



# DELHI TECHNOLOGICAL UNIVERSITY

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)  
(Formerly Delhi College of Engineering)

F.No. 5/AC/DTU/FC/2014/963-69

Dated : 24-4-14

## MINUTES OF THE ELEVENTH MEETING OF FINANCE COMMITTEE HELD ON 24.03.2014

The 11<sup>th</sup> meeting of the Finance Committee of DTU held on 24.03.2014 at 11.00 A.M. in the Office of Principal Secretary (Finance), Room No. 402, A Wing, 4<sup>th</sup> Floor, Delhi Secretariat, I.P. Estate, New Delhi-110 002.

The following were present:

- |    |                     |                                     |                    |
|----|---------------------|-------------------------------------|--------------------|
| 1. | Prof. Pankaj Jalote | Vice Chancellor                     | - Chairman         |
| 2. | Dr. M.M. Kuty       | Principal Secretary (Finance)       | - Member           |
| 3. | Sh. J.V. Ramamurthy | President & Chief Operating Officer | - Member           |
| 4. | Prof. S.K. Garg     | Pro-Vice Chancellor                 | - Member           |
| 5. | Prof. A.K. Gupta    | Registrar                           | - Member           |
| 6. | Shri K.N.Sharma     | D.R.(F&A)                           | - Member Secretary |

Shri R.K. Verma, Principal Secretary (DTTE) could not attend the meeting due to pre-occupation in his official work. Prof.K.C.Tiwari, CPO and Shri R.K. Shukla, OIC (GA) also attended the meeting.

### Agenda No. 1 : Chairman's opening remarks.

The Chairman extended the warm welcome to the members of the Finance Committee and after brief discussion the agenda items were taken up.

**Agenda No. 2 : Confirmation of the minutes of the 10<sup>th</sup> meeting held on 19-07-2013**

The Finance Committee was informed that minutes of the 10<sup>th</sup> meeting of the Finance Committee were circulated to all the members. No suggestions were received from any one of them. The Chairman requested the Finance Committee to confirm the minutes.

**Decision:** The Finance Committee confirmed the Minutes of the 10<sup>th</sup> Finance Committee Meeting.

**Agenda No. 3 : Action Taken Report on the decisions on the agendas of 10<sup>th</sup> Finance Committee meeting held on 19-7-2013 as below.**

S.No	Agenda	Decision Taken	Action Taken
1	Establishment of Four Funds under proposal of TEQIP-II	Finance Committee approved the proposal for establishing the four funds viz. Corpus, Faculty, Equipment Replacement and maintenance and opening of separate account for the same with initial amount of Rs.25.00 lacs each from GIA and was to be recouped from the GIA under Centrally Sponsored Scheme (TEQIP-II)	Revised Agenda item No.11 is submitted for consideration of F.C. in its 11 <sup>th</sup> Meeting.
2	Approval of the Guidelines for Utilization of Professional Development Fund, its regulations and expected outcome for submission to the Finance Department, Govt. of Delhi.	The FC approved the proposal with certain modifications	Proposal was submitted to DTTE for its approval but it was received back with the remarks that no further grant shall be released and if need arise the same be met out by redeeming the FDRs. Further the file was resubmitted to DTTE with the request that the scheme is already approved by 6 <sup>th</sup> AICTE report and requested to release the GIA for Rs.10 Cr. and under process.
3	Proposal for implementation of Contributory Provident Fund Scheme for DTU employees.	The FC approved the proposal for implementation of CPF Scheme for DTU employees.	Proposal was submitted to Govt. for its approval but case file was received back with the observation that instead of CPF scheme NPS scheme may be implemented in DTU and asked for comments. The proposal has been re-submitted for granting permission to implement NPS for DTU employees.
4	Concession/Waiver in r/o students with physical	Finance Committee decided that the matter may be examined with respect to provisions followed in other	The action is under process

	disabilities according to DU guidelines	Government Aided/Government Institutes and Universities viz. Ambedkar University, IP University, NSIT etc	
5	(i) Construction of multipurpose Halls for preparing it as lecture rooms with capacity to accommodate 100 students in each hall and other amenities required for the usage	Finance Committee had approved the proposal to construct 2 Semi-permanent multipurpose Halls involving expenditure worth Rs. 2,73,38,900/- and further decided to place the matter in BOM for their approval	BOM has approved the proposal in its meeting held on 23.7.13 and PWD has been asked to execute the work as a deposit work for which 30% payment has been released.
6	(ii) Construction of 2 x 250 Capacity SPS Class Rooms in DTU for the first year students	Finance Committee had approved the proposal to construct 2 x 250 Capacity Semi-permanent structure class rooms involving expenditure worth Rs. 1,25,00,000/- and further decided to place the matter in BOM for their approval.	BOM has approved the proposal in its meeting held on 23.7.13 and PWD has been asked to execute the work as a deposit work and 30% payment is under process.
7	(iii) Construction of 4 x 100 Capacity SPS Class Rooms in DTU in different Departments	Finance Committee had approved the proposal to construct 4x100 students capacity SPS class rooms involving expenditure worth Rs. 2,25,03,300/- and further decided to place the matter in BOM for their approval.	BOM has approved the proposal in its meeting held on 23.7.13 and PWD has been asked to execute the work as a deposit work for which 30% payment has been released.
8	Purchase of IT Related Hardware and Software Items" in DTU – Exemption from seeking of prior approval from I.T Department, GNCT of Delhi.	The Finance Committee had approved that DTU be exempted from obtaining clearance from Technical Evaluation Committee of IT Department in respect of Computers peripherals and all related IT items.	The matter is under process at S & P Branch level.
9	SBI i-Collect i.e. Collection of Tuition Fee, Hostel Fee and others from Students.	Finance Committee approved the proposal for implementation of the SBI collect scheme w.e.f. Academic year 2013-14 for 2 <sup>nd</sup> year students onwards.	The SBI i-collect Collect i.e. Collection of Tuition Fee, Hostel Fee and others from Students has been taken made ready for next academic session i.e. from 2014-15 onwards.
10	Sanction of Advances to HODs for making payment to	No advance should be provided to HOD for the payment to the Guest Faculty. The HOD should submit the bill duly verified and	The decision of F.C. has been noted for compliance.

