

Annexure 1

Notification

All the students are hereby informed that the Mentor-Mentee allotment chart for the Academic Year 20__-__ is presented below. All students, henceforth, shall consult their respective mentors for all academic-/non-academic/other issues. The mentors shall maintain the record of all students about their issues/problems in the Student profile (Annexure 2). The students should provide the information asked by the Mentor.

Mentor-Mentee Allotment (AY 20__-__)

Department: _____

Sr. No.	Programme/Year/Section	Roll No. of Mentees	Name of Mentor	Number of Alloted Students

Head of Department

Department of _____

Annexure 2

Student Profile

Name of Mentor: _____

I. Basic Information

Full Name: _____

Roll Number: _____

Department/Branch: _____

Date of Birth: _____ **Blood Group:** _____

Category: (Delhi / Outside Delhi) _____

Nationality: _____

Current Address: _____

Permanent Address: _____

Differently abled: _____

II. Contact Details

Student Mobile No: _____

Email ID: _____

Parent/Guardian Name: _____

Parent/Guardian Mobile No: _____

Emergency Contact Person & No: _____

III. Academic Background

Class 10th Percentage/CGPA: _____ **Board:** _____

Class 12th Percentage/CGPA: _____ **Board:** _____

Entrance Exam Rank (JEE/Other): _____

Areas of Academic Interest: _____

Specific Skills/Certifications: _____

IV. Personal Interests & Career Goals

Hobbies & Extra-Curricular Activities: _____

Strength & Areas for Improvement: _____

Short-term Goals (Current Year): _____

Long-term Career Aspirations: (Higher Studies / Placement / Startup)

V. Mentorship Interaction Log

[illegible]

Annexure 3
Mentor Evaluation Form

Please provide information and insight regarding the mentoring program by indicating a rating value for the following questions related to the past semester's activities and the nature of the mentoring process.

Department: _____

Semester/Academic Year: _____

Mentor's Name: _____

Mentee's Name: _____

Questions	Strongly Disagree - 1	Disagree- 2	Neutral-3	Agree-4	Strongl y Agree-5
My mentor was accessible and available.					
My mentor communicated regularly with me.					
My mentor was concerned about academic problems and worked to remove all deficiencies.					
My mentor demonstrated a reasonable interest/concern towards me in my quest to offer assistance.					
My mentor's behavior and attitude generally professional and courteous.					
I recommend my mentor for future mentoring programs.					
Overall, my mentor participated in most mentoring activities.					
I anticipate an extended future relationship with my mentor.					

Mentee Signature

Date: