

MINUTES

14TH FC



## DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)  
(Formerly Delhi College of Engineering)

F.No. 5/AC/DTU/FC/2014/ 18466-72

Dated : 29/3/16

**Sub : Forwarding of minutes of the 14<sup>th</sup> meeting of the Finance Committee held on 11.03.2016 (Friday) at 04.00 P.M.**

Please find enclosed herewith the minutes of the 14<sup>th</sup> meeting of the Finance Committee held on 11.03.2016 at 04.00 p.m. in the Committee Room of the Principal Secretary (Finance), GNCT of Delhi, 'A' Wing, 4<sup>th</sup> Level, Delhi Secretariat, Delhi-110002 for information.

**Encl: As above**

  
(Nand Kishore)  
Dy.Registrar(F&A)

F.No. 5/AC/DTU/FC/2014/ 18466-72

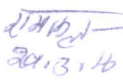
Dated : 29/3/16

Copy forwarded for information to:-

To

1. PA to VC, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. Mr. S.N.Sahai, Principal Secretary (Finance), Govt. of NCT of Delhi, 4<sup>th</sup> Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110 002
3. Smt. Punya Salila Srivastava, Secretary, TTE, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, Delhi-110088
4. Shri J.V. Ramamurthy, President & Chief Operating Officer, HCL Info Systems, B-13/14, Sector-3, Noida - 201301 (UP)
5. Pro-VC, DTU for kind information
6. Col. Neeraj Suri (Retd), Registrar, DTU
7. Consultant (Council), DTU for information and necessary action.

  
(NAND KISHORE)  
DY. REGISTRAR (F&A)

  
29/3/16

29/3/16  
29/3/16



# **DELHI TECHNOLOGICAL UNIVERSITY**

## **MINUTES**

**For**  
**14<sup>th</sup> Meeting of the**  
**Finance Committee**  
**of**  
**DTU, Delhi**

**Date : 11.03.2016 (Friday)**

**Time : 04.00 P.M.**



# DELHI TECHNOLOGICAL UNIVERSITY

(Estd. By Govt. of Delhi vide Act No. 6 of 2009)  
(formerly Delhi College of Engineering)

## **Minutes of the 14<sup>th</sup> Meeting of Finance Committee held on 11.03.2016**

The 14<sup>th</sup> meeting of the Finance Committee of DTU held on **11.03.2016 (Friday)** at **04.00 P.M.** in the Office of Principal Secretary (Finance), Room No.402, A-Wing, 4<sup>th</sup> Level, Delhi Secretariat, I.P. Estate, New Delhi-110002

The following were present:

- |                                 |                                     |                    |
|---------------------------------|-------------------------------------|--------------------|
| 1. Prof.Yogesh Singh            | Vice Chancellor                     | - Chairman         |
| 2. Sh.S.N.Sahai                 | Principal Secretary (Finance)       | - Member           |
| 3. Smt. Punya Salila Srivastava | Secretary, TTE                      | - Member           |
| 4. Sh.J.V.Ramamurthy            | President & Chief Operating Officer | - Member           |
| 5. Col.Neeraj Suri(Retd.)       | Registrar                           | - Member           |
| 6. Shri.Nand Kishore            | Dy.Registrar (F&A)                  | - Member Secretary |

Prof.S.K.Garg, Pro.Vice Chancellor/Member could not attend the meeting due to pre-occupation. Er.Bimal Jain, Executive Engineer, DTU also attended the meeting being technical.



**Agenda 14.1 : Chairman's opening remarks.**

The Chairman extended the warm welcome to the members of the Finance Committee and after brief discussion the agenda items were taken up.

**Agenda 14.2 : Confirmation of the minutes of the 13<sup>th</sup> meeting held on 21.05.2015**

Minutes of the 13<sup>th</sup> meeting of the Finance Committee were circulated to the Hon'ble members of the Finance Committee vide no F. No.5/AC/DTU/FC/2014/2301-07 dated 22.05.2015. No comments were received from any member of the Finance Committee.

**Decision: The Finance Committee confirmed the minutes.**

**Agenda 14.3 : Action Taken Report on the decisions on the agendas of 13<sup>th</sup> Finance Committee meeting held on 21.05.2015 as below.**

S.No	Agenda	Decision Taken	Action Taken
1	Proposal of Academic Council for revision of Fee at UG and PG Level from Academic Year 2015-16 onwards.(Agenda N0.04)	The proposal was approved and it was desired by one of the member that Hon'ble Minister of Higher Education may be apposed of fee revision by the Secretary (TTE)	Fee for UG & PG Level was revised from the Academic Year 2015-16 onwards.
2	Revision of Hostel Fee (Agenda N0.05)	The proposal was approved and it was desired by one of the member that Hon'ble Minister of Higher Education may be apposed of fee revision by the Secretary (TTE)	Hostel Fee was revised from the Academic Year 2015-16 onwards.
3	Delegation of Financial Powers to Pro-Vice Chancellor and Registrar (Agenda N0.06)	<p>The Finance Committee approved that for smooth functioning of the University apart from existing powers already delegated to Registrar, he may further be delegated with Financial powers for reimbursement of Children Education Allowance, Festival advance, Conveyance Charges. Further Registrar DTU may also be delegated with the powers for grant of drawl of advance for various Council/BOM/FC Meetings, SRC/DRCs, petty expenditure of S&amp;P Branch and GA Branch and for any other emergent expenditure upto a limit of Rs. 1.00 lac in each case and in respect of honorarium &amp; travel expenses to Subject Experts as required. However, for LTC the power to grant LTC advance is delegated to Registrar.</p> <p>However, the proposal for delegation of financial power for grant of drawl of advance upto Rs. 2.00 lacs in respect of Pro-Vice Chancellor is not approved.</p>	Action taken as per decision of the Finance Committee.





4	Sanction of Imprest money to Deans, Head of the Departments, Chief Warden, Hostel Office Incharge and Hostel Wardens (Agenda NO.07)	The Finance Committee approved the proposal.	Action taken as per decision of the Finance Committee.
5	Revised rates of remuneration for the regular/part-time Technical Staff conducting the B.Tech. (Part Time) Classes out of self generated fund from B.Tech. Evening Programme. (Agenda NO.08)	The Finance Committee approved the proposal. The revised rates of remuneration effective from 01.04.2014.	Action taken as per decision of the Finance Committee.
6	Implementation of National Pension Scheme in respect of DTU employees. (Agenda NO.09)	The Finance Committee agreed in principle for implementation of N.P.S. since it is provided for in the DTU Act. It was suggested that consolidated proposal giving details of financial liability in terms of contribution from DTU to NPS as per supporting provisions of statute may be sent to Secretary, DTTE for further approval.	The proposal for implementation of NPS in respect of DTU Employees has been submitted to DTTE for getting approval of Government of NCT of Delhi and the same is still awaited.
7	Payment of remuneration for performing extra work by OIC(Evening), OSD (Even) & Coordinators in B.Tech (Evening) Classes out of University Generated Fund. (Agenda NO.10)	The Finance Committee approved the proposal. The revised rates of remuneration shall be applicable w.e.f. 01.08.2015 as per agenda on the subject.	Action taken as per decision of the Finance Committee.
8	Annual running maintenance and operation of Civil Maintenance Works and Services at DTU Campus during 2015-16 by Engineering Cell/Project Office. (Agenda NO.11)	The Finance Committee approved the proposal. The details is given in the table below. Further, it was also suggested to appoint Assistance Engineers and Junior Engineers on deputation basis instead on contract basis	Annual civil Maintenance works & services at DTU campus are in progress. Appointment of A.E. & J.E. (One each) on deputation basis instead of contract basis are in process through A.R. (Estt.).
9	Annual Running maintenance and operation of Electrical & Mechanical Services at DTU Campus during 2015-16 by PWD (E) as deposit works. (Agenda NO.12)	The Finance Committee approved the proposal. The details is given in the table below. Further, it was also suggested to appoint Assistance Engineers and Junior Engineers on deputation basis instead on contract basis.	Annual Running maintenance and operation of Electrical & Mechanical Services at DTU Campus during 2015-16 by PWD (E) are in progress. Out of sanctioned amount of Rs.2,49,79,466/- as amount of Rs.150 Lacs has been released on 10.8.2015. One A.E.(E) has already been taken on deputation basis from Pradeshik Coop. dairy federation U.P. Appointment of A.E. & J.E. (One each) on deputation basis instead of contract basis are in process through A.R. (Estt.).
10	Revised AA & ES for Construction (work in progress) of 2 x 250 Capacity SPS Class Rooms due to revised estimate sent by PWD(C). (Agenda NO.13)	The Finance Committee approved the proposal.	The work was approved for Rs.1,74,85,000/- out of which an amount of Rs.160 Lacs have been released to PWD. Progress of work is 95%. 

