

DELHI TECHNOLOGICAL UNIVERSITY

MINUTES

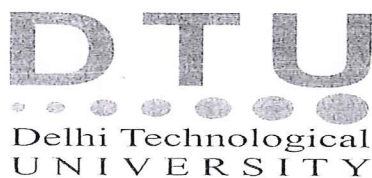
OF THE

15th MEETING OF

FINANCE COMMITTEE

HELD ON

18th JANUARY, 2017



DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)

(Formerly Delhi College of Engineering)

BAWANA ROAD, SHAHBAD DAULATPUR, DELHI-110042.

F.No. 5/AC/DTU/FC/2014/12889-95

Dated : 17/2/17

MINUTES OF THE 15th MEETING OF FINANCE COMMITTEE HELD ON 18.01.2017

The 15th meeting of the Finance Committee of DTU held on 18.01.2017 at 4.00 P.M. in the Office of Principal Secretary (Finance), Room No. 402, A Wing, 4th Floor, Delhi Secretariat, I.P. Estate, New Delhi-110002.

The following were present:

1.	Prof. Yogesh Singh	Vice Chancellor	- Chairman
2.	Sh.S.N.Sahai	Principal Secretary (Finance)	- Member
3.	Sh.A.Anbarasu	Principal Secy.(DTTE) I/C	- Member
4.	Prof. S.K. Garg	Pro-Vice Chancellor	- Member
5.	Sh.Samsher,	Registrar, I/C	- Member
6.	Sh. Alok Swarup	Spl.Secy.(Finance)	- Special Invitee
7.	Sh. Manoj Kumar	Director, DTTE	- Special Invitee
8.	Sh.Nand Kishore	D.R.(F&A)	- Member Secretary
9.	Shri L.D.Joshi	Joint Secretary (Exp.)	- Special Invitee
10.	Shri A.K.Singh,	Dy.Secy (Exp.), Finance Deptt	- Special Invitee
11.	Sh Ashok Kumar	DCA, DTTE,	- Special Invitee

Sh. Ajay Kr .Sharma, Director, NIT, Narela,- Member could not attend the meeting due to official engagement.

Agenda No.15.01: Chairman's opening remarks.

The Chairman extended the warm welcome to the members of the Finance Committee and after brief discussion the agenda items were taken up.

Agenda No.15.02 : Confirmation of the minutes of the 14th meeting held on 11.03.2016.

Minutes of the 14th meeting of the Finance Committee were Circulated to all the members of the Finance Committee vide letter No.F.5/AC/DTU/FC/2014/18466-72 dated 29.03.2016. No comments were received from any of the member of the Finance Committee.

Decision: The Finance Committee confirmed the minutes.

Agenda No. 15.3: Action Taken Report on the decisions on the agendas of 14th Finance Committee meeting held on 11.03.2016 as below:-

S.No	Agenda	Decision Taken	Action Taken
1	Sanction of Imprest Money to AR(G.A), DTU (Agenda N0.04)	The proposal was approved and an imprest of Rs,10000- sanctioned in favour of AR(GA), DTU.	Action taken as per decision of the Finance Committee.
2	Enhancement of Imprest Money from Rs.20000- to Rs.40000- in favour of All HOD's. (Agenda No.05)	The agenda withdrawn.	No action required.
3	Expansion of Campus wide Network System in DTU ---- Head CC... (Agenda No.06)	The Finance Committee desired to support the proposal with I.T guidelines regarding scope of work to be done by M/s NICSI. It was also desired to come up with detailed proposal showing quantity/installation etc. in the next Finance Committee.	Decision of Finance Committee conveyed to Concerned Department.
4	Purchase of Blade server and storage for strengthening of Computer Centre, DTU...(Head CC) (Agenda N0.07)	The Finance Committee desired to bring the proposal with the recommendations of the Technical Expert Committee of DTU.	Decision of Finance Committee conveyed to Concerned Department.
5	Approval for engagement of trainees as interns for Library, DTU(Librarian) (Agenda N0.08)	The Finance Committee desired to put up the proposal in next meeting with comparison to other analogous Universities/Institutions. It was also desired to come up with the clear cut/uniform basis of wages proposed for Internees.	Revised agenda No.15.04 as suggested by the FC has been re-submitted..
6	Approval for revision of emoluments in respect of Ph.D. fellowship at par with UGC guidelines & approval for making provision in GIA. (Agenda N0.09).	The Finance Committee approved the proposal with the direction to put up the matter before Board of Management.	Decision of Finance Committee confirmed in the 19 th BOM held on 7-6-16 (Annexure No.1 page 21).
7	Proposal to sanction the additional Faculty Strength in DSM, DTU due to increase in intake of MBA Programmers. Establishment Branch. (Agenda N0.10)	The Finance Committee agreed to the proposal subject to approval from Finance Department & A.R. Department of Govt. of GNCT, Delhi.	Action taken as per decision of the Finance Committee.

