

DELHI TECHNOLOGICAL UNIVERSITY (Formerly Delhi College of Engineering) Shahbad Daulatpur, Main Bawana Road, Delhi-110042



## No.- DTU/e-Office Cell//2025-26/01/ 0

Date: 04-07-2025

## NOTICE

This is in continuation of the Office order vide F.No.: DTU/Reg/Committees/2023-24-142 dated 27.06.2025 regarding creation of e-Office cell for implementation of e-Office in DTU. The Competent Authority has directed to implement e-Office across all sections of the University in a time bound manner.

Towards the first step in the implementation of e-Office, user accounts will be created to access Deans/Directors/HODs/In-charges of the all Hence portal. e-Office the employees Offices/Departments/Centres/Branches/Cells the and (regular/contractual/outsourced) in their respective units who are engaged in the file work are requested to kindly provide the required data needed for the creation of user accounts of e-Office in DTU via link mentioned below. All are requested to kindly fill the verified data via their respective DTU domain e-mail id in a time bound manner latest by 09th July, 2025. Link to fill: https://forms.gle/zfMgw5KhrhENrpuj9

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(Prof. Narendra Kumar) **Registrar &** Nodal Officer of e-Office Cell, DTU

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Copy to:

- 1. PA to VC for kind information of Hon'ble Vice Chancellor.
- 2. PA to Registrar, for records.
- 3. All Deans, Directors, HODs, and Branch-Incharges, COE/COF/COO for cooperation and necessary action.
- 4. All members of e-Office Cell of DTU for information and necessary action.
- 5. Head(CC) with a request to upload on the university website.
- 6. Guard File

(Dr. Madhukar Ch) Coordinator, e-Office Cell, DTU