

Expression of Interest for Printing of Convocation booklet-2016

The Delhi Technological University (Formerly, Delhi College of Engineering), Govt. of NCT of Delhi) on behalf of the Vice Chancellor is inviting EOI for printing of Convocation booklet-2016 and other items.

The sealed tenders are invited from registered and established printers for printing the work mentioned above. The specifications for the work as listed below :

Sl.No	Item	Particulars	Specifications
1.	Copy of Convocation booklet		
i.		Nos and Size	1200/- (8.5"X7")
ii.		Cover	Art paper (300 GSM)
iii.		Inner Page	Appr. 275 -300 (100 GSM)
iv.		Binding	Perfect
2.	Convocation booklet Envelope	Nos and Size	1200/- (9"X11")
3.	Invitation Cards	Nos and Size	1000/- (8"X5.5")
4.	Invitation Envelopes	Nos and Size	1000/- (9"X11")
5.	Chief Guest Address	Nos and Size	1000/- Appr. 12 Pages (8.5"X7")

The university will provide the text material to the L-1 qualified bidder up to 30. Nov. 2016 and the bidders will deliver the printed items and per the specification latest by 6. Dec. 2016.

The Financial quote to be submitted in the prescribed format given below.

Sl.No	Particular with Specification mentioned in the tender	Cost per copy (Inclusive of Tax) with designing and formatting

The EOI should be send along with supporting documents regarding the firm.

The interested printers are to submit the sealed tender addressed to "**The OIC (S&P), Room No.-107 Delhi Technological University, Bawana Road-Delhi-42**" so as to reach the addressee on or before 18th Nov. 2016.

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OIC (S&P)