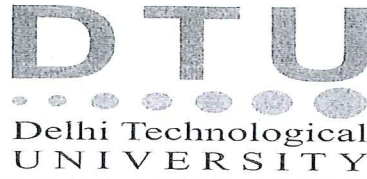


12<sup>th</sup> F.C. Agenda & Minutes



Ho-IT

## DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)  
(Formerly Delhi College of Engineering)

F.No. 5/AC/DTU/FC/2014/14965-71

Dated : 8/1/15.

**Sub : Forwarding of minutes of the 12<sup>th</sup> meeting (adjourned) of the Finance Committee held on 07.01.2015 at 11.00 a.m.**

Please find enclosed herewith the minutes of the 12<sup>th</sup> meeting (adjourned) of the Finance Committee held on 07.01.2015 at 11.00 a.m. in the Committee Room of the Principal Secretary (Finance), GNCT of Delhi, 'A' Wing, 4<sup>th</sup> Level, Delhi Secretariat, Delhi-110002 for information.

**Encl: As above**

(Nand Kishore)  
Dy.Registrar(F&A)

F.No. 5/AC/DTU/FC/2014/

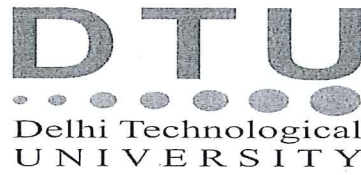
Dated :

Copy forwarded for information to:-

To

1. PA to VC, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. Mr. S.N.Sahai, Principal Secretary (Finance), Govt. of NCT of Delhi, 4<sup>th</sup> Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi – 110 002
3. Smt. Punya Salila Srivastava, Secretary, TTE, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, Delhi-110088
4. Shri J.V. Ramamurthy, President & Chief Operating Officer, HCL Infosystems, E-4,5,6, Sector-11, Noida – 201301 (UP)
5. Pro-VC, DTU for kind information
6. Col. Neeraj Suri (Retd), Registrar, DTU
7. Consultant (Council), DTU for information and record.

(NAND KISHORE)  
DY. REGISTRAR (F&A)



# DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)  
(Formerly Delhi College of Engineering)

F.No. 5/AC/DTU/FC/2014/

Dated :

## MINUTES OF THE 12<sup>th</sup> MEETING (ADJOURNED) OF FINANCE COMMITTEE, HELD ON 07.01.2015

The 12<sup>th</sup> meeting (Adjourned) of the Finance Committee of DTU held on 07.01.2015 at 11.00 A.M. in the Office of Principal Secretary (Finance), Room No. 401, A Wing, 4<sup>th</sup> Floor, Delhi Secretariat, I.P. Estate, New Delhi-110002.

The following were present:

1.	Prof. Pradeep Kumar	Vice Chancellor	- Chairman
2.	Mr. S.N.Sahai	Principal Secretary (Finance)	- Member
3.	Smt. Punya Salila Srivastava	Secretary (TTE)	- Member
4.	Sh. J.V. Ramamurthy	President & Chief Operating Officer HCL Infosystems	- Member
5.	Prof. S.K. Garg	Pro-Vice Chancellor	- Member
6.	Col. Neeraj Suri (Retd)	Registrar	- Member
7.	Shri Nand Kishore	D.R.(F&A)	- Member Secretary

### Item No. 1 : Chairman's opening remarks.

On the start of the meeting Vice Chancellor, DTU conveyed his thanks to outgoing Principal Secretary (Finance) Dr. M.M. Kutty and Principal Secretary (Finance) Smt. Shakuntala G. Gamblin, Principal Secretary (TTE), Sh. R.K. Verma, Principal Secretary, TTE Shri Anindo Mazumdar. He welcomed the incoming Principal Secretary (Finance) Sh.S.N. Sahai, Secretary TTE, Smt.Punya Salila Srivastava and Dy.Registrar (F&A), DTU Shri Nand Kishore. He further informed the Finance Committee about his joining as Vice Chancellor, DTU recently on 19.08.2014.

### Item No. 2 : Confirmation of the minutes of the 11<sup>th</sup> meeting held on 24.03.2014

**Decision :** The Finance Committee confirmed the Minutes of the 11<sup>th</sup> Finance Committee Meeting.



**Item No. 3                      Action Taken Report**

Decision :    The Finance Committee noted the Action Taken Report.

**Item No. 4                      Statement of DTU Final Accounts/Balance Sheet audited by Chartered Accountant for year 2013-14**

Decision :    The Finance Committee approved the Statement of Audited Accounts and Utilization Certificate for the year 2013-14

**Item No. 5                      Revised Budget Estimates for the Financial Year 2014-15 and Budget Estimates for the Financial Year 2015-16 with Detailed Draft Budget Proposal for Financial year 2015-16**

Decision :    The Finance Committee approved the Revised Budget Estimates for the Financial Year 2014-15 and Budget Estimates to the Financial Year 2015-16. However, the Principal Secretary (Finance) has suggested that the funds so collected must be utilized for the purpose it is meant for and to be maintained in the separate accounts. The Principal Secretary (Finance) further suggested that in future, alongwith the annual statutory audit report, certification on the physical verification of assets must be submitted.

