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**Delhi Technological University**  
(Estd. By Govt. of NCT of Delhi vide Act 6 of 2009)  
(Formerly Delhi College of Engineering)

**Internal Quality Assurance Cell (IQAC)**

DTU/IQAC/2018/24/791

Date: 06.04.2022

The 4<sup>th</sup> meeting of IQAC was held on 31<sup>st</sup> March, 2022 at 11:30 AM in Sangyan Hall (Room no. 307), 2<sup>nd</sup> Floor, Administrative Building, Delhi Technological University. The following members were present during the meeting:-

1. Prof. Jai Prakash Saini, Vice Chancellor, DTU
2. Prof. Madhusudan Singh, Registrar
3. Sh. Kamal Pathak, Controller of Examination
4. Sh. D. P. Diwedi, Consultant Finance & Planning
5. Prof. Narendra Kumar-II, Dean Discipline & Professor EED
6. Prof. Neeta Pandey, Professor ECE & TEQIP III Coordinator
7. Prof. Rinku Sharma, Professor & HoD (Applied Physics)
8. Prof. Amit Mookerjee, Professor & HoD, USME
9. Sh. Dharam Das Verma, Controller of Finance
10. Sh. Jaspal Singh, DDO
11. Arun Gupta, Alumni, C-10/6, Ground Floor, Near Vidhya Bharti School Sector – 15, Rohini, Delhi.
12. Mr. Rutvik Warker (2k19/CH/09), Student nominee
13. Prof Nirendra Dev, Director, IQAC
14. Dr. Shilpa Pal, Associate Director, IQAC
15. Prof. Girish Kumar, Coordinator, IQAC
16. Prof. Anil Kumar, Coordinator, IQAC
17. Dr. Prashant Giridhar Shambarkar, Dy. Coordinator, IQAC
18. Mr. Yashdeep Singh, Dy. Coordinator, IQAC
19. Dr. Harikesh, Dy. Coordinator, IQAC

**Agenda 4.1 : Opening remarks by the Chairperson**

The Chairperson welcomed all the members and appreciated the efforts of IQAC team in bringing out relevant agenda items which are most essential for the development of the University.

*ndev*

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● **Agenda 4.2 : Confirmation of the minutes of 3<sup>rd</sup> meeting of the IQAC  
Held on 03.09.2019.**

The minutes of the 3<sup>rd</sup> meeting of the IQAC, DTU held on 03.09.2019, were circulated among all the members vide forwarding No. DTU/IQAC/Minutes/2018-19/24/228 dated 06.09.2019. No comments have been received from any of the member:

**Decision: IQAC confirmed the minutes of the 3<sup>rd</sup> meeting of IQAC.**

**Agenda 4.3 : Action taken report on the decision taken in the 3<sup>rd</sup> meeting  
of the IQAC held on 03.09.2019.**

**Decision: IQAC took the action taken report on record.**

**Agenda 4.4 : ISO 9001:2015 Audit (Internal & External)**

It is submitted to IQAC that the University was granted ISO certification for three years w.e.f. 27/11/2018 to 26/11/2021 and six month extension has been granted till 25/05/2022. University is applying for re-certification.

**Decision: IQAC took the development on the record.**

**Agenda 4.5 : NBA Accreditation of various courses of DTU**

It is submitted to IQAC that the 04 UG Program have been accredited till 2024, 04 PG Programs have been accredited till 2027 and of NBA visit for 02 PG Programs and 01 UG has been conducted from 25<sup>th</sup> to 27<sup>th</sup> February 2022 and NBA re-visit for PG Programme (01) Hydraulics and Water Resources Engineering was done for 04<sup>th</sup> to 06<sup>th</sup> March 2022, result is a waiting. University is planning to go for NBA accreditation for other eligible programs.

**Decision: IQAC took the development on the record and the next five programs namely B. Tech Engineering Physics, Chemical Engineering, Mathematics & Computing, M. Tech VLSI Design and Embedded System and SPD have been selected for possible NBA Accreditation.**

**Agenda 4.6 : Feedback from stakeholders**

IQAC will prepare feedback forms for employers, alumni, exit survey, course survey, and program survey. However, concerned Department will take feedback and keep record of the same and submit the analysis and action taken report to IQAC office semester wise.

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- **Decision:** IQAC took the development on record and it was discussed that the exit Survey form should be filled by the student on or before the last working day (i.e. on the date of viva-voce examinations of project/dissertation) in their respective departments and concerned HoD/departmental IQAC coordinator will ensure the filling of exit survey form. It was also decided to take teacher survey in addition to the course survey and COE will take necessary action in this regard.

