



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES OF

34th Meeting of

THE FINANCE COMMITTEE

Date : 02.07.2024

Time : 11:30 A.M.

**Venue : Room no. 307,
2nd Floor, Admin Block
Delhi Technological university
Shahbad Dairy, Delhi**

Delhi Technological University

(Established by Govt. of NCT of Delhi vide Act 6 of 2009)
(Formerly Delhi College of Engineering)

No.F.5/AC/DTU/FC-34/2024/335

Dated: 02/072024

34th meeting of the Finance Committee, Delhi Technological University (DTU) held on 02.07.2024 at 11:30 AM. The following members attended the meeting:

1. Prof. Prateek Sharma, Vice Chancellor, DTU.
2. Prof. Madhusudan Singh, Registrar, DTU.
3. Sh. Nirendra Dev, Controller of Finance, DTU.
4. Sh. Dinesh Gandhi, Dy. Secretary (Finance), Finance Department, (represented Principal Secretary / Secretary (Finance)), GNCTD.
5. Sh. Ravender Kumar, Dy. Controller of Accounts, DTTE (represented Secretary, DTTE).
6. Prof. S. Indu Dean (Student Welfare), DTU Special Invitee.

Dr. Ashish Chandra, Pr. Secretary (Finance), Ms. Alice Vaz R, Secretary DTTE, could not attend the meeting due to their pre-occupations.

The minutes of the meeting are as follows:

Agenda 34.1: Opening remarks by the Chairman.

The Chairman welcomed all the members of Finance Committee in its 34th meeting held on 02.07.2024 and requested Controller of Finance to proceed with the agenda of the 34th Finance Committee Meeting.

Agenda 34.2: Confirmation of the minutes of 33rd meeting of the Finance Committee held on 20.05.2024.

It was submitted that Minutes of the 33rd meeting of the Finance Committee held on 20.05.2024 were circulated to the Hon'ble members of the Finance Committee.

Decision: The Finance Committee confirmed the minutes of 33rd meeting of Finance Committee held on 20.05.2024.

Agenda 34.3: Action taken report on the decisions taken in the 33rd meeting of the Finance Committee held on 20.05.2024.

The Finance Committee was informed that 7 agenda items were discussed in the last meeting held on 20.05.2024. The details of the agenda items, decisions taken thereon and the action taken by the University were given in tabular form for information of the Hon'ble Members.

Decision: The Finance Committee took the Action Taken Report on record.

Agenda 34.4 Approval of Restructuring of Industrial Research & Development(IRD) Office as Research and Development (R&D) Office its Role, Responsibilities and Administrative Structure.

It is submitted to Finance Committee that at present the Major responsibilities of IRD office are policy formulation/amendments related to student's research at Bachelor's, Master's and Doctoral level, develop strategies to foster research collaborations within faculty across institutions/industries and other organizations, to identify industry/institutions for collaboration & involvement of the industry in various collaboration work/academic activities, promotion of IPR, filing patents, transfer of technology, MOUs etc., to invite proposals from faculty for research grant & process for grant of research fund at University level, scrutiny & recommendations for Research Excellence Award, Citation Award etc. in the University, framing guidelines & monitoring of implementation of NEP2020. It is identified in the Dean's & HOD's meeting held on 06/Dec/2023 chaired by Hon'ble Vice Chancellor there is a need to restructure the roles and responsibilities of Dean IRD & IRD Office as Research & Development Office.

Meetings of following committee constituted by competent authority to frame the guidelines of administrative structure for Research & Development Office, Corporate Relationship Office and Other Policies were held on 08/02/2024, 15/02/2024, 19/02/2024 & 19/04/2024.