11	Provisioning of contingency in works undertaken by the Engineering Cell at DTU (Agenda N0.14)	The Finance Committee suggested to send the proposal to Finance Department, GNCT of Delhi through Administrative Department for approval.	The process of sending the proposal to FD, GNCTD through Administrative Deptt is in progress.
12	Proposal for execution of construction and maintenance works by awarding works as Deposit works to various Central and State Govt works department and PSUs in addition to PWD Delhi. (Agenda N0.15)	The Finance Committee approved the proposal as per GFR and prevailing provisions in respect of Deposit Works.	Proposal for execution of construction & maintenance works by awarding works as Deposit works to various Central & State Deptt and PSUs in addition to PWD Delhi was studied and we are exploring the possibilities in this regard.
13	Carpeting/re-carpeting, extra-widening, and repair of major roads in DTU Campus, Bawana Road (Agenda N0.16)	The Finance Committee approved the proposal.	Out of approval obtained for Rs.2,52,27,500/- an advance payment of Rs.83 Lacs has been made to PWD on dt 14.08.2015. The work is yet to start by PWD..
14	Memorandum of Understanding between DTTE & DTU. (Agenda N0.17)	The Finance Committee agreed with the proposal in principle. However, the members of the Finance Committee suggested that a revised MOU in the line with the notification issued by Principal Secretary (Finance) be submitted.	The matter regarding revised M.O.U. has been prepared and will be placed before the next B.O.M. meeting for approval.
15	Expenditure sanction for already deployed 35 skilled workmen through out-sourced agencies. (Agenda N0.18)	The Finance Committee approved to obtain the services through nominated/approved Government agencies/PSUs subject to completion of codal formalities.	Bids invited and under evaluation by the Technical Committee.
16	Payment of remuneration to B.Tech (Evening) Staff from self generated fund of University. (Agenda N0.19)	The Finance Committee approved the proposal by revising the rate of remuneration w.e.f. 01.03.2013 to 31.07.2015	Action taken as per decision of the Finance Committee.
17	Expenditure sanction for already deployed 156 Semi Skilled workmen through out-sourced agencies. (Agenda N0.20)	The Finance Committee approved the proposal.	Action taken as per the decision of the finance Committee and Contract extended up to 30.04.2016 as per the existing terms & conditions.
18	Fill up the post of Section Officer on Deputation Basis (Agenda N0.21)	The Finance Committee approved the proposal for 8 posts. However out of 08 posts, 06 posts of Section Officers may be filled on Deputation basis, as per rules.	Interview for filling up the post of Section Officer on deputation basis has been conducted on 08.12.2015 and offer of appointment have been issued to two selected candidates.
19	Matter for Information and Ratification <u>Information</u> Matter for Information and Ratification:-  (a) Statement of DTU Accounts for the period 01.04.2014 to 31.03.2015 (Unaudited).	The Finance Committee ratified the proposals.	Actions taken as per decision of the Finance Committee.



	(b) Appropriation of the funds for the year 2015-16. (c) Opening of new Saving Bank Account in the name of REGISTRAR, DTU DEVELOPMENT FUND A/C. (d) Delegation of Financial Powers to Co-ordinator TEQIP-II Project (e) Delegation of Financial Powers to Dean (UG) & Dean (PG) (Agenda NO.22)		
20	Remuneration for OIC(Evening) for performing additional duty in B.Tech (Evening) out of self generated fund from B.Tech (Evening) Programme (Supplementary Agenda-01)	The Finance Committee approved the proposal restricting the monthly rate of remuneration to Rs. 5,000/- only in respect of OIC (Evening) w.e.f. 01.12.2013 onwards.	Action taken as per decision of the Finance Committee.
21	Extension of Shri S.K. Khanna as Consultant (Statistical & Planning) (Supplementary Agenda-02)	The Finance Committee has not approved the proposal for grant of increase in monthly remuneration. However, the matter regarding grant of extension is in the preview of Board of Management.	The services of Sh.S.K.Khanna, Consultant (Statistical & Planning) has been extended on the same terms and conditions without any change.

**Decision: The Finance Committee noted the Action Taken Report.**

**Agenda No.14.04 Sanction of Imprest Money to A.R.(G.A.), DTU.**

It was submitted before the Finance Committee that Assistant Registrar (Gen. Admn.) is looking after all the work related to conduct of various meetings in the different academic departments of DTU, Horticulture work and also looking after other work related to General Administration.

Therefore, Finance Committee may be requested to accord expenditure sanction of Rs. 10,000/- (Rupees Ten Thousand Only) towards imprest money to Assistant Registrar (Gen. Admn.) to meet day to day petty expenses for conduct of various meetings, requirement of tools etc. for horticulture work and other urgent work as per orders of Competent Authority of DTU from time to time.

**Decision: The Finance Committee approved the proposal.**





**Agenda No.14.05      Enhancement of Imprest Money from Rs.20,000/- to Rs.40,000/- in favour of All HOD's.**

**Decision: The agenda was withdrawn.**

**Agenda No.14.06      Expansion of Campus wide Network System in DTU. (Head CC)**

It was submitted before the Finance Committee that Campus wide networking work was carried out through NICSI earlier during F.Y.2014-15 and expenditure incurred was Rs.4,96,80,489/- (Rs.4,23,76,90/- + Rs.62,53,321/- + Rs.10,50,260/-) vide which all academic departments, girls hostels (Type-II & Type-III), guest House, residential area, etc. were connected as informed by Chairman, Computer Centre. It is also informed that due to budget constraints limited area was covered using LAN and Wi-Fi. Now it is proposed to expand the existing network and add the following:-

- Provide Wi-Fi connectivity in 6 Boys Hostels and two main girls Hostels.
- Provide wired and Wi-Fi connectivity in and around newly constructed SPS classrooms.
- Provide wired AND Wi-Fi connectivity in entire block of health centre/F.O.T. building where Delhi School of Management, DTU is also going to shift.
- Provide Wi-Fi connectivity in entire academic area, open space in/around academic blocks.
- Provide wired connectivity in some of the remaining Type-II and Type-III quarters and in Laboratories of some departments.

The said Campus wide Networking system is required to be carried out through M/s NICSI with the estimated cost of Rs. 226 Lacs for Active Components for CWN & Rs.37.50 Lacs for Passive Components for CWN. A detailed survey report along-with estimate from NICSI for Rs. 263.5 Crore was conducted and the proposal is dully recommended by Head, Computer Center, DTU being technical.

**Decision: The Finance Committee desired to support the proposal with I.T. guidelines regarding scope of work to be done by M/s NICSI. It was also desired to come up with detailed proposal showing quantity/installation/etc. in the next Finance Committee.**

**Agenda No.14.07      Purchase of Blade server and storage for strengthening of Computer Centre, DTU. (Head CC)**

It was submitted before the Finance Committee that servers installed in the computer center are more than 08 years old, and technical support is not available for them and therefore need to be replace them with new and latest servers for web hosting, security log storage, new email server,



Examination/ result data storage etc. is required. This is also required for expansion of e-services like email, academics, examinations and to keep backup of all servers (existing and to be procured in future) following items are required for strengthening of Computer Centre of DTU to match with the present technology to be procured from M/s NICSI:

S.No.	Description of the Stores with specifications	Qty.	Make	Estimated Cost
1	Blade Servers-2P having 2 nos. of x86 64 bit processor (Intel Xeon E5-2620 v3), SAS RAID controller supporting RAID 0,1,2'600 GB SAS Hot Swap HDD (10K or higher RPM) Dual 10G GCoE port, etc.	01 set	Dell/HP/HCL	Rs.51,20,425/-
2	Direct attached storage with 12x600GB SAS HDD (10K RPM or higher scalable to 20TB capacity using SAS drive along with all required hardware & 02 additional disk array at Sr.No.16 with minimum 12x600GB Hot Swap SAS HDD (10k RPM or higher) alongwith all required hardware device & interface cable etc. for capacity management, etc.	01	HCL	Rs.23,83,653/-
			<b>Total =</b>	<b>Rs.75,04,078/-</b>

It is further to inform that DTU is having five DELL Blade Servers already installed in Computer Centre. These new servers are fully compatible with existing servers and all applications running on current servers will be seamlessly shifted to new servers. This clause will be included in the tender document and will be part of installation of new servers. The proposal is dully recommended by Head, Computer Center, DTU being technical.

