure that the flowers and plants in those pots do not die or suffer in any manner and that he/she will change them periodically for their good maintenance. He/She will also arrange to keep flower pots with seasonal/perennial flowers on the desks of identified officers on all working days. He/She will also ensure that due to closure of office on weekend days the plants and flowers in the pots kept in the officers' room do not suffer in any way. The other normal job in this regard would be:

- a) To improve and maintain all the trees, plants, shrubs, hedges and lawn as are existing on the date of start of contract and any other lawn/park/plants developed thereafter.
- b) To plant trees, shrubs etc by excavation/digging as and when required in the interest of the beautiful maintenance and improvement of the ambience/park/lawn of DTU.
- c) To prepare and maintain flower beds, seasonal and perennial both.
- d) To prepare and maintain flowers and plant pots with flowers and plants both indoor and outdoor at designated places to be decided in consultation with the designated officer.
- e) Cutting of grass in lawns, pruning of plants at required intervals and removing the waste to the proper place.
- f) Regular watering of grass, lawns, trees, plants, shrubs etc. and hoeing and weeding in and around them.
- g) Spraying of insecticide and fungicide application/spreading of chemical and manure as and when required/advised.
- h) Any other job which is required to make the campus from Horticulture point of view beautiful with lush green environment.
- i) The gardeners should demonstrate own initiative for horticultural up gradation of DTU premises. Seasonal plan(s) for the same should be prepared and submitted to the designated officer.

NOTE: For carrying out these functions, the contractor shall deploy Four Skilled Gardener (Supervisor for Horticulture Work), 56 Skilled Gardeners (Mali) and 20 Semi-Skilled Gardeners (Mali) at DTU daily from Monday to Saturday and on other occasion as and when required. The Skilled Gardener and Semi-Skilled Gardeners should be experienced and qualified. The Skilled Gardener should preferably have at least a certificate in horticultural subject or equivalent from a recognized institute. In the event of finding the office premise not in the above-mentioned spirit, penalty upto 20% of the total amount of monthly bill will be imposed for the concerned month. Non-performers would be removed and replaced by competent gardeners within two working days by the contractor.



PROFORMA OF SCHEDULES

SCHEDULE 'A'

Schedule of quantities for Horticulture Maintenance Works as per Page No.44 to 45.

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

S. No.	Description of item	Quantity	Rates in figures & words at Which the material will be charged to the contractor	Place of issue
NIL				

SCHEDULE 'C'

Tools and plants to be hired by the contractor

S. No.	Description	Hire charges per day	Place of Issue
NIL			

SCHEDULE 'D'

Extra schedule for specific requirements /document for the work, if any.

SCHEDULE 'E'

Reference to General Conditions of Contract: General Conditions of Contract 2020 read along with correction slips/amendments issued up to the last date of submission of tender including extension, if any.

Name of work	<u>Providing of manpower Services for Horticulture work at Delhi Technological University during 2026-27)</u>
--------------	--

Estimated cost of work

1.	Estimated Cost	Rs. 3,04,22,792/-
2.	Earnest Money	Rs. 6,08,456/-
3.	Performance Guarantee :	5% of tendered and accepted value of the work (As per clause 1 and schedule E of GCC 2023 maintenance work modified vide order No. DG/CON/ Maintenance 2023/18 dated 27.02.2026).
4.	Security Deposit	2.5% of Tendered Amount.

SCHEDULE 'F' (GENERAL RULES & DIRECTIONS)

Officer inviting tender: - Chief Project Officer, DTU, Bawana Road Delhi,

Definitions:



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1	Engineer-in-Charge	The Chief Project Officer/Executive Engineer, DTU, Bawana Road, Delhi
2	Accepting Authority	Vice Chancellor, DTU, Bawana Road, Delhi.
3	Percentage on cost of Labour cover all to overheads and profits	3.26% (Without GST)
4	Standard Schedule of Rates	Delhi Government Minimum Wages Act.
5	Department	Delhi Technological University.
6	Standard CPWD Contract Form GCC Maintenance Works 2023	CPWD Form-7 & GCC Maintenance Works 2023 read along with correction slips/amendments issued up to the last date of submission of tender including extension, if any.

Clause 1

1	Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance	07 (Seven) days
2	Maximum allowable extension beyond the period provided in (i) above	3 (Three) days with late fee @ 0.1% per day of the PG amount.

Clause 2

Authority for fixing compensation under clause 2	Vice Chancellor, DTU, Bawana Road, Delhi.
--	---

Clause 2A

Whether Clause 2A shall be applicable	No
---------------------------------------	----

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start	10 (Ten) days or date of handing over of site whichever is later
---	--

Clause-5

Time allowed for execution of work- 12 (Twelve) months

Authority to decide:

(i)	Extension of time :-	Vice Chancellor, DTU, Bawana Road, Delhi.
(ii)	Rescheduling of mile stones :-	Vice Chancellor, DTU, Bawana Road, Delhi.
(iii)	Shifting of date of start in case of delay in handing over of site:	Vice Chancellor, DTU, Bawana Road, Delhi.

Clause 6, 6A

Clause applicable - (6 or 6A)	6A (computerized measurement book to be submitted by agency)
-------------------------------	---



--	--

Clause 7

Gross work to be done together with net payment / adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment.	Monthly Basis (On actual basis as per contractor pay to workers as per minimum wage act of Govt. of NCT Delhi.)
---	---

Clause 7A

No running Account Bill shall be paid for the work till the applicable registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-Charge.	As Applicable
--	---------------

Clause 10A - Not Applicable

Clause 10 B (ii)

Whether Clause 10 B (ii) shall be applicable	Not Applicable
--	----------------

Clause 10 C

Component of labour expressed as percent of value of work	Not Applicable
---	----------------

Clause 10 CA: - Not-Applicable

Clause 10 CC

Schedule of component of other materials, Labour, POL etc. for price escalation:- Component of Horticulture materials (Except materials covered under clause 10CA) Component of labour expressed as percent of total value of work. Component of P.O.L. expressed as percent of total value of work.	} Not Applicable
---	------------------

Clause 11

Specifications to be followed for execution of work	CPWD Specifications 2019 volume- I & II read along with up to date correction slips/amendments issued up to the last date of submission of tender including extension, if any.
---	--

Clause 12

Type of work	It is a maintenance work. Restriction of completion cost up to 1.50 times of tender cost shall be applicable.
--------------	---

Clause 16

Competent Authority for deciding reduced rates.	Vice Chancellor, DTU, Bawana Road, Delhi.
---	---

Clause 18



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List of mandatory machinery, tools & plants to be deployed by the contractor at site: - -NA-

Clause 25 – Not Applicable (However, any disputes arising between the parties to this agreement/Contract shall be subject to the exclusive Judication of Courts in Delhi Only)

Clause 36 (i)

S. No.	Minimum qualification of Technical Representative	Discipline	Designation (Principal technical / Technical representative)	Minimum experience	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of Clause 36(I)	
						Figures	Words
1	B.SC Horticulture/Graduate Horticulture Engineer	Horticulture	Principal technical representative	5 Years	1	Rs. 25,000/- (Per month)	Rs. Twenty Five thousand per month

Assistant Engineer retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

Diploma holder with minimum 10 years relevant experience with a reputed construction co. can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers.



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ANNEXURE-III

Details of Manpower Required

Sr. No.	Particulars	Nos. of requirement
1.	Supervisor (Chaudhary)	04
2.	Mali (Skilled)	56
3.	Mali (Semi-Skilled)	20



ANNEXURE-IV

Checklist for Technical Evaluation

Sl. No.	Information to be provided	To be filled by the Bidder	For office use
1.	Annual Turnover		
2.	Manpower deployed as on 31.12.2025		
3.	Experience of providing similar services/work		
4.	No. of trained supervisory staff on roll		
5.	ISO certificate		

Note: Photocopies of all necessary documents duly self-attested must be attached for verification of the information provided.