8	Recruitment for the post of Professor, Associate Professor and Assistant Professor on regular basis in various departments of DTU....Estt. Branch . (Agenda N0.11)	The agenda item was withdrawn for review the same.	No action required being Agenda withdrawn.
9	Employee's Provident Fund (EPF) for the contractual employees deployed in the University. Establishment Branch (Agenda N0.12)	The Finance Committee suggested to obtain legal opinion in this case and to re-examine the proposal accordingly. One of the Member also desired to review the components of remuneration being paid presently to the contractual employees.	The record submitted to Asstt. Commissioner, PF for necessary action and some clarification. (Annexure-1 Page No.16).
10	Recruitment of Controller of Examinations and Controller of Finance on deputation basis. (Agenda No.13) Establishment Branch	The Finance Committee noted the proposal being administrative matter.	The process for recruitment of COE and COF has been initiated by the Establishment Branch.
11	Annual running maintenance and operation of Civil Maintenance Works and Services at DTU Campus during 2016-17 by Engineering Cell/Project Office. (Agenda N0.14)(E.E. Branch)	The Finance Committee suggested to revise the proposal on yearly basis duly supported with justification of manpower as per CPWD manual and to re-submit in next Finance Committee.	Revised proposal has been submitted accordingly as fresh Agenda Item No.15.07.
12	Annual Running maintenance and operation of Electrical & Mechanical Services at DTU Campus during 2016-17 by PWD (E) as deposit works. (Agenda N0.15). (E.E. Branch)	The Finance Committee approved the proposal.	Decision of Finance Committee conveyed to Concerned branch..
13	Providing standby arrangement between Electric Sub Station No.3 & 4 at Delhi Technological University. (Agenda N0.16) (E.E. Branch)	The Finance Committee approved the proposal.	Decision of Finance Committee conveyed to Concerned branch.
14	Provision of passenger lift for Type-V & Type- IV staff flats at DTU Campus. (Agenda N0.17) (E.E. Branch)	The Finance Committee suggested to obtain policy and norms from PWD/Government provision of passenger lift in staff accommodation(four storied) and resubmit the proposal accordingly.	Revised proposal will be submitted later on if any policy on the matter framed by the PWD.
15	Outstanding Payment to Architect Consultant and Extension of the agreement for construction of Phase-II Project of DTU. (Agenda N0.18)(E.E. Branch)	The Finance Committee suggested to refer the matter to Finance Department, GNCT of Delhi.	Decision of Finance Committee conveyed to Concerned branch who shall refer the matter to Finance Department with self explanatory proposal.
16	Special repair to existing water supply, sewerage and drainage system including replacement of old damaged lines in DTU Campus. (Agenda N0.19)(E.E. Branch)	The Finance Committee deferred the Agenda.	Decision of Finance Committee conveyed to Concerned branch .

