



**Delhi Technological University**  
(FORMERLY DELHI COLLEGE OF ENGINEERING)  
SHAHBAD DAULATPUR BAWANA ROAD,  
DELHI-110042

F. No: DTU/Registrar/Minutes/2019-20/4206

Dated: 06.01.2021


**MINUTES OF THE MEETING**

44<sup>th</sup> meeting of all Deans/HoDs was held on 04.01.2021 at 9.00 p.m through online. The minutes of the meeting are as follows :

1. Vice Chancellor welcomed and put on record the appreciation to all the faculty, officers & staff of the University for their efforts for their achievements of DTU in terms of placement, number of citations, research papers, infrastructure etc.
2. The Vice Chancellor welcomed all the Deans, HoDs and other Officers present in the meeting. The following issues were discussed and directions issued during the meeting:
3. He further requested all the HoDs to ensure that the first year classes should be engaged by regular faculty/ department. All teachers should be given weekly direct-teaching hours as prescribed by UGC i.e. Assistant Professor : 16, Associate Professor & Professor : 14 hours and 02 hours relaxation as per the norms for HoDs/Deans.
4. The load of project, seminar, Ph.D/M.Tech grading etc shall not be counted for the direct teaching load.
5. He further requested HoDs to ensure that all the classes must be engaged properly.
6. The matter related to issue of E-book and E-journals to the students and issue of ID, the following committee has been made to look into the matter:

(i)	Prof. Madhusudan Singh, Dean (UG)	Chairperson
(ii)	Prof. Rajeshwari Pandey, Associate Dean (UG)	Member
(iii)	Ms Divya Narayan, COO	Member
(iv)	Sh. Piyush Vaish, KNM	Member
(v)	Dr. R.K. Shukla, Librarian	Member Secretary
7. The IRD division presented 03 agendas for discussion which are to be placed finally in ensuing Academic Council meeting. After detailed discussion, all 03 agendas have been agreed with some modifications. Associate Dean (IRD) has been requested to circulate the modified agendas to all the Heads for taking comments from the faculty of the department within 03 days.

The meeting ended with vote of thanks to the Chair.

  
(Prof. Samsheer)  
Registrar

Copy to:

1. PA to VC for kind information of the Hon'ble Vice Chancellor.
2. All Deans/ HoDs
3. Associate Dean (UG)/ Associate Dean (IRD)
4. Librarian / COO/ KNM