**Decision: The Finance Committee desired to bring the proposal with the recommendations of the Technical Expert Committee of DTU.**

**Agenda No.14.08 Approval for engagement of trainees as interns for Library, DTU. (Librarian)**

It was submitted before the Finance Committee that after the up gradation of the Delhi College of Engineering into Delhi Technological University the timings of the library which were 9.30am to 6.00pm have been extended to 9.00 am to 10.00pm. Not only this, the library also being kept open on all the days of the week except second Saturday and gazetted holidays.

Several new activities were also started i.e. identification of newly published article of the faculty, former faculty and alumni by searching internet and compilation thereof, compilation of news clippings on education and checking of similarity in theses and research scholars etc.

Enormous growth in the number of students also put the library staff under constant pressure to provide quality service .Various activities carried out



Data for the Period:01/08/2014 - 31/07/2015 is given below which shows the magnitude of work requiring trained manpower

<u>Type of work</u>	<u>No. Of Transactions</u>
Registration of New Members	2519
Modification of data of existing members	449
Cancellation of membership (No Dues)	1715
Renewal of registration	100
Blocking of membership of Delinquent members	26
Card Lost (reporting and blocking)	205
Card Fond (reporting and renewal)	8
Issue duplicate card	196
Removing members	101
Entry of books whose price recovered	66
Issuing books	64890
Re issuing books	23941
Returning books	65164
Reserving books	100
Cancelling reservation	14
New Books Added	1485
Various orientation/awareness programmes organized	06
Documents uploaded in digital library	100
News Clipps prepared	310
Documents checked for plagiarism	3191

The engagement of trainees is not only the new mode of having the manpower in all national level institution like IITs, NITs and IISER, DA-IICT Gandhinagar - Gujrat, Central Library - IGNOU-Delhi, Indian Institute of Science, Education and Research-Bhopal and Indraprastha Institute of Information Technology-Delhi (IIITD), it also provides the qualified manpower to the institution and also helps the trainees to learn the best practices followed by these institutions. Copies of some of the document are enclosed for ready reference.

In view of the above the library needs manpower who can meet the users' expectations and work in new ICT environment. Hence it is proposed that the internship programme may kindly be started in the library in which library science diploma holders/graduates/Post graduates from different universities be engaged as internee initially for **one year which may be extended maximum up to three years based on the performance during previous year. No internee will be allowed to continue beyond 3 years.**

Initially Seven position of interns may please be approved, These interns shall be trained on various library activities and shall be highly useful for performing the jobs as given under job description column below .Based on the information available for other institutions placed in the file, A payment of Rs. 12,500/-, Rs.14,000/- AND Rs.18,000/- per month is proposed for Diploma, Bachelors & Masters level internees respectively.



Rates are based on minimum wages for graduate and above and suitable provision is kept keeping in view the 7<sup>th</sup> pay commission and price rise. 5% Annual increase in the wages is also proposed. The expenditure shall be met out of University Generated Fund.

Designation	No. of Interns	Qualification	Job Description
Internee Diploma Level	04 (Four)	Diploma or in Library and Information Science	Stock verification, listing of obsolete / damaged books, Preparation of list for binding, editing of database, uploading documents in institutional repository, issue – return of books etc. (@Rs.12,500/- P.M.)
Internee Bachelor Level	02 (Two)	Bachelor's degree in Library and Information Science	Regular search of Open Source information and providing link in library home page, maintenance of library website, library network, and audio - visual room etc. (@Rs.14,000/- PM)
Internee Masters Level	01 (One)	Master's degree in Library and Information Science	Identification of research articles of faculty, former faculty and alumni and current students from internet and completion of bulletin. Checking of plagiarisms of ME and Ph.D theses Preparation of certificate for plagiarism. Uploading of library website, library network. (@Rs.18,000/- PM)

**Decision: The Finance Committee desired to put up the proposal in next meeting with comparison to other analogous Universities/ Institutions. It was also desired to come up with the clear cut/uniform basis of wages proposed for Internees.**

**Agenda No.14.09 : Approval for revision of emoluments in respect of Ph.D. fellowship at par with UGC guidelines & approval for making provision in GIA**

It was submitted before the Finance Committee that before the University is paying scholarship amount to the Ph.D. Scholars as per University Norms in accordance with UGC norms adopted in 2009-10. As per R. 18.2 of DTU ordinance for the scholarship may be revised in accordance with UGC /AICTE/MHRD from time to time. Now the MHRD, DHE, Govt. of India has revised the rates of Ph.D. Scholarship in AICTE funded and Centrally Funded technical Institutions under the MHRD. A notice was issued by the UGC. According to UGC notice, the revised rates of Fellowship are applicable **w.e.f. 1.12.2014.**

In this regard, students also made some representations to local MLA and Office of the Dy. CM, Govt of NCT of Delhi. To provide the enhanced fellowship, proposal was sent to DTTE for revised budget for the purpose ibid. From DTTE, it was sent to Finance (EXP-VI) Department, Govt. of Delhi. After examining the proposal at the level of Finance Department, it was sent back to DTTE with some observations. In the DTTE, it was asked that "... there is a need to promote such activity for academic purpose. The

competent authority may agree in principle to cover above activity under Plan fund by way of opening of additional Head of Account " **Special GIA**" w.e.f. 2016-17.

Further, on the proposal under reference, it was asked to prepare a draft scheme duly approved by the Academic Council, FC and BOM of DTU.

It is pertinent to mention that Board of Management of DTU in meeting has created 200 slots for Ph.D for different research areas.

As desired, the agenda was put up before the 12<sup>th</sup> Academic Council meeting held on 15.12.2015 and the same was approved.

The calculation has been done for financial implications towards providing the fellowship.

**Table A** Current Annual expenditure towards payment of fellowship and contingency as per old fellowship structure to currently registered Ph.D and TRF candidates from GIA.

S.NO	Category	Number of candidate	Averaged fellowship amount per year	Contingency	Total
1.	Ph.D	68	1.47cr	0.12cr	1.59 cr.
2.	TRF	6	0.145cr	0.01cr.	0.16 cr.
				TOTAL	1.75cr.

**Table B** Expected Annual expenditure towards payment of fellowship, contingency and HRA to currently registered Ph.D and TRF candidates if fellowship is enhanced at par with UGC/MHRD.

S. No.	Category	Number of candidate	Averaged fellowship amount per year	Contingency @20,000 per annum	HRA	Total
1.	Ph.D	68	13*25000=3,25,000 55*28000=15,40,000 18,65,000*12=2.23cr	0.137cr	0.58cr.	2.947cr.
2.	TRF	6	35000*6 = 0210000*1 =25, 20,000 ≈ 0.25cr.	0.015cr	0.05cr.	0.315cr.
					Total	3.262cr.

Structure of Fellowship to TRF shall be as follows



First two year	Existing rate @ 20,000/month	Revised rate @ 28,000/month
Beyond two year	@ 25,000/month	$\frac{25000 \times 28000}{20000} = 35000$ (as per revised guidelines)

**Table C** Expected one time expenditure towards payment of fellowship, contingency and HRA as per revised fellowship w.e.f. 01.12.2014 to 31.03.2016 (one time only) i.e. for 16 months to currently registered Ph.D and TRF candidates

S.NO	Category	Number of candidate	Calculations	Total
1.	Ph.D	68	#2.947*16 Months	4.71cr.
2.	TRF	06	#0.315*16 Months	0.50cr.
			Total	5.21cr.

# As per calculations made at Table B

**Table D** expected Annual expenditure towards payment of fellowship and contingency and HRA 200 Ph.D and 20 TRF as per revised rates w.e.f. from 01.04.2016 to 31.03.2017. Such budget requirement shall be perpetual till the MHRD, Government of India revise the fellowship in future.

S.NO	Category	Number of candidate	Total
1	Ph.D	$\frac{2.947 \times 200}{68}$	8.67cr.
2	TRF	$\frac{0.315 \times 20}{6}$	1.05cr.
		Total	9.72cr.

The agenda is regarding request to support R&D activities generously with financial assistance to DTU to fill all the 200 Ph.D fellowship positions. An additional annual grant of Rs.3.98 crores as one time to meet the expenditure towards arrears w. e. f. 01.12.14 and annual support of Rs. 9.5. Crores is required.

Accordingly the above budget proposal is presented before FC for its approval and further recommendation to BoM.

**Decision:** The Finance Committee approved the proposal with the direction to put up the matter before Board of Management.





**Agenda No.14.10: Proposal to sanction the additional Faculty Strength in DSM, DTU due to increase in intake of MBA programs. (Estt Br.)**

It was submitted before the Finance Committee that the Delhi School of Management (DSM) was established in the year 2009 in Delhi Technological University. The DSM has made rapid strides since its inception and attracting students from various parts of the country. IN DSM, a new weekend programme has also been introduced in 2013 for the working professionals. Both of the programmes are increasingly gaining popularity among the prospective students.

In DSM now the intake has been increased in MBA (Full Time) programme from 91 to 120 (including seats under reserved categories as per rules in force from time to time) vide agenda item 12.7 of the 12<sup>th</sup> Meeting of the Academic Council held on 15<sup>th</sup> December, 2015. Due to increase in the number of seats in the MBA programme, it is required to augment the faculty resources as projected in Table. The projections have been made as per UGC/AICTE norms of Teacher: Student Ratio i.e. 1:15 for PG courses in Management.

**Table : Proposed Increase in Intake**

Faculty/ Cadre	Sanctioned Strength	Requirement as per AICTE/ UGC norms on increased intake	Additional Sanction Required
Professor Pay Scale PBIV Rs. 37400-67000 AGP 10000	1	2	1
Associate Professor Pay Scale PB IV Rs. 37400-67000 AGP 9000	2	4	2
Assistant Professor Pay Scale PB III Rs. 15600-39100 AGP 6000	6	10	4

**Decision: The Finance Committee agreed to the proposal subject to approval from Finance Department & A.R. Department, of GNCT of Delhi.**

**Agenda No.14.11 : Recruitment for the post of Professor, Associate Professor and Assistant Professor on regular basis in various departments of DTU. (Estt Br.)**

It was submitted before the Finance Committee that the University had advertised the posts of Professor, Associate Professor and Assistant Professor on regular basis in various departments of DTU vide Advt. No. DTU/Rectt./Faculty/02/2013 dated 01.05.2013. However, the same has been scrapped due to some administrative reasons in the 16<sup>th</sup> meeting of Board of Management of DTU held on 27.05.2014 under agenda item No. 16.21. DCE.

The University is facing acute shortage of faculty. Therefore, the posts of Professor, Associate Professor and Assistant Professor sanctioned during the time of DCE may be advertised immediately. Regarding the posts created

after creation of DTU, the proposal has been sent to the Govt. of NCT of Delhi for ex-post facto approval and it is in advance stage of approval. These posts will be advertised after receiving the necessary approval from the Govt. The discipline wise details of the posts created at the time of DCE and DTU are as under:-

#### Vacancy Position of Faculty Sanctioned in DCE

Sl. No.	Deptt./ Discipline	No. of Posts		
		Prof.	Asso.Prof.	Asstt.Prof.
	Bio-Technology	02 (02-UR)	03 (01-UR, 01-OBC, 01-ST)	05 (03-OBC, 01-SC, 01-ST)
	Civil Engineering	01 (01-UR)	03 (02-UR, 01-OBC)	02 (01-UR, 01-SC)
	Computer Engineering	01 (01-OBC)	02 (02-OBC)	06 (02-UR & 01 UR-PH), 02-OBC, 01-SC,
	Electronics & Communication	03 (02-UR, 01-SC)	03 (01-UR, 01-OBC, 01-SC)	03 (02-UR, 01-OBC)
	Electrical Engineering	04 (02-OBC, 01-UR, 01-ST)	01 (01-OBC)	02 (01-OBC, 01-SC)
	Environmental Engineering	01 (01-SC)	03 (01-UR, 01-OBC, 01-SC)	02 (01-UR, 01-OBC)
	Information Technology	02 (01-UR, 01-ST)	05 (02-UR, 01-OBC, 01-SC, 01-ST)	04 (01-UR, 02-OBC, 01-ST)
	Mechanical Engineering	03 (01-UR, 01-SC, 01-OBC)	05 (02-UR, 02-OBC, 01-SC)	04 (02-UR, 02-OBC)
	Workshop (Mechanical)	NIL	NIL	01 (01-UR)
	Polymer Science & Chemical Technology	02 (01-UR, 01-OBC)	05 (02-UR, 02-OBC, 01-ST)	05 (01-UR, 02-OBC, 01-SC, 01-ST)
	Production Engineering	01 (01-OBC)	NIL	NIL
	Training & Placement	01 (01-OBC)	NIL	01 (01-UR)
	Applied Chemistry	NIL	01 (01-UR)	01 (01-SC)
	Humanities	NIL	01 (01-UR)	01 (01-SC)
	Applied Physics	01 (01-OBC)	NIL	03 (01 OBC & 01 OBC-PH), 01-ST)
	Applied Mathematics	NIL	03 (02-OBC, 01-SC)	02 (01-OBC, 01-SC)
Total		22	35	42

#### Vacancy Position of Faculty Sanctioned in DTU

Sl. No.	Deptt./ Discipline	No. of Posts		
		Prof.	Asso.Prof	Asstt.Prof.
1.	Computer Engineering	01 (01-OBC)	01 (01-ST)	NIL
2.	Electronics & Communication	02 (01-SC, 01-OBC)	01 (01-OBC)	NIL
3.	Electrical Engineering	01 (01-UR)	NIL	NIL
4.	Information Technology	01 (01-OBC)	01 (01-OBC)	NIL
5.	Applied Physics	NIL	01 (01-UR)	01 (01-OBC)
6.	Applied Mathematics	NIL	NIL	01 (01-OBC)
7.	Automobile Engineering	02 (01-OBC, 01-UR)	04 (02-UR, 01-OBC, 01-SC)	06 (01-UR, 02-OBC, 02-SC, 01-ST)
8.	Electrical & Electronics Engg.	02 (01-OBC, 01-UR)	03 (01-UR, 01-OBC)	07 (03-UR, 01-OBC, 02-SC, 01-ST)



			OBC, 01-SC)	ST)
9.	Software Engg.	02 (01-SC, 01-UR)	04 (02-UR, 01-OBC, 01-SC)	05 (02-UR, 02-OBC, 01-SC)
10.	Engineering Physics	01 (01-OBC)	03 (01-UR, 01-OBC, 01-SC)	04 (02-OBC, 01-SC, 01-ST)
11.	Delhi School of Management	NIL	01 (01-UR)	02 (01-UR, 01-OBC)
12.	Applied Mathematics	02	05	10
13.	Applied Mathematics <b>With Specialization in Computer/ IT</b>	0	02	05
<b>Total</b>		<b>14</b>	<b>26</b>	<b>41</b>

Academic Council has approved the proposal in principle and advised the authority that these vacancies be forwarded to the Finance Committee and Board of Management for their approval.

**Decision: The agenda item was withdrawn for review the same.**

**Agenda No.14.12: Employees' Provident Fund (EPF) for the contractual employees deployed in the University. (Estt. Br.)**

It was submitted before the Finance Committee that a team of the Employees Provident Fund Organization has visited in the University on 08.07.2015 vide which it has been communicated that Delhi Technological University falls under the preview of Labour Act and as per Act "Every employee should be paid/deducted the EPF since the date of joining. It has also been communicated that the employees who have been paid between Rs. 15,000/- to Rs.20,000/- per month, an amount of Rs.1500 shall be paid to the employee on account of EPF. Thereafter, two more letters dated 15.10.2015 and dated:03.12.2015 has been received from EPF office regarding to apply on-line for allotment of EPF code No. from the date of applicability under EPF & M.P.Act, 1952.

In this regard, it is submitted that since August 2010, 149 employees were deployed on contractual basis and their on an average remuneration falls between Rs. 15000 to 20000. In case the EPF has to be paid to these employees then the approximate amount @ Rs. 1500 person come out Rs. 2,23,500/- per month and from August 2010 to December 2015 for 149 employees the figure comes out to Rs.1,45,27,500/-. This is a tentative figure and the amount will come less than the projected figure as some of the employees have been left the University in between.

Further, the employees who have been engaged through outsourcing agencies/Contractor have already been covered under EPFO and ESI Schemes since the date of inception.



**Decision:** The Finance Committee suggested to obtain legal opinion in this case and to re-examine the proposal accordingly. One of the member also desired to review the components of remuneration being paid presently to the contractual employees.

**Agenda No.14.13: Recruitment of Controller of Examinations and Controller of Finance on deputation basis. (Estt.Br.)**

It was submitted before the Finance Committee that the posts of Controller of Examinations and Controller of Finance are lying vacant in the University since long time. For smooth functioning of the University, it is felt that these posts may be filled through some suitable persons as per recruitment rules of these posts.

The recruitment rules for the post of Controller of Examinations and Controller of Finance had been approved in the 3<sup>rd</sup> meeting of BoM held on 12.06.2010 and detailed as under:-

**Controller of Examination: Essential:**

1. Master's degree with at least 55% marks or its equivalent of B in the UGC seven point scale.
2. At least 15 years of experience as Asstt. Professor/ Lecturer (pay scale of Rs. 8000-13500) (Pre revised) or with 8 years service in the grade of Reader/Associate Professor (pay scale of Rs. 12000-18300) (Pre revised) with experience in Educational Administration;

**Or**

Comparable experience in research establishments and other institutions of higher education;

**Or**

15 years of administrative experience out of which 08 years experience in the grade of Deputy Registrar/Dy. Controller of Examination (pay scale of Rs. 12000-16500) (Pre revised) or 5 years experience as Joint Registrar (pay scale of Rs. 14300-20000) (Pre revised) or equivalent post.

**Desirable:** Ph.D. and / or experience of University administration and familiarity with the working of University bodies and institutions, particularly examination related work.

**Note:** The appointment may be for a tenure of five years which could be renewed for further similar terms.

In case of a departmental Joint Registrar/ Deputy Registrar/ Deputy Controller of Examination is selected, the post is deemed to have been filled on promotion.

**Controller of Finance: Deputation:**

Officers belonging to Organized Accounts Services of Government of Delhi/Government of India holding analogous post or with 10 years combined experience in the grades of Rs. 14300-18300 / Rs. 12000-16500 and Rs. 10000-15200 (Pre revised).

**Period of Deputation**

The initial period of deputation shall be 2 years which may be extended with mutual consent as per Government of India Rules.

**Decision: The Finance Committee noted the proposal being administrative matter.**

**Agenda No.14.14 : Annual running maintenance and operation of Civil Maintenance Works and Services at DTU Campus during 2016-17 by Engineering Cell/Project Office. (E.E.Br.)**

It was submitted before the Finance Committee that the annual running maintenance and operation of various civil maintenance works in DTU campus is being looked after by the Engineering Cell/Project office of DTU since last two years. The annual running maintenance and operation of civil maintenance works are divided into three Zones namely, Academic & Administrative Buildings, Residential Buildings and Hostels and Sports Complex. The estimated cost is for annual running maintenance and operation of civil maintenance works amounting to Rs. **1,98,73,138/-** as per the plinth area yardsticks laid down by CPWD and as per the prevailing minimum wages issued by labour department vide F.No 12(142)/11/MW/Lab/2231 dated 16.10.2015 (for 12 months) and a brief summary is given as under :-

SN	ITEM	AMOUNT (RS)
1	Academic and Administrative Area (Zone-1)	1,18,49,343/-
2	Residential Buildings (Zone - 2)	33,36,311/-
3	Boys Hostel and Sports Complex (Zone-3)	46,87,484/-
	<b>TOTAL</b>	<b>1,98,73,138/-</b>

It is proposed to have separate six monthly tenders for each of the zones. The total estimated cost of annual running maintenance and operation of civil maintenance works in all the three zones is Rs **1,98,73,138/-**.

The matter has been examined by E.E., DTU and technical approval from Building Works Committee has also been obtained in its meeting dated:09.02.2016 and requested to approve the proposal.

**Decision: The Finance Committee suggested to revise the proposal on yearly basis dully supported with justification of manpower as per CPWD manual and to re-submit in next Finance Committee.**



**Agenda No.14.15: Annual Running maintenance and operation of Electrical & Mechanical Services at DTU Campus during 2016-17 by PWD (E) as deposit works (E.E.Br.)**

It was submitted before the Finance Committee that the Annual Running Maintenance and Operation of Electrical & Mechanical Services in DTU Campus is being looked after by PWD (E) since creation of DTU. Since the Engineering Cell of DTU is yet not equipped enough to undertake the electrical maintenance works all by itself, it is proposed to continue the electrical maintenance services through PWD (E) as deposit work. In this connection, PWD (E) was approached to provide us with Preliminary Estimates (PE) for annual running maintenance and operation of various Electrical & Mechanical services in DTU for the year 2016-17. Both the final bill for the FY 2015-16 as well as the PE for FY 2016-17 are still awaited from PWD (E). However, the details of the PE for the FY 2015-16 given below with 10% cost escalation has been used for estimating the likely cost of electrical maintenance services in DTU Campus during the FY 2016-17.

S. No.	ITEM	AMOUNT (Rs)
1	SH:RMO EI & Fans	87,10,968.00
2	SH:R.M.O pumping Sets	27,92,272.00
3	SH:R.M.O Electric Sub-Station Equipments	33,03,604.00
4	SH:R.M.O Diesel generating Sets	40,47,688.00
5	SH:R.M.O Fire fighting System(Wet riser, Sprinkler & down-comer system	34,04,000.00
6	SH:R.M.O Fire Alarm System	22,28,740.00
7	SH: Comprehensive Maintenance of DG Sets	13,63,874.00
	<b>Total</b>	<b>2,58,51,146.00</b>
	Contingencies @ 1%	2,58,511.00
	Total for FY 2015-16	2,61,09,657.00
	Labour Cess@1%	2,61,096.00
	<b>Total</b>	<b>2,63,70,754.00</b>
	Add 10 % Cost Escalation over F.Y.-2015-16	26,37,075.00
	<b>Total</b>	<b>2,90,07,829.00</b>
	<b>Grand Total for FY 2016-17</b>	<b>2,90,07,829.00</b>

Accordingly, the estimated cost of the Annual Running Maintenance and Operation of Electrical & Mechanical Services in DTU Campus works out to Rs.2,90,07,829/- (Two crore ninety lacs seven thousand eight hundred twenty nine only).

As suggested by the Finance Committee in 13th meeting of F.C. held on 21.05.2015, One Assistant Engineer (Elect.) has already been appointed and application for appointment of one Junior engineer (Elect.) on

Deputation basis is in process. Applications for appointing J.E. (Elect.) has been received and are under scrutiny in Establishment Section.

The matter has been examined by E.E., DTU and technical approval from Building Works Committee has also been obtained in its meeting dated:09.02.2016 and requested to approve the proposal.

