

## बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	24-07-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	24-07-2026 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Delhi
विभाग का नाम/Department Name	Training And Technical Education Department Delhi
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	North West Zone
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :buycon3.hedd.dl@gembuyer.in Buyer Email id: ic-gadtu@delhi.gov.in
वस्तु श्रेणी /Item Category	Canteen Service - Best Price on Fixed Menu Rate Model - Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive for employees/ patients/ in house personnel)
अनुबंध अवधि /Contract Period	2 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	5 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes   Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes   Complete

<b>बिड विवरण/Bid Details</b>	
<b>विक्रेता से मांगे गए दस्तावेज़/Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?</b>	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
<b>बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension</b>	1
<b>दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended</b>	7
<b>ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count</b>	1
<b>बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled</b>	No
<b>बिड का प्रकार/Type of Bid</b>	Two Packet Bid
<b>तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>न्यूनतम मूल्य/Floor Price</b>	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
<b>अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)</b>	520000
<b>मूल्यांकन पद्धति/Evaluation Method</b>	Total value wise evaluation
<b>मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required</b>	Yes
<b>मध्यस्थता खंड/Arbitration Clause</b>	No
<b>सुलह खंड/Mediation Clause</b>	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
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ईएमडी राशि/EMD Amount	10000
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#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	26

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

#### लाभार्थी /Beneficiary :

Registrar  
Delhi Technological University, Shahbad Daultpur Bawana Road, Delhi-110042  
(Registrar, Dtu)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for

Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :**

BOQ - [1783063084.xlsx](#)

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Annual Turnover and Profit Requirement:**As per NIT

**Number (up to 100%) of service provided in the past year to government agencies with minimum footfall.:**As per NIT

**Number (Up To 100%) Of contracts executed with business revenue of not less than xxx in A Single Contract To A Government Agency In The Past Three Years:**As per NIT

**Minimum Years (Up To 5 Years) Of Experience in Related Field:**As per NIT

**Geographic Presence In States:**As per NIT

**If you want to add additional conditions in addition to standard SLA then please mention the clauses of additional SLA.:**As per NIT

**Canteen Staff:**[1783063121.pdf](#)

**Scope of Work:**[1783063203.pdf](#)

**Pre Bid Detail(s)**

<b>मूल्य भिन्नता खंड दस्तावेज/Pre-Bid Date and Time</b>	<b>प्री-बिड स्थान/Pre-Bid Venue</b>
08-07-2026 15:00:00	General Administration Branch, Delhi Technological University, Shahbad Daulatpur, Delhi-110042

**Canteen Service - Best Price On Fixed Menu Rate Model - Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Diet	Vegetarian
Type of Meal	Breakfast , Lunch , Dinner , Snacks , Beverages
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Electricity Charges	To be provided by Service Provider
Cooking Gas Charges	To be provided by Service Provider
Water Charges	To be provided by Service Provider
Basic Furniture	To be provided by Service Provider
Canteen's Operational Days in a week	6 days a week
Cooking Equipments	To be provided by Service Provider
Essential Crockery	To be provided by Service Provider
Canteen Staff	To be provided by Service Provider
Distribution/ Serving Style	From single point - (canteen establishment)
Uniform for Canteen Staff	To be provided by Service Provider
Display Shelf	To be provided by Service Provider
Smart Vending Machines	To be provided by Service Provider
Raw Material	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
<b>अतिरिक्त विवरण /Additional Details</b>	
Canteen Start Time	08:00 AM
Canteen End Time	08:00 PM

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
<b>कोर / Core</b>	12042

## अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldeep Kumar Sarsar	110042,DELHI TECHNOLOGICAL UNIVERSITY, Shahbad Daulatpur, Main Bawana Road, Near Sector 17 Rohini, Delhi, India	Project / Lumpsum Based	<ul style="list-style-type: none"><li>• Total Canteen Space (In Sqft) : 219.26</li><li>• Total No of Employees/ Individuals/ Footfall to be served per day : 2000</li><li>• Monthly License Fee : 12042</li><li>• Duration in Months : 24</li><li>• Working Days in a Month : 26</li></ul>

### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Provisions for workmen compensation, insurance, public liability, property damage, insurance etc. to be ensured by the contractor. Also, safety measures prescribed for working in Extra High Voltage & use of personnel protective equipment must be adhered to.
2. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

### अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.

5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and

[Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



**DELHI TECHNOLOGICAL UNIVERSITY**

(Formerly Delhi College of Engineering)  
Shahbad Daulatpur, Bawana Road, Delhi 110 042  
Tel: +91-11-2729 4673, e-mail: ga@dtu.ac.in



# **TENDER DOCUMENT**

**NOTICE INVITING TENDERS FOR CANTEEN  
SERVICES IN DTU, EAST DELHI CAMPUS  
VIVEK VIHAR, PHASE – 2, DELHI – 110095**



# DELHI TECHNOLOGICAL UNIVERSITY

(Formerly Delhi College of Engineering)  
Shahbad Daulatpur, Bawana Road, Delhi 110 042  
Tel: +91-11-2729 4673, e-mail: ga@dtu.ac.in



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Tel: +91-11-2729 4673, e-mail: ga@dtu.ac.in