	Guest Faculty (other than regular teaching faculty)	countersigned by them for each Guest Faculty latest by 6 <sup>th</sup> Day of following month and payment should be made to the Guest Faculty by the Accounts Branch before 15 <sup>th</sup> Day of the each month.	
11	Norms for Providing Financial Assistance to Innovative Teams of DTU	The Finance Committee accepted the recommendation of the Committee with modification as above in the norms for providing financial assistance to innovative teams of DTU.	The decision of F.C. has been noted for compliance.
12	Renovation and remodeling of toilet blocks at various boys hostels at DTU Campus at a estimated cost (by PWD) Rs. 2,14,21,200	The Finance Committee approved the above proposal.	BOM has approved the proposal in its meeting on 23.7.13 and PWD has been asked to execute the work as a deposit work and 30% payment is under process.
13	Submission of EFC Memo for Rs. 2,56,08,02,299/- to the Govt. of NCT of Delhi, for Phase-II Construction	The Finance Committee accepted the recommendation of BWC as per their approved Minutes of the Meeting.	The decision is pending with DTTE/Govt. level.
14	Capital Works (Civil and Electrical) for Rs.14,82,31,31 2/- for execution in DTU in 2013-14	The Finance Committee accepted the recommendation of Building and Works Committee that all capital works below Rs.25 Lacs need not be submitted to the Committee and approved the expenditure on the proposed capital works.	The matter is under process at CPO level subject to availability of funds by DTTE/Govt.

**Decision:** The Finance committee noted the Action Taken Report.

**Item No. 4 : Matter for Information and Ratification**

**(i) Matter for Information**

It was submitted for the information of Finance Committee that Shri K.N. Sharma, Dy. Controller of Accounts, GNCTD has joined DTU in October, 2013 as Dy. Registrar (F&A) on deputation.

**Decision:** The Finance committee noted the information.

**(ii) Matter for Ratification**

**“Purchase of Plasmon Resonance Spectrophotometer” in Biotech Department, DTU worth Rs.75.09 Lacs for ratification of expenditure incurred from DTU Grant-in-Aid.**

The instant proposal relates to seeking ex-post facto approval/ratification of F.C. of DTU of expenditure of Rs.75,09,375/- incurred on purchase of 'SPRS' in Bio-tech Department of the University. The background of the proposal, as recorded in the file, is as under, for favour of reference:

1. The Finance Committee, DTU, in its meeting held on 23.03.2013, approved a proposal for purchase of one no. “Surface Plasmon Resonance Spectrophotometer (SPR)” under ICMR-Project titled ‘Development and manufacturer of cost effective Glucose Biosensor for Clinical Diagnostics’ at the estimated cost of Rs.74 Lacs + VAT Accordingly, an Open Tender Advertised Tender dated 10.05.2013 was floated through e-procurement portal of Govt. of NCT of Delhi, in response of which four online bids were received.
2. After following prescribed codal formalities, including technical and financial evaluation by DPC (Bio-Tech) as well as final endorsement by Central Purchase Committee (CPC) – as the expenditure involved exceeded Rs. 25 Lacs: M/s V.S. Enterprises, Delhi was shortlisted as L-1; at the quoted price of Rs. 66,75,000/- + VAT 12.5%. Accordingly, the competent authority accorded expenditure sanction of the stated amount for award of purchase order.
3. However, before issuing the Purchase Order, the file was forwarded to Principal Investigation Officer (PIO) to confirm availability of funds in the Project Account.
4. In response, PIO recorded that “Efforts are being made to release the money from ICMR Fund in case of delay release of money from ICMR, the expenditure may kindly be met from DTU Fund”.
5. Considering the above request, the Competent Authority approved the proposal to meet the expenditure from DTU Fund – refer para 40. Accordingly a purchase order dated 24.12.2013 was issued, which has since been executed and payment released vide sanction order dated 14.02.2014.

In view of the fact that the initial approval of Finance Committee was for purchase of the above stated equipment from ICMR Project Funds, while expenditure has actually been incurred from DTU Grant in Aid.

**Decision:** The Finance Committee ratified the action taken by the University and further advised to pursue the matter

with ICMR to release the amount which has been incurred in view of the commitment made by the ICMR.

**(iii) Renewal of E- Resources Journal for Library worth Rs.98 Lacs.**

During the financial year 2012-2013 the following resources were being subscribed through INDEST - AICTE Consortium and the Publisher/ Indian Agents of publishers. As the renewal for 2014-2015 was due and the library has received a communication from INDEST - AICTE Consortium in which they have informed that associate member will no longer be supported by the Consortium (copy of the mail is enclosed) hence the Consortium has not given subscription rate for e-Journals which are being subscribed by DTU through INDEST Consortium. Therefore the library has invited the renewal subscription invoices for the following e-Journals through Publishers/ Indian Agents of publisher:

S. No.	Vender/ Access Provider	Subscribed E-Resources (For Renewal)	Subscription Period	Subscription Rates	Appx. Rates in (Rs.)
1.	Book Supply Bureau	ASTM Standards & Digital Library	Jan-Dec 2014	\$10,143.00	628866.00
2.	GIST	ACM Digital Library	Jan-Dec 2014	\$6028.00	323736.00
3.	Emerald	Emerald Management 150	Jan-Dec 2014	£4331.00	441762.00
4.	GIST	IEL Online (5 User)	Jan-Dec 2014	\$39340.00	2439080.00
5.	Elsevier	Science Direct (Engineering and Material Science) (2 Subjects collection)	Jan-Dec 2014	\$60,511.41	3751707.42
6.	Globe Publication	Optical Society of America	Jan-Dec 2014	\$8638.00	563198.00
7.	GIST	ASCE (34 Jrs.)	Jan-Dec 2014	\$2844.00	176328.00
8.	GIST	ASME	Jan-Dec 2014	\$2434.00	150908.00
9.	GIST	Springer 586 Jrs.	Jan-Dec 2014	EUR10000.00	840000.00
11.	Indian Journal.com	Indian Journal.com	Jan-Dec 2014	Rs. 95,500.00	95500.00
12.	Emerald	Emerald Market Case Studies	Jan-Dec 2014	£3089.00	315078.00
				<b>Total= 97,26,163.42</b>	

The proposal for sanction of an amount of Rs97, 26,163.42+ Taxes (if any) and membership fees etc. was mooted through DR (FA) after the recommendation of Head of Department and Library Advisory Committee. Accordingly an amount of Rs.97, 26,163.42 + Taxes and membership fees etc. as applicable for the subscription to e-Journals has been in principle approved by the Vice-Chancellor.

**Decision:** The Finance Committee ratified the action taken by the University. Librarian, DTU informed that these rates are already negotiated by the MHRD INDEST Consortia, which was accepted.

