

DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)
(Formerly Delhi College of Engineering)

F.No. 5/AC/DTU/FC/2014/

2301-7

Dated: 22/5/15

Sub: Forwarding of minutes of the 13th meeting of the Finance Committee held on 21.05.2015 at 10.45 A.M.

Please find enclosed herewith the minutes of the 13th meeting of the Finance Committee held on 21.05.2015 at 10.45 a.m. in the Committee Room of the Principal Secretary (Finance), GNCT of Delhi, 'A' Wing, 4th Level, Delhi Secretariat, Delhi-110002 for information.

Encl: As above

22/5/15
(Nand Kishore)
Dy.Registrar(F&A)

F.No. 5/AC/DTU/FC/2014/

2301-7

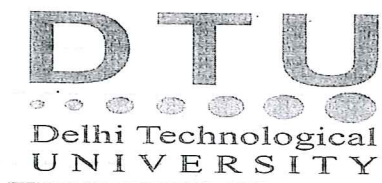
Dated: 29/5/15

Copy forwarded for information to:-

To

1. PA to VC, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. Mr. S.N.Sahai, Principal Secretary (Finance), Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110 002
3. Smt. Punya Salila Srivastava, Secretary, TTE, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, Delhi-110088
4. Shri J.V. Ramamurthy, President & Chief Operating Officer, HCL Info Systems, B-13/14, Sector-3, Noida - 201301 (UP)
5. Pro-VC, DTU for kind information
6. Col. Neeraj Suri (Retd), Registrar, DTU
7. Consultant (Council), DTU for information and necessary action.

22/5/15
(NAND KISHORE)
DY. REGISTRAR (F&A)



DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)
(Formerly Delhi College of Engineering)

F.No. 5/AC/DTU/FC/2014/

Dated :

MINUTES OF THE 13th MEETING OF FINANCE COMMITTEE, HELD ON 21.05.2015

The 13th meeting of the Finance Committee of DTU held on 21.05.2015 at 10.45 A.M. in the Office of Principal Secretary (Finance), Room No. 401, A Wing, 4th Floor, Delhi Secretariat, I.P. Estate, New Delhi-110002.

The following were present:

1.	Prof. Pradeep Kumar	Vice Chancellor	- Chairman
2.	Mr. S.N.Sahai	Principal Secretary (Finance)	- Member
3.	Smt. Punya Salila Srivastava	Secretary (TTE)	- Member
4.	Sh. J.V. Ramamurthy	President & Chief Operating Officer HCL Info Systems	- Member
5.	Prof. S.K. Garg	Pro-Vice Chancellor	- Member
6.	Col. Neeraj Suri (Retd)	Registrar	- Member
7.	Shri Nand Kishore	D.R.(F&A)	- Member
			Secretary

Item No. 1 Chairman's opening remarks

The Chairman Finance Committee welcomed all the members in the meeting and apprised about the progress of DTU & constraints in obtaining approvals of important matters/files at different levels. A submission was made to ease the procedure, so that clearance of such matters may take lesser time.

Item No. 2 Confirmation of the minutes of the 12th Finance Committee meeting held on 07.01.2015

Decision : The Finance Committee confirmed the Minutes of the 12th Finance Committee Meeting.

512/c

Item No. 3 Action Taken Report on the decisions on the agendas of 12th Finance Committee meeting held on 07.01.2015 as below:

Decision : The Finance Committee noted the Action Taken Report. Further the Chairman, Finance Committee highlighted the problems being faced in rolling out the contracts finalized for housekeeping (ATR item No. 2 at page no.7 of agenda) and garbage disposal (ATR item 11 at page no.9 of agenda). It was approved to award these contracts for deployment of manpower for six months initially, the contractor be informed that strength may be reduced after A.R. Department study, if required. The cases be forwarded to the Finance Department for getting approval during this period.

W

Contd...../-

516/c

Item No. 4 Proposal of Academic Council for revision of Fee at UG and PG Level from Academic Year 2015-16 onwards.