5

17	Remodelling of FOT building premises for accommodating Delhi School of Management DTU. (Agenda N0.20)(E.E. Branch)	The proposal was approved by the Finance Committee.	Decision of Finance Committee conveyed to Concerned branch..
18	NIT for providing horticulturist service (Agenda N0.21) (G.A.Branch)	The agenda was withdrawn.	No action required.
19	Notice inviting tender for providing sweeping of roads and disposal of garbage. (Agenda N0.22) (G.A.Branch)	The agenda was withdrawn.	No action required..
20	NIT for providing semi skilled Workmen(Office Attendant/Hostel Attendant/Lab.Attendant/Lib.Attendant.) (Agenda N0.23) (G.A.Branch)	The agenda was withdrawn.	No action required.
21	NIT for providing Sanitation and Housekeeping Services (without material and provided by the DTU. (Agenda N0.24) (G.A.Branch)	The agenda was withdrawn.	No action required.
22	Appointment of regular Cashier through Deputation from GNCTD. (Agenda N0.26) (Estt..Branch)	The Finance Committee approved the proposal.	Action taken as per the decision of the finance Committee. (Annexure No.1 Page 17).
23	Purchase of Computers/Printers and scanners for DTU. (Agenda N0.27) (G.A.Branch)	The Finance Committee desired to review and re-submit the agenda on the basis of actual requirement/demand along-with full justification.	Decision of Finance Committee conveyed to Concerned branch.
24	Matter for information and Ratification :- i). Matter for Information:- a) Resignation of Professor Pradeep Kumar from the post of VC, DTU & handed over the charge of Vice Chancellor, DTU to Professor Yogesh Singh, Director, NSIT on 23.09.2015 as additional charge.	The finance committee noted the contents. Further, the Finance Committee ratified all the agenda submitted for ratification.	No action required.

	ii). Matter for ratification:- a). Statement of DTU A/c for 2014-15 (Audited). b). Revised BE for 2015-16 and Budget Estimates for Financial Year 2016-17. c). Statement of DTU Accounts for 01.04.2015 to 31.01.2016. (Unaudited) d). Re-appropriation of funds 2015-2016. e). Guidelines/norms for making expenditure to conduct DRCs/SRC/BOS. f). (1) Regarding entitlement of Associate Head for mobile phone and monthly mobile bills (2) Entitlement for mobile phone and monthly bills to Director, IQAC & Associate Director, IQAC		
25.	Supplementary Agenda:- 1. Revision of rates of remuneration/honorarium for the Guest Faculty Members. 2. Proposed Civil & Electrical works to be executed during 2016-17.	1. The Finance Committee approved the proposal. 2. The Finance Committee suggested to restrict the proposal to Ten Crores subject to availability of funds and list of works may also be prioritized.	Decision of Finance Committee conveyed to Concerned branch.

Decision : The Finance Committee noted the Action taken Report and advised to take legal opinion in respect of item No.9 of agenda 15.03 as already decided in 14th FC. The Finance Committee also desired to review action taken report in the next 16th FC meeting.

Agenda No.15.04 : Approval for engagement of trainees as interns for Library, DTU (Librarian).

It is submitted for the information of Finance Committee that the above agenda item was put up in the 14th FC meeting as item No.14.08 but deferred with the remarks to submit the same in next FC with comparison to other analogous Universities/Institutions. It was also desired to come up with the clear cut/uniform basis of wages proposed for interneers.

7

Accordingly, the agenda is put up for information of the Finance Committee that after the up-gradation of the Delhi College of Engineering into Delhi Technological University, the timings of the library extended from 9.30am to 6.00 pm to 9.00 am to 10.00pm. Not only this, the library also being kept open on all the days of the week except second Saturday and Gazetted holidays.

Several new activities were also started:-

1. Identification of newly published article of the faculty, former faculty and alumni by searching internet and compilation thereof,
2. Compilation of news clippings on education and checking of similarity in theses of M. Tech students and research scholars etc.
3. Checking of similarity in research articles of faculty, M. Tech students and research scholars.
4. Grammatical checking of theses and articles of M. Tech students and Research scholars
5. Identification and compilation of open source information on Science, engineering, technology and management.
6. Updating of data in the institutional repository and Library Management System.
7. Maintenance of Website, audiovisual equipment and network.

Further due to introduction of above said new activities, the number of visitors of Library increases in manifold which also put the library staff under constant pressure to provide quality service.

Data for the Period: 01/08/2014 - 31/07/2015 is given below which shows the magnitude of work requiring trained manpower.