**(iv) Revised Budget Estimates for the Financial Year 2013-14 and Budget Estimates for the Financial Year 2014-15 with Detailed Draft Budget Proposal for Financial year 2014-15**

Grant-in-Aid to Delhi Technological University	Budget Estimates 2013-14			Revised Estimates 2013-14			Budget Estimates 2014-15		
Revenue Section	GIA	UGF	Total	GIA	UGF	Total	GIA	UGF	Total
Grant-in-aid General	1256	2930	4186	1422	3000	4422	1665	3200	4865
Grant for creation of capital assets	1200	70	1270	2700	100	2800	15271	400	15671
Grant-in-aid Salaries	3544	00	3544	4053	00	4053	5322	00	5322
<b>Grand Total</b>	<b>6000</b>	<b>3000</b>	<b>9000</b>	<b>8175</b>	<b>3100</b>	<b>11275</b>	<b>22258</b>	<b>3600</b>	<b>25858</b>

It was submitted for the information of the Finance Committee that Rs. 60.00 Crores was allocated as Grant in Aid to DTU for the current financial year 2013-14 against the demand of Rs.143.80 Crores (113.80 Cr GIA + Rs.30 Cr UGF) approved by the Finance Committee of DTU. Recently Finance Department/Planning Department, GNCT of Delhi has approved modified RE 2013-14 for Rs.47.00 Crore thereby reducing the original BE 2013-14 by Rs. 13.00 Crore.

The upto date expenditure against the GIA released to DTU and University generated funds is Rs.68.17Crores upto 11.03.2014.

RE for FY 2013-14 sent was for Rs.112.75 Crores (G.I.A Rs. 81.75crores + University Generated Funds Rs.31.00 crores)

BE for FY 2014-15 sent was for Rs.258.58Crores (G.I.A Rs.222.58crores + University Generated Funds Rs.36.00 crores) has been sent to Finance Department GNCTD and DTTE on dated 30.08.2013 for consideration and allotment.

It was further informed that proposal for release of 3<sup>rd</sup> installment of GIA has already been sent and yet be released. It also submitted that the UGF for CFY 2013-14 earlier project as Rs.30 crore is actually Rs.39 crore and in case the proposal for revision of fees is also approved the BE 2014-15 for UGF will be Rs.48 Crores (Approx).

It was also brought to the notice of the FC that Finance Department/DTTE while releasing the 2<sup>nd</sup> installment of GIA has mentioned that 'no further grant under revenue head will be released during the current financial year 2013-14 and funds under capital will be released only for approved schemes'. It is also submitted that during the discussion of the RE with the Dy.Dir.(P), DTTE it was informed that the GIA will be released on net deficit basis only and for further requirement of funds under revenue head be met from the FDRs/corpus fund.

A copy of R.E. for the FY 2013-14 and B.E. for the FY 2014-15 was placed before Finance Committee. As per Section 28 (3) (a) of DTU Act, 2009, "Finance Committee to examine and scrutinize the annual budget of the University and to make recommendations on financial matters to the Board of Management".

**Decision:** The Finance Committee ratified revised budget estimates for the financial year 2013-14 and Budget Estimates for the Financial Year 2014-15.

**(v) Revision of rates of remuneration/honorarium for the Part-time/Guest Faculty members.**

It was submitted for the information of the Finance Committee that till date University was making payment of remuneration/honorarium for the Part-time/Guest Faculty members as per rates fixed by GNCTD vide order No. 1(51)/89-SB/327 dated 20.02.2008. The details existing rates are as under:

Group	Designation	Approved rates per hour plus conveyance charges
A	Professor/Associate Professors/ Assistant Professors (having minimum experience of 5 years as A.P after Ph.D.) in specialized areas of Science and Technology OR with equivalent designations and experience from industries	Rs.1,000/- per hour and Actual Conveyance Charges <i>Max. Ceiling Rs.20,000/- p.m.</i>
B	Assistant Professors (or equivalent) not covered in Group 'A' having Ph.D. or M.Tech. with 3 years' experience in regular cadre) OR with equivalent designation & experience from industries	Rs.750/- per hour and Actual Conveyance Charges (Max. Rs.500/-) <i>Max. Ceiling Rs.16,000/- p.m.</i>
C	Other persons not covered in Group 'A' and 'B' having requisite qualification of Lecturer	Rs.500/- per hour and Actual Conveyance Charges (Max. Rs.300/-) <i>Max. Ceiling Rs.12,000/- p.m.</i>

The Finance Committee was further informed that an order was issued vide No. 1/2-592/2013/Estt./DTU/11617-26 dated 13.11.2013 effective from 01.10.2013 vide which rates of remuneration/honorarium for the



Part-time/Guest Faculty members were revised with the approval accorded by the Hon'ble Chairman, BOM, DTU.

It was submitted for information the finance committee that previously for B.Tech evening program separate teaching faculty was appointed and at present only five teachers appointed for B.Tech evening program is there who have also been diverted to regular B.Tech program in view of the shortage of the teaching faculty in DTU. The timing of the B.Tech program was from 2 PM to 9 PM.

The revised rates are as under:

Group	Designation	Revised Approved Rates for hour in rupee	Revised Maximum ceiling per month in rupee
(i)	Professor	Rs.1500/hour	Rs.35,000/- p.m. No conveyance charges payable
(ii)	<u>Associate Professor</u> Assistant Professor	Rs.1000/hour	Rs.25,000/- p.m. No conveyance charges payable

**Decision:** In the instant case, DTU had issued order for revision of the rates of remuneration vide sanction dated 13.11.2013 with the approval of the Chairman, BOM. The Principal Secretary (Finance) observed that in all cases where financial implications are involved, these should be placed before the Finance Committee before going to BOM and further asked to submit the proposal for ex-post sanction to the Government with detailed justification with reference to the rates of remuneration in other Universities.

**(vi) Revision in Ph.D. fees.**

It was for the information of the Finance Committee that in pursuance of decision No. 7.12(e) of the Academic Council approved by Board of Management in its 12<sup>th</sup> Meeting held on 07.02.2014, the Competent Authority has issued an order that the research scholars pursuing Ph.D. program shall pay the fee as follows:

1 <sup>st</sup> Year Scholars	-	Rs.30,500/- p.a.
2 <sup>nd</sup> Year Scholars and onwards	-	Rs.25,300/- p.a. upto 2013-14
	-	Rs.10,000/- p.a. from 2014-15 and onwards

In this regard, an Office order No. F.DTU/HOO/AC/105/2011/ Vol.II/19020-27 dated 13.03.2014 placed before Finance Committee

**Decision: The Finance Committee approved the proposal.**

**(vii) Sanction of scholarship to M.Tech, Ph.D. TRF/PDF & DST fellowship and payment of contingency to Dean (Acad) & Dean (IRD).**

The power to sanction the above expenditure was with Pro Vice Chancellor and Vice Chancellor of the University as per the delegation of powers made by the Board of Management. The scholarship is paid as per the prescribed norms. Therefore, the power to sanction the above expenditure has been delegated to the following Officers, which will simplify the procedure and also the time taken in processing the cases:

1. Dean (Acad.) : Scholarship and Contingency in respect of M.Tech. Students.
2. Dean (IRD) : Scholarship and Contingency in respect of full time Ph.D. scholars, TRF, PDF & DST Fellows.

Since all the financial powers are vested in the Board of Management. **As such the matter was placed before Finance Committee for ratification** of order No. DTU/HOO/01/Vol.III/48/2013/19160-69 dated 18.03.2014 delegating the power to sanction the above expenditure by Dean (Acad.) & Dean (IRD), so that the same shall be placed BOM in its next meeting.

**Decision: The Finance Committee ratified the proposal and further advised that these authorizations are till regular full time Vice Chancellor is appointed. All these authorizations will be under overall superintendence of the Vice Chancellor.**

**(viii) Assignment of Administrative Powers to Pro Vice Chancellor for disposal of day to day administrative matters.**

It is submitted to Finance Committee that following issues required to be dealt on day to day basis as per the requirement:

1. Litigation matters
2. RTI's replies
3. Submission of comments of the University on various issues to Govt./Admn.Deptt.
4. Parliament & Assembly questions
5. Transfer of funding for expenditure from receipt account.

6. Admissions for the session 2014-15 for all the programmes:
  - a) B.Tech: All issues except honorarium and list of finally selected candidates.
  - b) B.Tech (Even.): All issues except honorarium, approval of result of entrance exam.
  - c) M.Tech: All issues except the approval of the finally selected and wait listed candidates.
  - d) MBA: All issues except the approval of final list.
  - e) Ph.D.: All issues except approval of the result of written exams and finally selected candidates.
7. Payment of remuneration and honorarium related to Mid-sem/End Sem. Exam. However, any upward revision in rates, will be done with the permission of the Hon'ble Vice Chancellor.

In this regard an Office Order No. DTU/HOO/01/Vol.III/48/2013/19377-86 dated 21.03.2014 was placed before Finance Committee so that the same may be placed in BOM in its next meeting.

**Decision:** The Finance Committee ratified the proposal and further advised that these authorizations are till regular full time Vice Chancellor is appointed. All these authorizations will be under overall superintendence of the Vice Chancellor.

**(ix) Delegation of powers to Registrar, DTU.**

It was submitted to Finance Committee that the powers of approval in the matter for grant of leave, LTC advance, reimbursement of Children Education Allowance, Festival advance, conveyance charges upto Rs.1,000/- and forwarding of applications of non-teaching staff including technical staff (excluding faculty members) have been delegated to the Registrar, Delhi Technological University in order to save the time and smooth functioning of the University vide order No. F.1/2-599/Estt./DTU/19324-36 dated 20.03.2014

**Decision:** The Finance Committee ratified the proposal and further advised that these authorizations are till regular full time Vice Chancellor is appointed. All these authorizations will be under overall superintendence of the Vice Chancellor.

**Agenda No. 5****Statement of DTU Final Accounts/Balance Sheet Audited by Chartered Accountant for the year 2012-13.**

Particulars	Amounts (In Rs.)
Unspent Balance of GIA as on 01.04.2012	1,24,57,133.00
Grant-in-Aid received from GNCTD of 2012-13	50,00,00,000.00
<b>TOTAL</b>	<b>51,24,57,133.00</b>
Unspent University Generated Funds as on 01.04.2012	1,72,76,164.00
University Generated Funds of 2012-13	22,71,93,683.00
<b>TOTAL</b>	<b>75,69,26,980.00</b>
<b>Total Expenditure during 2012-13</b>	<b>75,16,74,600.00</b>
<b>Utilized amount as on 31.03.2013</b>	<b>52,52,380.00</b>

A copy of the Utilization Certificate of funds was before the Finance Committee. The Statement of Audited Accounts was also placed before Finance Committee. As per Section 28 (3) (d) of DTU Act, 2009, "Finance Committee to consider the annual accounts and the financial estimates of the University".

**Decision:** The Finance Committee approved the proposal.

**Agenda No. 6****Re-appropriation of the funds from one head to other head**

It was submitted that as per Pattern of Assistance of the DTU approved by the Delhi Government vide DTTE, GNCTD order - No.S/Accounts/GIA/DTU/740-747 dated:21.04.2011 para VII, "Funds shall not be re-appropriated without obtaining the recommendation of the Finance Committee and subsequently the approval of the Board of Management of the University. The budget allocation for 2013-14 already approved require the re-appropriation of the funds under certain head from the savings available under the other heads within the sanctioned budget. A detail of the expenditure incurred under different heads upto 11.03.2014 was placed before Finance Committee. The allocation of B.E. under different head is shown under column A and the proposed re-allocation is shown under column B. As per Section 28 (3) (e) of DTU Act, 2009 Finance Committee shall fix the limits for the total recurring and non-recurring expenditure for the year, based on income and resources of the University.

**Decision:** The Finance Committee approved the proposal subject to the condition that this re-appropriation shall be within the sanctioned budget allocation and funds re-appropriated must be from capital to capital head and from revenue to revenue head.

**Agenda No. 7****Payment of remuneration/honorarium for performing extra work by Dean CE, Coordinator, etc. in B.Tech (Evening) Classes.**

It was submitted that in the 5<sup>th</sup> meeting of BOM dated 30.7.2011 agenda Item No. 5.11 (copy placed before Finance Committee) a decision was taken to merge the faculty strength of day and evening in principle. It was decided that modalities to implement it will be worked out by the University. Accordingly a committee was constituted vide order dated 21.2.2012 to report on the framework for merging regular teachers of B.Tech evening with day programme. In its report dated 28.03.2012 on the academic activities a (iv) there was a proposal for payment of honorarium to HOD's/Coordinators of B.Tech evening programme @ Rs. 20,000/- per month respectively, while one of the member of the committee was of the view that HOD's should not be paid any honorarium and the coordinators should be paid Rs.5,000/- per month only

It was also submitted for the information of the Finance Committee that an Order No. DTU/HOO/02/Vol.III/ 2011/8820-27 dated 17.08.2012 has been issued with prior approval of Hon'ble Vice Chancellor for payment of remuneration/honorarium for performing extra work to Dean CE, Coordinator, etc. in B.Tech (Evening) Classes after obtaining approval of Hon'ble Vice Chancellor.