## **NOTICE FOR INVITING TENDER FOR ALLOTMENT OF CANTEEN IN DTU, EAST DELHI CAMPUS**

1. Tenders are invited under two bid system from reputed agencies, either by themselves or as a joint venture having capacity to run Canteen with the suitable and uniformed trained manpower for the Delhi Technological University, EAST DELHI CAMPUS, Vivek Vihar, Phase – 2, Delhi – 110095 for a period of Two year and extendable for subsequent year(s) on the satisfactory performance and quality of services by the licensee/ contractor.
2. Payment of Cost of Tender Document: The collection of cost of Tender documents is dispensed away with, as there is no physical supply of tender documents and also to have absolute anonymity of bidder participating.
3. Submission of Bids: The bidders who are desirous of participating in Tender shall submit their price bids in the standard formats prescribed in the Tender documents. The bidder should upload the scanned copies of all the relevant certificates, documents etc. in support of their price bids. The bidder shall sign on all the pages of tender document, statements and certificates uploaded by him, owning responsibility for their correctness/authenticity.
4. Payment of Bid Security (Earnest Money Deposit): The EMD shall be in the form of the DemandDraft/Pay order/Insurance Surety Bonds/ Account Payee/ FDR/ Bankers Cheque of scheduled bank/Fixed Deposit Receipt of a scheduled bank issued in favor of Registrar, Delhi Technological University, Delhi. Xerox copy is to be scanned and uploaded along with the bid, and the original shall be sent to DTU so as to reach before the date and time of closing of the bids. Failure to furnish the original DD/PO/FDR before the closing of the bid, will entail rejection of bid.
5. Payment of Performance Guarantee: The successful tenderers shall furnish a Bank Guarantee/FDR/Insurance Surety Bonds/Account Payee/Demand Draft for an amount equal to 03 times of monthly license fee for a period of sixty days beyond two years from a Nationalized/Commercial bank to ensure the satisfactory service performance. The performance guarantee is to be submitted at the time of award of work. In case the performance of the work is not found satisfactory, the amount of bank guarantee will be forfeited & credited in university account.



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## ANNEXURE - A

### TERMS AND CONDITIONS FOR CANTEEN TENDER

1. The tender should be accompanied with an Earnest Money amounting to Rs 10,000/- (Rupees Ten thousand only) in the form of Demand Draft/Pay order/Insurance Surety Bonds/ Account Payee/ FDR/ Bankers Cheque drawn in favor of “Registrar, Delhi Technological University” and the same shall be sent to Delhi Technological University so as to reach before the date of closing of the bids. Failure to furnish the original before the closing of the bid, will entail rejection of the bid.
2. The Licensee shall furnish a security deposit amounting to an amount equal to 03 times of monthly license fee in the form of Bank Guarantee/FDR/Insurance Surety Bonds/Account Payee/Demand Draft issued from a scheduled Bank drawn in favor of “Registrar, Delhi Technological University”, Shahbad Daulatpur, Bawana Road, Delhi 110042. The FDR shall only be accepted if it is valid for 60 days over and above the period of contract to begin with and shall be extended along with the period of extension of contract. The security Deposit shall only be released after three months of close of contract and submission of No Dues/Clearance from all concerned Authorities of University.
3. The Licensee shall sign a formal Agreement on a non-judicial stamp paper worth Rs 100/- (Rupees one hundred only) (at his own cost) within seven days from award of the work.
4. The tenderers should go through the complete tender document including all terms and conditions and rates of various food items already fixed by the Delhi Technological University before tendering.
5. The bidder is advised to mention serial number of all the pages of NIT as per Index/list of documents, enclosures annexure and complete list of documents accordingly before uploading the same.
6. The License shall be absolutely ‘a bare license’ and anything contained therein shall not be deemed to give any right in law in respect of the said premises fittings, fixture and other university belongings to the Licensee in any manner.
  - (a) The Delhi Technological University has initially equipped the Canteen with electricity and water connections, electric bulbs, tube lights, fans, etc. as deemed appropriate by the Delhi Technological University. Any replacement later and repair during the course of operation shall be made by the Licensee at his own cost. The Licensee shall maintain the premises properly at his own cost and shall handover back all above equipment such as Oven, Refrigerators, etc. provided by the Delhi Technological University in good working condition. As soon as the term of agreement expires or the agreement is otherwise terminated, the Licensee shall, however, pay for the consumption of water and electricity to the University. In case of any shortage,



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breakage, the Licensee shall get it repaired to the satisfaction of Delhi Technological University authorities otherwise the loss thereof shall be recovered from the Licensee.

- (b) The Licensee shall equip the Canteen with decent crockery sufficient for the use of 300 persons at a time to the satisfaction of Food Monitoring Committee headed by Dean (SW), Delhi Technological University. Similarly, good stainless-steel utensils will be used for serving lunch and dinner etc.
  - (c) The LPG Cylinders/PNG shall be arranged by the Licensee at his own cost. The gas lines shall be maintained by the agency and repairs if required shall be got done by the Licensee at his own cost with superior quality materials under prior intimation to the Delhi Technological University.
7. The Licensee shall pay License fee for the occupation of said premises on monthly basis in advance before the 7<sup>th</sup> day of the month requisite. Electricity charges will be payable monthly by the licensee as per actual monthly consumption on actual bill. Water charges as per actual or @ Rs 550/- per month whichever is higher and sanitation charges of Rs. 500/- per month shall be payable by the Licensee before 7<sup>th</sup> day of every month. In the event of the license being revoked or terminated, the Licensee shall pay a proportionate part of the license fee at the rate in force including proportionate charge of water consumption, electricity, etc. In case the Licensee fails to deposit the license fee, water charges, electricity bill, etc. within the specified period, an interest @ 10% per annum shall be charged for the same from the Licensee. However, it shall be the responsibility of the Licensee to get all dues clearance from the appropriate authority before handing over the vacant charge of the premises otherwise the same will be recovered by the Delhi Technological University.
  8. In case, the Licensee fails to comply with the terms & conditions or commit breach of any of the terms and conditions, the Delhi Technological University will notify the Licensee about the said arrears of breach, as the case may be and in the event of the Licensee failing or omitting to remedy the breach or payment of the arrears within 15 days of the notice served in writing to the Licensee, the University can terminate license and thereafter the Delhi Technological University shall have the absolute right to enter upon the premises and take possession of the premises and can blacklist the firm.
  9. That the Delhi Technological University shall have the lien on all the belongings of the property of the Licensee for the time being in or upon the premises of the Delhi Technological University and if the Licensee does not pay the arrears of license fee, water electricity charges or other dues payable to the Delhi Technological University, even after the termination of the license, the University will have the right to realize the amount due to the Delhi Technological University from EMD and Security Deposit and if the due amount is still more, than by putting the belongings of Licensee in public auction after notifying the said auction to the Licensee.
  10. Where any belongings of the Licensee are sold, the sale proceeds thereof shall, after deduction of the expenses incurred by the Delhi Technological University in disposing of the belongings and



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after deducting the amount, if any due to the Delhi Technological University on account of arrears of rent including incidentals or damages or cost or any other charges be paid to him or a person or persons as may appear to the Delhi Technological University to be entitled to the same.

11. The prices to be charged by the Licensee shall not exceed those approved by the Delhi Technological University as per Annexure 'C' of Tender Document for the trade item of which he has been granted in the license and these shall be displayed by him prominently in the premises on a sign board to be provided by him. New items if introduced, later on the demand of staff/students (i.e., also on approval of DTU) may be used only after getting their rates approved from the Delhi Technological University. The rate fixed shall not be changed at least for one year and will be revised only with the approval of Delhi Technological University.
12. To ensure safe & potable drinking water, the licensee shall arrange Water coolers/RO filters for students and staff both in Summers and Winters.
13. The Licensee shall not carry out any permanent addition or alteration to the said premises and any construction thereon and electrical or sanitary installations in the said premises without prior permission of the Delhi Technological University. If any temporary additions or alterations are required by the Licensee, a request to this effect may be made in writing to the Delhi Technological University who may consider the same on such terms and conditions as may be deemed appropriate.
14. The Licensee shall repair/make any damage caused to the said premises except normal wear and tear. The decision of the Delhi Technological University on the question whether any damage is caused to the premises and what amount of compensation would make good such damage, shall be final and binding on the parties thereto.
15. The Licensee shall not sublet/permit the said premises or any part thereof to be used by any other person for any other purpose and in default thereof shall be liable for cancellation of license. The Licensee shall not introduce any partner nor shall transfer possession of the premises or part thereof or otherwise carry on the business in the premises with any other person or assign, transfer, charges or other alienate his interest in the premises shall not change the business for which the said premises are licensed to him.
16. The Licensee shall not allow any other persons/s to use the premises with or without consideration. He shall not use the premises or any other space in the Campus for residence of himself & his employees or for the purpose other than that provided in this license deed. He shall not make or permit to make, any structural additions and alterations to the premises, without the previous written sanction of the Delhi Technological University.
17. The menu shall be strictly as per Annexure 'C' and no change shall be allowed except for any decision by the Delhi Technological University in this regard. The licensee shall display such list along with rates very prominently at a suitable visible place in the canteen at his own cost.



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18. The Licensee shall on revocation or termination of this license, hand over the possession of the said premises to the Delhi Technological University in as good condition as they were on the date of occupation of the License, except normal wear and tear.
19. The Licensee shall give at least 90 days' notice in writing of vacating the said premises, pay the arrears of license fee, if any, before vacating the said premises, and in default render himself liable to be used for the recovery of arrears and necessary legal expenses. Similarly, the Delhi Technological University shall be entitled to give him 90 days' notice to vacate the said premises.
20. In the event of the death of the Licensee being any individual or the dissolution of the firm as the case may be, the Licensee being adjudged insolvent or any proceedings under the Insolvency Act being initiated against the Licensee, or any proceedings for the winding up of the Company, if the Licensee is company, the license shall stand automatically revoked. Provided that such determination shall not prejudice any right of action or remedy, which shall have accrued or shall accrue thereafter to the Delhi Technological University.
21. The Licensee shall abide by the law in force including the Municipal By-Laws relating to the sale of food, drinks, hygienic conditions etc, he shall himself obtain the required necessary license from the competent authority i.e., of Govt of Delhi /MCD etc. The Licensee shall comply with the instructions issued from time to time the Delhi Technological University or any an Officer/Committee nominated by the University on this behalf.
22. The cooking oil/refined/butter/ghee shall be a standard quality.
23. The food, sweets, snacks etc served by the Licensee shall be obtained by him from the approved sources and shall be fresh, hygienic wholesome of good quality of their respective kind and of reasonable quantity. The Delhi Technological University shall have the right to stop the sale or even destroy those articles which are not considered of the requisite standard or are found unfit for human consumption. The monitoring of Food Quality committee of the Delhi Technological University shall check the food items at any time. If on examination, it is found that food items/articles kept are exposed to dust, flies or the services rendered by the Licensee is unsatisfactory then the license shall be revoked, and the Licensee shall be even prosecuted under the provision of Prevention of Food Adulteration Act and shall also be liable to pay a fine of not less than Rs 5,000/- (Rupees five thousand only) to the Delhi Technological University and may also face prosecution under relevant Acts/Laws of land.
24. No non-vegetarian food shall be brought, cooked or served in the canteen except eggs. Any violation of this is liable to termination of the contract.
25. The Licensee shall keep a 'Complaint-Cum-Suggestion Book' at a conspicuous place in the said premises in which suggestions may be recorded by the customers and which shall be opened to inspection by monitoring committee duly authorized by the Delhi Technological University. The Licensee shall implement these suggestions within a period of one week and where it is not possible to do so, he shall bring the matter to the notice of the Delhi Technological University.



