



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES OF

33rd Meeting of

THE FINANCE COMMITTEE

Date : 20.05.2024

Time : 10.00 A.M.

**Venue : Room no. 307,
2nd Floor, Admin Block
Delhi Technological university
Shahbad Dairy, Delhi**

Delhi Technological University

(Established by Govt. of NCT of Delhi vide Act 6 of 2009)
(Formerly Delhi College of Engineering)

No.F.5/AC/DTU/FC-33/2024/ 278

Dated: 13/06/2024

33rd meeting of the Finance Committee, Delhi Technological University (DTU) held on 20.05.2024 at 10:00 AM. The following members attended the meeting:

1. Prof. Prateek Sharma, Vice Chancellor, DTU.
2. Prof. Madhusudan Singh, Registrar, DTU.
3. Sh. Nirendra Dev, Controller of Finance, DTU.
4. Sh. Dinesh Gandhi, Dy. Secretary (Finance), Finance Department, GNCTD (represented Principal Secretary / Secretary (Finance)), GNCTD.
5. Sh. Ravender Kumar, Dy. Controller of Accounts, DTTE (represented Secretary, DTTE).
6. Prof. S. Indu Dean (Student Welfare), DTU Special Invitee.

Dr. Ashish Chandra, Pr. Secretary (Finance), Ms. Alice Vaz R, Secretary DTTE, could not attend the meeting due to their pre-occupations.

The minutes of the meeting are as follows:

Agenda 33.1: Opening remarks by the Chairman.

The Chairman welcomed all the members of Finance Committee in its 33rd meeting held on 20.05.2024 and apprised the committee members about the newly opened Food kiosks and Kendriya Bhandar in the University and further requested Controller of Finance to proceed with the agenda of the 33rd Finance Committee Meeting.

Agenda 33.2: Confirmation of the minutes of 32nd meeting of the Finance Committee held on 05.03.2024.

It was submitted that Minutes of the 32nd meeting of the Finance Committee held on 05.03.2024 were circulated to the Hon'ble members of the Finance Committee.

Decision: The Finance Committee confirmed the minutes of 32nd meeting of Finance Committee held on 05.03.2024.

Agenda 33.3: Action taken report on the decisions taken in the 32nd meeting of the Finance Committee held on 05.03.2024.

The Finance Committee was informed that 10 agenda items were discussed in the last meeting held on 05.03.2024. The details of the

agenda items, decisions taken thereon and the action taken by the University were given in tabular form for information of the Hon'ble Members.

Decision: The Finance Committee took the Action Taken Report on record.

Agenda 33.4 Regarding transfer of Security Deposit from students to DTU Revenue A/c

It is submitted that as per Audit observations "An Amount of Rs.4,46,30,446/- lying as unclaimed deposit from students in liabilities side of Balance Sheet of Delhi Technological University".

As per fee structure of B. Tech, M. Tech & MBA Programme security deposit (Refundable) amounting to Rs.5000/- has been collected from the students upto the session of 2015-16. Thereafter in revised notification dated 05.04.2017 collection of Security Deposit from students has been stopped.

As per Rule of 189 of Receipts & payments Rules 1983, Deposits unclaimed for more than 03 Accounts years shall be deposited in Govt. A/c /receipts keeping necessary note in Security Deposited Register.

In view of the above it is proposed that the above said amount of Rs.4,46,30,446/- lying as unclaimed deposit from students may be transferred to Registrar DTU Receipt A/c.

Decision: The Finance Committee considered and suggested that the said amount may be deposited in DTU Corpus A/c and recommended the agenda to the Board of Management for its approval.

Agenda 33.5: Approval of Guidelines for Innovation Research Awards for the Inventors of Delhi Technological University

It is submitted to the Academic Council that meeting of the committee constituted to frame the guidelines for incentives for Patents, Product Developments, Technology Transfer, Sponsored Research Projects, Newspaper Editorials, policy benefits to government (Evidence based). The committee recommended following guidelines for incentives for patent.

Guidelines for Innovation Research Awards for the Inventor of Delhi Technological University

The cash award will be given to inventors in recognition of the grant of their Patent applications in India and/or IP5. The IP5 refers to a group of the five largest intellectual property offices (IPOs) in the world, that includes the United States Patent and Trademark Office (USPTO), the European Patent Office (EPO), the Japan Patent Office (JPO), the Korean Intellectual Property Office (KIPO), and the State

Intellectual Property Office of the People's Republic of China (SIPO, now CNIPA - China National Intellectual Property Administration). The awards are aimed to motivate and recognize individual excellence in innovation. The awards will be given for the patents granted in each year (1st January - 31st December). Inventors from DTU can apply for the award. A notice will be circulated annually and the application form for getting the details of granted patents qualifying the selection criteria will be submitted to the concerned section.