- | | | |
|----|------------------------------|---------------|
| 1. | Prof. A. K. Sahu, Dean IRD | : Chairperson |
| 2. | Prof. Vishal Verma, EE | : Member |
| 3. | Prof. Girish Kumar, ME | : Member |
| 4. | Prof. K. C. Tiwari, CE | : Member |
| 5. | Dr. Rajeev Kumar Mishra, ENV | : Member |
| 6. | Dr. Bharti Singh, AP | : Member |
| 7. | Prof. Roli Purwar, AD-IRD | : Convener |

After discussion and deliberations, the guidelines for Administrative Structure of Research and Development office, roles and responsibilities were created. The same was discussed in the meetings of Dean's & HOD's Chaired by Hon'ble Vice Chancellor on 02/04/2024, 19/04/2024 and 23/04/2024. Following the recommendations from the Hon'ble Vice Chancellor, as well as feedback from the Deans and HoDs, the draft was revised. The agenda is presented in 39th Academic Council & approved by the Academic Council.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval alongwith the suggestions made by the Finance Committee.

Agenda 34.5: Approval of Roles, Responsibilities and Administrative Structure of Corporate Relationship Office at DTU.

It is submitted to Finance Committee that collaboration between academia and industry is a fruitful way to foster innovation, growth, and progress. It can help

to bridge the gap between research and practice, and accelerate the delivery of valuable products to society. It is identified in the Dean's & HOD's meeting held on 06/Dec/2023 chaired by Hon'ble Vice Chancellor there is a need to developed a Corporate Relationship Office which can actively do the collaboration with the industry and industry related activities.

Meetings of following committee constituted by competent authority to frame the guidelines of administrative structure of Research & Development Office, Corporate Relationship Office and Other Policies were held on 08/02/2024, 15/02/2024, 19/02/2024 & 19/04/2024.

Prof. A. K. Sahu, Dean IRD	: Chairperson
Prof. Vishal Verma, EE	: Member
Prof. Girish Kumar, ME	: Member
Prof. K. C. Tiwari, CE	: Member
Dr. Rajeev Kumar Mishra, ENV	: Member
Dr. Bharti Singh, AP	: Member
Prof. Roli Purwar, AD-IRD	: Convener

After discussion and deliberations, the guidelines for roles, responsibilities and Administrative Structure of Corporate Relationship Office were created. The same was discussed in the meetings of Dean's & HOD's Chaired by Hon'ble Vice Chancellor on 02/04/2024, 19/04/2024 and 23/04/2024. Following the recommendations from the Hon'ble Vice Chancellor, as well as feedback from the Deans and HoDs, the draft was revised. The agenda is presented in 39th Academic Council & approved by the Academic Council

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval alongwith the suggestions made by the Finance Committee.

Agenda 34.6: Approval of Research & Development Schemes for Faculty.

It is submitted to Finance Committee that meetings of following committee constituted by competent authority to frame the guidelines of administrative structure for Research & Development Office, Corporate Relationship Office and Other Policies were held on 08/02/2024, 15/02/2024, 19/02/2024 & 19/04/2024.

1.	Prof. A. K. Sahu, Dean IRD	: Chairperson
2.	Prof. Vishal Verma, EE	: Member
3.	Prof. Girish Kumar, ME	: Member
4.	Prof. K. C. Tiwari, CE	: Member
5.	Dr. Rajeev Kumar Mishra, ENV	: Member
6.	Dr. Bharti Singh, AP	: Member

7. Prof. Roli Purwar, AD-IRD : Convener

After discussion and deliberations, the guidelines for Schemes for Faculty such as Young Faculty Grant, Equipment Matching Grant, Faculty Interdisciplinary Research Project, Multi Institutional Faculty Interdisciplinary Research Project) were created. The same was discussed in the meetings of Dean's & HOD's Chaired by Hon'ble Vice Chancellor on 02/04/2024, 19/04/2024 and 23/04/2024. Following the recommendations from the Hon'ble Vice Chancellor, as well as feedback from the Deans and HoDs, the draft was revised. The committee proposed following schemes

1. Young Faculty Grant.
2. Equipment Matching Grant.
3. Faculty Interdisciplinary Research Project.
4. Multi Institutional Faculty Interdisciplinary Research Project

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval alongwith the suggestions made by the Finance Committee.

Agenda 34.7: Budget approval for Centre for Community Development and Research

It is submitted to the Finance Committee that the following Committee was constituted by the C/A for preparing a detailed proposal to establish a Centre for Community Development and Research at DTU.