Type of work and No. of Transactions

Registration of New Members	2519
Modification of data of existing members	449
Cancellation of membership (No Dues)	1715
Renewal of registration	100
Blocking of membership of Delinquent members	26
Card Lost (reporting and blocking)	205
Card Fond (reporting and renewal)	8
Issue duplicate card	196
Removing members	101
Entry of books whose price recovered	66
Issuing books	64890
Re issuing books	23941
Returning books	65164
Reserving books	100
Cancelling reservation	14
New Books Added	1485
Various orientation/awareness programmes organized	06
Documents uploaded in digital library	100
News Clips prepared	310
Documents checked for plagiarism	3191

18 100

The engagement of trainees is not only the new mode of having the manpower in all national level institution like IITs, NITs and IISER, Central universities Library -, Indian Institute of Science, Education and Research , but it also provides the qualified manpower to the institution and also helps the trainees to learn the best practices followed by these institutions. Copies of same enclosed for ready reference. (Annexure No.2 Page No. 22 to 29)

In view of the above, the library needs manpower who can meet the users' expectations and work in new ICT environment. Hence, it is proposed that the internship programme may be started in the library in which library science diploma holders/graduates/Post graduates from different universities be engaged as internee initially for one year which may be extended maximum up to three years based on the performance during previous year. No internee will be allowed to continue beyond 3 years.

Initially (7 Nos.) Seven position of interns may please be approved including 4 Nos. of Intern of Diploma Level, 2 Nos. of Interns of Bachelor Level and 01 No. of Intern of Master Level. These interns shall be trained on various library activities and shall be highly useful for performing the jobs as given under job description column below .Based on the information available for other institutions which is as under:-

Qualification	Name of Institutions						Work attended
Intern (Diploma Level) Diploma in Library & Information Science (2Years)	IIT D Rs.9000	IIITD -----	NSIT Rs.8000	AUD -----	IIMA -----	NISCAIR -----	Shelving of books, stock verification, listing of obsolete/ damaged books, preparation of list for binding, editing of database, uploading documents in institutional repository, issue-return of books etc.
Intern (Bachelor Level) Bachelor's degree in Library & Information Science	Rs.13000	Rs.11000 (1 st year) 12000 (2 nd year) 13000 (3 rd year)	Rs.10000	—	—	—	Regular search of open source information and resources and providing link in library home page, compilation of news clipping on education, maintenance of audio-visual room (NPTEL lectures) etc.
Intern (Masters Level) Masters degree in Library & Information Science or Associate ship in Information Science or Post graduate diploma in Library Automation and Networking	Rs.15000	—	Rs.12000	11000	16000	Rs.15000	Identification of research articles of faculty, former faculty and alumni and current students from internet and compilation of bulletin, checking of plagiarisms of ME and Ph.Dtheses, preparation of certificate for plagiarism, uploading theses in Shodhganga, maintenance of library website, library network.

In the above chart only IIT Delhi Library is almost equal to DTU Library in terms of collection, services being provided and the number of users being catered, other Libraries are comparatively much smaller than DTU.

Hence it is proposed that :-

A payment of Rs. 8,000/-, Rs.10, 000/- and Rs.12, 000/- per month for Diploma, Bachelors & Masters level interneers respectively (which is at par with NSIT, Delhi) with a 5% Annual increase in the wages may be agreed.

Decision :- The Finance Committee approved the proposal for engagement of 7 (Seven) Nos. of interns on remuneration at par with NSIT Delhi i.e. Intern (Diploma Level) Rs. 8,000/-, Intern (Bachelor Level) Rs.10,000/- and Intern (Masters Level) Rs. 12,000/- without any annual increase.

Agenda No.15.05 : Agenda for providing Rent free accommodation (i.e waiving off Room Rent) to Assistant Wardens of hostels.

The Hostel -in-charge submitted Agenda for providing Rent free accommodation (i.e waiving off Room Rent) to Assistant Wardens of hostels to put up before the Finance Committee for its approval. The details of the proposal is as under :-

There are total 12 (Twelve) numbers of Hostel in the University. Each of the Hostel is being supervised & monitored by the Hostel Warden. Each Hostel warden is assisted by Asstt. Warden. in each and every activities of the Hostel for smooth functioning of the Hostels.

