



Govt. of N.C.T. of Delhi  
**DELHI TECHNOLOGICAL UNIVERSITY**  
(Formerly Delhi College of Engineering)  
Shahbad Daulatpur, Bawana Road-Delhi-42

F. No. DTU/R&D/2025/107/Awards/PhD/13302

Date: 12/03/2026

To  
All the HoD's  
Delhi Technological University  
Delhi

Dear Sir/Madam,

With reference to the notification no. F.DTU/Council/BOM-Notification/7/1/2025 dated 22.01.2025, please find enclosed a Performa for "Award Application for Submission of Ph.D. Thesis within minimum Stipulated Period", with a request to circulate the same among the faculty members/research scholars of your Department for necessary action.

All the Ph.D. scholars and their respective supervisors who have submitted the Ph.D. thesis within the minimum stipulated period as per Ph.D. Ordinance during 1<sup>st</sup> January – 31<sup>st</sup> December 2025 are eligible to apply.

The applicants are required to submit the google form (<https://forms.gle/YpeJvMm8EjCkKGNT6>) latest by 25<sup>th</sup> March 2025. Please use your DTU mail id to submit the google form.

In addition, please submit the hard copy of the application enclosed herewith (duly forwarded by HOD) to the R&D office latest by 25<sup>th</sup> March 2025 by 05:00 PM.

(Prof. Girish Kumar)  
Dean (R&D)

F. No. DTU/R&D/2025/107/Awards/PhD/13302

Date: 12/03/2026

Copy to

1. PS to the Hon'ble Vice Chancellor, DTU
2. Head, Computer Centre with a request to upload the same on the DTU's website
3. All HoDs
4. Office File

(Dr. Lovleen Gupta)  
Coordinator (Awards/Events/Outreach), R&D

Application for "Award for Ph.D. thesis in the Stipulated Period" 2025

Date:

To,

The Dean (R&D)  
Delhi Technological University  
Shahbad Bawana Road,  
Delhi-1100042

**Subject: Application for Award for "Submission of Ph.D. Thesis within Stipulated Period" for researchers of Delhi Technological University**

Dear Sir,

This is in reference to guidelines for the award for "Submission of Ph.D. Thesis within Stipulated Period" for the scholars and their respective supervisors of DTU, for submitting the Ph.D. thesis within the minimum stipulated period as per the Ph.D. Ordinance.

I hereby wish to apply for the award as per the notification F.DTU/Council/BOM-Notification/7/1/2025 dated 22.01.2025.

Details of Ph.D. thesis to be considered for award:

1. Name of Applicant: .....
2. Designation: .....
3. Title of the Ph.D. thesis submitted: .....
4. Name of the Supervisor: .....
5. Name of Co-supervisor (if any): .....
6. Date of registration of the PhD Candidate: .....
7. Date of completion of comprehensive examination: .....
8. Date of submission of Ph.D. thesis: .....

The copies of the following documents are enclosed herewith:

1. Certificate from the Supervisor through DRC Chairperson (Enclosed herewith)
2. First page of the journal publications

Signature of Faculty/Student.....  
Name of Faculty/Student:.....  
Department: .....

Emp. Code:.....  
Bank Account No.....  
IFSC CODE/ MICR CODE .....

Bank Name.....  
Branch Address.....

**In case the applicant is Research Scholar then,**

Signature of Faculty.....

Name of Faculty.....

**On the basis of above information, I hereby endorse that I have verified all the above details and forward the same.**

Signature of HoD.....  
Name of HoD:

UNDERTAKING

I, \_\_\_\_\_ (Name of the Applicant), hereby declare that the above claim is being made by me as per guidelines issued vide letter No. F.DTU/Council/BOM-Notification/7/1/2025 dated 22.01.2025. Also, I certify that, for my Ph.D.:

1. I have completed the Course work and Comprehensive Examination with in the stipulated period as per the DTU Ph.D. Ordinance;
2. My thesis was recommended by both examiners with/without minor revisions for the award of Degree;
3. All progress reports during my Ph.D. duration were satisfactory.

In case of any violation, I will be held responsible and DTU will free to take appropriate action and certificate of merit will be liable to be recovered from me.

Signature of Ph.D. Candidate.....  
Name of Ph.D. Candidate:.....  
Department: .....

Signature of DRC Chairperson.....      Signature of the Supervisor(s).....  
Name of DRC Chairperson:.....      Name of the Supervisor(s).....

Application for "Award for Ph.D. thesis in the Stipulated Period" 2025

The details of Published Paper(s)

S.No.	Title of Paper*	Name of Journal	Web Address of Journal	Name of Co-Authors/Research Scholars	Whether the journal is SCI/SCIE/SSCI indexed? **	Whether the journal is paid?

\*: Enclose first page of the publication

\*\* : Enclose proof of indexing.