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- The Licensee shall also put up a signboard reading “Suggestion Book” available at the counter within a fortnight from the date of allotment of the premises. The Delhi Technological University may also prescribe, if need be, the number of employees to be engaged by the Licensee keeping in view of the size of his business. They shall be properly and neatly dressed. The Licensee shall also furnish to the Delhi Technological University information about the staff engaged by him in the prescribed form within a fortnight of the date of allotment of the premises (along with two pass-port size photographs of each worker). Similarly, information/photograph shall be supplied subsequently as and when changes are made by the Licensee in this respect.
26. The Licensee shall ensure that persons not below a prescribed age, and as may be permissible under the relevant law, are employed and shall also maintain an Attendance Register for his employees Labour Law regarding appointment/wages etc be followed.
  27. The dealings of the Licensee and his workers with the Staff & the students shall be polite and courteous.
  28. If any person employed by the Licensee in connection with the purpose of this license deed is found guilty of breach of rules/discipline/terms of this deed, the Delhi Technological University shall have the right to require the Licensee to terminate the services of such an employee who shall not afterwards be permitted by the Licensee to come to the premises/campus without the previous written permission of the Delhi Technological University.
  29. The Licensee shall not be permitted to exhibit in the said premises any printed or written notice, advertisement, posters etc. of any kind and any company whatsoever.
  30. The Licensee shall make good any damage caused to the said premises. The normal wear and tear, if any shall also be brought to the notice of the Delhi Technological University in writing at the end of each month, failing which any damage noticed later shall have to be made good by the Licensee. Further the decision of the Delhi Technological University on the question whether any damage is caused to the premises and what amount of compensation is payable shall be binding on the Licensee.
  31. If the period for which the premises have been licensed has expired and has not been formally extended and the premises are not required to be vacated, then the Licensee may continue on the same terms & conditions till the license is renewed on mutual agreement.
  32. The Licensee shall not do anything in or outside the premises, which may be nuisance or a cause of annoyance to the neighbors.
  33. On the expiry or earlier termination of this license, deed, the premises shall be vacated peacefully by the Licensee and he shall clear all dues before vacating them. It shall be the responsibility of the Licensee to hand over the possession personally to the Delhi Technological University in the same condition in which he had occupied then. However, if he fails to do so, the action stipulated



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in this license deed and any other action deemed appropriate by the Delhi Technological University shall be taken.

34. The Licensee shall make use of the said premises for his business purpose only shall keep the adequate area around the said premises clean and in hygienic condition and he shall not cause any obstruction or encroachment whatsoever under any circumstances.

If at any time it comes to the notice of the Delhi Technological University that the area around the said premises are being used by unauthorized persons with the connivance of the Licensee or that the Licensee has put up any hoardings, show-case etc. stacked any goods in such areas or is carrying on any activities which obstruct normal movement of public, Delhi Technological University personnel or other Licensee or which cause nuisance to other licensees, or that the Licensee is using the said premises for any purpose other than specified in the agreement, then, notwithstanding anything contained in the Agreement, the Delhi Technological University shall be entitled forth with to terminate the License without assigning any reason and without service of notice to the Licensee and to claim damages at such rate as may be decided by the Delhi Technological University along with minimum penalty of Rs 5,000/- (Rupees five thousand only).

35. Any notice to be given to the Licensee under the terms of this license shall be considered to be duly served & the same shall have been affixed on outer door any other conspicuous part of the said premises.
36. All payments to the University shall be made by a Bank Draft / NEFT / RTGS. No cheque will be accepted.
37. It is assumed that about 1500 students/staff (enrolled) will be the consumers in the Canteen. However, this number may vary and the DTU or its authorities do not guarantee in this regard.
38. The Licensee shall strictly follow the Labour laws and all statutory obligations viz PF, ESI, Bonus, Gratuity as applicable and shall indemnify Delhi Technological University against any loss or damage, which Delhi Technological University may suffer as a consequence of non-compliance of these Laws by the Licensee. There will be no deployment of minor employees. The Licensee shall furnish an indemnity Bond on Non-Judicial Stamp paper of Rs 100/- only as per Performa enclosed.
39. The Licensee shall ensure proper cleaning in and around canteen. The Kitchen waste shall be disposed off through covered containers in the dustbin situated in the nearby area.
40. The monthly license fee offered by the bidders in Annexure 'E' (Financial Bid) shall be sealed in separate envelope. Before, this envelope is opened or financial bids are downloaded, technical evaluation shall be done the Delhi Technological University for all bidders on the basis of Technical bids which include checking of samples for various food products and inspection at various places of work of different bidders.



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- Annexure – E (Financial) shall be opened only for those agencies who qualify the quality standards and finally the tenders shall be decided on the basis of the highest monthly license fee offered in the financial bid.
41. The rates are inclusive of all taxes as applicable and nothing extra shall be payable on this account. The contractor shall himself be responsible for all such statutory obligations regarding payment of taxes to concerned authorities.
  42. Checking as and when required or desired by the Delhi Technological University will be made by a Committee headed by DSW. The contractor shall obtain MCD license as applicable for running Canteen after award of work.
  43. The contract will be awarded for a period of Two year on contract basis and extendable for subsequent year(s) on the satisfactory performance and quality of service by the licensee/contractor on 06 months' basis or till finalization of fresh contract mutually whichever is earlier.
  44. Any dispute arising out of this contract shall be subject to Delhi Jurisdiction only.
  45. Licensee will deploy adequate number of manpower to serve the visitors.
  46. Approved Rate will be valid for one year and will be revised nominally if required, by a committee only after one year of contract on the request of licensee.
  47. Licensee should have annual turnover of Rs 5 lakhs during last years.
  48. Delhi Technological University is free to engage external catering agency for providing snacks/lunch/dinner/high tea for events, such as meetings, seminar, conferences and workshop etc.
  49. The agency should take all precautions and observe all safety measures against fire etc. by providing fire extinguishers, sand buckets, etc. to avoid any untoward incident at the premises.
  50. Successful bidder will produce FSSAI and MCD license within 30 days from the date of issuance of award of contract.
  51. The total area of the canteen is 79.67 sq. mtr.
  52. Same vendor is not permitted to run more than one activity like in case of Canteen / Night Café / Mess of any Group, Food / Milk / Juice / Tea – Coffee outlet or Kiosk in Delhi Technological University. In case the vendor is awarded the tender for providing any of the aforesaid services,



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then he shall not be eligible to participate in the subsequent NIT for Canteen, any of the food Kiosk, Night Café, Mess Services, Café, Juice corner, Milk Booth etc.

53. Sufficient water dispenser alongwith paper cups will be provided by the Contractor during caterings in the University at no extra cost.
54. It will be sole responsibility of the contractor to provide/deliver the food in the respective departments as per indents. Further, the contractor can not deny to take the hospitality indents/orders for making hospitality arrangements and render the catering services at the rates approved by the Competent Authority of the University from time to time.
55. The rates of the Add-on of food items in addition of the specified menu of the Breakfast / Lunch / Dinner & Tea or High Tea shall be as per rates prescribed in the menu.
56. The Contractor will not serve food in plastic containers/plates, in any case.
57. The Waste management and maintenance of cleanliness inside the Canteen premises (Cooking Area, Dining Area, Office Area, Washrooms, etc.) shall be sole responsibility of the contractor. The Garbage/Waste of the Canteen shall be divided in the Biodegradable and Non-Biodegradable Category by the Canteen Contractor. The Biodegradable waste shall be dumped in the “Waste to Energy Plant” of the University and the Non-Biodegradable waste shall be dumped outside of the University premises by the Contractor.
58. The licensee shall pay 50% of the quoted license fee during the summer and winter vacations for the period during which the canteen remains non-operational or not functioning in full swing. The said period shall be verified by the Director/HOD, DTU – EDC.

#### 59. Code of Integrity:

No official of a procuring entity or a bidder shall act in contravention of the codes which includes

- (i) prohibition of
  - (a) making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to other wise influence the procurement process.
  - (b) any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.
  - (c) any collusion, bid rigging or anticompetitive behavior that may impair the transparency, fairness and the progress of the procurement process.
  - (d) improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.



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(e) any financial or business transactions between the bidder and any official of the procuring entity related to tender or execution process of contract; which can affect the decision of the procuring entity directly or indirectly.

(f) any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.

(g) obstruction of any investigation or auditing of a procurement process.

(h) making false declaration or providing false information for participation in a tender process or to secure a contract;

(ii) disclosure of conflict of interest.

(ii) Disclosure by the bidder of any previous transgressions made in respect of the provisions of sub-clause (i) with any entity in any country during the last three years or of being debarred by any other procuring entity

60. The licensee must obtain labour license within 60 days from the date of commencement of work, if necessary. Further if the license expires during the contract period the same may be renewed within 30 days and submit the same in the General Administration Branch failing which a penalty shall be imposed or as deemed fit by the Competent Authority of the University.

61. The following penalties will be imposed on the Licensee on various occasions mentioned below for not adhering to the compliances of the University, as per following details: -

Sr. No.	Particular	Penalty
1.	The area around the Canteen premises are being used by unauthorized persons with the connivance of the Licensee or that the Licensee has put up any hoardings, show-case etc. stacked any goods in such areas or is carrying on any activities which obstruct normal movement of public, Delhi Technological University personnel or other Licensee or which cause nuisance to other licensees, or that the License is using the said premises for any purpose other than specified in the agreement	Delhi Technological University shall be entitled forth with to terminate the License without assigning any reason and without service of notice to the Licensee and to claim damages at such rate as may be decided by the Delhi Technological University along with minimum penalty of Rs 5,000/- (Rupees five thousand only)
2.	The licensee must obtain labour license within 60 days from the date of commencement of work, if necessary. Further if the license expires during the contract period the same may be renewed within 30 days and submit the same in the General	Failing to comply to the same shall attract a penalty of Rs. 1000/- per day or as deemed fit by the competent Authority.



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	Administration Branch	
3.	Setting up of a stall within outside the canteen of sale of item(s) not listed in the contract/selling of items without electronic billing machine/unhygienic condition on the kitchen & dining hall/poor quality of product	First time: Rs. 5000/- Second time: Rs. 10,000/- Third time: Cancellation of contract.
4.	Staff being not properly dressed i.e. with serving staff in a particular color of shirt, trousers, shoes, gloves/apron head and globs etc.	Rs. 5000/- per occasion
5.	Not maintaining of cleanliness and immediate disposal of garbage	Rs. 5000/- per occasion
6.	Overcharging/non-availability of listed items and non-courteous of the working staff s	Rs. 5000/- per occasion
7.	Not providing a printed bill on each purchase.	Rs. 1000/- per occasion.
8.	In case of unauthorized retention of the Canteen premises beyond the contract period	50% over the above the pre-existing rate will be levied on contractor during the period of unauthorized retention.



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## ANNEXURE – B

### **Sanitation Conditions: - Food Sanitation, Water Sanitation and General sanitation.**

Periodically checking for above or surprise check will be made by Estate Officer or his authorized representation.

#### 1. Food articles & Drinks: -

- (a) Food articles should not have kept on floor subject to contamination by dust or by rodents/rates or flies etc. always kept in shelves or in height.
- (b) Prepared food articles are kept covered protected from flies & dust and should be stored above the ground floor level.
- (c) Milk & Milk products should be of superior quality taken from reliable & approved sources to avoid food adulteration/contamination.
- (d) No packed food items should be kept for sale after expiry date.
- (e) Cooked food supplied outside the mess/canteen should be covered properly (covered with a plate or paper or aluminum foil).
- (f) Used fresh food material free from any contamination (Vegetable, Milk, Fruit etc.).
- (g) Avoid strictly reuse of any cooked food material or drinks.
- (h) Market superior quality materials should be used for cooking purpose.