**Decision: The Finance Committee approved the proposal.**

**Agenda No. 14.16: Providing Standby arrangement between Electric Sub Station No.3&4 at Delhi Technological University. (E.E.Br.)**

It was submitted before the Finance Committee that the DTU campus has five Sub-Stations, out of which one sub-station for main HT supply being fed from NDPL metering/cubical room and other 4 sub-station (for further distribution) are being supplied through outgoing panels installed in the main sub-station No. 5. The HT supply to the incomer of sub-stations No. 1, 2 & 3, supply can be energized through grid (Ring main HT) from other sub-stations (Ring main). However, the Sub-station No. 4 is not connected through grid (Ring main) system at present. This sub-station is feeding LT supply to the Boys hostels (Six nos.) and newly constructed 02 Nos. IIT Pattern Lecture Halls (224 Seating capacity each) and **in case of any fault the main HT panel or incoming cable, there is no other alternative to keep the system energized and it may also take 02 to 03 days to restore the supply.** Hence it is proposed to interconnect sub-station No. 3 & 4 through HT cable of size 3x185 sq.mm. as a standby and providing additional HT panels at both sub-stations. The provision of following has been kept in the estimate:-

1) SITC of 11kv, 630 AMP 350 MVA breaking capacity VCB panel with aluminium bus bar and all safety features including incoming & outgoing etc complete as required.

2) Supplying and laying of 3x185 sq.mm. aluminium conductor, XLPE insulated cable of 11kv grade direct in ground including excavation sand cushioning protective covering and refilling the trench etc as required."

**Estimated Cost:- Rs. 50,25,182/-** (Rs. Fifty Lakh Twenty Five Thousand One Hundred and Eighty Two Only) as given by Executive Engineer(Elect), PWD,EMD,M-352.

The matter has been examined by E.E., DTU and technical approval from Building Works Committee has also been obtained in its meeting dated:09.02.2016 and request to approve the proposal.

**Decision: The Finance Committee approved the proposal.**



**Agenda No.14.17: Provision of passenger lift for Type-V & Type-IV Staff Flats at DTU Campus. (E.E.Br.)**

It was submitted before the Finance Committee that a request has been received from allottees (46 nos.) of Type-V flats that they are facing lot of difficulties in climbing stairs due to physical disability specially 2<sup>nd</sup> Floor and above. Parents of many allottees are residing with them and being and old age persons a lot of difficulties have been faced by them and in one of the incidents Mrs. Shubhagi Warkar resident of Flat No.55, Type-V, III Floor has lost her life due to hear attack in mid night and she might have survived if lift would have been in position.

In view of the above, it has been proposed that a provision of lift may be made in Type-V and Type-IV Quarters. **Accordingly a Preliminary Estimate has been prepared on the basis of PAR-2012 the Estimated Cost of providing lifts in Type-V & Type-IV Flats comes out to Rs.2,40,00,000/- (Rs. Two crore forty lacs only).**

The matter has been examined by E.E., DTU and technical approval from Building Works Committee has also been obtained in its meeting dated:09.02.2016 and request to approve the proposal.

**Decision: The Finance Committee suggested to obtain policy and norms from PWD/Government on provision of passenger lift in staff accommodation (four storied) and resubmit the proposal accordingly.**

**Agenda No.14.18: Outstanding Payment to Architect Consultant and Extension of the agreement for construction of Phase-II Project of DTU. (E.E. Br.)**

It was submitted before the Finance Committee that the Architect/ Consultant has submitted a bill for Rs.63,03,565/-. Presently, the Cabinet Note is under process with the Govt. of NCT, Delhi for approval of the proposed plans and sanction of funds. Besides, it is mentioned that the original agreement with the architect consultant was signed on 05 Feb 2010 and it extended for 18 months although the agreement mentioned about continuance of work in all stages/phases till 2014-15. The architect consultant has so far been released payment of Rs.28,96,746/- only till date. Keeping in view of the progress achieved and in terms of the agreement, so that balance payment can be released to the consultant M/s Shift.

The matter has been examined by E.E., DTU and technical approval from Building Works Committee has also been obtained in its meeting dated:09.02.2016 and request to approve the proposal.

**Decision: The Finance Committee suggested to refer the matter to Finance Department, GNCT of Delhi.**



**Agenda No.14.19: Special repair to existing water supply, sewerage and drainage system including replacement of old damaged lines in DTU Campus (E.E. Br.)**

It was submitted before the Finance Committee that the water supply lines in DTU Campus were laid more than 20 years back. These Cast Iron and G.I. pipe lines have been corroded and damaged at many locations. Water leakage and seepage become a regular feature due to which the pressure in pipelines get dropped. Due to corrosion in waterlines the quality of water obtained at outlet is poor.

The drainage system at many locations is poor and water gets stagnated due to which there are chances of dengue in rainy season. Special repairs to existing drainage system, modification and replacement at many locations are required.

The Peripheral sewerage lines inside and outside DTU Campus has been settled at many locations and requires special repairs

It is proposed to undertake the above said work. The estimated cost of replacement of these damaged pipes is Rs.1.25 crore as per Preliminary estimate prepared by Engg. Cell, DTU.

The matter has been examined by E.E., DTU and technical approval from Building Works Committee has also been obtained in its meeting dated:09.02.2016 and request to approve the proposal.

**Decision: The Finance Committee deferred the agenda.**

**Agenda No. 14.20: Remodeling of FOT building premises for accommodating Delhi School of Management, DTU. (E.E. Br.)**

It was submitted before the Finance Committee that the Delhi School of Management in DTU presently functioning from space provided in Mechanical Engg. Deptt. The HOD/DSM informed that space provided for Delhi School of Management is inadequate for conducting Classes and accommodating DSM faculty members. From next session the intake capacity of students is going to be increased, and then it will be difficult to run classes smoothly. On request of HOD/DSM, Hon'ble V.C. visited the premises on 10.11.2015 and it was decided to convert FOT area independently for Delhi School of Management after making necessary Changes/additions/alterations in the building as per requirement of DSM keeping in view structural safety of the building.

A detailed study has been carried out by Engg. Cell of DTU in consultation with an Architect and structural consultant and architectural and detailed drawings keeping in the requirements of DSM has been prepared. Accordingly an estimate covering the cost of Civil and Electrical Works to be carried out for upgradation of building premises has been prepared which comes out to **Rs. 1.51 crores.**



The matter has been examined by E.E., DTU and technical approval from Building Works Committee has also been obtained in its meeting dated:09.02.2016 and request to approve the proposal.

**Decision: The proposal was approved by the Finance Committee.**

**Agenda No.14.21: NIT for providing horticulturist service (G.A.Br.)**

**Decision: The agenda was withdrawn.**

**Agenda No.14.22: Notice inviting tender for providing sweeping of roads & disposal of garbage. (GA.Br.)**

**Decision: The agenda was withdrawn.**

**Agenda No.14.23: NIT for providing semi skilled Workmen (Office Attendant/Hostel Attendant/ Lab. Attendant/Lib. Attendant) (G.A.Br.)**

**Decision: The agenda was withdrawn.**

**Agenda No.14.24: NIT for providing Sanitation and Housekeeping Services (without material and provided by the DTU) (G.A.Br.)**

**Decision: The agenda was withdrawn.**

**Agenda No.14.25: NIT for providing security services in DTU (G.A.Br.)**

**Decision: The agenda was withdrawn.**

**Agenda No.14.26: Appointment of regular Cashier through Deputation from GNCTD.**

It was submitted before the Finance Committee that during the special audit conducted by the Directorate of Audit, GNCTD during the period 2010-12, the audit party raised an audit para No.22. and suggested as under:-

"The persons who are appointed as Cashier shall be holding a permanent post, and Assistants/UDCs/LDCs may be appointed as Cashier at the discretion of the Competent Authority."

At present the work of Cashier-ship is allocated to a Junior Office Assistant appointed on contractual basis and it is suggested that the post of Cashier may be filled up with a permanent post. It is requested that one post of Office Assistance/Sr.Office Assistant be filled through deputation from Govt. of NCT of Delhi against the sanctioned post to handle the work by responsible person till such time a permanent/regular appointment is made so as to settle the audit observation as above.

**Decision: The Finance Committee approved the proposal**



**Agenda No.14.27: Purchase of Computers/Printers and scanners for DTU.**

It was submitted before the Finance Committee that DTU is running around 15 UG and 22 PG Programmes, MBA and Ph.D Programmes for which Computer /Printer/Server and scanners are required for teaching/ learning activities of the deptts. , Supporting Offices and Hostels. Accordingly they were requested to submit their demand for purchase of new computer as well as the demand for replacement wherever required.

