

Delhi Technological University

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)

(Formerly Delhi College of Engineering)

No.F.DTU/ORG/BOM/Meeting/1(1)/09/Vol.II

Dated :

Sub: Minutes of 13th meeting of the Board of Management held on 12.06.2014 at 11.00 a.m. in the Committee Room of DTU.

The 13th meeting of the Board of Management of DTU was held in the Committee Room, No. 307, Administrative Building of DTU on 12.06.2014 at 11.00 a.m.

The following members were present:

1. Shri R. P. Agrawal, Chairman, Board of Management.
2. Prof. Pankaj Jalote, Vice Chancellor.
3. Sh. K.L. Chugh, Chairman, Emeritus, ITC Ltd.
4. Shri J. V. Ramamurthy, President & Chief Operating Officer, M/s. HCL Infosystems.
5. Dr. Arbind Prasad, Director General, FICCI.
6. Prof. S. K. Garg, Pro Vice Chancellor
7. Prof. Asok De, Director, NIT Patna, Bihar.
8. Prof. Naveen Kumar, Dean (IC), DTU (Special Invitee).
9. Prof. A. Trivedi, Dean (IRD), DTU (Special Invitee).
10. Prof. Madhusudan Singh, Dean (SW), DTU (Special Invitee).
11. Sh. O. P. Shukla, COE, DTU (Special Invitee).
12. Prof. A. K. Gupta, Registrar, DTU.

Prof. G.K. Mehta, Former Director, Nuclear Science Centre, Dr. M.M. Kutty, Principal Secretary (Finance), Sh. R.K. Verma and Principal Secretary (T.T.E.) & (H.E.) could not attend the meeting due to their pre-occupations and were granted leave of absence. Dr. K. Singh, Joint Registrar (Admn.) attended the meeting as an invitee to assist the Board.

Following are the Minutes of the meeting:

Agenda 13.1 : Opening remarks by the Chairman and Vice Chancellor.

The Hon'ble Chairman, BOM welcomed the members present in the meeting. He extended a warm welcome to Prof. Pankaj Jalote, Director-IIITD, who had assumed charge of the office of the Vice Chancellor as in-charge Vice Chancellor, as a member of the Board of Management of DTU, in place of Prof. P.B. Sharma, Vice Chancellor who had been asked by the Govt. of Delhi to go on leave, pending enquiry. The Chairman, BOM further expressed his happiness that India Today, Nelson Survey of 2014 has for the second time in succession placed DTU, at 9th rank among the top 10 engineering institutions of the country. He further said that the V.C., all the faculty members and staff of DTU deserve our whole hearted appreciation for this achievement. He, however, desired that faculty members of the University should further step up their quality research work and come out with even higher quality publications in refereed journals of high repute and the average

number of citations per faculty must go up as an indication of the higher quality of our research papers. Chairman also wished that while it is important to publish the results of our research work etc, it is equally important for us to protect our Intellectual Property Rights on the new knowledge as gets created at DTU. In this connection, he advised them to protect the IPRs by filing applications under Patent Cooperation Treaty, before going for publications.

He apprised the members that the University has advertised for the positions of faculty members to be filled up on contractual basis as it has acute shortage of teachers in various disciplines. 94 positions of Assistant Professor have been advertised, which have received a good response. All the applications received from the applicants, have been scrutinized and names of the candidates called for the interview have been shortlisted. The University is going to conduct interviews some time in the last week of June, 2014.

He further pointed out that financial resources of the University are quite poor. Chairman pointed out that the budgeted GIA of Rs. 60 crore in the past year was about 1/7th of the annual grant received by IIT, Delhi, having similar number of students. He also regretted that the actual releases in the last 02 years were curtailed to Rs.50 crore and Rs.47 crore respectively. However, it is a matter of satisfaction that in the budget of this Financial Year, 2014 -15, the University has been provided GIA to the tune of Rs.90 crore as against Rs. 60 crore provided in the last two financial years. It was decided that a detailed Note on the financial health of the DTU, should be put up for discussion in the next BOM.

The Chairman further mentioned that the University has already identified the Lab. Equipments worth Rs.235 crores to be procured for all the Academic Departments during the next three to four years and proposal in this regard has already been sent to the Planning Department along with a cabinet note for sanction. This Cabinet Note also includes a proposal for sanction of expenditure worth Rs.256 crore for constructions of academic block and hostels for boys and girls. There is a dire need to make these investments, as the present infrastructure was meant only for about 3500 students whereas now we have about 8000 students which may go to beyond 10000 students in the next 03 years or so.

He further drew the attention of the Hon'ble members towards the non payment of dues of the consultant architect, which is pending for want of the Cabinet approval of the Government for the Rs. 256 Cr Project. The University has not paid the architect in the absence of approval by GNCTD, though in terms of the agreement quite a good %age of the total amount has become payable to him. It was informed that the total consultancy fee of the architect works out to about 1.8% of the cost of the project. After due deliberations, it was decided that it may not be desirable to indefinitely delay the payments to the architect who has already become entitled to payment for the work as he has already done, just because the Cabinet approval has not yet been obtained. **Taking into account all relevant matters, it was decided that we should make an initial payment of about Rs.10 lacs. As the University is in dire need of this additional infrastructure, it was decided**

that VC should have a regular follow up with the DTTE and the Finance Deptt. of the Govt. of Delhi for obtaining expeditious cabinet approval.

He further said that girl students are facing serious hardships due to severe shortage of hostel accommodation. A number of girl students are presently pursuing courses in this institution from UG to Ph.D. level. The percentage of girls varies between 15-20% of the total students enrolled in this institution. He desired that about 30% of the hostel accommodation should be reserved for the girl students. As girls belonging to distant places in Delhi find it difficult to travel in the late evenings, it was felt that we should be able to provide additional hostel accommodation to about 60-70 girls during the coming academic session, by making use of some of the residential accommodation as has been got vacated from the unauthorized occupants. Of course, the University should take appropriate measures for the security of the girl students.

The Chairman desired to know the details of the applications/nominations received for the position of Controller of Finance in response to our communication as had been sent to the various departments, ministries and office of CAG. He was informed that University has received only two applications till date. No nomination has been made by the Finance Department of GNCTD. The Finance Department, Government of Delhi has, however, recently desired some response from the University regarding relaxation with regard to eligibility conditions to the extent of:

- (a) Combined experience in the grade pay of Rs.5400/- + Rs.6600/-.
- (b) Professional qualification in the relevant field.

The University has yet to respond to the Finance Department in the matter.

Considering that substantial period has already been elapsed, the Chairman desired that the University should advertise inviting application from the candidates for the position Controller of Finance immediately. As the Finance Department officials posted in the Accounts branch of the DTU get transferred frequently, it was decided that the DTU should have one or two of its regular officers/staff posted in the Accounts branch so as to provide continuity.

Hon'ble Chairman further mentioned that proposal relating to the approval of the new pension scheme and sanction of professional development allowance which were submitted to the Government long back, are still awaiting the clearance from the Delhi Government. This has become a point of resentment among the faculty and staff appointed in DTU. He also apprised the members about the progress made so far by the University with regard to funds received from MHRD for TQUIP-II Project and funding received from the UGC as reported to the Board in the preceding meetings. It was decided that as per the objectives of TEQUIP II, DTU should encourage joint Research Projects with industry and the Hon'ble Members volunteered to facilitate the formulation of such joint projects.

Chairman regretted that no meeting of the Planning Board has been held since it was constituted and it was decided to invite Shri K. L. Chugh, Hon'ble

member and Shri J.V. Ramamurthy, Hon'ble member, as regular members of the Planning Board and if there is any difficulty in having them as regular members, they should be invited as Special Invitees. It was also decided that a Lady Professor should also be invited as a Special Invitee to the BOM.

He further mentioned about the poor condition of maintenance of hostels and asked that wherever repair is required, it should be taken up on priority. There is a need to make concerted efforts to put the things in order at least before the commencement of the next Academic Session. With these words, he concluded his remarks and took the agenda items one by one for deliberation.

Agenda 13.2 : Confirmation of the minutes of the 12th meeting of Board of Management held on 07.02.2014.

Minutes of the 12th meeting of the Board of Management held on 07.02.2014, were circulated among all the members vide minutes No. DTU/Council/BOM/(Meeting)/09/Vol-II/764 Dated 21st April, 2014. No comments have been received from any member of the Board.

Decision : The Board confirmed the minutes of the 12th meeting held on 07.02.2014.

Agenda 13.3 : Action taken report on the decisions taken in the 12th meeting of the Board of Management held on 07.02.2014.

The Board was informed that 14 Agenda Items and 03 Supplementary Agenda were discussed in the last meeting held on 07.02.2013.

It was felt that students who get Automobile Engineering degree do not get good placements, and as such in future we should have only B.E. (Mechanical) degree with three specializations in Thermodynamics, Production and Automobile Engineering. Board also advised that while finalizing any new nomenclature, we should ensure that such a degree is a permitted degree by AICTE/UGC.

Decision : The Board took the action taken report of the 12th meeting on record with advice that the matter requiring urgent action should not wait for the issuance of the minutes of the meeting. It should be taken up separately and decisions should be implemented urgently, after obtaining approval from the Chairman, BOM.

In future, there will be only one degree of B.Tech in Mechanical Engineering, with three specifications in Thermal Engineering, Production Engineering & Automotive Engineering, instead of B.Tech in Mech. Engg, B.Tech in Production & Industrial Engg., & B.Tech in Automobile Engg. However, it was also decided that these changes may be effected from the next

academic session, if it is not practically possible to implement them with immediate effect. The VC was requested to examine if on a similar logic any other degrees also need to be rationalized.

Agenda 13.4 : Approval of the decisions of the Academic Council taken in its Emergency meeting held on 21.02.2014.

It was informed to the Board that Emergency meeting of Academic Council was held on 21.02.2014 and important decisions were taken. The minutes of the Emergency meeting of Academic Council were circulated to all the members vide no. F.DTU/Org/AC/Meeting/01(1)/10/Vol-III/19728-45 dated 31.03.2014. No comments have been received.

Decision : The Board approved the decisions of the Academic Council, taken in its Emergency meeting held on 21.02.2014.

Agenda 13.5 : Approval of the decisions of the Academic Council taken in the 8th meeting held on 27.03.2014.

It was informed to the Board that 8th meeting of Academic Council was held on 27.03.2014 and important decisions were taken. The minutes of the 8th meeting of Academic Council were circulated to all the members vide no. F.DTU/Org/AC/Meeting/01(1)/10/Vol-III/709 dated 17.04.2014. No comments have been received.

The members were of the view that as there is an acute shortage of faculty and infrastructure, DTU should put its efforts in consolidation and quality improvement of what has already been started and not taken up any more fresh courses.

Decision : The Board approved the decisions of the Academic Council, taken in its 8th meeting held on 27.03.2014 with the advice that no new proposal for enhancement of intake in any of the UG/PG program as well as introduction of new programs shall be introduced from 2014-15 onwards till university has proper infrastructure and man power to run the programs.

Agenda 13.6 : Approval of the decisions of the Finance Committee taken in its 11th meeting held on 24.03.2014.

It was informed to the Board that 11th meeting of the Finance Committee was held on 24.03.2014 and important decisions were taken. The minutes of the 11th meeting of the Finance Committee were circulated to all the members vide no. F.No.5/AC/DTU/FC/2014/963-69 dated 24.04.2014. No comments have been received.

Decision : The Board approved the decisions of the Finance Committee, taken in its 11th meeting held on 24.03.2014.

Agenda 13.7 : Matter for information:

- i. Assumption of charge of office of the Vice Chancellor by Professor Pankaj Jalote, Director, IIT, Delhi as interim Vice Chancellor during leave period of Professor P.B. Sharma.**

The Board was informed that Professor Pankaj Jalote, Director, IIT Delhi has been appointed as interim Vice Chancellor of the University vide order no. F.14/SB/DTTE/490 dated 28.02.2014, vice Professor P.B. Sharma, V.C., who had proceeded on leave. A copy of the communication of the Govt. of Delhi in this regard is enclosed as **Annexure 'A'**. Prof. Pankaj Jalote assumed the charge of the office of the Vice Chancellor, DTU w.e.f. 01.03.2014.

- ii. Successful examination of First Ph.D. degree by the University.**

The Board was informed that Sh. Rajneesh Mahajan, a Research Scholar, was registered for Ph.D. in our Delhi School of Management in the year 2009. Consequent upon evaluation of the thesis submitted by the candidate for the award of degree of Doctor of Philosophy (Ph.D.) of the DTU on the topic "Study of Supply Chain Management Practices of Indian Processed Food Industry to Enhance Domestic Demand and Export Potential" and after his Viva-voice examination, he has been found qualified for the award of degree of Doctor of Philosophy (Ph.D.) of the university.

