No. F.DTU/CC/2020-21/93/ 666   Date: 24.03.2026

NOTICE

It is informed to all Departments/Branches/Centres that the institutional Google Drive storage for DTU domain email accounts is approaching its total capacity. It is due to increase in student strength, creation of new departments/centres etc. and hence more email ids are being created and drive storage usage are being increased exponentially. Therefore, it has become necessary to implement new storage limits for all users.

The new storage limits approved by the competent authority are as follows:

- All Students (except PhD): **5GB** per account
- PhD students/ centre/HoD/Deans/Staff/ Society/ Course/ Deptt. IDs/ Test IDs: **15 GB** per account
- For Faculty: **30GB** per account

All Departments/Branches/Centres are requested to adhere to the above instructions for smooth and efficient working.

(Binod Doley)
Registrar
24/3/2026

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Date: 24.03.2026

Copy to :-

1. PA to VC for kind information of the Hon'ble Vice Chancellor.
2. PA to Registrar for kind information of the Registrar
3. All Dean/Directors/Heads
4. Departmental Notice board
5. University Website for kind information
6. Guard File

(Prof. Shailender Kumar)
HoD (Computer Centre)