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|-----|----------------------|------------------|
| 1. | Prof. Girish Kumar, | Chairperson |
| 2. | Prof. V. K. Minocha, | Member |
| 3. | Prof. Rajiv Kapoor, | Member |
| 4. | Prof. Vishal Verma. | Member |
| 5. | Prof. Roli Purwar, | Member |
| 6. | Prof. Anil Parihar, | Member |
| 7. | Dr. Anil Kumar, | Member |
| 8. | Dr. Saurabh Agrawal, | Member |
| 9. | Dr. Rounak Mustafa, | Member |
| 10. | Dr. Ravindra Singh, | Member Secretary |

The committee conducted two meetings and prepared a detailed report for establishing the CCDR. A presentation was made in the HoDs and Deans meeting held on 02.04.2024. During the presentation deliberations were held on the scope, structure and implementation strategy to establish and run this Centre. The suggestions were incorporated in the final report. The agenda of establishing CCDR was also approved in 39th Academic Council Meeting held on 19.06.2024.

This center will be interdisciplinary in nature. Faculty members from different departments will work on various projects that requires expertise in multiple domains. The primary focus of the proposed centre will be on the local societal

problems of the community and their technical solutions to enhance the sustainable livelihood of communities. The centre shall focus on frugal innovation to suggest cost-effective solutions for community problems within the limited resource framework of a developing country like India. The proposed annual budget for the CCDR is:

S. No.	Budget Head	Description	Cost per annum
1.	Recurring	Manpower Cost: 04 Asst. Manager @40000/- Per month 04 MTS@18000/- Per month 08 Research Interns@15000/- Per Month (For six month) Salaries for full-time staff (project managers, researchers, administrative staff, etc.)	19,20,000 8,64,000 7,20,000
2.		Operational Expenses: Office supplies (stationery, printer ink, etc.) 100000- per annum Travel expenses for fieldwork and meetings 200000/- per annum Training and capacity-building workshops 500000/- per annum	8,00,000
3		Research Expenses: 2 teams of 4 Fellows each @50000/-Per fellow per month under Fellowship program Conference attendance and presentation fees- 200000/- per annum	50,00,000
4		Community Development Programs: Outreach and awareness campaigns Workshops and skill development programs for community members	5,00,000/-
5		Monitoring and Evaluation: Costs associated with monitoring and evaluating projects Hiring external evaluators if necessary	5,00,000/-
6		Miscellaneous Expenses: Contingency fund for unforeseen expenses	3,00,000/-
7	Non recurring	Infrastructure & Furniture IT (Computer/server etc)	10,00,00/-
Total			1,16,04,000 (One Crore Sixteen Lakh Four Thousand Rupees)

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval.

Agenda 34.8: Engagement of Manpower (Highly Skilled, Skilled, Semi-Skilled & Un-Skilled) in DTU through nominated/approved Government agencies/PSUs.

It is submitted that the Delhi Technological University has deployed Highly Skilled, Skilled, Semi-Skilled and Unskilled manpower in the University through open tender from outsourcing companies till regular recruitment is made.

In 13th Finance Committee Meeting vide Item No. 18 and the 16th BOM Meeting vide agenda 16.12 it was approved to obtain the outsourcing services through approved Govt. agencies/PSUs subject to completion of codal formalities. Accordingly, the contract for same was awarded to the PSUs after completion of the codal formalities. The performances of the PSU firms during their contract were deemed fit and satisfactory.

Further, during previous fresh tenders, as per recommendations of the then Hon'ble Vice Chancellor, the open tender was floated and the work for providing Security, Housekeeping, Skilled & Semi Skilled Manpower has been awarded to the private firms currently. The performances and efficiency of the private firms are not at par to those of the approved Govt. agencies/PSU firms.

Keeping in view of the above, the matter is placed before the FC and BOM for the approval for the engagement of Manpower (Highly Skilled, Skilled, Semi-Skilled & Un-Skilled, Housekeeping and Security Guards) in DTU from approved Government agencies/PSUs through GeM / e-procurement portal in case of all future tenders in the University.

Decision: The Finance Committee has suggested to follow the guidelines of GFR 2017.

Agenda 34.9: Engagement of Security Guards in DTU through nominated/approved Government agencies/PSUs.

It is submitted that the Delhi Technological University has deployed Security Guards through open tender on GeM Portal from outsourcing company namely M/s SCM Protection Pvt. Ltd. for one year w.e.f. 16.01.2024 after completion of all codal formalities, in the University. Details of same is as under: -

S. No.	Details	Deployed in numbers
1.	Ex- Servicemen Male Security Supervisors	08
2.	Ex- Servicemen Male Security Guards	70
3.	Trained Civilian Male Security Guards (Semi-Skilled)	100
4.	Trained Civilian Female Security Supervisors	01
5.	Trained Civilian Female Security Guards (Semi-Skilled)	34

In 13th Finance Committee Meeting vide Item No. 18 and the 16th BOM Meeting vide agenda 16.12 it was approved to obtain the outsourcing services through nominated/approved Govt. agencies/PSUs subject to completion of codal formalities. Accordingly, the contract for same was awarded to the PSUs after completion of the codal formalities. The performances of the PSU firms during their contract were deemed fit and satisfactory.

Further, during fresh tender, as per recommendations of the then Hon'ble Vice Chancellor the open tender was floated and the work for providing Security Guards has been awarded to the private firm. The performance of the private firm has been found below par to those of the nominated/approved Govt. agencies/PSU/DGR firms. Further, several security breaches, performance lapses

and theft incidents have also been reported in the University. Additionally, verbal complaints have also been reported by the deployed workmen against the private firms.

The matter was placed before a designated committee to review the same. Considering all aspects, the designated Committee unanimously recommended that all 170 ex-servicemen male security guards, 34 trained civilian female security guards and 09 security supervisors (08 ex-servicemen male + 01 trained civilian female) may be deployed through PSU firm for various reasons i.e. smooth vigilance, large events, emergencies, any untoward incidents, protecting valuable assets, experienced and trained personnel etc. in fresh tender on GeM Portal/e-procurement portal from next occasion. Details of the estimated expenditure for the same are as under: -

S. No.	Particular	Monthly Remuneration per person	No. of Ex-servicemen Guards	Total	Service Charge though GeM Portal @ 3.85%	GST @18%	Monthly Expenditure	Annual Expenditure
1	Ex-servicemen Guards	32535.36	170	5531011.20	212943.93	1033911.92	6777867.05	81334404.66
2	Female Security Guards (Semi-Skilled)	19279.00	34	655486.00	25236.21	122530.00	803252.21	9639026.51
3	Female Security Supervisor (Matriculate but not graduate)	21215.00	1	21215.00	816.78	3965.72	25997.50	311969.97
4	Ex-servicemen Security Supervisor	43272.06	8	346176.48	13327.79	64710.77	424215.04	5090580.53
5	Total B		213				8031331.81	96375981.66

Keeping in view of the above, the matter is placed before the FC and BOM for the engagement of Security Guards in DTU through nominated/approved Government agencies/PSUs for smooth functioning, after completion of the codal formalities till regular engagement is made.

Decision: The Finance Committee deferred the agenda.

Agenda 34.10: Regarding fee structure of five-year integrated BSc and MSc program AY 2024-25.

A meeting regarding fee structure of five-year integrated BSc and MSc program AY 2024-25 was held on 30.05.2024 at 2:00 pm in the Vigyan Hall, DTU. The meeting was attended by Dean (Acad-PG), Heads of the Departments of concern departments, and Coordinators.

The committee took note of the AISHE report 2021-22 (DHE, GoI) that states BA (Economics) and BBA are subsidiary professional courses and hence their fees in most of the private institutions are higher in comparison to basic science graduation. Based on actual response at UG level enrolment is highest in Arts (34.2%), followed by Science (14.8%), according to the AISHE report. The committee was of the opinion that the annual fee of BBA and BA (Economics) cannot be compared with B.Sc program. A fee of Rs. 60,000/- annual has been kept to attract the students who will compare the course history and subject details with Central Universities of Delhi like University of Delhi and Jamia Millia Islamia University where annual fee is minimal.

