



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES

of the 22nd meeting of

Board of Management

DTU

held on 13.01.2017

DTU Campus, Shahbad Daulatpur, Bawana Road, Delhi-110042

Delhi Technological University

(Estd. by Govt. of NCT of Delhi vide Act 6 of 2009)

(Formerly Delhi College of Engineering)

No.F.DTU/ORG/BOM/Meeting/1(1)/09/Vol.VII/ 12632-47

Dated : 02/02/2017

Sub: Minutes of 22nd meeting of the Board of Management held on 13.01.2017 at 11:00 a.m. in the Committee Room of DTU.

The 22nd meeting of the Board of Management was held in the Committee Room, No. 307, Administrative Building on 13.01.2017 at 11:00 a.m.

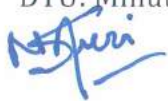
The following members were present:

1. Prof. Yogesh Singh, Vice Chancellor, DTU
2. Sh. Manoj Kumar, Director, TTE (Special Invitee)
3. Sh. Raj Kumar, Special Director, TTE (Special Invitee)
4. Prof. Ajay Kumar Sharma, Director, NIT-Delhi
5. Prof. I.K. Bhat, Professor, MNNIT, Allahabad, U.P.
6. Prof. Khalid Moin, Professor, Civil Engg. Deptt., Jamia Milia Islamia
7. Sh. Sameer Nayyar, Managing Director, Dr. Beli Ram & Sons Pvt. Ltd.
8. Prof. S.K. Garg, Pro Vice Chancellor, DTU
9. Prof. A. Trivedi, Dean (IRD), DTU
10. Prof. Madhusudan Singh, Dean Academic (UG), DTU
11. Prof. H.C. Taneja, Professor, Department of Applied Mathematics, DTU
12. Prof. Samsher, Professor, DTU.
13. Col. Neeraj Suri (Retd.), Registrar, DTU

Sh. S.N. Sahai, Principal Secretary (Finance) and Smt. Salila Punya Srivastava, Secretary, TTE could not attend the meeting because of their pre-occupations.

Agenda 22.1 : Opening remarks by the Chairman.

The Hon'ble Vice Chancellor welcomed the members of the Board of Management in the meeting. He expressed gratitude to the Government of NCT of Delhi for granting use of land and premises of Shaheed Sukhdev College of Business Studies (East Delhi) to run East Delhi Campus of Delhi Technological University from the academic year 2017-18. He further informed the members that the focus of the University will be to run courses related to Management and allied areas in new campus. He further apprised that the University has organized 3rd convocation of the University on 8th Dec. 2016. Hon'ble LG, Government of NCT of Delhi/Chancellor of the University was the Chief Guest and conferred the degrees to the students passing out in various programmes of the University.



Agenda 22.2 : Confirmation of the minutes of 21st meeting of the Board of Management, DTU held on 23.11.2016.

It was submitted to the Board of Management that the minutes of the 21st meeting of the Board of Management, DTU held on 23.11.2016, were circulated among all the members vide forwarding No. DTU/ Council/ BOM/ (Meeting)/ 09/Vol-VI/11192-206 dated 06.12.2016. No comments have been received from any member of the Board.

The Board of Management confirmed the minutes of the 21st meeting of the Board held on 23.11.2016.

Agenda 22.3 : Action taken report on the decisions taken in the 21st meeting of the Board of Management, DTU held on 23.11.2016.

The Board of Management was informed that 16 Agenda Items and 01 Supplementary Agenda were discussed in the last meeting held on 23.11.2016.

The Board of Management took the Action Taken Report on record.

Agenda 22.4 : Approval of the minutes of the Selection Committee for two posts of Pro Vice Chancellor in DTU.

It was submitted to the Board of Management that the University has advertised two Posts of Pro Vice Chancellor on regular basis. 25 applications have been received by the University and meeting of Search cum Selection Committee was held on 12.01.2017. The minutes of the Search Committee were tabled.

The Board of Management was requested to grant the permission to open the minutes of Search cum Selection Committee and also consider and approve the same for the post of Pro Vice Chancellor on regular basis.