The Departments and supporting offices have submitted their demands and the requirement is for 579 nos. of Desktop Computer; 05 nos. of Servers/ Workstations ; 08 nos. of Scanners and 198 nos. of printers.

The requirements consist of approximately 200 nos. of Desktop Computer and rest for the replacement as the existing computers are more than 05 years old. The requirement of servers is also for replacement as theses are more than 07 years old. The requirement of the printer is for new recruited faculties and staff, which is essential for accomplishment of their duties. In the absence of new purchase or the replacement, the teaching learning activities and day to day work may suffer.

Keeping in view prevailing market rates the approximate expenditure will be as under:

S.No.	Items	Qty. (no.)	Approx. unit cost	Total Approx. cost
1	Desktop Computers	579	55,000=00	3,18,45,000=00
2	Printers	198	8,000=00	15,84,000=00
3	Server/Workstation	5	2,00,000=00	10,00,000=00
4	Scanner	8	7,000=00	56,000=00
<b>Total =</b>				<b>3,44,85,000=00</b>

A/A of the Competent Authority may be solicited. The computer expert committee shall prepare the detailed specifications after administrative approval.

**Decision: The Finance Committee desired to review and re-submit the agenda on the basis of actual requirement/demand along-with full justification.**

**Agenda No.14.28: Matter for Information and Ratification**

**(i) Matter for Information**

- (a)** It was submitted for the information of Finance Committee that Professor Pradeep Kumar has tendered his resignation from the post of Vice Chancellor, DTU to the Chancellor, Delhi and the same was accepted w.e.f. 23.09.2015 and he has handed over the charge of Vice Chancellor, DTU to Professor Yogesh Singh, Director, NSIT on 23.09.2015 as an additional charge.



(ii) **Matter for Ratification**

(a) **Statement of DTU Accounts for the period 01.04.2014 to 31.03.2015 (Audited).**

Particulars	Amounts (In Rs.)
Unspent Balance of GIA as on 01.04.2015 (U.G.F.)	10,26,64,494/-
Grant-in-Aid received from GNCTD of 2014-15	46,73,00,000/-
<b>TOTAL (A)</b>	<b>56,99,64,494/-</b>
University Generated Funds of 01.04.14 to 31.03.15 <b>(B) (Approx.)</b>	47,28,97,998/-
<b>TOTAL (A + B)</b>	<b>104,28,62,492/-</b>
<b>Total Expenditure during 01.04.14 to 31.03.2015</b>	83,33,81,612/-
<b>Unutilized amount as on 31.03.2015</b>	<b>20,94,80,880/-</b>

A copy of the Audited Utilization Certificate of funds for the period 01.04.2014 to 31.03.2015.

As per Section 28 (3) (d) of DTU Act, 2009, "Finance Committee to consider the accounts/Income & expenditure and the financial estimates of the University".

The audited income and expenditure and balance sheet for period 01.04.2014 to 31.03.2015 is submitted before Finance Committee for information and ratification please.

**Decision: The Finance Committee noted the information.**

(b) **Revised Budget Estimates for the Financial Year 2015-16 and Budget Estimates for the Financial Year 2016-17.**

It was submitted for the information of the Finance Committee that Rs. 72.00 Crores was allocated as Grant in Aid to DTU for the current financial year 2015-16 against the demand of Rs.265.64 Crores (217.64 Cr GIA + Rs.48 Cr UGF) approved by the Finance Committee of DTU. Recently Finance Department/Planning Department, GNCT of Delhi has sought Revised estimates for the F.Y. 2015-16 & Budget Estimates for the F.Y. 2016-17, which was sent to Dy.Director, DTTE on 23.09.2015 with the prior approval of Vice Chancellor/Chairman, Finance Committee, DTU. The detailed figures are given below:-

Grant-in-Aid to Delhi Technological University	Budget Estimates 2015-16			Revised Estimates 2015-16 (Approx.)			Budget Estimates 2016-17 (Approx.)		
	GIA	UGF	Total	GIA	UGF	Total	GIA	UGF	Total
Revenue Section									
Grant-in-aid General	2000	2346	4346	5900	1788	7688	4840	1788	6628
Grant for creation of capital assets	3500	0	3500	3500	0	3500	10000	0	10000
Grant-in-aid Salaries	1700	2154	3854	1700	2712	4412	2160	2712	4872
<b>Grand Total</b>	<b>7200</b>	<b>4500</b>	<b>11700</b>	<b>11100</b>	<b>4500</b>	<b>15600</b>	<b>17000</b>	<b>4500</b>	<b>21500</b>

During the Current Financial Year (C.F.Y.) an amount of Rs.50.82 crore has been incurred till 30.11.2015. D.T.U. has received Rs.9.25 crore under 1<sup>st</sup> Grant-in-aid from GNCT of Delhi (Rs. 5 Cr – Salary, Rs.4.25 Cr.-General and NIL under Capital) and remaining expenditure amounting to Rs.41.57 crore has been incurred out of University Generated Fund (U.G.F.) and out of unspent balance of F.Y.2014-15. It is further informed that proposal for release of 2<sup>nd</sup> installment of G.I.A. for Rs.53.00 crore has already been sent and yet to be released by GNCT of Delhi. During the F.Y.2015-16, an amount of Rs.35.00 Crore has been kept for phase-II construction under capital head of Grant-In-Aid.

It is also submitted that the U.G.F. for C.F.Y. 2015-16 earlier projected now comes to Rs.48 crore (Approx.) instead of Rs.45 crore provided in the RE/BE earlier due to the revision of University Fee from Rs.83,000/- P.A. to Rs.99,000/- P.A. charged from the students getting new admissions in the year 2015-16 as per the approval of FC & BOM.

As per Section 28 (3) (a) of DTU Act, 2009, "Finance Committee to examine and scrutinize the annual budget of the University and to make recommendations on financial matters to the Board of Management".

**Decision: The Finance Committee noted the information.**

**(c) Statement of DTU Accounts for the period 01.04.2015 to 31.01.2016 (Unaudited).**

Particulars	Amounts (In Rs.)
Unspent Balance of GIA as on 01.04.2015 (U.G.F.)	<b>20,94,80,880/-</b>
Grant-in-Aid received from GNCTD of 2015-16	21,75,00,000/-
<b>TOTAL =</b>	<b>42,69,80,880/-</b>
University Generated Funds of 1.04.2015 to 31.01.2016	54,35,90,039/-
<b>TOTAL =</b>	<b>97,05,70,919/-</b>
<b>Total Expenditure during 01.04.15 to 31.01.2016</b>	61,80,81,350/-
<b>Unutilized amount as on 31.01.2016</b>	<b>35,24,89,569/-</b>

The details of Utilization of funds for the period 01.04.2015 to 31.01.2016 is given as above alongwith the Statement of Expenditure and Income for the period 01.04.2015 to 31.01.2016 (Un-audited).

As per Section 28 (3) (d) of DTU Act, 2009, "Finance Committee to consider the accounts/income & expenditure and the financial estimates of the University".

**Decision: The Finance Committee noted the information.**

**(d) Re-appropriation of the funds for the F.Y. 2015-16.**

It was submitted before the Finance Committee that as per Section 28(3) (e) of DTU Act, 2009 Finance Committee shall fix the limits for the total



recurring and non-recurring expenditure for the year, based on income and resources of the University. During the year 2014-15 the University Generated Fund (UGF) was Rs.47.29 Crore. and keeping in view the same the estimated U.G.F. for the current financial year 2015-16 was worked out to Rs.48 crores (Approx.) and sanctioned GIA for the year 2015-16 is Rs.72 Crore. As such appropriation of fund for the F.Y.2015-16 is made accordingly for Rs.120 crores (Rs.72 CR + 48 Cr.).

It is further submitted that the expenditure for the Financial Year 2015-16 is being incurred from the unspent amount for the previous year. Necessary proposal for release of the 1<sup>st</sup> installment of GIA for Rs.9.25 Crore has already been received in July'2015 and 2<sup>nd</sup> GIA for Rs. 12.50 Crore is recently been sanctioned by DTTE vide sanction order No.F.5/DTU/A/c/GIA/2015-16/1257-66 dt 23.12.2015 and funds are not yet received by DTU. In the meantime, we have continued to incur the expenditure within the proposed/approved budget for day-to-day expenditure with the prior approval of the Hon'ble Vice Chancellor for smooth functioning of the University. As such re-appropriation of fund for the F.Y.2015-16 is made accordingly for Rs.120 crores (Rs.72 CR + 48 Cr.).