**Item No. 6                      Proposal for providing Sanitation and House-keeping Services**

Decision :    The Finance Committee accorded its AA & ES for estimated cost @ Rs.78,10,632/- per annum for two years from the date of award of fresh tender. However the satisfactory performance of the agency and due payments made to the workers need to be ascertained.

**Item No. 7                      Proposal to pay Honorarium to the staff worked for Allotment to various Hostels during the Academic Year 2013-14 & 14-15.**

Decision :    The matter was deliberated in the Finance Committee at length, in view of the fact that the amount is to be met out of Hostel Maintenance Fund Account (Hostel Fee). After deliberation, the proposal was approved.

**Item No. 8                      Sanction of Imprest money to Wardens and revised Imprest money to Hostel Office Incharge**

Decision :    The Finance Committee approved the proposal with an annual ceiling amount.

**Item No. 9**

**Revision of fee to be charged from students for issuance of transcripts, provisional certificates, Bonafide Certificate fee structure certificate etc.**

Decision : The Finance Committee approved withdrawal of transcript fee from government/private employers, however students will continue to pay Rs. 500/- as transcript fee. The Finance Committee also approved the inclusion of item No. A (2) Alumni Association (one – time) life membership Registration Fee of Rs. 1,000/- (Non-refundable) and item No.B(4) Premium Amount for Medi-claim of Students at the rate of Rs. 500/- per student per annum. The proposal regarding charging of fee bi-annually was withdrawn with the approval of the Finance Committee. As such the already existing system of charging fee annually will prevail.

**Item No. 10**

**Construction of 8 Nos. SPS class rooms in Civil and Electrical blocks on existing stair type terrace (4 Nos at each block) at DTU, with capacity to accommodate 60 students in each class rooms and other amenities required for the usage.**

Decision : The Finance Committee accorded its ex-post-facto approval.

**Item No. 11**

**Procurement of Air Conditioners for different Labs, Class Rooms and Faculty Rooms**

Decision : The Finance Committee approved the proposal and the matter be referred to Finance Department, GNCT of Delhi for obtaining relaxation to procure Air Conditioners being covered under the banned item.

**Item No. 12**

**Annual running maintenance and operation of Civil Maintenance Works and Services at DTU Campus during 2014-15 by Engineering Cell/Project Office**

Decision : The Finance Committee accorded its ex-post-facto approval provided that the agencies were selected through open tender system.

**Item No. 13**

**Annual running maintenance and operation of Horticulture Works and Services at DTU Campus during 2014-15 by Engineering Cell/Project Office**

Decision : The Finance Committee accorded its ex-post-facto approval provided that the agencies were selected through open tender system.





- Item No. 14**      **Annual Running maintenance and operation of Electrical & Mechanical Services at DTU Campus during 2014-15 by PWD (E) as deposit works**
- Decision : The Finance Committee accorded its ex-post-facto approval.
- Item No. 15**      **Annual running maintenance and operation of Road Sweeping and garbage Disposal Works and Services at DTU Campus during 2014-15**
- Decision : The Finance Committee accorded its ex-post-facto approval provided that the agencies were selected through open tender system.
- Item No. 16**      **Outstanding payment of Annual Running Maintenance and Operation of Electrical & Mechanical Services at DTU Campus during 2010-11 to 2013-14 by PWD (E) executed as deposit works**
- Decision : The Finance Committee accorded its ex-post-facto approval.
- Item No. 17**      **Proposal for execution of construction and maintenance works by awarding works as Deposit works to various Central and State Govt works department and PSUs in addition to PWD Delhi.**
- Decision : The proposal was withdrawn.
- Item No. 18**      **Provisioning of contingency in works undertaken by the Engineering Cell at DTU**
- Decision : The proposal was deferred.
- Item No. 19**      **Payment of Consultancy Fees to Project Management Consultant, 'M/S Studio for Habitat Futures Architects and Engineers Pvt Ltd' engaged for Development of Layout plans and Statutory approvals for Ph-II Construction at DTU campus**
- Decision : The proposal is deferred with the approval of Finance Committee.



**Item No. 20**

**Provisioning, installation and commissioning of Audio-Visual Systems in the under construction 4xSPS Class rooms and 08 Class rooms on the terrace of Civil and Electrical Departments (04 each).**

Decision : The Finance Committee approved the proposal to the extent that the costing and AMC of audio visual aids be reviewed in consultation with the experts available within the University itself.