#### 2. Utensils: -

- (a) Utensils should be easily washable & kept in good condition. There is no corrosion cracked or chipped utensils should not be used.
- (b) Cooking, eating & drinking utensils are thoroughly cleaned & washed (preferably with soap/detergent & hot water) after each use.
- (c) Use dough trough, tray should be cleaned with soap/detergent & hot water after day work.

#### 3. Equipment: -

- (a) The equipment should be properly located to facilitate cleaning.



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- (b) Cases, counters, shelves, tables, chairs, refrigerators, slices, stoves (gas), hoods, hot case etc, should be kept neat and clean, stain free & safely operated.
  - (c) Juicer, Coffee, Tea, Soft drink etc. machine should be sterilized by the specialized agency periodically in a week or directed by the Estate Officer and should be maintained proper record.
4. Washing: -
- (a) Washing places should be well drained to avoid nuisance from files, offensive smell etc. & drains should free from any blockage of traps etc.
  - (b) After use clean the place thoroughly with the use of disinfectants.
5. Employer: -
- (a) Behavior of shop etc. employees & employer should be cooperative.
  - (b) Worker must wear clean aprons & caps and hand gloves.
  - (c) They should not be allowed to smoke or chew pan, tobacco, drink alcohol etc. in & around the kitchen/dining hall of mess/canteen subsequently outside the campus of university.
  - (d) They (Employer & Employees) should clean their nails & hands with brush & soap before handling the dough & cooking & servicing food/meals.
  - (e) Workers should be healthy and free from any diseases. Periodically medical checkup of the workers should be made & maintained proper record.
6. Other Conditions: -
- (a) Kitchen should not be used for residence.
  - (b) The store should be properly cleaned by proper arranging of articles in racks & bags.
  - (c) Kitchen & dining hall should be clean everyday /wet thrice a day or as per requirement.
  - (d) Kitchen kneading tables tip, bottom, should properly cleaned/stain free by using of soap/detergent & hot water after day work.
  - (e) Floors should be impervious & easily cleaned & in good repair.



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- (f) Floor should be kept clean by moping with using of disinfectants such as approved phenyl & sanitizer etc.
  - (g) Walls & ceiling should be kept clean from cobweb & dust etc.
  - (h) Doors & windows glasses should be clean gently which will not affect ventilation & light.
  - (i) Serving table & chain should be kept clean.
  - (j) No smoking & no use of tobacco, alcohol etc. in the campus.
7. Garbage Disposal: -
- (a) Arrange proper capacity covered dustbins for disposal of garbage and should be cleaned timely.
  - (b) Approved insecticides should be used in dustbins.
  - (c) Entire area in & around the shop/mess/canteen/kiosk/fruit vendor should be cleaned every time.
8. (a) Setting up of a stall within outside the canteen of sale of item(s) not listed in the contract/selling of items without electronic billing machine/unhygienic condition on the kitchen & dining hall/poor quality of product shall attract penalty of Rs 5,000/- first time, Rs. 10,000/- in the second and cancellation of contract in the third occasion.
- (b) Staff being not properly dressed i.e. with serving staff in a particular color of shirt, trousers, shoes, gloves/apron head and globs etc. shall attract penalty of Rs. 2,000/- per occasion.
  - (c) Not maintain cleanliness and immediate disposal of garbage shall attract a penalty of Rs. 2,000/- per day.
  - (d) Overcharging/non availability of listed items and non-courteous of the working staff shall attract a penalty of Rs. 2,000/- per occasion.



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## ANNEXURE - C

### LIST OF ITEMS/SNACKS ETC AND PRICE THEROF

Sr. No.	Items	Quantity Weight	Rates(Rs.)
1.	Tea (One Cup)	100 ml.	10.00
2.	Coffee (Per Cup)	100 ml	20.00
3.	Samosa	50 gm	10.00
4.	Bread Pakora (Potato filled)	75 gm	15.00
5.	Matthi	25 gm	5.00
6.	Sabji/Dal	Per plate	25.00
7.	Chhole + 4 puri	Per plate	30.00
8.	Raita (Katori Standard Size)	Per katori	10.00
9.	Two Bhatura with chhola	-	50.00
10.	Laddu (Besan/Bundi)	30 gm	10.00
11.	Burfi (Khoya)	20 gm	20.00
12.	Rice plate with Rajma/Chhole/Kadhi	Per plate	40.00
13.	Sambhar vada	2 pieces	40.00
14.	Plain Dosa with sambhar & chatni	1 pc	40.00
15.	Dosa (Masala) with sambhar	1 pc	50.00
16.	Idli (Per Plate) with sambhar & sauce	Per plate	40.00
17.	Chowmein	Full plate	50.00
<b><u>COLD DRINKS</u></b>			
1.	Cold drinks	M.R.P.	-
2.	Juice tetra packets	M.R.P.	-
3.	Lassi sweet	200ml	40
4.	Lassi salt	200ml	20
<b><u>SNACKS</u></b>			
1.	Veg Sandwich	-	30
2.	Rasgulla/gulabjamun (1pc)	Normal Size	20
3.	Veg burger	-	30
4.	White Pasta	-	60
5.	Veg. Patties	-	15
6.	Curd	150 gm	MRP
7.	Uttapam		70
8.	Ice-Cream		MRP
9.	Veg Gravy Momos		Half 30 Full 60
10.	Brownie		35
11.	Maggi		40
12.	Biscuit and Chips		MRP
13.	Paneer Patties	-	20
<b><u>TAWA PRATHATA</u></b>			
1.	Plain pratha	1 pc	10
2.	Aaloo paratha	1 pc	15



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3.	Aaloo onion pratha	1 pc	20
4.	Onion pratha	1 pc	15
5.	Paneer pratha	1 pc	25
6.	Tawa roti	1 pc	5
<b>SABZI RICE &amp; DAL</b>			
1.	Dal Fry	150 gm	40
2.	Aaloo Jeera	150 gm	40
3.	Aaloo Gobi	150 gm	45
4.	Mater Paneer	150 gm	50
5.	Shahi Paneer	150 gm	50
6.	Veg Pulao	250 gm	50
7.	Veg Biryani	300 gm	50

