



# **DELHI TECHNOLOGICAL UNIVERSITY**

## **MINUTES OF 31<sup>st</sup> Meeting of THE FINANCE COMMITTEE**

**Date : 29.01.2024**

**Time : 04:00 P.M.**

**Venue : Room no. 307,  
2nd Floor, Admin Block  
Delhi Technological university  
Shahbad Dairy, Delhi**



# Delhi Technological University

(Established by Govt. of NCT of Delhi vide Act 6 of 2009)

(Formerly Delhi College of Engineering)

No.F.5/AC/DTU/FC-31/2022/

Dated:

**31<sup>st</sup> meeting of the Finance Committee, Delhi Technological University (DTU) held on 29.01.2024 at 04:00 PM. The following members attended the meeting:**

1. Prof. Prateek Sharma, Vice Chancellor, DTU.
2. Prof. Madhusudan Singh, Registrar, DTU.
3. Sh. Nirendra Dev, Controller of Finance, DTU.
4. Sh. Dinesh Gandhi, Dy. Secretary (Finance), Finance Department, GNCTD (represented Principal Secretary / Secretary (Finance)), GNCTD.
5. Sh. Ravender Kumar, Dy. Controller of Accounts, DTTE (represented Secretary, DTTE).
6. Prof. S. Indu Dean (Student Welfare), DTU Special Invitee.
7. Prof. Rinku Sharma, Dean(PG), DTU, Special Invitee.

Dr. Ashish Chandra, Pr. Secretary (Finance), Ms. Alice Vaz R, Secretary DTTE, could not attend the meeting due to their pre-occupations.

The minutes of the meeting are as follows:

## **Agenda 31.1: Opening remarks by the Chairman.**

The Chairman welcomed all the members of Finance Committee in its 31<sup>st</sup> meeting held on 29.01.2024 and requested Controller of Finance to proceed with the agenda of the 31<sup>st</sup> Finance Committee Meeting.

## **Agenda 31.2: Confirmation of the minutes of 30<sup>th</sup> meeting of the Finance Committee held on 06.12.2023.**

It was submitted that Minutes of the 30<sup>th</sup> meeting of the Finance Committee held on 06.12.2023 were circulated to the Hon'ble members of the Finance Committee.

**Decision: The Finance Committee confirmed the minutes of 30<sup>th</sup> meeting of Finance Committee held on 06.12.2023.**

## **Agenda 31.3: Action taken report on the decisions taken in the 30<sup>th</sup> meeting of the Finance Committee held on 06.12.2023.**

The Finance Committee was informed that 7 agenda items were discussed in the last meeting held on 06.12.2023. The details of the



agenda items, decisions taken thereon and the action taken by the University were given in tabular form for information of the Hon'ble Members.

**Decision: The Finance Committee took the Action Taken Report on record.**

**Agenda 31.4 : Matter for Ratification**

**Modified Revised Estimates 2023-24.**

It is submitted that letter No. LD/IL/0004/2024/EDN/12-IL-I/1235 dated 11.01.2024 has been received from Dy. Director (IL), DDA regarding allotment of land measuring 47.46 acres to Delhi Technological University in Sector G-2/G-6, Narela, Delhi for setting up of University campus in Narela sub city. The premium of land measuring 47.46 acres @ Rs.708.55 Lakh per acre is Rs.3,44,68,47,803/- (including Ground Rent @ 2.5% and Documentation charges). (Copy enclosed as annexure -III)

In addition to above, another letter No. F/Housing/Universities Allotment/2024/93 dated 11.01.2024 has been received from Commissioner (Housing), DDA regarding provisional demand cum allotment letter for flats in Narela to Delhi Technological University to be used as residential staff quarters / hostel purpose for its campus coming up at Narela. The tentative cost of land is 28 crore (excluding stamp duty charges and water connection charges). The water connection charges per flat is Rs.2000/-. (Copy enclosed as annexure -III)

In view of above, the following modified Revised Budget Estimates have been prepared for Delhi Technological University, for allotment of budget for payment of land premium to DDA for construction of Campus and flat in Narela.

The detailed figures are given as below:

(Amount in Thousands of Rs.)