**Item No. 21**

**Provisioning, installation and commissioning of Air Conditioners in the under construction 4xSPS Class Rooms and 08 Class rooms on the terrace of Civil and Electrical Departments (04 each).**

Decision : The Finance Committee approved the proposal and the matter be referred to Finance Department, GNCT of Delhi for obtaining relaxation to procure Air Conditioners being covered under the banned items.

**Item No. 22**

**Provisioning of furniture in the newly constructed/under construction laboratories, departmental libraries, seminar halls and renovation of damaged furniture in existing class rooms (CPO Cell).**

Decision : The Finance Committee approved the proposal and the matter be referred to Finance Department, GNCT of Delhi for obtaining relaxation to procure Furniture items being covered under the banned items.

**Item No. 23**

**Purchase of different Furniture items namely Computer Chairs, Computer Tables, Visitor/office/executive chairs, tables etc. (S&P Branch)**

Decision : The Finance Committee approved the proposal and the matter be referred to Finance Department, GNCT of Delhi for obtaining relaxation to procure Furniture items being covered under the banned items.

**Item No. 24**

**Proposal for Structure and Remuneration for DTU Admission Committee (B.Tech/M.Tech) for the academic year 2014-15 and release of pending payment for the year 2012-13 and 2013-14.**

Decision : The Finance Committee was informed that faculty has to put the additional hours for the counseling/admission every year during the months of April-August. This entails participation by large number of faculty members and staff. The payment has to be made out of the



fees collected from candidates seeking admission. After deliberation, the proposal was approved.

**Item No. 25**

**Revised entitlement for Chairman, BOM and Hon'ble Vice Chancellor for purchase of Mobile Hand Set**

Decision : The Finance Committee approved the proposal.

**Item No. 26**

**Condemnation of unserviceable lab equipments of various labs of Electronics & Communication Engineering Department**

Decision : The Finance Committee approved the proposal as per the delegations of financial powers to HODs of the GNCT of Delhi. Beyond the prescribed limit the matter may be referred to Finance Department, GNCT of Delhi for approval.

**Item No. 27**

**Matter for Information and Ratification**

**(i) Matter for Information**

Decision: The Finance Committee noted the information.

**(ii) Matter for Ratification**

**(a) Statement of DTU Accounts for the period 01.04.2014 to 31.08.2014.**

Decision: The Finance Committee noted and ratified the information.

**(b) Appropriation of the funds for the year 2014-15.**

Decision : The Finance Committee ratified the appropriation of funds for the F.Y.2014-15 and it was further resolved that wherever necessary, the re-appropriation of funds may be done.

**(c) Campus Wide Network (CWN) for DTU**

Decision: The Finance Committee noted and ratified the information.

**(d) Release of monthly wages on emergent basis to the manpower engaged as Laboratory Attendant/ Hostel Attendants/ Library Attendants directly by the University for a period of 89 days w.e.f. 01.02.2014 to 30.04.2014**

Decision : The Finance Committee ratified the proposal.

**(e) Basic Facilities to the Officers of the University**

Decision : The Finance Committee ratified the proposal provided they are in accordance with the Government's rules/norms.

**(f) Revision of fee to be charged from NRI/FN/PIO from SAARC Nations**

Decision : The Finance Committee ratified the approval of the Chairman of the Academic Council for revision of fee NRI/PIO/FN students to be admitted through DASA.

**(g) Ex-post facto approval for payment of remuneration to the officials for conducting Ph.D. Entrance Examination 2014-15.**

Decision : The Finance Committee ratified the proposal.

**Item No. 28 Sanction of Imprest money to Incharge Training & Placement Officer/Associate Head, DTU.**

Decision : Due to paucity of time the agenda could not be taken up.

**Item No. 29 Memorandum of Understanding between DTTE & DTU. (Council Br.)**

**Decision : Due to paucity of time the agenda could not be taken up.**

**Item No. 30 Any other item with the permission of the Chair.**

With the permission of the chairman, FC the following supplementary agendas were also taken up:-

**Supplementary: Purchase of Computers for various departments in DTU(S&P Br)  
Agenda No.01**

Decision: The Finance Committee approved the proposal and be referred to Finance Department for relaxation from ban on purchase of computers.

**Supplementary: Tender for providing Security Guards in Campus of DTU (G.A.Br.)  
Agenda No.02**

Decision: The Finance Committee approved the proposal



**Supplementary: Revision in the remuneration payable to Doctors deployed at Medical  
Agenda No.03 Health Center at DTU.**

**Decision:** The Finance Committee approved the proposal

**Action need to be taken on the following suggestions of the Principal Secretary  
(Finance) and the Principal Secretary (TTE):**

- (i) Model NIT need to be followed in respect of relevant works.
- (ii) Payment of honorarium out of Grant-In-Aid, to lay down uniform policy in institutes, this should be decided by DTTE, GNCT of Delhi.

  
**(NAND KISHORE)  
DY. REGISTRAR (F&A)**