## **List of items of High Tea and Meals to be served during meetings, events, seminars, exams sessions, etc.**

S. No.	Particulars	Standard Menu	Rate
01.	High Tea	a. Tea/Juice (Tetra Pack)/Butter Milk b. Chips/Peanuts c. Cookies d. Any one Snacks item: Samosa/Aloo Bonda/Sandwich/Cutlet/Mix Pakoda e. One Sweet item (Gulab-Jamun/Ice-Cream or equivalent sweet) OR a. Tea/Juice (Tetra Pack)/ Butter Milk b. Paneer Pakoda/ Spring Roll c. One Sweet item (Gulab-Jamun/Ice-Cream or equivalent sweet) OR a. Tea/Juice (Tetra Pack) b. Poha & Dahi c. One Sweet item (Gulab-Jamun/Ice-Cream or equivalent sweet) OR a. Cut mix fruits (4 to 5 seasonal fruits) OR a. Sprouts with vegetables with paneer pieces b. Tea/Juice (Tetra Pack)/Chhach	Rs. 65/- including GST per person



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S. No.	Number of Person	Rate per person including taxes
01.	Upto 50	250
02.	51-100	240
03.	101-500	220
04.	501 & above	200

Standard Menu will be as follow	
Meal (Lunch/Dinner)	<p>a. Mix Vegetables / seasonal vegetables</p> <p><b>b.</b> Dal Makkhani / Yellow Dal/ Chhole/Rajma</p> <p>c. One Paneer Dish,</p> <p>d. Boondi Raita/Veg. Raita/Pinapple Raita</p> <p>e. Rice / Pulao/ Jeera Rice</p> <p>f. One Sweet Dish (Gulab-Jamun / Ice Cream or equivalent sweet)</p> <p>g. Lachha Parantha/Roti/Poori/ Tawa Roti/Naan/Tandor Butter Roti</p> <p>h. Salad</p> <p>i. Water Glasses + Water dispensers</p> <p>OR</p> <p>a. Idli/Vada with Sambar</p> <p>b. Dosa (Masala/Onion/Mix Veg.) or Uttapam (Onion/Mix Veg.)</p> <p>c. Upma</p> <p>d. Coconut Chutney</p> <p>e. One Sweet Dish (Sheera / Suji Halwa etc.)</p> <p>f. Water Glasses + Water Dispensers</p> <p>OR</p> <p>a. Chowmein/Hakka Noodles</p> <p>b. Veg Manchurian with fried Rice</p> <p>c. Boiled Vegetable</p> <p>d. Spring Roll</p> <p>e. One Sweet item (Gulab-Jamun/Ice-Cream or equivalent sweet))</p> <p>f. Water Glasses + Water dispensers</p>



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## ANNEXURE - D

### TECHNICAL BID

#### CHECK LIST OF THE DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID

Please check whether the attested copies of the following documents have been attached or not.

S. No.	Description
1.	Name of the Agency
	Address of firm/Agency and Telephone No
	Name, Designation, Address and Telephone no. of authorized person of the firm/agency to deal with
	PAN No. of Income Tax Deptt.
2.	GST Registration No. issued by the Competent Authority along with return of last financial year.
3.	Earnest money of Rs. 10,000/-
4.	Proof of being in similar business during last 01 years.
5.	Income tax return for last years
6.	Terms & conditions of the tender (duly signed)
7.	Proof of Annual turnover of Rs. 5 Lakh during last year
8.	Undertaking on Non-Judicial Stamp paper of Rs. 100/- as per Annexure- G

\*Separate Self-attested copies for each document mentioned above is to be submitted.

Declaration: -

This is to certify that I/We before signing this tender have read and fully understand all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Signature of the tenders: - \_\_\_\_\_

Name: - \_\_\_\_\_

Designation: - \_\_\_\_\_

Address: - \_\_\_\_\_

Phone No: - (O) \_\_\_\_\_

(R) \_\_\_\_\_



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## ANNEXURE - G

### NIT – CANTEEN

### UNDERTAKING

(To be executed on Rs. 100/- Non judicial Stamp Paper)

1. I/ We the undersigned, certify that I/ We have gone through the terms and conditions mentioned in the tender documents and undertake to comply with all of them.
2. That no Civil / Criminal/ Income Tax/ Service tax/ blacklisting case is pending against my firm.
3. The rates quoted by me/ us are valid and binding on me/ us for acceptance for the entire period of contract.
4. I/ We undersigned hereby bind myself/ ourselves to the Registrar, Delhi Technological University, Delhi to run the Canteen in Delhi Technological University, East Delhi Campus, Delhi during the period of contract.
5. The Performance Guarantee deposited by me shall remain in the custody of the Registrar, Delhi Technological University, Delhi till two months after the expiry of the contract.
6. I/ We shall abide by Minimum Wages Act, Contract Labour Act, PF, ESI, Bonus, Gratuity, as applicable from time to time for the workers employed for running the mess.
7. In case of any lapse occur on my part or on my staff while discharging the services the university authorities may cancel my/ our contract and award the work to another agency and the costs difference may be recovered from me/ us and can forfeit Performance Guarantee.
8. The food/ eatable items will be genuine, fresh, hygienic and good quality.
9. In the event of any breach/ violation of the terms and conditions, the Competent Authority shall be at liberty to terminate my contract and can forfeit the Performance Guarantee deposited by me/ us.
10. I/ we will be wholly responsible for running Canteen at Delhi Technological University, East Delhi Campus and will ensure deployment of adequate staff to provide, quick clean and efficient service and also responsible to pay all taxes as applicable to Tenderer. I shall also be responsible for behavior/ act of employees engaged by me for running of Canteen of the University.
11. I/we shall be responsible for health and injury caused to the worker while working in the Canteen.
12. I/we shall be responsible for any loss or damage to the university property by the employee engaged by me/ us.
13. The Competent Authority of Delhi Technological University, Delhi has the right to accept or reject any or all the tender without assigning any reason. The decision of the Competent Authority of Delhi Technological University, Delhi will be binding upon me.
14. I/ we shall conspicuously display the Rate List per unit of all available cooked items on the two separate boards' first at the entrance of the canteen and second at the cash counter of the canteen.
15. I/ we shall vacate the mess premises on completion of the contract period. In case of unauthorized retention of the mess premises beyond the contract period, a penalty of 50% over the above the pre-existing rate will be levied on me/us during the period of unauthorized retention.