As per order, the rates of remuneration for performing extra work by the staff involved in B.Tech (Evening) Classes were as under:

S.No.	Designation of Officer	Amount of Remuneration (per month)
1.	Dean (CE)	Rs.10,000/-
2.	Coordinator	Rs.8,000/-
3.	Accounts Officer	Rs.5,000/-
4.	Accounts Staff	Rs.3,000/-
5.	COE/Dy. COE	Rs.5,000/-
6.	Examination Staff	Rs.3,000/-

**Decision:** The Finance Committee considered the proposal and advised that detailed proposal with reference to the receipt and expenditure be prepared and submitted with justification to Finance Department, GNCT of Delhi for approval and it should be specified in the proposal that the duty hours are beyond 5.00 PM.

**Agenda No. 8****Revised rates of remuneration/honorarium for the regular/part-time Technical Staff conducting the B.Tech. (Part Time) Classes**

It was submitted that on the representation of the technical staff of university for revision of remuneration paid to them for conducting of B.Tech part time classes, a committee was constituted on 04.11.2013

under the chairmanship of Prof. B.D.Pathak for considering the case of revision of remuneration of technical staff deputed in B.Tech Part time evening classes. The constitution of committee was as under:

- |    |                     |   |                     |   |          |
|----|---------------------|---|---------------------|---|----------|
| 1. | Prof. B.D. Pathak   | - | Professor (ME)      | - | Chairman |
| 2. | Prof. Pragati Kumar | - | Professor (EE)      | - | Member   |
| 3. | Shri K.N. Sharma    | - | Deputy Registrar    | - | Member   |
| 4. | Dr. R. Kaushik      | - | Assistant Registrar | - | Convener |

The committee has submitted its report for revision of the rates of remuneration as per details given below.

S. No.	Designation with Grade Pay	Existing Rates (per hour)	Revised Rates
1.	Foreman/Console Operator/ Documentlist /Draftsman (Pay Band-Rs.9300-34800 + GP 4200)	Rs.130/120	Rs.220/-
2.	Senior Mechanist / Assistant Laboratories (Pay Band-Rs.5200-20200 + GP 2800)	Rs.110/-	Rs.180/-
3.	Junior Mechanist/Counter Assistant (Pay Band-Rs.5200-20200 + GP 1900)	Rs.80/-	Rs.150/-
4.	Laboratory Attendants / Library Attendants	Rs.45/-	Rs.100/-

A copy of the Minutes of Meeting dated 10.12.2013 was placed before Finance Committee.

It was also brought to the notice of the FC that presently the staff deputed for B.Tech evening classes are paid remuneration based on the order issued by DTTE vide No. 1(739)/2008-SB/1516-1519 dated 24.10.2008 with the concurrence of Finance Department, GNCTD.

**Decision: The Finance Committee approved the proposal and advised to send the matter to Finance Department, GNCT of Delhi for approval and it should be specified in the proposal that the duty hours are beyond 5.00 PM.**

#### **Agenda No. 9      Proposal for revision of Fee at UG and PG Level.**

The Finance Committee was informed that the fee structure for B.Tech, M.Tech, and MBA from the Academic Session 2013-14 was Rs. 75,000/- inclusive of Rs.5,000/- as Security deposit and Rs. 1,000/- extra (one-time payment). The present fee at UG and PG level needs to be further revised considering the increase in recurring expenditure on various activities and the instructions from the Finance/Planning Department to generate its own resources and revise fee structure. Accordingly, it is proposed to enhance the fee, atleast by 10% of the existing fee from the academic session 2014-15. The enhanced fee shall be applicable to the

students admitted to the UG and PG Program from the Academic Session 2014-15 and onwards.

### Proposed annual fee structure in DTU for 2014-15

#### FEE STRUCTURE

(Amount in Rs.)

S. No.	Fee Details	Existing Fee for B.Tech/ B.Tech (Eve.) for 13-14	B.Tech for 14-15	M.Tech. for 14-15	MBA for 14-15	Ph.D. For 14-15
1.	Tuition Fee	45,000	50,000	50,000	50,000	Revised rates as per Item No. 4 (vi)
2.	University Fee					
i)	Enrollment Fee payable only at the time of admission	1,000	1,000	1,000	1,000	
ii)	Development Fee (per annum)	10,000	12,000	12,000	12,000	
iii)	Examination Fee & Other Fee	4,000	5,000	5,000	5,000	
3.	Student Fee (per annum) (Co-curricular activities, Annual Gathering, Student Welfare, Institutional Development, Misc.Expdr. on Unspecified Items)	10,000	12,000	12,000	12,000	
4.	Security Deposit (refundable payable at the time admission)	5,000	5,000	5,000	5,000	
	<b>Grand Total (Fee Payable at the time of admission)</b>	<b>75,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	

**Decision: The Finance Committee deferred the matter till the model code of conduct on account of General Election 2014 is in operation.**

#### Agenda No. 10 Revision of Hostel Fee

It is submitted that the Hostel In-charge has submitted a proposal for revision of Hostel fee for the Academic year 2014-15 onwards as per details given below. The justification for increase given by the Hostel Office Incharge is that, the existing fee is not sufficient to meet out the expenses incurred. This proposal is on the basis of the recommendation of a committee constituted for the purpose and its report and keeping in view it is proposed to enhance the fee, atleast by 10% of the existing fee from the academic session 2014-15.

### Revised Hostel Fee Structure

Items	Existing Rates 2013-14	Proposed revised rates 2014-15	
		B.Tech, MBA	M.Tech., Ph.D.
Hostel Room Rent (per semester)	3000/-	3500/-	3500/-
Electricity & Water Charges (per semester)	1000/-	1200/-	1200/-
<b>Total (A)</b>	<b>4000</b>	<b>4700/-</b>	<b>4700/-</b>
Medical Fees (one time)	300	400/-	400/-
Hostel/Mess Establishment Services & Maintenance Fee (Per Semester)	1000/-	1200/-	1200/-
Mess Advance (Advance for 2 months)	3000	3500/-	3500/-
Mess Security Deposit (Refundable)	3000	3500/-	3500/-
Hostel Security Deposit (Refundable)	3000/-	3500/-	3500/-
Furniture Security (Refundable)	2000/-	2200/-	2200/-
Hostel Information Bulletin	100/-	150/-	150/-
<b>Total (B)</b>	<b>12,400/-</b>	<b>14,450/-</b>	<b>14,450/-</b>
<b>Grand Total (A+B)</b>	<b>16,400/-</b>	<b>19,150/-</b>	<b>19,150/-</b>

**Decision:** The Finance Committee deferred the matter till the model code of conduct on account of General Election 2014 is in operation.