Head of Account	BE 2023-24	RE 2023-24 proposed	RE 2023-24 approved	Modified RE 2023-24	Remarks
GIA - Capital	150000	550000	37500	3764300	

As per Section 28(3) (a) of DTU Act, 2009, "Finance Committee to examine and scrutinize the annual budget of the University and to make recommendations on financial matters to the Board of Management".

**Decision: The Finance Committee considered, ratified and recommended the agenda to the Board of Management for its approval.**



**Agenda 31.05: Any other item with the permission of the Chair.**

**(1) Revision of Fellowship amount for Ph.D. Scholars under the DTU Fellowship.**

With reference to the office order F. No. DTU/PHD/All Deptt./11824-30, dated: 18/10/2023, the sequence of meetings held on 7<sup>th</sup> November, 2023, 6<sup>th</sup> December, 2023 & 29<sup>th</sup> December, 2023 in the Dean (Academic-PG) office with a prior circulation of the meeting notice to examine the matter related to the enhancement of DTU fellowship for the Ph.D. scholars working at DTU.

It is pertinent to mention that MHRD has announced the revision of emoluments for the research scholars on 26<sup>th</sup> June 2023 with effect from 1<sup>st</sup> January 2023.

The DTU fellowship was enhanced earlier in the year 2019 duly approved in 37<sup>th</sup> BOM meeting held on 29.05.2020 for full time Ph.D. students with DTU fellowship admitted w.e.f. 2019-20 and will be paid a consolidated amount of Rs. 32500/- (inclusive HRA and any other allowance) per month and a contingency of Rs. 17500/- annually. It is apprised that earlier the DTU fellowship was enhanced in the year 2017 and 2019 subsequently and till then no further enhancement was granted.

**Table A:**

S. No.	DTU Fellowship	2017	2019
1.	JRF	25000/-+HRA	32500/- (inclusive of HRA and any other allowance)
2.	SRF	28000/-+HRA	36000/- & 40000/- (progress linked award guidelines)

The committee considered the matter in the light of the enhancement of fellowship to the Ph.D. Scholars granted by the UGC/CSIR/DST/DBT from time to time. For the purpose of examining the matter the committee considered 2017 and 2019 as the base years. It was observed that the rate of enhancement provided by UGC/CSIR/DST/DBT in the year 2014, 2019 and 2023 was:

**Table B:**

S. No.	Fellowship UGC/CSIR/DST/DBT	2014	2019	2023	Remarks
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1.	JRF	25000+ HRA	31000+HR A	37000+HR A	Rs. 6000/- i.e. 24% hike
2.	SRF	28000+ HRA	35000+HR A	42000+HR A	
3.	Contingency per annum	10,000/ -	20,000/-	20,000/-	

The committee observed that approximate hike of fellowship as granted by UGC/CSIR/DST/DBT was Rs. 6000/- i.e. 24% hike.

The matter was examined accordingly and the committee members unanimously recommended to revise the fellowship amount by 24% for Ph.D. scholars working in DTU. The scheme wise revised rates are given as under:

**Table C:**

S. No.	Name of the Scheme	Existing Fellowship (Per month)	Revised Fellowship (Per month)	DST/UGC/CSIR fellowship (Per month)
1.	Ph.D. students admitted under DTU fellowship	Rs. 32500/- (Inclusive HRA and any other allowance)	<b>Rs. 40300/-</b> (Inclusive HRA and any other allowance)	JRF: Rs. 37000/- + HRA (27%) = 46990/-
2.	SRF (Through Progress Linked Award of DTU Teaching and Research Fellowship*)	Rs. 36000/- (Inclusive HRA and any other allowance)	<b>Rs. 44640/-</b> (Inclusive HRA and any other allowance)	SRF: Rs. 42000/- + HRA (27%) = 53340/-
		Rs. 40000/- (Inclusive HRA and any other allowance)	<b>Rs. 49600/-</b> (Inclusive HRA and any other allowance)	

*\*The guidelines for progress linked award teaching and research fellowship to the Ph.D. students will remain the same as notified no. F.DTU/IRD/2020/12/2288 dated 18.08.2020 (or as and when amended by the University from time to time).*



The committee recommends to enhance the annual contingency grant from Rs. 17,500/- to Rs. 20,000/- and also suggests to include Characterization Head in the contingency grant form.

