



Govt. of N.C.T. of Delhi  
**DELHI TECHNOLOGICAL UNIVERSITY**  
(Formerly Delhi College of Engineering)  
Shahbad Daulatpur, Bawana Road-Delhi-42

F. No. DTU/IRD/2022-23/Citation/66/ **9778.**

Date: 06/05/2025

To  
All the HoDs  
Delhi Technological University  
Delhi

Dear Sir/Madam,

Please find enclosed a Performa for “**Application for Award for Citations for Researchers of Delhi Technological University**” with a request to circulate the same among the faculty members of your Department for necessary action. The complete and filled up applications in Google Form <https://forms.gle/7jQodLiRVvWvmH8e8> along with enclosures (Proofs from Scopus website) must be submitted online latest by 18<sup>th</sup> May 2025. In addition, the hard copy of the application (enclosed herewith) duly forwarded by HoD must reach to the office by 18<sup>th</sup> May 2025 upto 05.00 P.M.

(Prof. Girish Kumar)  
Dean (R&D)

F. No. DTU/IRD/2022-23/Citation/66/ **9778.**

Date: 06/05/2025

Copy to

1. PS to the Hon'ble Vice Chancellor, DTU
2. Registrar, **DTU**
3. Head. Computer Centre with a request to upload the same on the DTU's website
4. All HoD's.

(Prof. Girish Kumar)  
Dean (R&D)



Date:

To,

The Dean (R&D),  
Delhi Technological University  
Shahbad Daulatpur,  
Main Bawana Road,  
Delhi-1100042

**Subject: Application for Award for Citations for Researchers of Delhi Technological University**  
(Attach proofs wheresoever necessary)

Dear Sir,

This is in reference to guidelines for the award consisting of a Certificate/Citation for impact and influence measured in terms of citations earned by the researchers of Delhi Technological University for their published research work

I hereby wish to apply for the award as per the notification F.DTU/IRD/Award/2021/01 dated 22.01.2021.

**1. Please tick ✓ the category to which applicant is seeking consideration for award:**

- (A) Yearly Citation Award (Early Research Impact and Influence Award) (      )
- (B) Cumulative Citation Award (Platinum/Gold/Silver)
- (C) Highly Cited Paper Award (      )

**I hereby declare that:**

In case of **Highly Cited Paper Award**, there was no APC charges levied by the journal for publication of the papers.

I hereby declare that the above claim is being made by me as per guidelines issued vide letter No. F.DTU/IRD/Award/2021/01 dated 22.01.2021. In case of any violation, I will be held responsible and DTU will free to take appropriate action and certificate of merit will be liable to be recovered from me.

Signature of Faculty/Student.....  
Name of Faculty/Student: ...  
Department: .....  
Emp. Code: .....  
Mobile No. ....

On the basis of above information, I hereby endorse that I have verified all the above details and forward the same.

Signature of HoD.....  
Name of HoD:

**IMPORTANT: PLEASE CLEAN YOUR SCOPUS PROFILE BY REMOVING PUBLICATIONS NOT AUTHORED BY YOU BEFORE FILLING THE FORM, SINCE IT IS A MANDATORY REQUIREMENT FOR THIS AWARD.**