#### **Agenda No. 11 Establishment of Four Funds under TEQIP-II**

The Finance Committee in its 10<sup>th</sup> Meeting held on 19.07.2013 vide item No.5, had approved the proposal for establishing the four funds viz. Corpus, Faculty Development, Equipment Replacement and Maintenance. As per the approval, the initial amount of deposit of Rs. 25.00 lacs each was to be made out of existing Grant-in-Aid/ U.G.F. and later on the amount was to be recouped from the G.I.A. receivable from MHRD, GOI/GNCTD.

But as per guidelines on implementation of TEQIP-II in the Project Implementation Plan Document, Para-4 (e), each project institution is to build these funds with annual **contribution into each Fund equal to at least 0.5% (total 2%) of annual total recurring expenditure of the institution.** Sources could be a definite percentage of fee collection of students, savings from Block Grant, donations from alumni and charitable organizations, IRG including commercial use of facilities,



consultancy earnings (institutional share), and matching Grants from Government/management on IRG etc.

Further, the Table-16 of the Project Implementation Plan contains indicative category-wise funding for key activities per Project Institutions wherein percentage of the Head of Expenditure has been indicated and Table-19 also contains the details of permissible and non-permissible expenditure (indicative). The expenditure under TEQIP-II cannot be incurred beyond the permissible indicatives. These indicative guidelines are clear that funding institutions can not incur expenditure beyond the prescribed norms and there is no provision for creation of funds out of the grant.

In view of the above provisions, the contributions to the funds are to be made from the GIA received by the University as per the percentage referred above and there is no provision for its recoupment from the GIA received under CSS.

**Decision:** The Finance Committee considered the proposal and asked to clarify as to why the correct information was not placed before the Finance Committee in the previous meeting.

## **Agenda No. 12      Procurement of Air Conditioners for different labs, Class Rooms and Faculty Rooms**

It is submitted for the information of the Finance Committee that Chief Project and Estate Officer in DTU has conducted a survey of all the existing air conditioners installed in different Labs, Class Rooms and Faculty rooms.

As per report, out of 647 ACs of different types, 189 ACs are more than eight years and consumption of power is on higher side. These ACs needs to be changed. In addition, there is a also demand for installation of ACs in all the New Laboratories as well as by Professors who have joined DTU recently.

As per Chief Project and Estate Officer report, 100 new ACs are required to be procured during the ensuring summer for the new Labs, replacement of non-functional ACs and for the newly recruited Professors.

The estimated cost of 100 new ACs (Window/Split/Tower) types shall be Rs. 50.00 lacs including installation cost pertaining to civil and electrical works.

It is also brought to notice that as per para 22 of the Order no. F.12/3/2010-AC/dsfa/DS-III/914-921 dated 18.07.2011 has been issued by Finance (Accounts) Department, GNCT of Delhi regarding Instructions and Guidelines of Expenditure Management in Autonomous Bodies/Grantee Institutions etc. As per para 22 of the said Order, purchase of air conditioners comes under banned items and which needs prior approval from Finance Department of GNCTD.

Keeping in view, the above guidelines of Finance (Accounts) Department as well as the demand of the University, the procurement of 100 ACs is necessary for its smooth functioning, it was proposed that **Finance Committee may approve** the above proposal so that the same matter may be referred to Finance Department, GNCTD through administrative Department DTTE for their concurrence.

**Decision:** The Finance Committee observed that in principle it has no objection to the proposal of purchasing up to 100 new Air Conditioners to replace older ones (approx.60 Nos.) and for new Labs and faculty (approx.40 Nos.). It is advised that full justification be recorded and approved internally by DTU for replacement due to obsolesce, un-serviceability, energy inefficient by a Technical Committee and brought before Finance Committee for formal approval.

**Agenda No.13      Proposal for Structure and Remuneration for DTU Admission Committee (B.Tech/ M.Tech) for the academic year 2014-15.**

It was for the information of the Finance Committee that erstwhile Delhi College of Engineering was given the responsibility to conduct online admission for all the NITs and other participating institutions in the year 2004. The rate of remuneration payable for the faculty and staff involved in the counseling under Central Counseling Board was higher than the rates payable to DCE teachers upto 2003.

When counseling for the year 2005-2006 started, the Chairman, Admission Committee of the erstwhile DCE took up the matter with the Principal/Director revision of rates at par with the Central Counseling Board to the faculty and staff involved in the counseling process which was approved by the Principal and the remuneration as applicable to the faculty and staff of Central Counseling Board, AIEEE was accepted for erstwhile members of the Admission Committee of DCE. The expenditure on the admission process was made from Non Govt. Fund and the power to sanction was with the Principal/Director, DCE.

The payment of the remuneration to the members of the committee involved in admission process was thus paid every year from 2006 onward at the rate adopted by the CCB. The payment on account of the admission process for the year 2012-13 and 2013-14 amounting to Rs.12,44,360/- & Rs.14,37,040/- respectively based on rates for 2006-07 has yet not been paid as there is observation from the Accounts that approved norms of DTU are not there.

Regarding above, it was submitted that the honorarium paid as remuneration to the employees for special work for occasional and intermittent character is further subject to limitation of payment as per FR 46. In the case of the admission work the payments are being made as treating the work treating as occasionally and intermittent character justifying the special work.

It may be relevant to add here that the file relating to payment of remuneration for the admission process for 2014-15 was also received from the Chairman, B.Tech Admission Committee wherein the rates were revised as per **Annexure-27, Page No. 143**.

The matter was further discussed and following rates of remuneration to the B.Tech admission committee for the year 2014-15 is as follows:-

(i) **Proposed Rate of Remuneration for Common Counseling (DTU, NSIT, IGIT & IIITD) for the Academic Year 2014-15**

S.No.	Post	Number of posts	Amount of remuneration (Consolidated)
1	Chairman	01	Rs.50,000/-
2	Faculty	05	Rs.30,000/- each
3	Assistant	10	Rs.20,000/- each
4	Attendant	05	Rs.10,000/- each
5	Accounts Officer	01	Rs.30,000/-
6	Cashier	02	Rs.20,000/- each

(ii) **Proposed Rate of Remuneration for Counseling for DTU Only for the Academic Year 2014-15**

S.No.	Post	Number of posts	Amount of remuneration (Consolidated)
1	Chairman	01	Rs.50,000/-
2	Dy.Chairman	02	Rs.40,000/- each
3	Faculty	05	Rs.30,000/- each
4	Assistant	10	Rs.20,000/- each
5	Attendant	05	Rs.10,000/- each
6	Accounts Officer	01	Rs.30,000/-
7	Cashier	02	Rs.20,000/- each

**Decision :** The Finance Committee examined the proposal and advised that a detailed proposal with reference to the prescribed rates in various other Universities with full

justification with reference to the work load may be put up to the Finance Committee for consideration and approval.

