



DELHI TECHNOLOGICAL UNIVERSITY

(Formerly Delhi College of Engineering)
Shahbad Daulatpur, Bawana Road, Delhi 110 042



F. No. DTU/GA/104/2024-25/1504/36

Dated: 31.03.2025

NIQ for arrangement of Hospitality and Catering services during Diamond-Golden-Silver Jubilee Homecoming Alumni Meet, 2025 of the Delhi Technological University

The Delhi Technological University invites sealed quotations from reputed and experienced hospitality and catering service providers for the **arrangement of hospitality and catering** during the **Diamond-Golden-Silver Jubilee Homecoming Alumni Meet, 2025** scheduled to be held on **11.04.2025**, at the Delhi Technological University.

(A) Scope of work: -

S. No.	Particulars	Details of arrangements
01.	Details of Event	Lunch (Buffet) Arrangement for 350 persons Diamond-Golden-Silver Jubilee Homecoming Alumni Meet, 2025 scheduled to be held on 11.04.2025
02.	No. of persons attending the event (Estimated)	350 approximately
03.	Menu	<p>Main Course: -</p> <ol style="list-style-type: none"> 1. Sweet Corn Soup 2. Chhole 3. Kadhahi Paneer 4. Mix Veg. 5. Dahi Bhalla 6. Pulao 7. Roti/Green Poori/Lachha Parantha/Missi Roti 8. Papad 9. Veg Salad 10. Gulab Jamun 11. Bottled Water (250 ml.) x 350 12. Fruit (Indian + Exotic) <p>Chaat Counter/Stall</p> <ol style="list-style-type: none"> 13. Tikki 14. Idli & Sambhar 15. Coffee 16. Water Dispenser x 10
04.	Crockery	Bone China Crockery (350 pax.)
05.	Counter Arrangement	05 Counters
06.	Waiter Service	03 Serving Staff or more (mandatory with Gloves, Masks, Hair caps) on each counter along with 01 manager level staff for supervision.
<p>Note: (a) Plastic Container/Plates/Utensils etc. shall not be used. (b) Adequate no. of service staff, waiters, helpers will be deployed by the vendor. (c) Arrangement of Water for drinking and washing of utensils will be made by the vendor. (d) The food waste shall be disposed of by the service provider outside of the University premises. (e) Price will be quoted inclusive of services (as mentioned above) and applicable GST, nothing extra will be considered.</p>		



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(B) Eligibility Criteria: -

- i.** Proof of experience for providing satisfactory hospitality and catering services in past 01 (one) year in a reputed organization for a minimum 300 persons.
- ii.** A copy of FSSAI License.
- iii.** A copy of GST Registration.
- iv.** A copy of PAN Card.
- v.** Annual Turnover of Rs. 50,00,000/- or above during last financial year (F.Y. 2023-24).

(C) Submission of quotes: -

- i.** Interested agencies are requested to submit their sealed quotations, clearly mentioning: -
 - Total cost (inclusive of all taxes), nothing extra will be considered.
 - Detailed menu and services offered as specified above.
- ii.** The sealed quotations must reach the office of the undersigned latest by 07.04.2025 at 10:00 A.M. Quotations received after the deadline will not be considered.

NOTE: The university reserves the right to accept or reject any or all quotations without assigning any reason thereof.

-sd/-

Coordinator