Decision : The Board of Management approved the minutes of the meeting of Search Committee for appointment of following two Pro Vice Chancellors in Delhi Technological University:

1. Prof. S.K. Garg, Professor, Mechanical Engg. & Pro Vice Chancellor, DTU
2. Prof. Anu Singh Lather, Former Dean, University School of Management & Studies, GGSIP University, Dwarka, New Delhi.

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Agenda 22.5 : Approval for guidelines for appointment of Adjunct, Honorary, Visiting Faculty and Emeritus Professors.

It was submitted to the Board of Management that the University has framed certain guidelines for appointment of Adjunct, Honorary, Visiting faculty and Emeritus Professors to monitor and supervise students' projects at all levels and other activities by rendering valuable expertise and practical knowledge/experience in the field of research and development. The framed guidelines are same as approved by the Government of NCT of Delhi and notified by Netaji Subhash Institute of Technology, Delhi vide Notification No. F.94(8)/2016/D/NSIT/D-1000 dated 20.07.2016.

Adjunct Faculty

Reputed scientists, engineers, academicians, physicians, advocates, artists, civil servants, bankers and other professional's both serving and retired (from active service), can be inducted as Adjunct faculty. They will bring reputation to the Institute, add valuable expertise and practical knowledge and complement the knowledge pool of existing faculty. The following will be some broad guidelines for selection of adjunct faculty.

- (i) They must be persons of repute, comparable to at least the top one third of the regular faculty in professional expertise and reputation in their own fields and organizations.
- (ii) Adjunct faculty will supervise student projects at all levels – UG to Ph.D., carry out sponsored research and consultancy, and teach courses, all these activities either independently or in collaboration with a regular faculty. They may also be members of departmental committees, if their professional experience becomes useful. While teaching courses, they may take responsibility of a full semester-long course or only a part thereof in collaboration with a regular faculty. The degree of involvement will be worked out mutually by the adjunct faculty and the Institute.
- (iii) Adjunct faculty will be appointed by the Board of Management on recommendation of following committee headed by the Vice Chancellor
 - 1. Vice Chancellor - Chairperson
 - 2. Two Dean's nominated by the VC - Members
 - 3. Head of concerned Department - Member
 - 4. Senior-most Professor of the Department - Member
other than HOD

Duration of appointment shall be between 1 to 5 years.



- (iv) Adjunct faculty will be provided with office room, secretarial services and other facilities depending on their involvement in academic activities.
- (v) They shall receive no salary, fee nor any other compensation for their services. All direct expenses such as travel, preparation of lecture material etc. shall be reimbursed on actual basis. However, accommodation may be provided, if available on the campus.
- (vi) Adjunct faculty may receive financial support at the discretion of the Vice Chancellor to attend conferences in India or abroad for presenting their work done in the Institute, if in the opinion of the Vice Chancellor, he/she has contributed significantly to the University academic programme.

Honorary Faculty

University may honour distinguished academicians including its own retired faculty members by conferring on them the status of "Honorary Faculty". This status will be same as adjunct except that:-

- (i) Honorary faculty will be drawn from distinguished persons retired from active service, including the Institute's own retired faculty, who commit to be engaged in substantial scholastic activity using facilities of the University and contribute academic services to the University without any compensation. All direct expenses such as travel, preparation of lecture material etc. shall be reimbursed on actual basis. However, accommodation may be provided, if available on the campus.
- (ii) Duration of appointment shall be "for 5 years" or "for life".

Chair Professors

The Board may create a position of Chair Professor in a given department with or without a fixed specialization from money donated by an external agency or person. If sufficient funds are available to pay full salary and other benefits from the interest money, a new faculty post with terms identical to regular posts may be created. On the other hand, if limited funds are available, an existing regular faculty position or a secondary position under adjunct, honorary, visiting or contractual categories may be declared as an external chair where the donation received from the external agency will provide such benefits as top-up salary, travel grant or any other benefit to the incumbent.