**Decision: The Finance Committee ratified the agenda.**

**(e) Guidelines/norms for making expenditure to conduct the DRCs/SRC/BoS.**

It was submitted for the information of the Finance Committee that the guidelines/norms for making expenditure to conduct the DRCs/SRC/BoS were issued by A.R.(IRD) with the prior approval of Hon'ble Vice Chancellor, DTU vide office order no.F.DTU/PG/2015/101/34160 dt:02.12.2015.

**The proposal is submitted for consideration and ratification by the Finance Committee.**

**Decision: The Finance Committee ratified the agenda.**

**(f) (1) Regarding Entitlement to Associate Head for Mobile phone and monthly mobile bills**

**(2) Entitlement for Mobile phone and monthly bills to Director, IQAC & Associate Directors, IQAC.**

- (I) It is submitted for the information of the Finance Committee that vide office order No.F.DTU/Reg/OO/2014/14151-59 dt:23.12.2015, Hon'ble, V.C., DTU have allocated administrative assignments to Professors/Faculty.

(II) **Associate Head** : To ensure smooth and efficient functioning of departments which are running more than one UG Programme, it was proposed to appoint Associate Heads. Their tenure will be co-terminus with the tenure of the respective HoDs. They are entitled to the following :-

- (i) Monthly mobile bill of Rs. 1000/-
- (ii) Purchase of a mobile handset worth Rs. 10,000/- once in 3 years.

## **2. Internal Quality Assurance Cell (IQAC) :**

In pursuance of the XII Plan Guidelines of UGC for Establishment of IQAC in University (**Copy placed at Annexure-36, Page No. 161 to 167**), the Composition of IQAC is laid down in Part A of the UGC guidelines, the following was proposed :

- (a) Vice Chancellor : Chairperson
- (b) Members : 9

Out of the 9 members, 3 will be Associate Directors of IQAC and will assist the Director in day to day functioning.

- (c) External experts of Quality Management/Industry/Local Community : 3
- (d) Director of IQAC : Member Secretary

### **Entitlement : Director, IQAC:**

Director, IQAC shall have the entitlement of HoDs with reference to mobile set, monthly charges of phone, newspapers & magazines.

### **Associate Directors of IQAC**

- (I) Monthly mobile bill of Rs. 1000/-
- (II) Purchase of a mobile handset worth Rs. 10,000/- once in 3 years.

It is informed that an office order No.F.DTU/Reg/OO/2014/ 14363-70 dated 29.12.2015 was issued with the approval of Hon'ble Vice Chancellor, DTU.

**Decision: The Finance Committee ratified the agenda.**

## **Supplementary Agenda 1 : Revision of rates of remuneration/honorarium for the Guest Faculty Members.**

It was submitted that the University engages guest faculty and Technical/Non Technical Staff on hourly basis for imparting instructions/education to the students of B. Tech programs in different disciplines. Beside this, the University is also running 05 B. Tech (Evening) programs for in service working Diploma Engineers.



The guest faculty members so engaged by the University are either regular faculty members, Research Scholars or persons engaged from outside the University and are being paid remuneration for engaging the classes on hourly basis in the Evening Program as well as regular Programs. The revised rates of remuneration for the guest faculty and Technical/ Non Technical Staff has been approved by the Govt. of NCT of Delhi, conveyed notified by the DTTE vide order No. F.161/18/PT.TIME Faculty/DTTE/2014/3062-3072 dated 22.12.2015. As per this order the details are listed in subsequent paras.

**Payment Structure:-**

(I) (a) All part time faculty/guest teachers will be paid as per the following norms:-

- (a) These rates are for the theory classes.
- (b) As per the AICTE guidelines, two (02) practical classes will be equal to one (01) theory class.
- (c) Teachers so engaged shall have to take both theory and practical classes of the topic allotted/assigned to them.
- (d) Rates will be inclusive of transportation and other charges.
- (e) The above rates will be subject to revision with the approval of Govt. of NCT of Delhi from time to time.
- (f) The payment to be made to these persons will be treated as remuneration.
- (g) The payment shall be subject to deduction of Income Tax at source at the prevailing rate under Income Tax ACT.
- (h) One applicant can have engagement in maximum two (02) institutions.

**Payment Structure:-**

II) For Faculty/Guest Teachers:-

Degree Institutions	Pre-revised Rates/Hour of DTTE effective from 01.01.2008 in Rupees	Pre-revised Rates/Hour in Rupees (DTU) w.e.f. 01.10.2013	Revised Rate/Hour for Theory Classes in Rupees (DTTE) w.e.f. 01.01.2016	Pre-revised Rates/ Hour for Lab Classes in Rupees (01.01.2008)	Revised Rates/ Hour for Lab Classes in Rupees (01.01.2016)
Professor	1000	1500	2000	500	1000
Associate Professors	750	1000	2000	375	1000
Assistant Professor	500	1000	1500	250	750

Further, it is added that in the aforesaid letter of DTTE, **No Maximum Monthly ceiling has been mentioned.** Whereas at present in DTU there is monthly ceiling of Rs. 35000/- in the case of Professors and Rs.25000/- in the case of Associate & Assistant Professors. Since there is 33% increase of hourly remuneration in respect of Professors, If we follow the same 33% increase in monthly ceiling then it becomes Rs.46550/- p.m. for Professors and Rs.33250/- for Associate Professors & Assistant Professors.

(III) All part time non teaching staff will be paid as per the following norms:-

Under the category of technical assistant/non Teaching staff following posts will be covered:-

Work Shop Instructor	Lab Technicians	Instrument Repair
Technical Assistant	Any other equivalent post	

Under the category of Attendants following posts will be covered:-

Lab Attendant	Workshop Attendant	Library Attendant
Store Attendant	Lab Assistant	Lab Cleaner
Daftari	Any other equivalent post	

**Pay Structure:-**

(IV) For Non- Teaching Staff

Degree Institutions	Rate/ Day
Technical Assistants/ Non- Teaching Staff	750/-
Attendants	400/-

**Decision: The Finance Committee approved the proposal.**

**Supplementary Agenda No.2 : Proposed Civil & Electrical works to be executed during 2016-17**

It was submitted before the Finance Committee that some works of urgent nature are required to be carried out during the financial year 2016-17 in DTU Campus which are of Capital nature, A/R & M/O and special repairs. These works are based on the present requirement at site. These works are to be undertaken by Engineering Cell of DTU and PWD (for Electrical works).

The tentative cost of various Civil & Electrical works (Capital and maintenance) to be undertaken during the financial year 2016-17 are as given below:



1.	Civil Works	=	Rs. 18,71,43,000/-	As per Annexure - A
2.	Electrical Works	=	<u>Rs. 14,42,80,751/-</u>	As per Annexure - B
	Total	=	<u>Rs. 33,14,23,751/-</u>	

All these works have been approved in the tenth meeting of Building & Works Committee held on 9<sup>th</sup> Feb, 2016.

**Decision: The Finance Committee suggested to restrict the proposal to Ten Crores subject to availability of funds and list of works may also be prioritized.**

(NAND KISHORE)  
DY. REGISTRAR (F&A)

F.No. 5/AC/DTU/FC/2014/

Dated :

Copy forwarded for information to:-

To

1. PA to VC, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. Mr. S.N.Sahai, Principal Secretary (Finance), Govt. of NCT of Delhi, 4<sup>th</sup> Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi – 110 002
3. Smt. Punya Salila Srivastava, Secretary, TTE, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, Delhi-110088
4. Sh.J.V.Ramamurthy, President & Chief Operating Officer, HCL Infosystems, B-13/14, Sector-3, Noida – 201301
5. Pro-VC, DTU for kind information
6. Col. Neeraj Suri (Retd), Registrar, DTU.
7. Consultant (Council), DTU for information and record.

(NAND KISHORE)  
DY. REGISTRAR (F&A)