In the meeting of the warden council held on 29.06.2016 (Annexure-3, Page No.30 to 32) in the Guest House, DTU , the matter for providing rent free accommodation to the Asstt. Wardens in the same Hostel where they are posted was discussed in detail. The Hon'ble Vice Chancellor approved the proposal for providing rent free accommodation to all the Assistant Wardens in the same Hostel as provided in such type of institutes/NITs/IITs.

Decision: The Finance Committee approved the proposal for providing Rent Free accommodation to Assistant Wardens of hostel. The FC also advised to keep provision of residence for Wardens & Assistant wardens in the each hostel in future expansion plans of hostel.

Agenda No. 15.06: Annual Running maintenance and operation of civil maintenance works and services at DTU Campus during 2016-17 by engineering cell/project office

Reference Agenda item No.14.14 vide which the above said matter was placed before the Finance Committee wherein it was suggested that the proposal may be revised on yearly basis duly supported with justification of manpower as per CPWD manual and placed before the next FC. Thus the revised Agenda as Annexure 4 placed at Page 33 to 61 as follows:-

The annual running maintenance Civil works in DTU campus is being looked after by the engineering cell of DTU since last two years. The annual running maintenance and operation of civil maintenance works are divided into three zones namely Academic & Administrative buildings, residential buildings and Hostels and sports complex. An estimate amounting to Rs 1,98,73,138/- was placed in the 14th meeting of finance committee held on 11-03-2016.

As suggested by the Finance Committee, an Estimate amounting to Rs. 2,00,54,357/- covering the cost of annual running Maintenance and Operation of civil Maintenance works has been prepared on the basis of CPWD Maintenance manual and prevailing minimum wages issued by Labour Department, Govt. of NCT of Delhi (No. 12(142)13/mw/Lab/ 2124 dated 30.09.2016). The details of Estimate are given below:-

S.No.	Item	Amount (Rs.)	Remarks
1.	Academic and Administrative Area (Zone-1)	92,49,479/-	Annexure-A page 33 to 38.
2.	Residential Building (Zone-2)	49,54,960/-	Annexure-B page 39 to 43
3.	Boys Hostel and Sports Complex (Zone-3)	58,49,918/-	Annexure-C page 44 to 61
	Total	Rs. 2,00,54,357/-	

Decision: The Finance Committee approved the proposal for Annual Running maintenance and operation of civil maintenance works and services at DTU Campus during 2016-17 by engineering cell/project office.

Agenda No.15.07: Matter for Information and Ratification :-

(i) Matter for Information :-

(a) Appointment of Vice Chancellor.

It is submitted for the information of Finance Committee that consequent upon selection of Professor Yogesh Singh on the post of Vice Chancellor, DTU, Shri Yogesh Singh has Joined as Vice Chancellor w.e.f. 14.07.2016 in the University. (Taken on strength order placed as Annexure No.5 at Page 62).

(b) Approval for nomination of new members in the Finance Committee as per provision prescribed in the Act.

It is submitted for the information of Finance Committee that section 28 of the DTU Act, 2009 provide for constitution of a Finance Committee by the Board of Management. Reference 20th BOM Agenda No. 20.32 on the subject noted above (Annexure 6 placed at Page

63). The BOM in its 20th meeting held on 26.09.2016 approved the Agenda for nomination of new members in the Finance Committee as per provision prescribed in the Act.

Further as per provision, the following two members are nominated as member of Finance Committee by the BOM :-

1. Prof. S.K.Garg, Pro VC, DTU , being internal member.
2. Dr. Ajay Kumar Sharma , Director, NIT, Delhi as external member of Finance Committee.

Decision :- The Finance Committee noted the matter of appointment of Hon'ble Vice Chancellor, DTU and new members of Finance Committee as stated in item No. (a) and (b) above.

(ii) Matter for Ratification :-

(a) Statement of DTU Accounts for the period 01.04.2015 to 31.03.2016 (Audited).