**Agenda 4.7 : Green Audit of the University**

It is submitted to IQAC that to meet the requirement of criteria 7.1 of out of 10 recommendations of Green Audit:

- Action on 3 recommendations has been completed.
- Action on 7 recommendations has been initiated and is in progress

In the internal review meeting chaired by Hon'ble Vice Chancellor, 3 more recommendations were made and action on all three has been initiated.

**Decision:** IQAC took the development on record and it was decided to take the action taken report on Green audit recommendation from the concerned department and immediate action should be taken for completing all the Green audit recommendation.

It was decided to check the viability of gas based generator in green audit recommendation 2, it was decided to go for vermi-composting technique for composting of dry waste in the university (Green Audit recommendation 08)

**Agenda 4.8 : IT/ERP Audit of the University**

ERP has been successfully implemented in the University from AY 2019-20. It is submitted to IQAC that due to ongoing pandemic, IT and ERP audit could not be conducted and now it is being initiated.

**Decision:** IQAC took the development on record and suggested to contact National Informatics Centre (NIC) or other similar agencies for possible IT/ERP Audit.

**Agenda 4.9 : Academic and Administrative Audit**

It is submitted to IQAC that Internal Academic Audit of AY 2018-19, AY 2019-20 and AY 2020-21 has been conducted as per the requirements of NAAC. It is proposed to conduct external academic audit for AY 2020-2021 in May 2022.

**Decision:** IQAC took the development on record.



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● **Agenda 4.10 : Safety audit of the University**

It is submitted to IQAC that Structural Safety Audit of the University has been conducted as per the notification from MCD of Delhi. Action on disability audit has been communicated to EOC and the work is in progress.

**Decision: IQAC took the development on record.**

**Agenda 4.11 : Accreditation of labs by NABL**

It is submitted to IQAC that 04 labs one each from Mechanical, Civil, Environmental, Electrical Engineering Department has been identified and documentation will be prepared for NABL accreditation.

**Decision: IQAC took the development on record.**

**Agenda 4.12 : Digital preservation/archival of documents**

It is submitted to IQAC that for digital preservation room has been set up and is taken care of General Administration.

**Decision: IQAC took the development on record.**

**Agenda 4.13 : Content development for ICT enabled learning**

It is submitted to IQAC that the request has been sent to Head of Academic Departments and action on the same has been initiated by the Departments. Development of multimedia content by the faculty will ensure active participation of students and teachers into the learning process and development of new contents.

**Decision: IQAC took the development on record and it was decided to get one course developed from each department in every semester in coordination with DTU Studio. It was discussed to check the required multimedia facilities in the DTU Studio for course recording and get the required instrument purchased if required.**

**Agenda 4.14 : Annual report of the University**

It is submitted to IQAC that Annual report of the University has been published for 2018-19 and 2019-20. Annual report of 2020-21 is printing.

**Decision: IQAC took the development on record.**



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● **Agenda 4.15 : Matter for Information**

It is submitted to IQAC that DTU was granted NAAC accreditation on 26<sup>th</sup> November 2019 and thereafter, Annual Quality Assurance Report (AQAR) of AY 2018-19, 2019-20 and 2020-21 has been submitted.

**Decision: IQAC took the development on record.**

**Agenda 4.16 : Any other item with the permission of the chair**

It was suggested by Hon'ble VC that a software should be prepare to collect monthly data by 25<sup>th</sup> of each month from all the stakeholders and non-teaching staff of the university. It was also decided that the data collection from individual should be linked with their salary.

It was suggested by IQAC committee that one member from Finance Branch and Store & Purchase Branch maybe added as a member of IQAC committee.

The minutes are approved with the approval of the Chairperson for circulation to the members.

*Narendra Dev*  
*06/04/2022*  
(Prof. Nirendra Dev)  
Director, IQAC

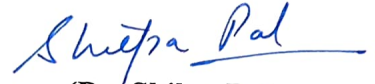
DTU/IQAC/2018/24/791

Date: 06.04.2022

Copy to:-

1. PA to VC for kind information to Hon'ble Vice Chancellor.
2. PA to Registrar for kind information.
3. Sh. Kamal Pathak, Controller of Examination
4. Sh. D. P. Diwedi, Consultant Finance & Planning
5. Prof. Nirendra Kumar-II, Dean Discipline & Professor EED
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19. Dr. Harikesh, Dy. Coordinator, IQAC



**(Dr. Shilpa Pal)**

**Associate Director, IQAC**