Professor Emeritus

Faculty superannuating from service in DTU and other institutions/ Universities may be inducted by the Board as Professor Emeritus for a maximum period of 3 years on the recommendation of the following committee:



- | | | |
|----|--|---------------|
| 1. | Vice Chancellor | - Chairperson |
| 2. | Two Deans nominated by the Vice Chancellor | - Members |
| 3. | Head of concerned Department | - Member |
| 4. | Senior-most Professor other than HOD | - Member |

This provision is limited to faculty with proven academic & research credentials. Such appointment shall be made against sanctioned faculty posts only. The remuneration of such Professor will be fixed in the regular scale after deducting the pension amount (if any). They shall not be entitled for retirement and other benefits.

Visiting Faculty

Academic personnel from Universities, Institutes, R&D labs, Industry or Government State/Central or abroad, including those on sabbatical leave from other institutions or retired, may be inducted into the institutions for brief periods (Maximum 2 years), with or without remuneration. Such faculty members are expected to work full time taking academic responsibilities at par with regular faculty members. They may be appointed by Vice Chancellor on recommendation of the Head of the Department and any faculty member in the department who will serve as host. Visiting faculty may be provided with mutually agreed honorarium and facilities (e.g. residential accommodation) on the discretion of Vice Chancellor.

The visiting faculty shall be engaged against the vacant positions only. Honorarium for the visiting faculty shall not be more than the salary of regular Professor minus pension, if any, of the University. They shall not be entitled for any retirement benefits. The faculty from abroad may be paid to-and-fro air fare (economy class) once in two years from his/her country to India. The honorarium shall be equivalent to either the salary of a Professor or the honorarium/remuneration fixed by Govt. of India from time to time. They shall not be entitled for retirement and other benefits.

Further, Professor Emeritus and Visiting Faculty would be engaged only against the vacant positions up to the age of 70 years. There will be no financial liability for Chair Professors on the Government/University.

The faculty engaged under Adjunct & Honorary shall not get any salary, fee or compensation for their services. All direct expenses such as travel, accommodation (on campus only), preparation of lecture material etc. shall be reimbursed on actual basis. They will be provided with office room, secretarial services and other facilities depending on their involvement in academic activities. They will be paid remuneration if they are taking a full course/half course. The remuneration shall be at par with the remuneration of Guest faculty/Part-time faculty in the DTU.

Decision : The Board of Management approved the proposed guidelines for appointment of Adjunct, Honorary, Visiting Faculty and Emeritus Professors.



Agenda 22.6 : Approval for recruitment rules for the post of Deputy Registrar.

It was submitted to the Board of Management that the University has framed recruitment rules for the post of Deputy Registrar against the 02 sanctioned posts with a view to meet immediate requirement of staff in the University. Recruitment Rules for the said post are as under:

RECRUITMENT RULES FOR THE POST OF DEPUTY REGISTRAR

1.	Name of the post	Deputy Registrar
2.	Number of posts	02 Posts
3.	Classification	Group 'A' (Non Teaching)
4.	Pay Band, Pay Scale & Grade Pay	PB-3, Rs. 15600-39100 Grade Pay Rs. 7600/-
5.	Whether selection or non selection post	Selection
6.	Age limit for Direct Recruitment	45 years for Direct Recruitment *
7.	Educational and other qualification required for direct recruitment	Essential: A Master's degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 07 (seven) point scale; along with- i) Nine years of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration, OR ii) Comparable experience in research establishment and/ or other institutions of higher education, OR iii) Five years of administrative experience as Assistant Registrar or in an equivalent posts.
8.	Period of probation (if any)	One year
9.	Method of recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled ;by various methods	i) Seventy Five percent of the posts of Deputy Registrars shall be filled by direct recruitment, failing which by transfer on deputation including short term contract.



		ii) Twenty Five percent of the posts of Deputy Registrars shall be filled by promotion from among eligible Assistant Registrars, failing which by transfer on deputation including short term contract.
10.	In case of recruitment by promotion/ deputation, grade from which promotion / deputation to be made	In Case of Promotion: i) Incumbent Assistant Registrar(s) shall be placed in the PB-3, Rs. 15600-39100 Grade Pay Rs. 7600/- after completing Five years of service in DTU in the Grade Pay of Rs. 6600/-. ii) Possessing the essential educational qualifications as prescribed under Col.7 above. In Case of Deputation: Educational and other qualifications mentioned in Column 7 above for direct recruitment.

