



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009

(Formerly Delhi College of Engineering)

SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042

File No. F. 1/2-891/2024/Estt./DTU/531


Dated: 05/06/2025

Notification

In exercise of the powers conferred under Sub-section (1) of section 23 of the Delhi Technological University Act, 2009 (Delhi Act 6 of 2009) and Statutes 10(h) of Delhi Technological University, the Board of Management in its 55th meeting held on 27.05.2025 vide agenda item no. 55.14 has approved the Recruitment Rules for the Post of **Deputy Registrar** are as under:-


1.	Name of the Post	Deputy Registrar
2.	Number of Post(s)	As Sanctioned
3.	Classification	Group 'A'
4.	Level in the Pay Matrix	Level 12 (7 th CPC) After completion of 5 years of services as Deputy Registrar shall be placed at Level 13 with Rationalized Entry Pay of Rs.1,18,500/- as per 7 th CPC Pay Matrix.
5.	Whether Selection or Non Selection Post	Selection
6.	Age limit for Direct Recruitment	50 Years
7.	Educational & other qualifications required for direct recruits	Essential: (a) A Master's degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 07 (seven) point scale; along with (b) Nine years of experience as Assistant Professor in Level 10 and above with experience in educational administration, OR Comparable experience in research establishment and or other institutions of higher education, OR Five years of administrative experience as Assistant Registrar or in an equivalent posts in Level 10
8.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Age: No Educational Qualification (Academic): Yes, Same as direct recruitment as indicated at column 7.
9.	Period of probation (if any)	One year
10.	Method of recruitment, whether by Direct Recruitment or by Promotion or by Deputation/Absorption and percentage of the posts to be filled by various methods	I. Seventy Five percent of the posts of Deputy Registrars shall be filled by direct recruitment. Failing which by transfer on deputation including short term contract. II. Twenty five percent of the posts of Deputy

		Registrars shall be filled by promotion from among eligible Assistant Registrars, failing which by transfer on deputation including short term contract.
11.	In case of recruitment by Promotion/ Deputation/Absorption, Level in the Pay Matrix from which Promotion / Deputation/Absorption to be made	<p>For Promotion: Incumbent Assistant Registrar (s) shall be placed in Level 12 after completing five years of service in DTU in the Level 11</p> <p>Possessing the essential educational qualifications as prescribed under Col. 7 above.</p> <p>For Deputation: Educational and other qualifications mentioned in Column 7 above for direct recruitment.</p> <p>Officials working in the Central/State Government/University/ R&D Institutions/ Autonomous Body/ Public Sector Undertaking holding the analogous post and possessing the qualification prescribed for direct recruitment.</p> <p>OR</p> <p>Officials working in the Central/State Government/ University/ R&D Institutions/ Autonomous Body/ Public Sector Undertaking and having regular service of five (05) years in Level-10 (7th CPC).</p> <p>Note: The maximum age limit for appointment by deputation shall not exceed 56 years as on closing date of receipt of applications.</p>
12.	If a Departmental Promotion Committee (DPC) exists, what is its composition	As per DTU Rules
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable


 (Prof. Madhusudan Singh)
 Registrar

Copy to:-

1. PA to VC, DTU for kind information to the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar, DTU for kind information to the Registrar, DTU.
3. Dean (Recruitment), DTU.
4. Assistant Registrar (Planning & Council), DTU.
5. Head, Computer Centre with the request to upload the same on University website.
6. Guard File.


 (Dr. R. Kaushik)
 Dy. Registrar (Estt.)