

**DTU**



Delhi Technological  
UNIVERSITY

**DELHI TECHNOLOGICAL UNIVERSITY**

**Minutes of the 4th Meeting of  
Finance Committee  
of DTU, Delhi**

DTU Campus, Shahbad Daulatpur, Bawana Road, Delhi

COPY FOR

Prof. P.B. Sharma  
Vice Chancellor,  
Delhi Technological University

**DELHI TECHNOLOGICAL UNIVERSITY**  
(formerly DELHI COLLEGE OF ENGINEERING)  
GOVT. OF NCT OF DELHI

Shahbad Daultpur, Bawana Road, Delhi

**F.No.8/DTU/OSD/FC/09/268**

**Date : 12.11.2010**

**MINUTES OF FOURTH MEETING OF FINANCE COMMITTEE HELD ON 10.11.2010**

The Fourth meeting of the Finance Committee was held on 10.11.2010 at 09:30 AM in the Chamber of Principal Secretary (Finance), 4<sup>th</sup> level, A wing, Delhi Secretariat, New Delhi. The following were present:


1. Prof. P.B. Sharma, Vice Chancellor, DTU	Chairman
2. Sh. J.P Singh, Principal Secretary, Finance Govt. Of NCT of Delhi	Member
3. Sh. Anand Prakash, Principal Secretary, TTE, Govt. Of NCT of Delhi	Member
4. Prof. Moin Uddin, Pro-VC, DTU	Special Invitee
5. Dr. R.S. Nigam, Former Director, Delhi School of Eco, Delhi University	Member
6. Sh. U.K Worah, Registrar, DTU	Member
7. Sh. O.P. Shukla, OSD, DTU	Special Invitee
8. Dr. K. Singh, A.O/ Jt. Registrar, DTU	Special invitee
9. Sh. A.K. Sharma, Sr. AO/Dy. Registrar (A/c)	Convenor

**Item no 1 : Opening Remarks of the Chairman**

The Chairman welcomed the Members of the Finance Committee and introduced Prof. Moin Uddin, Pro-Vice Chancellor DTU who had joined the University family on 29<sup>th</sup> September, 2010. The Chairman in his opening remarks informed about the progress the University has made during the last academic year.

**1. Increase in Intake:**

It was informed that the intake of students in UG programs has gone up from 670 (before becoming DTU) to 1124 for the academic session 2010-11, an increase of 454. Likewise the intake of the PG programs has also gone up from 162 (prior to becoming DTU) to 421 which includes an intake of 60 for the School of Management and 15% OBC reservations. New courses have been added in emerging areas of Engineering and applied science which include Engineering Physics, Software Engineering, Nano -Science and Technology, VLSI Design etc,



## **2. Placements:**

It was also informed that the University has made excellent progress on the placements front during 2009-10. 183 job offers received from 138 companies. In the current academic session 2010-11, over 300 job offers have been received from 58 companies till 31.10.11.

## **3. Ranking of DTU in Independent Surveys:**

The ranking of the DTU in independent surveys has also gone up to rank no 8 in Outlook India among top 10 institutions including IITs compared to 14 in previous year. Likewise, India Today ranked DTU at No. 13 prior to 15 for DCE earlier and Dataquest ranked DTU at No. 12 from No. 16 in the previous year.

## **4. New Faculty Joined:**

49 new faculty members have joined the University in its academic departments. They have been recruited through open advertisement through Statutory Selection Committees. The academic calendar of the University has been pursued in all sincerity and that the end semester examinations for UG and PG programs are to start from November 18, 2010.

## **5. DTU Innovations in International Competitions:**

It was also informed that DTU fared well in International Innovative Design Competitions for Unmanned Aircraft Systems in Maryland USA and All Terrain Vehicle in South Africa.

The finance Committee appreciated the progress made. However, it was suggested that in future any addition of new course should be made only after creation of the necessary infrastructure. The University should also draw a plan for growth of infrastructure.

## **Item No 2 : Confirmation of the minutes of the 3<sup>rd</sup> meeting of the Finance Committee held on 12-06-2010.**

The Minutes of the 3<sup>rd</sup> meeting of the Finance Committee were circulated to the members of the Finance Committee vide no F. No 8/DTU/OSD/FC/09/115 dated 12.06.2010. (Annexure 01 (page no 1-31). Comments received from Principal Secretary (TTE) were placed before FC.