**Agenda No. 14      Approval of Imprest Amount in respect of Officer-in-Charge, B.Tech (Evening) Office at par with HOD**

It was brought to the kind notice of the Finance Committee that University has already approved the basic facility for the Officer-in-Charge at par of Registrar. However, with reference to Office Order dated 05.12.2009, the Registrar/HOD/Dean/Librarian/COE/COF are also entitled for the Imprest Amount of Rs. 20,000/- to take care of unforeseen petty expenses for the smooth running of their respective offices.

Since the Officer-in-Charge, B.Tech. (Evening) has already been kept at par with Registrar in terms of basic facilities for discharging the official duty and imprest amount is an integral part of these facilities. Here, it is worthwhile to mention that the OIC, B.Tech (Evening) is handling approx. 600 students and also dealing with the faculty strength of more than 100.

In view of the above, it was requested kindly to approve the Imprest Amount of Rs. 20,000/- for the smooth functioning of B.Tech (Evening) Programme.

**Decision: The Finance Committee approved the proposal.**

**Agenda No.15      Campus wide Network (CWN) for DTU (Estimated cost Rs.4.30 Crores)**

It was submitted for the information of the Finance Committee that in the 9<sup>th</sup> Finance Committee meeting held on 23.03.2013 vide Item No. 9, the proposal for WAN and Wi Max for DTU Campus was approved for the Project Campus Wide Networking having estimated cost of Rs. 5.77 Crore and it was approved that subject to fulfillment of codal formalities i.e. approval from the Department of IT and Finance Department of GNCT of Delhi. Subsequently a four member committee was formed under the Chairmanship of Dr. O.P. Verma for installation of Campus Wide Network (CWN) at DTU by Hon'ble VC. It was decided that said work may be carried out by NICS I which is Government agency. For this purpose a detail survey was carried out by M/s Omnitel, which is a empanelled vender under NICS I. During the discussion about CWN, it was informed that some work is already done under the supervision of Head. The Head Computer Centre also informed the committee that the network facility is already exists in the following areas:-

1. All boys hostel
2. Girls Hostel SNH and KCH
3. Applied Maths Department

It was decided that the already existing network would be integrated with new one along with Wi-Fi facility. Again a survey was conducted by M/s Omnitel and a bill of material is prepared by the Omnitel which includes the hardware and software for LAN and Wi-Fi alongwith five year on site warranty and submitted a estimate of Rs.6.01 crore on dt.22.1.2013. Thereafter an estimate for the same was sought by the University from NICSI and they have submitted an estimate for Rs.4.65 Crore for active component and Rs.1.12 Crore for passive component totaling Rs.5.77 Crore.

Subsequently three companies namely NICSI, TCIL and ICSI Ltd. Were called for presentation on 02.09.2013. Out of three only NICSI and TCIL turned up for the presentation. As per the details discussed during the presentation, both companies were asked to again provide the detailed optimized solutions. Both the companies have given their solutions. After going through the presentations & solutions of the companies, the committee decided that the file be sent to Purchase Section/Accounts Section for tendering as per the Government norms as the committee realizes that possibly tendering process may result in lesser cost. The solution proposed is for about 3651 nodes out of which new nodes are 2151 including 95 Wi-Fi nodes and integration of about 1500 existing nodes.

The Report of the Committee was placed before the Finance Committee. The estimated cost of the proposed solution is about 4.30 crores. It has been worked out using the rate contract of NICSI. The estimated cost of FMS for maintaining the network operation on 24X7 basis with at least 1 network administrator and 6 network operators in shifts, works out to Rs.18.50Lacs per annum approximately (NICSI empanelment). The proposed solution does not include the UPS requirement at different racks position (about 65 in Numbers). It is understood by the committee that the generator power supply of DTU can be utilized for the same.

**Decision:** The Finance Committee examined the proposal and it was approved. Principal Secretary Finance suggested that DTU explore the possibility of tendering to get better quality and timely implementation. DTU was advised to take the concurrence of the IT Department, while proceeding with the plan.

**Agenda No.16**

**Internal Audit of DTU – Post check of the internal Expenditure.**

The statutory audit of the University was conducted by the Principal AG(Audit), New Delhi and Examiner, Local Funds, GNCT of Delhi also conducts the inspection of the accounts of the University annually. As per the existing arrangement, there is no mechanism for Internal Audit of the

Accounts of the University and it was proposed that one of the Accounts Officer/Assistant Accounts Officer of DTU may be specifically deputed to post check the Internal Receipt and Expenditure made by the University and submit his observation on monthly basis to the Hon'ble V.C. Necessary rectification of the errors and measures to avoid discrepancies are taken during the relevant Financial Year itself to avoid any observation from Audit at later stage.

**Decision:** The Finance Committee appreciated the initiation and agreed to the proposal that a CA firm be appointed for performing Internal Audit on a yearly basis. It suggested that only CAG empanelled CAs be considered/invited for performing this function.

**Agenda No.17      Contractual faculty to be kept for 11 months from 15.7.2014 to 15.06.2015**

The appointment of faculty on contractual basis is being made since a long period and the shortage of the faculty in the University has continued since erstwhile DCE period. This shortage has further increased after the implementation of OBC reservation which resulted in increase in seat and further start of new B.Tech & M.Tech program.

It was further submitted that the faculty appointed on contract basis is also engaged in Examination, Evaluations and other various activities of the University which generally start prior to inception of the semester and also after the completion of the semester. Practically, the services of these employees are required two weeks prior to start of vacation and two weeks after the completion of the semester. The contractual faculty is paid Pay in Pay Band + AGP and DA for 9-10 months in academic year. It is therefore, proposed that the contractual faculty is appointed for a period of 11 months in a academic year i.e. from 15.07.2014 to 15.06.2015 in the next academic year and in the subsequent years.

**Decision:** The Finance Committee deferred the matter till the model code of conduct on account of General Election 2014 is in operation.