ANNEXURE-V

(ON A STAMP PAPER OF Rs.100/-)

UNDERTAKING

To,

(Designation and Name of the concerned University)

Name of the firm/Agency _____

Name of the tender Due date: _____

Sir,

1. I/We here by agree to abide by all terms and conditions laid down in tender document.
2. This is to certify that I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions.
3. I/We abide by the provisions of Minimum Wages Act, Contract Labour Act and other statutory provisions like Provident Fund Act, ESI Bonus, Gratuity, Leave, Relieving Charges, Uniform and Allowance thereof and any other charges applicable from time to time. I/We will pay the wages to the personnel deployed as per Minimum Wages Act as amended by the Government from time to time and shall be fully responsible for any violation.
4. I/We shall provide trained sanitation/housekeeping workers.
5. I/We do hereby undertake that neat and clean environment of the University shall be ensured by our Agency, as well as any other point considered by our Agency. Our Horticulture Service shall be covered under "Fidelity Bond" through Insurance Agency for minimum sum of Rs. _____ Lacs (Rupees in words). The Insurance charges for Fidelity Bond shall be paid by me/us. The loss on account of theft, if any, shall be recoverable from me/us through fidelity bond.

(Signature of the Bidder) Name and Address of the Bidder

Telephone No.



ANNEXURE-VI

FORM OF BANK GUARANTEE FOR BID SECURITY

(To be stamped in accordance with Stamps Act of India)

KNOW ALL MEN by these present that we_ (Name and address of Bank), having our registered office at___ (hereinafter called “the Bank”) are bound unto___ (Name of the University) (hereinafter called “the University”) in sum of Rs. ___for which payment will andANDWHEREAS (Name of Bank) have at the request of the Bidder, agreed to give this guarantee as hereinafter contained.

We further agree as follows: -

1. That the University may without affecting this guarantee grant time of other to or indulgence to or negotiate further with the Bidder in regard to the conditions contained in the said tender and thereby modify these conditions or add thereto any further conditions as may be mutually agreed upon between the Employer and the Bidder.

2. That the guarantee herein before contained shall not be affected by any change in constitution of our Bank or in the constitution of the Bidder.

3. That this guarantee commences from the date hereof and shall remain in force till:-

(a) The Bidder, in case the bides accepted by the University, execute formal agreement after furnishing the Performance Guarantee of a scheduled commercial Bank based in India.

(b) Forty five days after the date of validity or the extended date of validity of the Tender, as the case may be, whichever is later.

4. That the expression “the Bidder ”and “the Bank ”here in used shall, unless such an interpretation is repugnant to the subject or context, include their respective successors and assignees.

THE CONDITIONS of this obligation are:

1. If the Bidder with draws his bid during the period of Tender validity specified in the Form of Tender;

or

2. If the Bidder refuses to accept the corrections of errors in his bid;

Or



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3. If the Bidder having been notified of the acceptance of his bid by the Employer during the period of tender validity and (a) fails or refuses to furnish them Performance Guarantee and/or (b) fails or refuses to enter into a contract within the time limit specified in para of the NIT.
4. If the tender is terminated on the allegation of production of false/forged documents for obtaining the contract.
5. If the contract is terminated for there as on that the agency is blacklisted in Government of NCT of Delhi or in any other State Governments/Union Government.

WE undertake to pay to the University upto the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand provided that in his demand the Employer will note that the amount claimed (i), (ii), (iii)(a), (iii)(b), (iv) or (v) mentioned above, specifying the occurred condition or conditions.

Signature of Witness

Name of Witness
Address of Witness

Signature of Authorized Official of the Bank

Name of Official _____

Designation _____

ID No. _____

(Stamp/Seal of Bank)



ANNEXURE-VII

FORM OF AGREEMENT

THIS AGREEMENT is Made on the ____ day ____ (Month) ____ (Year) through ____ (Name and address of the President of India of the Department) (hereinafter called “the Department” which expression shall, unless excluded by or repugnant to the context be deemed to include his successors in office and assigns) of the one part AND ____ (Name and address of the contractor) through Shri ____, authorized representative (hereinafter called “the contractor” which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors, heirs, executors, administrators, representatives and assigns) of the other part for providing Horticulture services to the ____ (Delhi Technological University) for providing safety, monitoring and surveillance of the Department.