Decision : The Finance Committee approved the resolution (for enhancement of fee of UG/PG programs from the Academic year 2015-16 onwards) as passed by the Finance Committee members through circulation. However, it was desired by one of the member that Hon'ble Minister of Higher Education may be apprised of the fee revision by the Secretary (TTE). The revised fee structure is given below:-

Annual Fee Structure in DTU for 2015-16

(Amount in Rs.)

S. N o.	Fee Details	Existing Fee for B.Tech (Full Time)/ M.Tech/ MBA for 2014-15	Existing Fee for B.Tech (Even) for 2014-15	Existing Fee for Exec. MBA for 2014-15	Revised Fee for B.Tech (Full Time)/ M.Tech/ MBA for 2015-16	Revised Fee B.Tech. (Even) for 2015-16	Revised Fee Executive MBA for 2015-16
1.	Tuition Fee	50,000	45,000	1,00,000	57,500	50,000	1,10,000
2	Enrollment Fee payable only at the time of admission	1,000	1,000	1,000	1,000	1,000	2,000
3	Alumni Association (one – time) life membership Registration Fee (Non-refundable)	1,000*	-	1,000	1,000*	1,000*	1,000*
4	Security Deposit (refundable payable at the time admission)	5,000	5,000	5,000	6,000	5,000	5,000
2.	University Fee						
i)	Development Fee (per annum)	12,000	10,000	5,000	15,000	12,000	10,000
ii)	Examination Fee & Other Fee	5,000	4,000	3,000	6,000	5,000	7,000
iii)	Premium Amount for Medi-claim of Students (Per Annum)	500*	-	-	500*	500*	500*
3.	Student Fee (per annum) (Co-curricular activities, Annual Gathering, Student Welfare, Institutional Development, Misc. Expdr. on Unspecified Items)	10,000	10,000	8,000	12,000	10,000	14,000
	Grand Total (Fee Payable at the time of admission)	84,500*	75,000	1,22,000	99,000	84,500	1,49,500

* Approval already obtained for Academic Year 2015-16.

Item No. 5 Revision of Hostel Fee

Decision : The Finance Committee approved the resolution (for enhancement of Hostel Fee from the Academic year 2015-16 onwards) as passed by the Finance Committee members through circulation. However, it was desired by one of the member that Hon'ble Minister of Higher Education may be apprised of the fee revision by the Secretary (TTE). The revised Hostel Fee structure is given below:-

	items	Existing Rates 2014-15	Proposed revised rates 2015-16	
			B.Tech & MBA (10 Months)	M.Tech & Ph.D (12 Months)
A {	Hostel Room Rent (per semester)	4,000/-	4,800/-	5,700/-
	Electricity & Water Charges	1,000/-	1,200/-	1,500/-
	Security & Attendant Services (per semester)	1,000/-	1,200/-	1,500/-
	Total (A) Per Semester	6000/-	7,200/-	8,700/-
B {	Medical Fees (one time)	500/-	6,00/-	700/-
	Hostel/Mess Establishment Services & Maintenance Fee (Per Semester)	1,000/-	1,200/-	1,500/-
	Total (B) per semester	1,500/-	1,800/-	2,200/-
	Total (A + B)	7,500/-	9,000/-	10,900/-
C {	Mess Advance (Advance for 2 months)	3,000/-	3,000/-	3,000/-
	Mess Security Deposit (Refundable)	3,000/-	3,000/-	3,000/-
	Hostel Security Deposit (Refundable)	3,000/-	3,000/-	3,000/-
	Furniture Security (Refundable)	2,000/-	2,000/-	2,000/-
	Total (C)	11,000/-	11,000/-	11,000/-
	Grand Total (A+B+C)	18,500/-	20,000/-	21,900/-

Item No. 6 Delegation of Financial Powers to Pro-Vice Chancellor and Registrar

Decision : The Finance Committee approved that for smooth functioning of the University apart from existing powers already delegated to Registrar, he may further be delegated with Financial powers for reimbursement of Children Education Allowance, Festival advance, Conveyance Charges. Further Registrar DTU may also be delegated with the powers for grant of drawl of advance for various Council/BOM/FC Meetings,

514/c

SRC/DRCs, petty expenditure of S&P Branch and GA Branch and for any other emergent expenditure upto a limit of Rs. 1.00 lac in each case and in respect of honorarium & travel expenses to Subject Experts as required. However, for LTC the power to grant LTC advance is delegated to Registrar.