Particulars	Amounts (In Rs.)
Unspent Balance of GIA as on 01.04.2015 (U.G.F.)	20,94,80,880
Grant-in-Aid received from GNCTD of 2015-16	41,00,00,000
TOTAL(A)	61,94,80,880
University Generated Funds of 01.04.15 to 31.03.16 (B) (Approx.)	61,52,70,516
TOTAL (A + B)	1,23,47,51,396
Total Expenditure during 01.04.15 to 31.03.2016	75,92,50,713
Unutilized amount as on 31.03.2016	47,55,00,683

A copy of the Audited Utilization Certificate of funds for the period 01.04.2015 to 31.03.2016 is placed at Annexure-7, Page No.64. The Statement of Receipt & payment Account for the period 01.04.2015 to 31.03.2016 is placed at Annexure- 8, Page No.65-79. The copy of audited Income & Expenditure A/c and Balance sheet for the F.Y. 2015-16 is placed at Annexure-9 Page No. 80 to 83 and Annexure 10 page 84 to 103 respectively.

As per Section 28 (3) (d) of DTU Act, 2009, "Finance Committee to consider the accounts/Income & expenditure and the financial estimates of the University".

The audited income and expenditure and balance sheet for period 01.04.2015 to 31.03.2016 is submitted before Finance Committee for information and ratification please.

Decision :- The Finance Committee ratified the above proposal.

b) Revised Budget Estimates for the Financial Year 2016-17 and Budget Estimates for the Financial Year 2017-18.

It is submitted for the information of the Finance Committee that Rs. 77.00 Crores was allocated as Grant in Aid to DTU for the current financial year 2016-17 against the demand of

Rs.215 Crores (170 Cr GIA + Rs.45 Cr UGF) approved by the Finance Committee of DTU. Recently Finance Department/Planning Department, GNCT of Delhi has sought Revised estimates for the F.Y. 2016-17 & Budget Estimates for the F.Y. 2017-18, which was sent to Dy. Director, DTTE on 21.10.2016 with the prior approval of Vice Chancellor/Chairman, Finance Committee, DTU. The detailed figures are given as under:-

(Rs.In Lakhs)

Grant-in-Aid to DTU	Budget Estimates 2016-17			R E 2016-17 (Approx.)			B E 2017-18 (Approx.)		
	GIA	UGF	Total	GIA	UGF	Total	GIA	UGF	Total
Revenue Section									
Grant- General	1700	4500	6200	4000	5600	9600	4782	6160	10942
Grant -Capital	4300	0	4300	21300	0	21300	13100	0	13100
Grant-Salaries	1700	0	1700	4950	0	4950	8341	0	8341
Grand Total	7700	4500	12200	30250	5600	35850	26223	6160	32383

During the Current Financial Year, an amount of Rs.61.72 crore has been incurred till 30.11.2016. D.T.U. has received Rs.8.50 crore under 1st Grant-in-aid from GNCT of Delhi (Rs. 4.25 Cr – Salary, Rs.4.25 Cr.-General and NIL under Capital) and remaining expenditure amounting to Rs.53.25 crore has been incurred out of University Generated Fund (U.G.F.)/out of unspent balance of F.Y.2015-16. It is further informed that proposal for release of 2nd installment of G.I.A. for financial year 2016-17 for Rs.49.75 crore has already been sent and yet to be released by GNCT of Delhi.

It is also submitted that the U.G.F. for C.F.Y. 2016-17 earlier projected now comes to Rs.56 crore (Approx.) instead of Rs.45 crore provided in the RE/BE earlier due to the revision of University Fee from Rs.99,000/- P.A. to Rs.126,000/- P.A. charged from the students getting new admissions in the year 2016-17 as per the approval of FC & BOM.

As per Section 28 (3) (a) of DTU Act, 2009, "Finance Committee to examine and scrutinize the annual budget of the University and to make recommendations on financial matters to the Board of Management".