NOW THIS AGREEMENT WITNESSETH as follows:-

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions of contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - (a) Letter of acceptance of award of contract;
 - (b) Terms and Conditions;
 - (c) Notice inviting Tender;
 - (d) Bill of Quantities;
 - (e) Scope of work;
 - (f) Addendums, if any; and
 - (g) Any other documents forming part of the contract.
3. In consideration of the payments to be made by the Department to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Department to execute and the Horticulture services w.e.f ____ as per the provisions of this Agreement and the tender document.
4. The Department hereby covenants to pay the contractor in consideration of the execution and completion of the works/services as per this Agreement and tender document, the contract price of Rs. ____ (____ Rupees in words)
5. Being the sum stated in the letter of acceptance subject to such additions there to or deductions there from as may be made under the provisions of the contract at the time, in manner prescribed in the contract.

IN WITNESS WHERE OF the parties here to have signed the Agreement the day and the year first above written.



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For and on behalf of the Contractor

Signature of the authorized official

Name of the official

Stamp/Seal of the Contractor

By the said

_____ Name on

behalf of the Contractor in the

presence of:

Witness _____

Name _____

Address _____

Telephone No: _____

For and on behalf of the DTU

Signature of the authorized Officer

Name of the Officer

Stamp/Seal of the Employer

By the said

_____ Name

on behalf of the Employer in

the presence of:

Witness _____

Name _____

Address _____

Telephone No: _____



ANNEXURE-VIII

FORM OF BANK GUARANTEE FOR PERFORMANCE GUARANTEE

(To be stamped in accordance with Stamps Act of India)

1. THIS DEED of Guarantee made this day of _____ between _____ (Name of the Bank) (hereinafter called the “Bank”) of the one part and _____ (Delhi Technological University) (hereinafter called the “Department”) of the other part.
2. WHEREAS _____ (Delhi Technological University) has awarded the contract for Horticulture services contract for Rs. _____ (Rupees in figures and words) (hereinafter called the “contract”) to M/s _____ (Name of the contractor) (hereinafter called the “contractor”).
3. AND WHEREAS THE Contractor is bound by the said Contract to submit to the Employer a Performance Horticulture for a total amount of Rs. _____ (Amount in figures and words).
4. NOW WE the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Department the full amount of Rs. _____ (Amount in figures and words) as stated above.
5. After the Contractor has signed the aforementioned contract with the Department, the Bank is engaged to pay the Department, any amount up to and inclusive of the aforementioned full amount upon written order from the Department to indemnify the Department for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the Department immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the Department any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.
6. THIS GUARANTEE is valid for a period of _____ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).



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7. At any time during the period in which this Guarantee is still valid, if the Department agrees to grant a time of extension to the contractor or if the contractor fails to complete the works within the time of completion as stated in the contract, or fails to discharge himself of the liability or damages or debts as stated under para-5 above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Department and at the cost of the contractor.
8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the contractor.
9. The neglect or forbearance of the Department in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Department for the payment hereof shall in no way relieve the Bank of their liability under this deed.
10. The expressions “the Department”, “the Bank” and “the Contractor” hereinbefore used shall include their respective successors and assigns.

IN WITNESS whereof I/We of the bank have signed and sealed this guarantee on the _____ day of _____ (Month) _____ (year) being herewith duly authorized.

For and on behalf of the _____ Bank.

Signature of authorized Bank official

Name _____
Designation _____
I.D. No. _____
Stamp/Seal of the Bank.

Signed, sealed and delivered for and on behalf of the Bank by the above named _____ in the presence of:

Witness-1.

Signature _____
Name _____
Address _____

Witness-2.