However, the proposal for delegation of financial power for grant of drawl of advance upto Rs. 2.00 lacs in respect of Pro-Vice Chancellor is not approved.

Item No. 7 Sanction of Imprest money to Deans, Head of the Departments, Chief Warden, Hostel Office Incharge and Hostel Wardens

Decision : The Finance Committee approved the proposal. The approved limits of Imprest to Deans, Head of the Departments, Chief Warden, Hostel Office Incharge and Hostel Wardens is as below:-

S.No.	Department	Existing Imprest (In Rs.)	Proposed Imprest (In Rs.)	Annual Ceiling Amount	Remarks
1.	Deans	20,000/-	10,000/-	1,00,000/- per annum	The expenditure is to be debit-able to GIA-Miscellaneous expenses
2.	Head of the Departments	20,000/-	20,000/-	2,00,000/- per annum	-do-
3.	Chief Warden Office	10,000/-	10,000/-	1,00,000/- Per annum	The expenditure is to be debit-able to Hostel Mess Establishment and Service Charges Account
4.	Hostel Office Incharge	10,000/-	10,000/-	1,00,000/- Per annum	-do-
5.	Hostel Warden	7,000/-	7,000/-	70,000/- Per annum	-do-

Item No. 8 Revised rates of remuneration for the regular/part-time Technical Staff conducting the B.Tech. (Part Time) Classes out of self generated fund from B.Tech. Evening Programme.

Decision : The Finance Committee approved the proposal. The revised rates of remuneration effective from 01.04.2014 as per agenda on the subject is given as below:-

5/13/2

S. No.	Designation with Grade Pay	Existing Rates (per hour)	Revised Rates
1.	Foreman/Console Operator/ Documentlist /Draftsman (Pay Band-Rs.9300-34800 + GP 4200)	Rs. 130/120	Rs. 220/-
2.	Senior Mechanist / Assistant Laboratories (Pay Band-Rs.5200-20200 + GP 2800)	Rs. 110/-	Rs. 180/-
3.	Junior Mechanist/Counter Assistant (Pay Band-Rs.5200-20200 + GP 1900)	Rs. 80/-	Rs. 150/-
4.	Laboratory Attendants / Library Attendants	Rs. 45/-	Rs. 100/-

Item No. 9 Implementation of National Pension Scheme in respect of DTU employees

Decision : The Finance Committee agreed in principle for implementation of N.P.S. since it is provided for in the DTU Act. It was suggested that consolidated proposal giving details of financial liability in terms of contribution from DTU to NPS as per supporting provisions of statute may be sent to Secretary, DTTE for further approval.

Item No.10 Payment of remuneration for performing extra work by OIC(Evening), OSD (Even) & Coordinators in B.Tech (Evening) Classes out of University Generated Fund.

Decision : The Finance Committee approved the proposal. The revised rates of remuneration shall be applicable w.e.f. 01.08.2015 as per agenda on the subject is given as below:-

S.No.	Designation of Officer	Numbers	Amount of Remuneration (per month)
1.	OIC (Evening)	01	Rs. 5,000/-
2.	OSD (Evening)	01	Rs. 5,000/-
3.	Coordinator	03	Rs. 3,000/-

Item No. 11 Annual running maintenance and operation of Civil Maintenance Works and Services at DTU Campus during 2015-16 by Engineering Cell/Project Office

Decision : The Finance Committee approved the proposal. The details is given in the table below. Further, it was also suggested to appoint Assistance Engineers and Junior Engineers on deputation basis instead on contract basis.

5/12/c

SN	ITEM	AMOUNT (RS)
1	Academic and Administrative Area (Zone-1)	1,17,41,078/-
2	Residential Buildings (Zone - 2)	33,30,422/-
3	Boys Hostel and Sports Complex (Zone-3)	46,65,287/-
	TOTAL	1,97,36,787/-

Item No. 12 Annual Running maintenance and operation of Electrical & Mechanical Services at DTU Campus during 2015-16 by PWD (E) as deposit works

Decision : The Finance Committee approved the proposal. The details is given in the table below. Further, it was also suggested to appoint Assistance Engineers and Junior Engineers on deputation basis instead on contract basis.