The revised fellowship will be disbursed w.e.f. 1<sup>st</sup> January, 2024.

The stipend paid by the University to Ph.D. Scholars on DTU fellowship is being paid through University Generated Fund and the payment is made under payment head 1.5.01 (Scholarship to PG and Research Scholar).

It was proposed to bring the Ph.D fellowships under the GIA fund instead of UGF. The argument in support of this proposal was based on the prevalent practice in IITs where the Government supports these fellowships for the GATE qualified candidates. This enables the IITs to provide attractive fellowships to the scholars which also keep getting revised time to time whenever such revisions are made in the DST/UGC/CSIR fellowships. This helps IITs to attract the best talent in the country for the Ph.D programme. Thus a budgetary allocation under the Ph.D scholarships will help in attracting good scholars for the Ph.D programme which will help in improving the research profile of the University.

Calculation for financial implications towards providing the fellowship has been worked out and the same has been placed below:

**Table D:** Annual expenditure towards payment of DTU fellowship and contingency as per old fellowship structure to research scholars registered in Ph.D. program in the year 2022.

S. No.	No. of Ph.D. scholars on DTU fellowship in the year 2022	Approximate fellowship amount per year (2022) @32500/- per month	Approximate Contingency @ 17500/- per annum	Total approximate expenditure in the year 2022 <u>I</u>
1.	345	13.45 Cr.	60 Lakh	14.05 Cr.

**Table E:** Expected Annual expenditure towards payment of DTU fellowship and contingency to currently registered Ph.D. research scholars as per proposed enhanced fellowship.

S. No.	No. of Ph.D. scholars on DTU fellowship in	Approximate fellowship amount per year (2022)	Approximate Contingency @ 20000/- per annum	Total approximate expenditure in the year 2022 <u>II</u>
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	<b>the year 2022</b>	<b>@40300/- per month</b>		
1.	345	16.68 Cr.	69 Lakh	17.37 Cr.

The additional annual budget requirement towards enhancement of DTU fellowship will be II-I i.e. approx. 3.32 Crore per annum.

It is therefore proposed to approve the proposal of enhancement of DTU fellowship and contingency for the Ph.D. Scholars working in the University w.e.f. 1<sup>st</sup> January 2024.

**Decision: The Finance Committee considered and recommended the agenda to the Board of Management for its approval.**

## **(2) Revision of guideline for Industrial Visits by DTU students**

A meeting was convened by Dean Student Welfare on 29.09.2022 in Room. 307, Admin Block II Floor to discuss about the revision of guidelines for Industrial Visits. The previous guidelines have been formulated in 2018 and hence revision required. The following members were present:

1. Prof. S. Indu, Dean (Student Welfare)
2. Prof. S.G. Warkar (Applied Chemistry)
3. Prof. Ram Singh, Assoc. Dean (Student Welfare)
4. Prof. Nitin Puri (Applied Physics)
5. Dr. M. Jayasimhadri (Applied Physics)
6. Dr Anukul Pandey (ECE)

Following points were discussed and were agreed upon:

1. The proposal for Industrial Visit must reach to the Office of Dean-Student Welfare at least 45 days before the planned visit dates. So that the Codal formalities as per GFR can be followed. (As per rule 158 of GFR, e-tendering is required to obtain services involving expenditure above Rs. 2.5 Lakhs).
2. The permission of the industries where the visit is planned must be obtained in advance.
3. The Faculty-Student ratio for the industrial visit must be at least 1:30. In case, any girl student(s) is/are accompanying the industrial visit, at least one Female Faculty member must accompany for the Industrial trip.
4. The Undertakings from the Students and their Parent in prescribed format (Annexure I) must be collected in advance and attached in the file.