**Decision:** The Minutes of the 3<sup>rd</sup> meeting of the Finance Committee were confirmed after discussion on the comments received from the Principal Secretary TTE, with the following modification in the decision on agenda 7.1 :

"The annual expenditure of the University for the year 2010-11 on the purchase of laboratory machinery and equipments as in Agenda no 7.1 (page 10) point no 4, shall be limited to Rs. 5.00 Crores. However, if the expenditure exceeds this limit, the approval of FC should be obtained."

**Item No 3 : Action Taken Report.**

<b>S.No</b>	<b>Agenda</b>	<b>Decision Taken</b>	<b>Action Taken</b>
<b>1</b>	5. Payment of Honorarium for working on Saturday/Holiday and conveyance allowances/OTA for late sitting.	<p>The Finance Committee approved the proposal for non-teaching officers /staff subject to monthly ceiling limit as under:</p> <p>(a) Group A officers are allowed the Ceiling limit rates in agenda as conveyance allowance only for late sitting on working days and honorarium as in agenda for duty on Sat/Sun/Holiday. =Rs 3000 p.m.</p> <p>(b) Group B &amp; C employees= Rs 3000 p.m.</p> <p>(c) Group D officials = Rs 2000 p.m.</p>	Matter will be taken up in the next meeting of BOM for approval
<b>2.</b>	6. Revision of fee structure of B.Tech, M.Tech, PH.D and MBA programs.	<p>The Finance Committee approved the fee structure on the line of GGSIP university (IGIT and university schools), however, the security deposit amount was reduced to Rs 5000/- from proposed Rs 10,000/-. Thus, the total annual fee payable for B. Tech &amp; M. Tech program will be Rs 48,000/-. Similarly, fee for MBA program also to be kept at par with the fee of MBA program run by GGSIP university school of management.</p> <p>The revised fee will be applicable only to the students who will be admitted in first year of the B. Tech/M. Tech/MBA programme from the academic session 2010-11.</p> <p>Further the following expert committee was constituted to have a comprehensive view on the growth pattern of the University, rationalise the fee structuring in line with the IITs and other Govt. aided reputed institutions and suggests avenues for revenue generation with view to attain self sufficiency in financial management in the forcible future.</p> <ol style="list-style-type: none"> <li>1. Prof. Ashok Chandra (Former Spl Secretary, MHRD)</li> <li>2. Prof. R.S. Nigam, Member, Board of Management, DTU</li> <li>3. Prof. B.D Pathak, Dean (CE), DTU</li> <li>4. The committee may co-opt any Chartered Accountant as member</li> </ol>	<p>The decision has been implemented by DTU from the academic session 2010-11.vide notification no F.DTU /HOO/Misc/Vol. - II/94/2010/5391-97 dated 06.07.2010 copy annexed 02 page no 32-33.</p> <p>However the ex-post facto approval of BOM will be sought in the next meeting.</p>

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3.1	7.1 Expenditure Sanction of Rs.58,90,000/- for procurement of equipment "PARTICLE SIZE ANALYZER" for Applied Chemistry Deptt.	i) After detailed deliberation the Finance Committee approved the expenditure as in agenda and (ii) decided to follow the following guidelines for future purchases.	HODs have been informed to initiate future purchases as per FCs guidelines
		1. To examine the justification of the requirement and decide the specification, a Technical Advisory Committee comprising of minimum two special subject experts from IIT/JMI/NSIT/DU to be constituted for procurement of the equipment costing above Rs 50 lacs to be purchased by the Academic Departments.	
		2. NIT for purchasing of equipments & machinery for the laboratories and workshops should have the provision of CMC for initial 3 years and AMC for further 3 years after guarantee/warranty period. Further on installation and commissioning of the machinery and equipments, the supplier company should provide training to the person identified by the user departments for effective operation and usage of the equipment and machines.	
		3. The University should decide its priorities in consultation with the Heads of the Departments in respect of purchases above Rs 50 lacs restricting the expenditure to the allotted budget of the financial year.	
3.2	7.2 Administrative Approval for procurement of equipments "EBM" (Electron Beam Lithography) in central instrumentation facility for Applied Physics Deptt. (Est. cost Rs. 70 lacs.)	In view of the decision in item 7.1 the proposal be processed accordingly	As per decision (ii) of 7.1 agenda, the proposal to be examined by the Technical Advisory Committee.
3.3	7.3 Administrative Approval for procurement of "AFM" (Atomic Force Microscope) in Central Instrumentation Facility. (Est. Cost 80 lacs)	-Do-	-Do-
3.4	7.4 Administrative Approval for procurement of "Digital Design ASIC and FPGA-SBG" for	-Do-	-Do-