Signature _____
Name _____
Address _____



MINIMUM TOOLS & PLANTS PROVIDED BY THE DEPARTMENT

S.No.	Description of Item	Quantity	Unit
1	Power Lawn Mower 5mm H.R Frame, roller type, heavy dusty cast iron made back roller spring loaded clutch, cutting cylinder & bottom blade made of high-grade steel, coupled with four stroke air cooled diesel engine of greaves make of 4.8 - 5.0 HP 5 Ltr. fuel tank suitable for up to area of 6 Acre.	3.00	Nos.
2	Pole Pruner	5.00	Nos.
3	Brush cutter	3.00	Nos.
4	Grass Trimmer	3.00	Nos.
5	Petrol operated Hedge Trimmer	2.00	Nos.
6	Rotary Lawn Mower. Grass trim with less noise, mess & exertion. Rotary lawn mower is useful to produce the finest cutting of grass for small and medium sized lawns. Roto Drive 43 Self-propelled rotary lawn mower.	1.00	Nos.
7	Tree Pole Pruner / Long Cutter, 12 Feet Pole Saw, Tree Saw Alloy Steel Branch Long.	5.00	Nos.
8	Petrol Chin saw 25"	1.00	Nos.
9	Wheelbarrow angle frame heavy duty metal.	5.00	Set
10	Garbage Cum Loading Rickshaw Three-Wheeler. Dimension 42.00in x 36.00in x 18.00in	4.00	Nos.
11	Metro-Safety Gumboot Step Up 13 Inch Double density with steel toe. Various Chemicals and Oil/Acid resistant, water proof, Anti-Static, Anti-Slip. STEEL TOE CAP providing maximum safety	25.00	Nos.
12	Heavy Duty 5 KG Axe with Strong Wooden Handle. Sharpened Blade in 40 mm Solid Strong One-Piece Iron (Size 56 x 4 x 16 cm))	5.00	Nos.
13	Single ladder with 25.4mm (1") dia pipe steps. Height of ladder 16 Ft.	4.00	Nos.
14	8 Inch Heavy Duty Plant Cutter	10.00	Nos.
15	Auto folding ladder with inner platform but pipe steps on both sides. Height 18 Ft.	1.00	Nos.
16	Panja with steel pole	20.00	Nos.
17	Telescopic ladder	2.00	Each
18	PVC Garden Fencing Net/Mesh (4feet Height/15feet Length) UV Stabilized 800GSM Anti Bird Net Green Color	50.00	Each



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19	Premium Heavy duty garden hose water pipe (0.75")	1000.00	Metre
20	Roll over image to zoom in Fieldstar Impulse Brass Sprinkler with 4 Wheel Stand for Water Distribution	50.00	Nos.
21	FAWADA KUDAL	20.00	Nos.
22	Tasla	15.00	Nos.
23	Mattocks	20.00	Nos.

- ***The above list of T&P is tentative i.e. to be provided to the contractor by the department. In case of non-availability of some T&P with the department, the same shall be arranged by the contractor for the smooth functioning of the work. No extra payment shall be made on this account.***
- All tools shall be provided by the department and its further repair and maintenance done by the agency at their own cost. No extra payment shall be made on this account.
- On completion of work/termination of work, the T&P issued by the DTU must be returned by the agency in their same condition otherwise a necessary penalty will be imposed as per direction of Engineer-In-Charge.
- In case of any damage to the issued T&P or the lost/theft of T&P the agency will arrange the same T&P of same make/brand at their own cost.

Executive Engineer



Schedule of Quantities

Name of work: - Providing of manpower Services for Horticulture work at Delhi Technological University during 2026-27).

S.No.	Description of Items	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1	Providing Services of Skilled Supervisor to supervise the labour/Mali and horticulture works on all days of the week excluding Sundays and gazetted holidays all complete as per details of staff and the direction of Engineer-In-Charge. (Note: Measurement of one unit means providing services of one Supervisor in a day of 8 hour duty) (4 Supervisor X 12 Months = 48 Nos.)	48.00	Nos.	29100.00	1396800.00
2	Providing Services of Mali (Semi-Skilled) to maintain the grasses, gardens, lawns and all horticulture works on all days of the week excluding Sundays and gazetted holidays all complete as per details of staff and the direction of Engineer-In-Charge. (Note: Measurement of one unit means providing services of manpower in a day of 8 hour duty) (20 Mali Semi-Skilled X 12 Months = 240 Nos.)	240.00	Nos.	27474.00	6593760.00
3	Providing Services of Mali (Skilled) to maintain the grasses, gardens, lawns and all horticulture works on all days of the week excluding Sundays and gazetted holidays all complete as per details of staff and the direction of Engineer-In-Charge. (Note: Measurement of one unit means providing services of manpower in a day of 8 hour duty) (56 Mali X 12 Months = 672 Nos.)	672.00	Nos.	29100.00	19555200.00
4	Providing and stacking of winter seasonal seedling/cutting at site of work well developed and healthy free from disease in per tray and each tray having 100 Nos plants as per direction of the officer-in-charge.				
4.1	Cineraria dwarf hybrid	32.00	Per Tray	752.30	24073.60
4.2	Dahlia double	30.00	Per Tray	571.75	17152.50
4.3	Dianthus hybrid	30.00	Per Tray	577.80	17334.00
4.4	Gazania hybrid	30.00	Per Tray	505.55	15166.50
4.5	Marigold French Hybrid dwarf	30.00	Per Tray	481.50	14445.00
4.6	Marigold Inca hybrid	30.00	Per Tray	481.50	14445.00
4.7	Nasturtium	30.00	Per Tray	517.60	15528.00
4.8	Petunia hybrid	30.00	Per Tray	613.90	18417.00
4.9	Salvia Hybrid different colour	30.00	Per Tray	541.65	16249.50
4.10	Stock double	30.00	Per Tray	541.65	16249.50
4.11	Verbena hybrid	30.00	Per Tray	421.30	12639.00