Decision:- The Finance Committee has approved the Revised Budget Estimates for the Financial Year 2016-17 and Budget Estimates for the Financial Year 2017-18 as per details given below:-

(Amount in Lacs)

Head of Account	RE 2016-17	B.E 2017-18
General	1700	2000
Salary	2300	4600
Capital	2300	12500
Total	6300	19100

Further, the FC has desired to provide the details of investment of Rs.107 crore showing bifurcation of investment (FDRs) created from Grant in aid and other receipts from various agencies for specific purposes. The same has been provided.

c) Statement of DTU Accounts for the period 01.04.2016 to 30.11.2016(Unaudited).

Particulars	Amounts (In Rs.)
Unspent Balance of GIA as on 01.04.2016 (U.G.F.)	47,55,00,683/-
Grant-in-Aid received from GNCTD of 2016-17	8,50,00,000/-
TOTAL	56,05,00,683/-
University Generated Funds of 1.4.16 to 30.11.16	52,06,26,297/-
TOTAL	108,11,26,980/-
Total Expenditure during 01.04.16 to 30.11.2016	61,72,25,268/-
Unutilized amount as on 30.11.2016	46,39,01,712/-

The details of Utilization of funds for the period 01.04.2016 to 30.11.2016 is given as above alongwith the Statement of Expenditure and Income for the period 01.04.2016 to 30.11.2016 is placed at Annexure-11 , Page No. 104 to105 .

As per Section 28 (3) (d) of DTU Act, 2009, "Finance Committee to consider the accounts/income & expenditure and the financial estimates of the University".

The Income and Expenditure for period 01.04.2016 to 30.11.2016 (subject to audit) is submitted before Finance Committee for information please.

Decision:- The FC approved the proposal and further desired that in the financial statement, amount should be booked in the heads where it pertain to specifically.

d) Re-appropriation of the funds for the Fin.Year 2016-17.

As per Section 28(3) (e) of DTU Act, 2009 Finance Committee shall fix the limits for the total recurring and non-recurring expenditure for the year, based on income and resources of the University. During the year 2015-16, the Tuition fee received was Rs.61.52 Cr. (Annexure-7, Page No. 64) and keeping in view the same, the estimation for the current financial year 2016-17 was worked out to Rs.61.00 Cr. (Rounded Approx.). The sanctioned GIA for the year 2016-17 is Rs.77 Crore. (Annexure - 13 Page No. 112). As such appropriation of fund for the F.Y.2016-17 is made accordingly for Rs.138 crores (Rs.77 Cr. + 61 Cr.)

It is further submitted that the expenditure for the Financial Year 2016-17 is being incurred from the unspent amount for the previous year. (Annexure-7 Page-64). Sanction for release of 1st installment of GIA for Rs.8.5 Cr has already been received in July'2016 vide DTTE's sanction order No.F.75(133)/ADPL/PLG/2016-17/330-339 dated 07.06.2016 (Annexure-12, Page No.106).

In the meantime, DTU has continued to incur the expenditure within the Proposed/ approved budget for day-to-day expenditure with the prior approval of the Hon'ble Vice Chancellor for smooth functioning of the University. As such re-appropriation of fund for the

F.Y.2016-17 is made accordingly for Rs.138 crores (Rs.77 Cr + 61 Cr.). (Annexure-13,Page No.107 to112).

The proposal for Re-appropriation of funds for the F.Y.2016-17 is submitted for consideration and ratification by the Finance Committee.

Decision:- The Finance Committee considered the accounts/Income & expenditure and the financial estimates of the University and ratified the proposal. The FC advised that accounts may be prepared in a categorized manner of Receipt and Payment.

(e) Approval for use of staff car to Pro Vice-Chancellor.

Reference BOM Agenda No.20.09 on the subject noted above (Annexure No.14 at Page No. 113 -116). The BOM in its 20th meeting held on 26.09.2016 approved the provision of staff car for use of Pro VC, DTU.

(f) Approval for implementation of recommendations of 7th Pay Commission to the DTU employees.

Reference Agenda No.20.10 on the subject noted above (Annexure No.14 placed at Page 113 -116), The BOM in its 20th meeting held on 26.09.2016 approved the proposal for implementation of recommendations of 7th Pay Commission to the DTU employees.