* The upper age limit prescribed for direct recruitment shall be relaxable in case of candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Persons with Disabilities, Ex-servicemen, Government Servant, University Employees, other specified categories of persons, etc. in accordance with the orders issued in this behalf from time to time by the Central/ State Government and adopted by the University.

Decision : The Board of Management approved the recruitment rules for the post of Deputy Registrar in DTU.

Agenda 22.7 : Approval of the minutes of the Selection Committee for the post of Controller of Examinations.

It was submitted to the Board of Management that the University has advertised the Post of Controller of Examinations on regular basis vide Advt. No. F.DTU/Rectt./05/2013 dated 23.11.2016. A total number of 28 applications were received and out 28 candidates, 18 candidates were found eligible for the interview. The interview for the post of Controller of Examinations was conducted on 11th January, 2017. The minutes of the meeting of the Selection Committee were tabled.



The Board was requested to grant the permission to open the minutes of the meeting of Selection Committee and also consider and approve the same for the post Controller of Examinations.

Decision : The Board of Management approved the minutes of the meeting of Selection Committee for the post of Controller of Examinations. Sh. Kamal Pathak, Joint Registrar, University of Delhi has been selected for the said post.

Agenda 22.8 : Approval of the minutes of the meeting of the recruitment of Assistant Professor in Applied Mathematics, Mathematics & Computing, Engineering Physics and Applied Physics.

It was submitted to the Board of Management that the University has advertised the Post of Assistant Professor on regular basis in the discipline of Applied Mathematics, Mathematics & Computing, Engineering Physics and Applied Physics vide Advt. No. F.DTU/Rectt./AP/AM/2016/ dated 29.11.2016. A total number of 474 applications (45-AM, 303-M&C, 46-EP, 80-AP) were received and out 474 candidates, 345 candidates (34-AM, 221-M&C, 34-EP, 56-AP) were found eligible for screening test. The screening test for the post of Assistant Professor in the discipline of Applied Mathematics, Mathematics & Computing, Engineering Physics and Applied Physics was held on 1st January, 2017. A total number of 34 candidates (15-AM and M&C, 19-EP and AP) were shortlisted for presentation & interview on the basis of screening test. Thereafter, the presentation of the shortlisted 34 candidates was held on 4th January, 2017 and interviews were conducted on 7th & 9th of January, 2017.

The minutes of the interviews taken by the Selection Committee on 07.01.2017 and 09.01.2017 were tabled.

The Board was requested to grant the permission to open the minutes of Selection Committee for the post Assistant Professor on regular basis in the disciplines of Applied Mathematics, Mathematics & Computing, Engineering Physics and Applied Physics.

Decision : The Board of Management approved the minutes of the meeting of the recruitment of Assistant Professor in Applied Mathematics, Mathematics & Computing, Engineering Physics and Applied Physics. Following has been selected:

Discipline	Name of the selected Candidate
Applied Mathematics:	1. Sh. Rohit Kumar
Mathematics & Computing:	1. Ms. Goonjan Jain 2. Sh. Dinesh Udar
Engineering Physics:	1. Ms. Bharti Singh 2. Ms. Sarita Baghel 3. Sh. Mukhtiyar Singh 4. Sh. Deshraj Meena
Applied Physics:	1. Ms. Richa Sharma 2. Ms. Renuka Bokolia 3. Sh. Yogendra Kumar Meena

Agenda 22.9 : Approval for amendment in the guidelines for Professional Development Fund.

It was submitted to the Board of Management that the University intends to make amendment in clause 7(a) of the guidelines circulated for availing PDF with a view to motivate newly recruited faculty members. The proposed amendment in clause 7(a) is as under:

Existing Clause 7(a):- "This facility will be extended to regular teacher after completing one year of regular service in the institute."

Amendment:- "This facility will be extended to regular teachers from the first day of their joining in the University. In case they leave before four years of their service in DTU, they will have to deposit back the Professional Development Fund on pro-rata basis."

In addition to the above amendment the following new clause is also added.

Two Foreman Instructors and two Programmers, who are also taking teaching load, shall be provided the facility of Professional Development Fund.

Decision : The Board of Management approved the proposed amendment in clause 7(a) and Vice Chancellor, DTU withdrew agenda for the inclusion of new clause in respect of Foreman Instructors and Programmers.

H. Suri

Agenda 22.10 : Matter for ratification:

i. Guidelines for Professional Development Fund with modification.

It was submitted to the Board of Management that the University has framed certain guidelines for Professional Development Fund in accordance with the AICTE recommendations-2010 and subsequent Cabinet Decision No. 1669 dated 12.07.2010 and the Department's Office Order No. F.1(702) / 2010-SB / PF.1 / 1154 & 1164 dated 29.07.2010 and endorsed by DTTE vide letter No. 1(928)/2007-SB/463 dated 18.03.2011. The guidelines for availing PDF have been specified for both new entrants as well as for all teachers in accordance with the AICTE recommendations, 2010. The said guidelines have now been approved by the Competent Authority which have been circulated for its implementation.

ii. Extension of various staff of the University.

It was submitted to the Board of Management that the Competent Authority has extended the period of contract in respect of various non-teaching/contractual staff of the University. Details are given as under:

S.No.	Name & Designation	Period of extension
1.	Dr. Mukhtiyar Singh OIC, B.Tech (Eve.)	Extended upto 30.11.2017
2.	Dr. Nidhi Goel Ex-Assistant Professor	Extended upto 30.12.2017 On lien
3.	Sh. S.K. Khanna Consultant (Council)	26/11/2016 to 25/05/2017
4.	Sh. Khushal Singh Multi Tasking Asstt.	11.12.2016 to 10.06.2017

iii. Extension of contractual staff (non-teaching) of the University.

It was submitted to the Board of Management that the period of contract of the contractual employees (108) working in the University has been extended by the Competent Authority for another six months i.e. from 01.01.2017 to 30.06.2017.

iv. **Joining of faculty/staff in the University.**

It was submitted to the Board of Management that the following faculty (Assistant Professors) have joined the University on regular basis in the discipline mentioned against each and a Consultant namely Mr. Jasmine Shah, has also joined in the Department of International Affairs on contractual basis.

S.No.	Name & Designation	Department	Date of Joining
1.	Mr. Neetesh Kumar Asstt. Professor	Computer Engg.	30.09.2016
2.	Mr. Nipun Bansal Asstt. Professor	Computer Engg.	18.10.2016
3.	Mr. Rohit Beniwal Asstt. Professor	Computer Engg.	13.10.2016
4.	Mr. Jasraj Meena Asstt. Professor	Information Technology	17.11.2016
5.	Mr. Sanjay Patidar Asstt. Professor	Software Engg.	06.12.2016
6.	Ms. Minni Jain Asstt. Professor	Computer Engg.	19.10.2016
7.	Mr. Prashant Giridhar Asstt. Professor	Software Engg.	22.12.2016
8.	Mr. Piyush Tiwari Asstt. Professor	E & C Engg.	21.12.2016
9.	Ms. Sonika Dahiya Asstt. Professor	Software Engg.	07.12.2016
10.	Mr. Sanjay Kumar Asstt. Professor	Computer Engg.	22.12.2016
11.	Mr. Kuldeep Singh Asstt. Professor	Electrical Engg.	22.12.2016
12.	Ms. Ankita Arora Asstt. Professor	EEE	21.12.2016
13.	Mr. Saurabh Mishra Asstt. Professor	EEE	06.01.2017
14.	Mr. Sikander Ali Khan Asstt. Professor	EEE	21.12.2016
15.	Mr. Himanshu Asstt. Professor	EEE	21.12.2016
16.	Mr. Anup Kumar Mandpura Asstt. Professor	EEE	21.12.2016
17.	Mr. Anand Kumar Asstt. Professor	E & C Engg.	29.12.2016
18.	Ms. Yashna Sharma Asstt. Professor	E & C Engg.	21.12.2016
19.	Mr. Piyush Tiwari Asstt. Professor	E & C Engg.	21.12.2016
20.	Mr. Anurag Chauhan Asstt. Professor	E & C Engg.	21.12.2016



v. Relieving of various staff of the University.