Advance VLSI and Embedded Design Centre, VLSI CAT Lab for Electronics & Communication Deptt. (Est. cost 60 Lacs)

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7.5 Administrative Approval for procurement of equipments "Surf Plasmon Resonance Analyzer" for Biotech Department. (Est. Cost 80 Lacs)

-Do-

-Do-

3.6

7.6 Administrative approval for modernization of Laboratory on "Advanced Microwave and Millimeter Wave Communication" under the ECE Department of the DTU. (Est. Cost 2.58 crores).

-Do-

-Do-

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8. Pattern of Assistance for release of Grant in Aid to DTU by Govt. of NCT of Delhi.

The Finance Committee approved the proposal.

The pattern of Assistance approved by FC was forwarded to DTTE. Copy of draft of POA annexed at annexure 3 page no 34-36) for approval. DTTE has issued the POA with approval of FD Govt. Of NCT of Delhi vide no S/Account/GIA/DTU/1634-40 dated 04.11.2010 for release of GIA to DTU Copy Annexed at annexure no 4 page no 37-40 FC may like to discuss under agenda item no 08

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9. Delegation of Financial Powers to HODs and other authorities of DTU.

The Finance Committee approved the proposal.

The matter will be placed before BOM for approval in the next meeting.

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10. Implementation of revised AICTE pay-scales and

The matter be placed before BOM for consideration after the decision is taken on the AICTE pay scales by the cabinet of Govt. of

The AICTE pay-scales as approved by Govt. Of Delhi has been implemented and the salary for the month of

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	other conditions for teacher of DTU, as accepted by Govt. of NCT of Delhi, in reference to 6th pay commission.	Delhi.	Sept. 2010 drawn as per the revised pay. The matter will be placed before BOM for ratification in the next meeting.
7	11. Remuneration to paper setters and evaluation of answer scripts etc., of M.Tech and MBA practical examination.	The Finance Committee approved the proposal.	The decision has been implemented. The matter will be placed before BOM for ratification in the next meeting.
8	12 Institution of merit scholarship to the toppers of each branch of B.Tech (Evening program).	The Finance Committee approved the proposal with the stipulation that this expenditure shall be met from student fund.	The decision has been implemented. The matter will be placed before BOM for ratification in the next meeting.
9	13 Creation of posts of OSD to VC, PRO and Security officer in DTU.	The Finance Committee deferred the proposal in view of the finalization of the organizational of DTU	No action required.
10	14 TA for attending the meetings to the members of Selection Board & Board of Studies.	The Finance Committee approved the proposal.	The matter will be placed before BOM for approval in the next meeting.
11	15 Grant of replacement scale to Chief Store Keeper and Deputy Administrative Officer as recommended by the 5th Pay Commission in Part-B of the report to the Government employees w.e.f. 01.01.1996.	The Finance Committee approved the proposal.	As above.

**Decision : The Finance committee accepted the action taken report.**

**Item no 4 : Matters for information and ratification.**

1. The expenditure of Rs. 26.65 crores has been incurred in DTU upto 31.10.2010 out of funds Rs. 32.41 Crores (GIA to DTU Rs. 30.00 Crores + DTU Generated Funds Rs. 2.41 Crores) (Copy of funds and expenditure is annexed at annexure No 05 page No 41-42).
2. Technical & Group 'D' Staff was granted ACP from the date of eligibility and the increased salary is being drawn and the arrears will be paid on allotment and release of revised GIA to DTU for the Financial year 2010-11.
3. Pro-VC DTU, has been delegated with the financial powers vide letter no DTU/Rectt/Pro-VC/15/2010/10367-73 Dated 01.10.2010 and even no 10462-67 dated 07.10.2010 (Copy of order is annexed at annexure 06 page no 43-46).
4. Contractual Staff in DTU Vide DTU order no F. No DTU/ORG/Contract/6(92)/2010/11561-66 dated 04.11.2010 (Copy of order is annexed at annexure 07 Page no47) has been allowed DA @45% w.e.f 01.07.2010 and in future also shall be entitled for DA as revised by Govt. Of Delhi from time to time for regular employees of DTU.
5. Rate of Remuneration to the coordinator and supporting staff has been approved for secrecy work (Coding & Decoding of answer scripts for B.Tech, M.Tech and MBA End semester examination of DTU vide order dated 15.07.2010 Copy of order is annexed at annexure 08 page no 48).