**Agenda No.18      Appointment of General Manager (Facilities) on contract basis through press advertisement.**

The Finance Committee was informed that various services of the University relating to Security, Sanitation, House Keeping, Maintenance of the Office Buildings, AMCs of Office Equipment's and Basic facilities/amenities, Maintenance of Staff Quarters which includes Civil/Electrical/

Horticulture work etc. is supervised by the existing Faculty in their capacity as CPO, ACPO etc. As a result of this arrangement, the University is losing the services of a faculty which should have been utilized for teaching or research purpose. It is therefore, proposed that the University may appoint a General Manager (Facilities) on contract basis selected through Advertisement and Interview to co-ordinate all these activities and the faculty deputed may be relieved for the teaching purpose. Similar arrangements are existing in IIIT, Delhi and it has been very successful there.

Since this post is not existing, it is proposed to keep this post against the vacant post of Associate Professor in the PB-4 (Rs.37400-67000 with AGP Rs. 9,000/-). This is a temporary arrangement and the post will be created in due course.

The description of the job/role of the General Manager (Facilities) will be as under:

- Manage the maintenance of Institute facilities (including residence blocks) through an outsourced FMS agency. Managing means ensuring proper SOPs, reporting, regular monitoring and audit, of all housekeeping as well as technical facilities management (e.g. Air Conditioning, DG Sets, water supply, UPS, horticulture, minor civil repairs, etc.).
- Be the single point of contact for all facilities management related issues within the Institute.
- Regularly arrange for user feedback on various services
- Daily and weekly reporting mechanism of the services.
- Ensuring that SLA are met.
- Preparation of snags list and de-snagging.
- Optimum use of manpower with the deployment of technology.
- Taking steps in energy conservation and preparing reports on monthly basis on energy consumptions and savings made.

#### **Pay and Other Benefits**

**Pay Scale: Rs. 1 lakh to Rs. 1.25 lakh per month (consolidated)  
Equivalent of SEs – CTC (in consolidated)**

**Working Hours: Five days a week and half day on Sat/Sun.**

#### **Qualifications and Experience**

##### **Essential:**

Masters Degree in Science or graduate in engineering (Electrical or Mechanical) with at least 10 years experience in handling facilities

(including housekeeping, electrical, plumbing, air conditioning, etc.), preferably in an organization a campus with multiple buildings, central air conditioning, power backup, UPS. **Recently retired officers can also apply.**

**Preference would be given to those having:**

1. Advanced degree or training preferred.
2. Experience in dealing with outsourced facilities management, i.e. through a FMS agency, and/or in dealing with outsourced security agencies.
3. Experience in IT firms or Educational institutions or similar organizations.

**Decision:** The Finance Committee in principle agreed to the proposal. For implementing, it advised that a suitable post be created and recruitment rules be prepared for the same, before inviting applications.

**Agenda No.19**

**Purchase of "Fluorescence Lifetime Spectrometer (Time-Correlated Single Photo Counting System, TCSPC) with Accessories" in Laser-Spectroscopy Lab, Applied Physics Department for a DST-FIST Sponsored Project at an estimated cost of 77,099 British Pound**

It was submitted for the information of Finance Committee that DTU has been short-listed for support under "FIST Program-2011", a DST-FIST Sponsored Project, (Copy of Order No. SR/FST/PSI-164/2011(C) dated 05.03.2011 issued by Government of India, Ministry of Science and Technology regarding Sanction of Rs. 1.39 Crore to strengthen the Post Graduate Teaching and Research Facilities in DTU was placed before Finance Committee and for this purpose an amount of Rs. 110 lac has been received by the University. This amount is to be utilized "to strengthen the post-graduate teaching and research facilities" in Applied Physics Department of DTU.

Under the Project, a proposal for purchase of One No. "Fluorescence Lifetime Spectrometer (Time-Correlated Single Photo Counting System, TCSPC) with Accessories" in Laser-Spectroscopy Lab, Applied Physics Department at a total cost of 77,099 British Pound is in process.

As the cost of the proposed equipment exceeds Rs. 50.00 lac, the user-department convened a joint meeting of Technical Advisory Committee (TAC), comprising of two outside subject experts – one each from IITD and DU – to vet justification and frame/finalize technical specification of the proposed equipment – and the Department Purchase Committee (Applied Physics) on 23.01.2014.



The Joint Committee (JC) endorsed and recommended purchase of the proposed make, model, technical specifications and pricing of the system.

**Decision:** The Finance Committee approved the proposal and advised that tender/purchase be initiated after model code of conduct is over.

#### **Agenda No.20**

#### **Administrative Approval/Expenditure Sanction after approval of the Budget**

Once the Budget of the University is approved by the Planning Department and Finance Department of GNCT of Delhi on the budget proposals submitted, there should not be any need for further administrative approval/expenditure sanction for incurring the expenditure in any case. Similarly the DTU has expertise in IT and Engineering fields and also providing expert opinions on these subjects to the various Departments of GNCT of Delhi as well as other agencies and therefore for the purpose of procurement of the Software or Hardware, the approval of the TEC should not be there. The expert in the field should be responsible for procurement of Software or Hardware as the case may be and similarly the expenditure sanction/approval within the frame work of DTU Act be accorded after the budget has been approved by Finance/Planning Department.

**Decision:** The Finance Committee considered the matter. It was clarified and emphasized that within the approved budget, expenditure can be approved only within the delegated financial power/limits by competent authorities of the University and for these, no further approvals/authorizations are needed. From Finance Committee it was advised that for the purpose of procurement of software and hardware, the University should submit a proposal to GNCTD for exemption from guidelines issued by the GNCTD for procurement of software and hardware. Even in other cases the University may submit a proposal for relaxation, if any, required

Agenda No.21 Any other item with the permission of the Chair.

**Decision:** The supplementary table agendas were placed before the Finance Committee but it was advised that all these matters be placed before next Finance Committee meeting.

  
**(K.N.SHARMA)**  
**Dy. REGISTRAR (F&A)**

Encl : As above.

**F.No. 5/AC/DTU/FC/2014/** 963-69

**Dated :** 24-4-14

To

1. PA to VC, DTU for kind information of the Hon'ble Vice Chancellor, DTU
2. PA to Pro-VC, DTU for kind information of the Pro-Vice Chancellor, DTU
3. Dr.M.M.Kutty, Principal Secretary (Finance), Govt. of NCT of Delhi, 4<sup>th</sup> Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi – 110 002
4. Shri.R.K.Verma, Secretary, DTTE, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, Delhi-110088
5. Shri J.V. Ramamurthy, President & Chief Operating Officer, HCL Infosystems, E-4,5,6, Sector-11, Noida – 201301 (UP)
6. Prof. A.K. Gupta, Registrar, DTU
7. Dr. K. Singh, Joint Registrar (Admn), DTU

  
**(K.N.SHARMA)**  
**Dy. REGISTRAR (F&A)**