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16. I/we shall also be responsible to pay all taxes as applicable to the government like Income Tax GST, and Service Tax etc.
17. I/we shall be responsible for any theft/ loss/ damage to university property/ fixtures and I will rectify/ replace the same.
18. I/we shall indemnify DTU from all losses/claims that may arise due to my action/inaction.
19. I/we undertake that I/We have not been blacklisted/debarred by an Central/State Govt./Deptt./Body & PSU's.
20. I/We have not been prosecuted for violation of FSSAI prescribed norms by any organization where i/we are/have operated/operating the mess/canteen and i/we have not been punished by way of penalty by that organization.

Signature of the Tenderer

Name of the firm/ Tenderer

Seal of Firm



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## ANNEXURE – E

### FINANCIAL BID FOR CANTEEN

Name of Tenderer/Firm \_\_\_\_\_

Full Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

#### Financial Bid

Minimum License Fee is reserved at Rs. 10,205/- + 18% GST for 20.37 sq. mtr. i.e. kitchen area and counter area. Minimum reserved License fee of the Canteen is Rs.501/- + 18% GST per square mtr with @8% annual increment in license fee from 01<sup>st</sup> February as per directions of Govt. / DTU from Time to time. However, the contract will be awarded to the H1 bidder who will fulfill the technical criteria.

I/We accept all the Terms & conditions received with Tender Documents.

I/We have submitted Technical Bid separately.

I/We now offer to pay monthly license fee of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) for Delhi Technological University Canteen for the period \_\_\_\_\_ to \_\_\_\_\_.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal/Rubber Stamp: \_\_\_\_\_

#### N.B.

1. Rates should be quoted on monthly basis inclusive of all taxes/levies. Nothing extra will be considered.
2. Rates should be mentioned both in words and figures.
3. Financial Bid will be considered only if Technical Bid is accepted by the Competent Authority.



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## ANNEXURE - F

### FORM OF AGREEMENT

THIS AGREEMENT is made on the \_\_\_\_ day \_\_\_\_\_ (Month) \_\_\_\_\_ (Year) Between the Board of Management, Delhi Technological University through the \_\_\_\_\_ (Name and address of the Department) hereinafter called “the Department” which expression shall, unless excluded by or repugnant to the context, be deemed to include its successor in office and assigns of the one part AND \_\_\_\_\_ (Name and address of the contractor) through Shri \_\_\_\_\_, the authorized representative (hereinafter called “the contractor”) (which expression shall, unless excluded by or repugnant to the context, be deemed to include its/their heirs, successors, executors, administrator, representative and assigns) of the other part. Under which the contractor shall provide uniformed and trained personnel and will use its best endeavour’s to provide Canteen Services to Delhi Technological University, East Delhi Campus, Delhi.

NOW THIS AGREEMENT WITNESSETH as follows: -

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions hereinafter referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz: -
  - (a) Letter of acceptance of award of contract;
  - (b) Terms and Conditions;
  - (c) Notice Inviting Tender;
  - (d) Bill of Quantities;
  - (e) Scope of work;
  - (f) Addendums, if any;
  - (h) Any other documents forming part of the contract.
3. In consideration of the payments to be made by the Department to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the employer to execute and the Canteen Services w.e.f. \_\_\_\_\_ as per the provisions of this Agreement and the tender documents.
4. The Department hereby covenants to pay the contractor in consideration of the execution and completion of the works/services as per the provisions of this Agreement and the tender documents, the contract price of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ in words).



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5. Being the sum stated in the letter of acceptance subject to such additions thereto or deductions there from as may be made under the provisions of the contract at the times in manner prescribed by the contract.

IN WITNESS WHEREOF the parties hereto have signed the Agreement the day and the year first above written.

For and on behalf of the Contractor

For and on behalf of Board of Management of University

Signature of the authorized official

Signature of the authorized officer

Name of the official

Name of the Officer

Stamp/Seal of the Contractor

Stamp/Seal of the Employer

By the said

By the said

\_\_\_\_\_ Name

\_\_\_\_\_ Name

on behalf of the Contractor in the presence of:

on behalf of the Employer in the presence of:

Witness \_\_\_\_\_

Witness \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No: \_\_\_\_\_

Telephone No: \_\_\_\_\_

## INSTRUCTIONS

1. All columns shall be filled legibly.
2. Clear and precise information shall be given against each column in the space provided.
3. If any column is left blank or not properly replied to or the application is not accompanied by the pay order/demand draft of the requisite value, the application is liable to be rejected summarily.
4. The License granted is liable to be cancelled forthwith, if it is found that the applicant had given wrong or false information in the application for the issue of authorization.

Sl. No.	Item Description	Duration of Contract	Units	Reserve License fee per month	License fee per month to be quoted by Bidder	GST (if applicable in Percentage)	GST Amount in Rs. P	TOTAL AMOUNT excluding taxes in Rs. P	TOTAL AMOUNT including taxes in Rs. P
1	2	4	5	6	7	8	9	11	12
1.01	Central Canteen - East Delhi Campus	24.00	Months	10205.00			0.00	0.000	0.000