Definitions

1. "University" shall mean Delhi Technological University (DTU), Delhi.
2. Patent application: A document filed in a patent office for grant of exclusive rights pertaining to a novel invention, which has not been assigned a patent grant/issue number but has an application number.
3. Patent: A document appearing in a patent office journal having both patent application number and corresponding grant/issuance number, providing exclusive rights on an invention and its processes to its applicant(s).
4. Faculty Member of the University: An individual who is a regular faculty member of the University.
5. University Student: An individual who is registered for any degree in the Delhi Technological University.
6. Inventor: An individual who is either a faculty member of the university or a university student and his/her name appears in the list of inventors on either the certificate of Patent Grant or equivalent.
7. Applicant: The person/organization who has the right to file the patent application for the protection in the patent office.
8. Patentee: The person/organization/entity to whom a patent is granted.

2. PRIZE MONEY AND SELECTION CRITERIA:

- Prize Money: A cash prize of Rs. 1,00,000/- (one lakh) will be awarded along with the certificate of merit.

- Selection Criteria:

- I. The patent application must have been GRANTED by either the Indian patent office or any of the offices of IP5.

- II. One of the patentees must be 'Delhi Technological University' with a minimum of 20% of financial share in case of mortgage/commercialization/monetization of the granted patent.

III. The patent application must have been critically examined by the patent office of the respective countries.

IV. The original term of the granted patent must be 20 years from the date of the filing.

V. The followed up inventions (either in the same country or foreign filings) linked to a particular priority date, for which award has already been granted, will only be considered for the certificate and not for the prize money.

REGULATIONS FOR DIVISION & DISTRIBUTION OF AWARD PRIZE

Case 1: Equal distribution of the prize money amongst the inventors from the University.

Case 2: If one (or more) of the inventor(s) is/are external to the university and university is one of the applicants, then the prize amount will be proportional to the financial share of University ($1 \leq \text{Financial_share} \leq 100$) as decided in NoC/MoU at the time of filing patent application.

Power to remove difficulties: If any difficulty arises in giving effect to the provisions of these guidelines, the Vice Chancellor may make such provisions, not inconsistent with the provisions in these guidelines, as appear to be necessary or expedient for removing the difficulty.

The guidelines shall be implemented for the period of 1st January to 31 December of the respective calendar year.

It is anticipated Maximum 20 Awards given to the Inventor of DTU each calendar year. The total cost may be 20,00,000/- (Twenty Lakhs only) per year.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval.

Agenda 33.6: Fixation of License Fee for the allotment of Canteen, Cafeteria, Kiosks, etc in Delhi Technological University – reg.

It is submitted that the University's campus area is situated in 162.74 Acres (Approx.) of land. In which 1.13 Acres area for Road Widening and 22.77 Acres are Open and in approx. in 138 acres of land Academic Block, Residential Building, Hostel, Sports and Health Centre area has been built up. DTU has allocated Central Canteen, Cafeteria, Kiosks, Food Outlets, etc. on License Fee basis.

The existing rates which are being followed for allotment of space in the University, treated as the benchmark, were provided by the Office of the Pr. Accountant General (Audit), Delhi vide half margin No. 4 dated 21.02.2020.

Accordingly, the minimum License Fee for allotment of aforementioned premises in the DTU is Rs. 1526 + 18% GST per square meter for a period 02/2024 to 01/2025 and the same is increased 8% per annum compounding on yearly basis. (Copy enclosed). These are rates for office space whereas we need to state that the followed benchmarks are not applicable for academic institutions.

A designated Committee reviewed the same and keeping in view of the student welfare and the quality of services provided by the different vendors of the University currently. It emerged that the prices of food items in the Canteen/Kiosks are set, but the Licence Fee as per existing criteria (As mentioned above) becomes quite high, causing a ripple effect on the overall quality of service and the food itself. With such steep rent expenses, the Canteen/Kiosks struggles to maintain the standards expected by University. As a result, both the service and the food tend to fall short of expectations.

