



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009

(Formerly Delhi College of Engineering)

SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042

File No. F. 1/2-891/2024/Estt./DTU/539

Dated: 05/06/2025

Notification

In exercise of the powers conferred under Sub-section (1) of section 23 of the Delhi Technological University Act, 2009 (Delhi Act 6 of 2009) and Statutes 10(h) of Delhi Technological University, the Board of Management in its 55th meeting held on 27.05.2025 vide agenda item no. 55.14 has approved the Recruitment Rules for the Post of **Assistant Registrar** are as under:-


1.	Name of the Post	Assistant Registrar
2.	Number of Post(s)	As Sanctioned
3.	Classification	Group 'A'
4.	Level in the Pay Matrix	Level-10 (7 th CPC) Assistant Registrar shall be eligible for the Level-11 (7 th CPC) after 8 years of service provided they have participated in two training programs on Educational Administration, each, of appropriately four weeks duration and their performance appraisal reports are consistently satisfactory. The higher Level-11 (7 th CPC) shall be restricted, in the case of promotion to senior scale of these posts, to 50% of total strength of Assistant Registrar.
5.	Whether Selection or Non Selection Post	Selection
6.	Age limit for Direct Recruitment	40 years
7.	Educational & other qualifications required for direct recruits	Essential: Master's degree with at least 55% marks or its equivalent grade of 'B' in the UGC seven point scale along-with a good academic record as laid down by UGC.
8.	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Age: No Educational Qualification (Academic): No; However, the incumbent must possess at least Bachelor degree from a recognized University /Institute.
9.	Period of probation (if any)	Two years
10.	Method of recruitment, whether by Direct Recruitment or by Promotion or by Deputation/Absorption and percentage of the posts to be filled by various methods	i. 50% by Promotion failing which by Deputation; and ii. 50% by Direct Recruitment failing which by Deputation with Written Test and Interview. In case total number of vacancies are in odd number, say 'n' then (n+1)/2 number of post will be filled by promotion.
11.	In case of recruitment by Promotion/ Deputation/Absorption, Level in the Pay Matrix from which Promotion/	For Promotion: From amongst post Section Officers/Private Secretaries with 05 years regular service with Written Test and Interview.

	Deputation/Absorption to be made	<p>For Deputation: Officials working in the Central/State Government/University/ R&D Institutions/ Autonomous Body/ Public Sector Undertaking holding the analogous post and possessing the qualification prescribed for direct recruitment.</p> <p>OR</p> <p>Officials working in the Central/State Government/ University/ R&D Institutions/ Autonomous Body/ Public Sector Undertaking in Level-8 (7th CPC) and having regular service of five (05) years in the grade.</p> <p>The departmental officials in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>Note: The maximum age limit for appointment by deputation shall not exceed 56 years as on closing date of receipt of applications.</p>
12.	If a Departmental Promotion Committee (DPC) exists, what is its composition	As per DTU Rules
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable


 (Prof. Madhusudan Singh)
 Registrar

Copy to:-

1. PA to VC, DTU for kind information to the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar, DTU for kind information to the Registrar, DTU.
3. Dean (Recruitment), DTU.
4. Assistant Registrar (Planning & Council), DTU.
5. Head, Computer Centre with the request to upload the same on University website.
6. Guard File.


 (Dr. R. Kaushik)
 Dy. Registrar (Estt.)