**Decision: The Finance Committee ratified the above decisions.**

**Item no 5 : Consideration for implementation of Employees Provident Fund Contributory Scheme or new pension scheme 2004 of Govt. of India for the employees appointed by DTU.**

For smooth functioning of Administrative and Academic activities, some more posts were created in DTU and some faculty members and administrative staff has been recruited and joined in the University and as on date no pension /contributory scheme is in operation for such newly recruited staff. The nos. of employees joined in DTU is 48 against the total sanctioned posts created in DTU. If this scheme is approved for the staff employed by DTU employees, total average annual Employer share will be Rs. 18,04,032/- equivalent amount to the employees contribution.

However, as on date New Pension Scheme of Govt. of India is prevailed for the erstwhile DCE employees who joined w.e.f 01.01.2004 onwards. (Copy is placed at annexure 09 page no 49-56) which is generally allowed for the Central Govt. Employees. The total no of employees contributing towards New Pension Scheme is 55. The total average annual contribution deducted from the salary is Rs. 22,76,160/- and total average annual employer share is also deposited as equal amount to the contribution of Employees i.e. Rs. 22,76,160/-. This employees contribution and employer shares is being deposited with the PAO 13 Govt. Of NCT of Delhi.



As per spirit of the New Pension Scheme it seems the same may not be operated for the employees of the Deptt having autonomous status.

FC is requested to kindly suggest for implementation of the Employees Provident Fund Contributory Scheme or New Pension Scheme 2004 applicable for Central Govt. Employees.

**Decision: The FC decided that the proposal may be forwarded to Finance Department, Govt. Of NCT of Delhi for approval to implement the New Pension Scheme 2004 for the employees appointed by the DTU.**

**Item no 6 : Implementation of Delhi Govt. Employees Health Scheme for the staff recruited by DTU.**

For smooth functioning of Administrative and Academic activities, some more posts were created in DTU and some faculty members and administrative staff has been recruited and joined in the University and as on date no Health Scheme is in operation for such newly recruited staff. The nos. of employees joined in DTU is 48 against the sanctions posts created in DTU. If this scheme is extended to the DTU employees, average annual contribution (based as on date joined employees) will be Rs. 1.87 Lacs and annual likely expenditure may be Rs. 14.00 Lacs.

As on date Delhi Govt. Employees health Scheme is applicable as medical facility for the erstwhile DCE employees (Copy is placed at annexure 10 page no 57-71) This Scheme can also be operated for the Bodies having autonomous status. The total no of members in the health Scheme are 222. The total average annual contribution is Rs. 6.66 Lacs and total average annual expenditure on medical reimbursement is Rs. 40.00 lacs. This contribution is being deposited with the PAO 13 Govt. Of NCT of Delhi.

If the above DGEHS is approved for the employees recruited by DTU, the provision in R/E 2010-11 and B/E 2011-12 of GIA to DTU can be made to meet out this additional liability.

**Decision: The Finance Committee approved the proposal.**

**Item no 7 : Revised Estimate for the year 2010-11 and Budget Estimates for the year 2011-12 of Grant-in-Aid to DTU.**

Govt. of NCT of Delhi has allotted Rs. 40 Crores as GIA to DTU for the year 2010-11 against the demand of Rs. 88 Crores approved by the Finance Committee of DTU. Out of the total GIA allotted an amount of Rs. 30 Crores has since been released to incur expenditure on recurring and non-recurring expenditure. Out of the total funds of Rs. 32.41 crores in hand (GIA released Rs. 30.00 Crores + Opening balance : Rs. 1.56 Cr. + Amount transferred from University generated funds : Rs. 85.00 Lakh), an expenditure of Rs. 26.66 crores has been incurred up to 31.10.2010. Copy of the expenditure statement is placed in the file (page C/178-80). The last GIA likely to be released by Govt. of NCT of Delhi is in the month of January, 2011. A balance of Rs. 5.75 Crore available in GIA to DTU which is not sufficient even to meet the liabilities for making payment on

account of salary, Electricity bills, Telephone bills, Security Bills, Payment to Outsource staff, Scholarship to students, remuneration to Guest faculty for the year 2010-11.