As per recommendation of the Competent Authority, details of applicable licence fee to run the cafeteria/Kiosk in Delhi Secretariat was sought (Copy enclosed). As per documents received, it was emerged that the applicable license fee to run the cafeteria/Kiosk in Delhi Secretariat is amounting to Rs. 4610/- upto 522 sq. mtr., detailed as under: -

S. No.	Range of area in Sq. Mtr.	Rate of License Fee per Month (Rs.)	Rate of License Fee per month (Rs.) for 821 Sq. Mtr.
01	Upto 522 Sq. Mtr.	Rs. 4610/- (w.e.f 01.07.2020)	7251 (4610*821/522) w.e.f. 01.07.2020 (For Cafeteria in Delhi Secretariat)

In light of the same, the Committee unanimously recommended that rates of License Fee as per Delhi Secretariat can be considered and implemented in the University, subject to the approval of the FC and BOM in order to facilitate the better services and quality of food in the welfare of the students.

Further, The License Fee of existing contract in the University shall remain same till the completion/termination of the contract and the fresh rates of License fee as per Delhi Secretariat shall only be applicable on fresh tenders and renewal of Contracts from the date of approval of the FC and BOM.

Now, the matter is placed before the Finance Committee and Board of Management for approval before implementation of the same in the Delhi Technological University, please

Decision: The Finance Committee deferred the proposal and suggested to reassess with PWD and accordingly the rates may be decided.

Agenda 33.7: Any other item with permission of the chair

Regarding Fee of MS by Research Program, DTU

It is submitted that the Scheme and Syllabus of MS by Research Program prepared by the Committee MS(R), which is to be started from AY 2024-25 was presented by Prof. Rinku Sharma, Dean (Academic-PG) in the meeting of Heads/Deans on 13.05.2024. After due deliberation and discussions, the same was approved. The Course Level and NHEQF Level has been specified.

M.S. by Research program is introduced at DTU from academic year 2024. With intake of 24 (12 GATE and 12 NON-GATE) students at the PG level. The Committee M.S. by Research program noted that the program is introduced at DTU from academic year 2024. With intake of 12 students at the PG level. The proposed total fees for DTU MS(R) program is Rs. 1,00,000. The total fess is decided considering the total fee of DTU M.Tech. program which is presently Rs. 1,25,000/- and in other institutions also the fees is nominal. Keeping in view of the above factors, the committee decided to keep DTU MS(R) program total fees as Rs. 1,00,000/-.

Comparison analysis of Fee Structure by the Committee

Fee Particulars	IIT Delhi	IIT Bombay	IIT Kanpur	IIT Bangalore	IIT Madras	DTU
Grand Total per semester	75,000	37,350	24,020	77,000	5,550	50,000
Grand Total per year	1,50,000	74,700	48,040	1,54,000	11,100	100,000

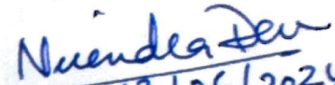
The matter was discussed in the meeting of Finance Committee in its meeting held on 20.05.2024. It has been apprised to the Committee that M.S. (Research) program is different from a typical M.Tech program in the fraction of course and project/Dissertation credits. The M.S. (Research) program has two-thirds of the credits for the research component while a M.Tech. program may have upto two-thirds of the credits for the course work.

The Finance Committee took note of the above and recommended that the nomenclature of the MS(R) program may be changed to M.Tech by Research in order to avoid any complexity in availing grant from the AICTE. The Committee further approved the fee for M.Tech by Research Program, DTU @ Rs. 1,00,000/- (One Lakh Only) per year.

This program is different from a typical M.Tech program in the fraction of course and project/thesis credits. The M.S. (Research) program has two-thirds of the credits for the thesis component while a M.Tech. program may have upto two-thirds of the credits for the course work.

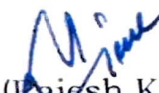
Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval.

Meeting ended with a vote of thanks to the Chair.


13/06/2024
(Nirendra Dev)
Controller of Finance

Copy forwarded for information to:-

1. PS to VC, DTU for kind information of the Hon'ble V.C and Chairman Finance Committee.
2. Dr. Ashish Chandra Verma, IAS, Principal Secretary (Finance), Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi – 110 002 or his/her nominee.
3. Ms. Alice Vaz R., IAS, Secretary, Training & Technical Education, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitampura, Delhi 110088 or his/her nominee.
4. Prof. Madhusudan Singh, Registrar, DTU.
5. Ms. S Indu, Dean (Student Welfare), DTU, Special Invitee.


(Rajesh Kumar)
Sr. Accounts Officer