5. Preferably one one-day trip to nearby industries in NCR in every academic year for each class.
6. One-day refreshments may be fixed at Rs 300/- per students. The bus charges will be as per actuals.
7. For outside NCR Industrial visit (not covered in S. No. 05 & 06), maximum expenditure will be Rs 1500/- per student per day to the maximum of Rs 4500/-. The Travelling Allowances will as per actuals (preference will be given to the train fare as applicable to the students)
8. The financial assistance may be reviewed after every two years.
9. The advance may be given to maximum of 75% of the total proposed expenditure to avoid over-expenditure in case of dropout of some students at the last moment.

#### **Financial implication of new proposal for guidelines of Industrial Visit DTU**

One-day refreshments may be fixed at Rs 300/- per students for one day trips. The bus charges will be as per actuals. For outside NCR Industrial visit (not covered in S. No. 05 & 06), maximum expenditure will be Rs 1500/- per student per day to the maximum of Rs 4500/-. The Travelling Allowances will as per actuals (preference will be given to the train fare as applicable to the students).

The total number of classes are approx. 100 (70 for UG and 30 for PG) excluding first year B. Tech students with an average of 70 students for UG.

In one financial year, max 60% of class will go for Industrial Visits, out of that 50% goes for one-day trip,

##### For One-Day Trip:

Expected expenditure: Rs 300/- × 30 class × 70 students = Rs 6,30,000/-

Expected Bus fare: two 45 seater as per actuals (Approximately Rs 15000/- per bus)

Total travel = 15000 × 60 = 9,00,000/-

Total amount = 15,30,000/- (Same as existing pattern)

##### For outside NCR Industrial visit (3 days)

Expected expenditure: Rs 4500/- × 30 class × 70 students = Rs 94,50,000/-

Railway fare 3rd AC as per actuals

Maximum 2700/- per student upto Trivandrum



Around 600/- per student to Jaipur

Considering the higher side, Total travel amount is  $2700 \times 70 \times 30 = 56,70,000/-$

Total amount =  $94,50,000/- + 56,70,000/- = 1,51,20,000/-$

Existing pattern is  $5000 \times 70 \times 30 = 1,05,00,000/-$

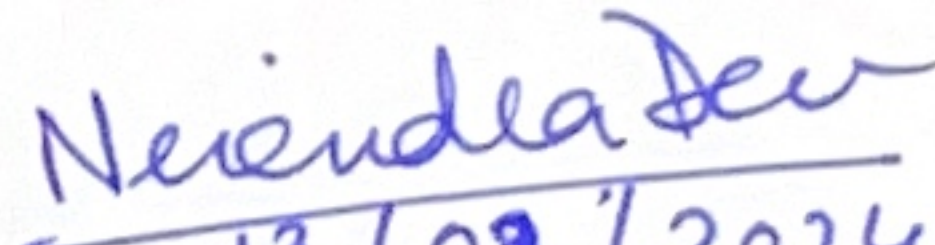
The amount escalation is Rs 46,00,000/ considering the higher side of travel

Recommendations for your kind approval is as follows

- a. The current proposal is Rs 1500/- per day for 3 days for accommodation
  - b. Rail-fare / bus fare as actual
  - c. Rate contract may be finalized for booking buses from vendors and payment may be given to the vendor directly
- Maximum budget allocation can be up to Rs. 2. 5 crore

**Decision:** The Finance Committee considered and recommended the agenda to the Board of Management for its approval and also suggested that the feedback from the students should also be taken for selecting industries for industrial visit.

**Meeting ended with a vote of thanks to the Chair.**

  
13/02/2024  
(Nirendra Dev)  
Controller of Finance

Copy forwarded for information to:-

1. PS to VC, DTU for kind information of the Hon'ble V.C and Chairman Finance Committee.
2. Dr. Ashish Chandra Verma, IAS, Principal Secretary (Finance), Govt. of NCT of Delhi, 4<sup>th</sup> Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110 002 or his/her nominee.
3. Ms. Alice Vaz R., IAS, Secretary, Training & Technical Education, Govt. of NCT of Delhi, Muni Maya Ram Marg, PitamPura, Delhi 110088 or his/her nominee.
4. Prof. Madhusudan Singh, Registrar, DTU.
5. Ms. S Indu, Dean (Student Welfare), DTU, Special Invitee.

  
(Rajesh Kumar)  
Sr. Accounts Officer