The demand submitted to Planning Department/Finance Department Govt. of NCT of Delhi for Rs. 88 Crores, for the year 2010-11 but the GIA was allotted for very lesser amount of Rs. 40 Crores. DTU has started the action in accordance with the budget approved by FC well in advance and as on date the balance GIA will not be sufficient to meet out the liabilities of the year 2010-11. As such the revised estimate for the year 2010-11 of funds required as GIA has been prepared for Rs. 70.68 Crores.

Also the budget estimate of GIA for the year 2011-12 has been prepared for Rs. 91.15 Crores. The estimated revenue generation from DTU resources will be Rs. 13.00 Crores in the year 2011-12. (Copy annexed at annexure 11 page no 72-105).

**Decision: The Finance Committee approved the R/E of GIA for the year 2010-11 for Rs. 70.68 Crores with the stipulation that the expenditure in Sub Head : Machinery & Equipment shall be limited to Rs. 5.00 Crores. However, the expenditure beyond this limit may be incurred with the approval of FC. B/E of GIA for the year 2011-12 has been approved for Rs. 91.15 Crores.**

**Item no 8 : Pattern of Assistance for release of GIA to DTU**

The Pattern of Assistance for release of GIA to DTU as received from DTTE vide letter no S/Accounts/GIA/DTU/1634-40 dated 04.11.2010 is placed in (Annexure 04 page no 37-40) it may be noted that the POA for DTU as communicated by DTTE reveals that:

(i). The GIA will be released in four instalments (1st in April, 2nd in July, 3rd in October and 4th in Jan.) in place of existing 3 instalments (1st in April, 2nd in July and 3rd in Jan.)

In this regard it is submitted that as per the FDs instructions issued vide no F.2/2/2010-11-Fin(B)/DS(4)/9-12 dated 18.05.2010 (Annexure 12 page no 106-107) for Pattern of Assistance for Autonomous Bodies, GIA will be released in 3 instalments. The above order of DTTE on POA to DTU is in contravention of the FDs approved guidelines.

FC may like to approve that the matter be taken up again with FD for review in light of FDs approved guidelines for release of Instalments.

(ii). The FDs approval in the form of EFC is required for Capital Works of Rs. 5 Crores and higher. It may not be out of place to mention that in case of GGSIPU and IIIT-Delhi one time approval of EFC for Capital Works has been taken.

As such FC may like to approve that the FD may be requested to review this clause in the light of its approved guidelines for EFC approval.

**Decision: The Finance Committee decided as under :**

- a) The GIA to DTU should be released in 3 instalments as per the approved guidelines of FD for release of GIA to autonomous bodies including the Universities.
- b) That the capital construction works and maintenance works may be got done through PWD instead of the present arrangement, as informed by chairman, under which maintenance work is being done by civil Engineering Deptt. of DTU, till the time DTU Engineering Cell starts functioning upon joining of Executive Engineer/Asstt. Engineers. The Capital Works beyond Rs. 5 Crores for execution be placed before Finance Deptt. through DTTE in the shape of EFC memo of the University.
- c) The Pattern of Assistance issued by the DTTE vide their letter dated 04.11.2010 may be sent to the FD, Govt. of NCT of Delhi for review through DTTE.

*The matter regarding posting of Controller of Finance was discussed. Pr. Secy (Finance) assured posting of the Controller of Finance at the earliest.*

The meeting ended with a vote of thanks to the Chair.

The minutes are issued with the approval of the Chairman for circulation to Hon'ble Members.

*A.K. Sharma*

(A.K Sharma)

Dy. Registrar, (Fin & Accts)

Date : 12.11.2010

**F.No.8/DTU/OSD/FC/09/268**

**Copy to:**

1. Prof. P.B. Sharma, Vice Chancellor, Delhi Technological University.
2. Shri. J. P. Singh, Principal Secretary (Finance), Govt. of NCT of Delhi, Delhi Secretariat, I. P. Estate, New Delhi – 110 002.
3. Shri. Anand Prakash, Principal Secretary (Higher Education and Technical Education), Govt. of NCT of Delhi, DTTE, Pitam Pura, Delhi.
4. Prof. R.S. Nigam, (Former Director Delhi School of Economics, Delhi University), 62, Vaishali, Pitam Pura, Delhi.
5. Prof. Moin Uddin, Pro-VC, DTU
6. Sh. U.K Worah, Registrar, DTU
7. Sh. O.P Shukla, OSD, DTU
8. Dr. K. Singh, AO / Joint Registrar (I/C) DTU.
9. Guard File of Delhi Technological University.

*A.K. Sharma*

(A.K Sharma)

Dy. Registrar, (Fin & Accts)