It was submitted to the Board of Management that the following officials/staff of the University have been relieved from their duties. Details are as under:

S.No.	Name & Designation	Date of Relieving
1.	Sh. T.Moasunep Jamir Asstt. Professor	07.10.2016
2.	Sh. Sumar Pal Lab. Attendant	28.11.2016
3.	Smt. Sumati Devi Peon	28.11.2016
4.	Sh. Singasan Mahto Chowkidar	28.11.2016

The Board of Management ratified the above actions of the University.

Agenda 22.11 : Matter for information:

i. New members of Academic Council.

It was submitted to the Board of Management that the Academic Council of the University has been reconstituted. The following nominee from FICCI has been appointed for the new Academic Council:

1. Mr. Lokesh Mehra
Director-Workforce Development
Oracle India Pvt. Ltd.
Saket, New Delhi (FICCI Nominee)

The Board of Management took the above information on record.

Agenda 21.16 : Any other item with the permission of the chair.

Supplementary Agenda 01 : Ratification of budget proposal for RE 2016-17 and BE 2017-18.

It was submitted for information of the Board that proposal for RE 2016-17 and BE2017-18 has been sent to the Finance Deptt, GNCT Delhi on 21.10.2016 through the Administrative Department i.e. DTTE with the approval of Hon'ble Vice Chancellor/ Chairman BOM as tabulated below:



Major Head wise summary statement

(Rs. in Lakh)

Major Head of Account	Budget Estimates 2016-2017	Revised Estimates 2016-2017	Budget Estimates 2017-2018
Revenue Section 2203 51 00 31 GIA GENERAL	1700	4000	4782
51 00 31 GIA SALARIES	1700	4950	8341
Total- Revenue Section	3400	8950	13123
Capital Section 51 00 35 GIA for creation of CAPITAL ASSETS	4300	21300	13100
Total- Capital Section	4300	21300	13100
Grand Total	7700	30250	26223

The matter was placed before the BOM as Supplementary agenda for ratification in compliance to the Finance Deptt's O.M.No. F.20/13/2016-AC/71-100 dated 23.02.2016 and prior to the Finance Committee meeting scheduled for 18.01.2017.

Decision : The Board of Management ratified the budget proposal for the year 2017-18.


The minutes are issued with the approval of the Chairman for circulation to the Hon'ble Members, who are requested to give their comments, if any, on these circulated minutes.


 Col. Neeraj Suri (Retd.)
 Registrar

To,

1. Pr. Secretary to Hon'ble Lt. Governor, Delhi, 6, Raj Niwas Marg, Delhi.
2. Sh. S. N. Sahai, Principal Secretary (Finance), Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi-110 002.
3. Smt. Punya Salila Srivastava, Secretary, DTTE, Govt. of NCT of Delhi, Muni Mayaram Marg, Pitam Pura, Delhi.
4. Prof. Yogesh Singh, Vice Chancellor, DTU
5. Prof. Ajay K. Sharma, Director, National Institute of Technology, A-7, Institutional Area, Near Satyawadi Raja Harishchandra Hospital, Narela, Delhi- 110040.

6. Prof. Khalid Moin, Professor, Civil Engg. Deptt., Jamia Milia Islamia, Maulana Mohd. Ali Jauhar Marg, Delhi-110025.
7. Prof. I.K. Bhat, A-14, Staff Colony, MNNIT, Allahabad, U.P. 211004.
8. Sh. Sameer Nayyar, Managing Director, Dr. Beli Ram & Sons Pvt. Ltd., 3/17, Asaf Ali Road, New Delhi-110002.
9. Prof. S.K. Garg, Pro Vice Chancellor, DTU
10. Prof. Madhusudan Singh, Dean Academic (UG), DTU
11. Prof. A. Trivedi, Dean (IRD), DTU
12. Prof. H.C. Taneja, Professor, Applied Mathematics Deptt., DTU
13. Prof. Samsher, Professor, Mech. Engg. Deptt., DTU
14. Dy. Registrar, Accounts.
15. Registrar, DTU.


Col. Neeraj Suri (Retd.)
Registrar