S.No.	ITEM	AMOUNT (Rs)
1	SH:R.M.O EIC fans	7,227,644.00
2	SH:R.M.O pumping Sets	2,346,176.00
3	SH:R.M.O Electric Sub-Station Deptt.	2,602,052.00
4	SH:R.M.O Diesel generating sets	4,004,376.00
5	SH:R.M.O Fire fighting System(Wet riser, Sprinkler & down-comer system	3,013,388.00
6	SH:R.M.O Fire Alarm System	2,011,788.00
	Cont. @ 1%	212,054.24
	Total for FY 2014-15	2,14,17,478.24
	Add 10 % Cost Escalation	21,41,747.82
	Grand Total for FY 2015-16	2,35,59,226.06
	Rounded Off	2,35,59,226.00

Item No. 13 Revised AA & ES for Construction (work in progress) of 2 x 250 Capacity SPS Class Rooms due to revised estimate sent by PWD(C).

Decision : The Finance Committee approved the proposal.

Item No. 14 Provisioning of contingency in works undertaken by the Engineering Cell at DTU

Decision : The Finance Committee suggested to send the proposal to Finance Department, GNCT of Delhi through Administrative Department for approval.

5/4/15

Item No. 21 Fill up the post of Section Officer on Deputation Basis

Decision : The Finance Committee approved the proposal for 8 posts. However out of 08 posts, 06 posts of Section Officers may be filled on Deputation basis, as per rules.

Item No. 22 Matter for Information and Ratification

(i) Matter for Ratification

(a) Statement of DTU Accounts for the period 01.04.2014 to 31.03.2015 (Unaudited)

Decision : The Finance Committee ratified the Statement of DTU Accounts for the period 01.04.2014 to 31.03.2015 (Unaudited)

(b) Appropriation of the funds for the year 2015-16.

Decision : The Finance Committee ratified the proposal.

(c) Opening of a Saving Bank Account in the name of REGISTRAR, DTU DEVELOPMENT FUND A/C.

Decision : The Finance Committee ratified the proposal.

(d) Delegation of Financial power to Co-ordinator TEQIP-II Project

Decision : The Finance Committee ratified the proposal

(e) Delegation of Financial power to Dean (PG) & Dean (UG)

Decision : The Finance Committee ratified the proposal.

Item No. 23 Any other item with the permission of the Chair.

The Chairman of the Finance Committee further allowed to discuss two supplementary table agendas:

Supplementary Agenda No. 01

Remuneration for OIC(Evening) for performing additional duty in B.Tech (Evening) out of self generated fund from B.Tech (Evening) Programme

5-9/0

Decision : The Finance Committee approved the proposal restricting the monthly rate of remuneration to Rs. 5,000/- only in respect of OIC (Evening) w.e.f. 01.12.2013 onwards.

Supplementary Agenda No. 02

Extension of Shri S.K. Khanna as Consultant (Statistical & Planning)

Decision : The Finance Committee has not approved the proposal for grant of increase in monthly remuneration. However, the matter regarding grant of extension is in the preview of Board of Management.

(NAND KISHORE)
DY. REGISTRAR (F&A)

To

1. PA to VC, DTU for kind information of the Hon'ble Vice Chancellor, DTU.
2. Pro-VC, DTU for kind information.
3. Mr. S.N.Sahai, Principal Secretary (Finance), Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi – 110 002.
4. Smt. Punya Salila Srivastava, Secretary, DTTE, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, Delhi-110088.
5. Shri J.V. Ramamurthy, President & Chief Operating Officer, HCL Info Systems, B-13/14, Sector-3, Noida – 201301 (UP).
6. Col. Neeraj Suri (Retd), Registrar, DTU.
7. Consultant (Council), DTU for information and necessary action.

(NAND KISHORE)
DY. REGISTRAR (F&A)