(g) Approval for proposed remuneration payable and norms for the conduct of End-Semester/Mid-Semester Examinations and Central Evaluation in DTU w.e.f 01.08.2016.

Reference 20th BOM Agenda No.20.31 of on the subject noted above (Annexure No.15 placed at Page No.117 to 121), The BOM in its 20th meeting held on 26.09.2016 approved the proposal for remuneration payable and norms for the conduct of End-Semester/Mid-Semester Examinations and Central Evaluation in DTU w.e.f 01.08.2016.

(h) Agenda for enhancement of Hostel Fee etc.

It is submitted that the Hostel-in-charge has submitted a proposal for revision of Hostel fee etc for the Academic year 2016-17 onwards as per details given below. The justification for increase given by the Hostel Office is that the existing fee is not sufficient to meet out the expenses incurred due to price inflation etc. In the meeting of the Warden Council held on 29.06.2016, the hostel authorities discussed on enhancement of hostel charges for the year 2016-17onwards.

The Hon'ble Vice Chancellor approved the proposal for enhancement of hostel fee etc. from the current academic year 2016-17 in view of raising cost of living and to bring at par with

other technical universities having hostel facilities. The minutes of the Warden Council's meeting is placed at Annexure No. 3 at Page No. 30 to 32.

The following enhancements in the Hostel charges were proposed and made effective from the academic year 2016-17.

a) Hostel Fee Structure:-

Details	Existing rates 2015-16		Proposed revised rates 2016-17	
	B.Tech, MBA (10 months)	M.Tech., Ph.D. (12 months)	B.Tech, MBA (10 months)	M.Tech., Ph.D. (12 months)
Hostel Room Rent (Per Year)	9600/-	11400/-	10500/-	12600/-
Electricity & Water Charges (Per Year)	2400/-	3000/-	2400/-	3000/-
Security & Attendant Services (Per Year)	2400/-	3000/-	2600/-	3100/-
Total	14400/-	17400/-	15500/-	18700/-
Medical Fees (One time)	600/-	700/-	600/-	700/-
Hostel / Mess Establishment, Services & Maintenance Fee Per year)	2400/-	3000/-	2600/-	3100/-
Total	3000/-	3700/-	3200/-	3800/-
Mess Advance (Advance for 2 months)	3000/-	3000/-	3000/-	3000/-
Mess Security Deposit (Refundable)	3000/-	3000/-	3000/-	3000/-
Hostel Security Deposit (Refundable)	3000/-	3000/-	3000/-	3000/-
Furniture Security (Refundable)	2000/-	2000/-	3000/-	3000/-
Total :-	11,000/-	11,000/-	12,000/-	12,000/-
Hostel Information Bulletin	100/-	100/-	100/-	100/-
Grand Total	28,500/-	32200/-	30,800/-	34600/-

S.N	Particulars	Rate during 2015-16	Revised rate for 2016-17
b	Hostel Guest Charges (per day)	Rs. 50/- per day	Rs.100/- per day
c	Desert Cooler Charges	Rs.300/- per semester	Rs.1000/- per year
d	Room Rent during summer training	Rs. 1000/- per month	Rs.1500/- per month

Decision: The Finance Committee ratified the proposal in respect of item No. (e),(f), (g) and (h) above. However, the FC advised that henceforth only policy matter related to Finance and Accounts may be put up in Finance Committee Meeting for its consideration. The financial matters which fall within the power of the VC, DTU may not be brought to the FC.

(NAND KISHORE)
DY. REGISTRAR (F&A)

F.No. 5/AC/DTU/FC/2014/12889-95

Dated :- 17/2/17

Copy forwarded for information to:-

To

1. VC, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. Principal Secretary (Finance), Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi – 110 002
3. Principal Secretary, TTE, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, Delhi-110088
4. Dr. Ajay Kumar Sharma , Director, NIT, Delhi, A-7, Institutional Area near SRHC Hospital, Narela, Delhi-110040
5. Pro-VC, DTU for kind information
6. Registrar, DTU. Delhi.
7. Consultant (Council Branch), DTU for information and record.