No doubt DTU has its own legacy but that is based on its Technology and Management courses. We are yet to establish ourself in Science courses and hence a competitive fee will be an attraction for the students to take admission.

After deliberations, this was unanimously decided that the initial course fee for Integrated BSc and MSc program will be Rs 60,000/- annually, as proposed by the committee (Rs 30,000/- per semester) for the academic year 2024-25 with intake of 30 students. The further increase in course fee from second year onwards will be as per % increase policy of DTU.

Further, in compliance to the directions of the Hon'ble Vice Chancellor a meeting regarding finalizing annual fee for five year integrated B.Sc and M.Sc was held between Dean (Acad-PG) and Chairperson of the Fee Committee i.e. Prof. Rajeshwari Pandey, COE. The matter regarding fee @ Rs. 60,000/- per year, as proposed earlier by the concerned HoDs was discussed. It was noted that at present the fee for B.A (Hons) in DTU is @ 1,10,200/- per year.

Keeping in view of the above and other related aspects i.e. logistics, infrastructure expenses etc, **it was decided that fee for five year integrated B.Sc and M.Sc program may be fixed @ 75,000/- per annum.** The same was also consented to by the concerned HoDs.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval.

Agenda 34.11: Regarding Stipend and Annual Budgetary Expenditure of Ph.D. students of DTU.

In reference to the office order F.No. DTU/Reg/Committees/2023-24/682, dated: 17/05/2024, meeting of the committee to examine the matter related to the current stipend of Ph.D. students, stipend payable to Ph.D. students of Central Institutions and also to work out the annual budgetary expenditure etc was held on 21st May, 2024, 13th June, 2024 in the CoF office with a prior circulation of the meeting notice. The chairperson was apprised regarding the enhancement of the DTU fellowship for the Ph.D. students admitted under the DTU fellowship and its implementation. Also, the chairperson apprised that this matter was also taken up in the court meeting of the university and it was discussed that the stipend should be at par with the central government institutions, which may be part of the GIA.

In pursuance of the approval of 50th BOM meeting held on 14th March, 2024 vide agenda item 50.11, the fellowship of the Ph.D. scholars was enhanced to Rs. 40,300/- w.e.f 1st January, 2024 vide Academic-PG notification F.No. DTU/PhD/All Deptt/3747-52, dated: 22nd April, 2024.

The current stipend of Ph.D. students (no.:450) per year (A): $450 \times 40300 \times 12 = \text{Rs. } 21,76,20,000$

The stipend payable to Ph.D. students (no.: 450) at par with Central Institutions (B): 450×46990 (including HRA 27%) $\times 12 = \text{Rs. } 25,37,46,000$

The difference in annual budgetary expenditure (A-B): Rs. 3,61,26,000/-

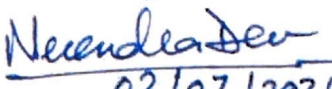
The committee suggest that the University may initially approach DKIDF for deficit funds of Rs. 3,61,26,000/- and may try to get additional funding from the government in the GIA of DTU.

As on when AICTE/UGC/any other Govt. agency enhances the fellowship of the Ph.D. students, this enhancement will also be a part of the GIA.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval subject to taking approval of FC and BOM for every such future enhancement of fellowship.

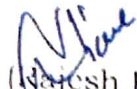
Agenda 34.12: Any other item with the permission of the Chair

Meeting ended with a vote of thanks to the Chair.


02/07/2024
(Nirendra Dev)
Controller of Finance

Copy forwarded for information to:

1. PS to VC, DTU for kind information of the Hon'ble V.C and Chairman Finance Committee.
2. Dr. Ashish Chandra Verma, IAS, Principal Secretary (Finance), Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110 002 or his/her nominee.
3. Ms. Alice Vaz R., IAS, Secretary, Training & Technical Education, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitampura, Delhi 110088 or his/her nominee.
4. Prof. Madhusudan Singh, Registrar, DTU.
5. Ms. S Indu, Dean (Student Welfare), DTU, Special Invitee.


(Rajesh Kumar)
Sr. Accounts Officer