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5	Providing and stacking of summer & rainy seasonal seedling at site of work well developed and healthy free from disease in per tray and each tray having 100 Nos plants as per direction of the officer-in-charge				
5.1	Balsam seedling	30.00	Per Tray	541.65	16249.50
5.2	Celosia argentea & Celosia crostata Hybrid	30.00	Per Tray	481.50	14445.00
5.3	Cosmos hybrid	30.00	Per Tray	650.00	19500.00
5.4	Gaillardia Double	30.00	Per Tray	481.65	14449.50
5.5	Gomphrena	30.00	Per Tray	541.65	16249.50
5.6	Kochia	30.00	Per Tray	421.30	12639.00
5.7	Portulaca hybrid	30.00	Per Tray	457.40	13722.00
5.8	Sunflower Dwarf	30.00	Per Tray	541.65	16249.50
5.9	Vinca Hybrid	30.00	Per Tray	481.50	14445.00
5.10	Zinnia hybrid	30.00	Per Tray	469.45	14083.50
6	Removal of garden waste by TATA 407 or equivalent vehicle including all labour, loading, unloading, fuel, driver's charges, carriage up to 5 km lead and complete disposal of the collected garden waste at the designated disposal site approved by the local authority, complete in all respects as per the direction of the Engineer-in-Charge. {270 to 320 cubic feet (CFT) per trip}	1200.00	Per Trip	615.25	738300.00
7	Supply of Earthen Pot (size of 4 inch) as per approved design Engineer-In-Charge.	5000.00	Nos.	35.00	175000.00
8	Supply of (16" & 18") Round/Square plastic pot with try in white colour as per direction of Engineer-In-Charge.	3000.00	Nos.	470.00	1410000.00
9	Supplying, stacking and spreading of Vermi-compost at site from approved source, including carriage as per direction of Engineer-in-charge.	10.00	Tonne	10000.00	100000.00
10	Supply of Cow dung Manure (Tata -407) at site as per direction of Engineer-In-Charge.	20.00	per trip	6000.00	120000.00
				TOTAL	30422792.10
				Say	3,04,22,792/-

(Inclusive of all taxes etc.)

Executive Engineer



GOVERNMENT OF NCT OF DELHI
DELHI TECHNOLOGICAL UNIVERSITY

(Engineering Cell)
Bawana Road, Delhi 110 042
www.dtu.ac.in

Calculation Sheet for the work of " Horticulture Services at DTU main Campus "

Sr. No.	Description	Qty. (for per month) in Nos.	Qty. (for Annual)in Nos.	Basic salary (Rs.)	EPF (15,000/- x 12% + 1% admin charge.	ESI @ 3.25%	Bonus @ 8.33%	Uniform and shoe Lumsum Rs. 300	GST @ 18 % (E+F+G+H+I)	Amount (Rs.) per month	Amount (Rs.) for per person per month	Amount (Rs.)for Annual
A	B	C	D	E	F	G	H	I	J	K	L	M
1	Mali (Skilled)	56	672	22411.00	1950.00	0.00	0.00	300.00	4438.98	1629599	29100.0	19555188
1	Mali (Semi- Skilled)	20	240	20371.00	1950.00	662.06	0.00	300.00	4190.95	549480	27474.00	6593760
2	Supervisor/Choadhary (Skilled)	4	48	22411.00	1950.00	0.00	0.00	300.00	4438.98	116400	29100.00	1396800
	TOTAL											27545748

Executive Engineer