- iii. Constitution of Selection Committee for the appointment of Registrar in DTU.**

The Board was informed that in exercise of the powers conferred under clause 7(1) of the Delhi Technological University (First) Statute, 2009, Hon'ble Chairman, Board of Management has constituted a Selection Committee for appointment of Registrar in DTU. The same committee has been authorised to scrutinize the application of the candidates and shortlist for calling them in interview. The composition of the Selection Committee is as under:

1. The Vice Chancellor, DTU (Chairman)
2. Pro Vice Chancellor, DTU (Member)
3. The Principal Secretary, Deptt. of Training & Technical Education or his representative, not below the rank of Joint Secretary. (Member)
4. Prof. Kushal Sen, IIT Delhi (Member)

5. Prof. Moin Uddin, Former Pro VC, DTU (Member)
6. Prof. S. Maji, G.B. Pant Engg. College
(SC/ST Representative) (Member)

The meeting of the committee to shortlist the candidate was held on 27.05.2014 at IIT Delhi.

iv. Relieving of Prof. Samsher, Professor of Mechanical Engineering Deptt., DTU on lien to take up new assignment.

The Board was informed that Prof. Samsher, was working as Professor in the Mechanical Engineering Department of DTU. Consequent upon his selection to the post of Director, National Institute of Electronics and Information Technology (NIEIT), Gorakhpur and acceptance of his resignation by the Hon'ble L.G., Delhi with retention of two years lien on the post of Professor in the University, Prof. Samsher, was relieved from the university on 19.02.2014(A/N) to enable him to join his new assignment at NIEIT, Gorakhpur, U.P..

v. Superannuation of Prof. O.P. Sharma, Prof. Training and Placement, w.e.f. 28.02.2014.

The Board was informed that Prof. O.P. Sharma, Professor, Training & Placement, DTU, who was working in diverted capacity as Principal, G.B. Pant Engg. College, Delhi, has retired from the Govt. service w.e.f. 28.02.2014 on attaining the age of superannuation.

vi. Superannuation of Prof. G.L. Verma, Prof. of Applied Chemistry, w.e.f. 31.05.2014.

The Board was informed that Prof. G.L. Verma, Professor of the Deptt. of Applied Chem. & Poly. Technology, DTU, retired from the Govt. service on 31.05.2014 on attaining the age of superannuation. He served in various capacities in the university.

vii. Superannuation of Smt. Angoori Devi, Safai-Karmchari/ Peon w.e.f. 30.04.2014.

The Board was informed that Smt. Angoori Devi, Safai-Karmchari/Peon who was posted in the Department of I.T., retired from the Government service on 30.04.2014 after attaining the age of superannuation.

viii. Superannuation of Sh. Shree Bhagwan, Senior Mechanic, w.e.f. 31.05.2014.

The Board was informed that Sh. Shree Bhagwan, Senior Mechanic, who was working in Department of Mechanical Engineering,

retired from the Government service on 31.05.2014 after attaining the age of superannuation.

ix. Relieving of Sh. Satpal, Office Assistant w.e.f. 30.05.2014.

The Board was informed that Sh. Satpal, working as Office Assistant on deputation, has been repatriated to his parent department at his own request and was relieved in the afternoon of 30.05.2014 (31.05.2014 & 01.06.2014 being Saturday & Sunday) after completion of three years in DTU.

x. Promotion of Non-teaching (Technical) employees.

The Board was informed that on the recommendations of the Departmental Promotion Committee, the following Junior Mechanics and Lab. Attendants of erstwhile DCE has been promoted to the post of Sr. Mechanic in PB-I, Pay Band Rs.5200-20200/- with Grade Pay Rs.2800/- (Revised) and Jr. Mechanic in PB-I, Pay Band Rs.5200-20200/- with Grade Pay Rs.1900/- (Revised) w.e.f. 15.07.2009 notionally. However, financial benefit will accrue to them from the date of joining the post in the Academic Departments.

S.No.	Name of Employee and Designation	Department	Promoted to the Post
1.	Sh. Munna Lal, Jr. Mechanic (Retired on 31.07.2010)	Electrical Engg.	Sr. Mechanic, Group-I
2.	Sh. Girver, Jr. Mechanic	Electrical Engg.	Sr. Mechanic, Group-II
3.	Sh. Subhash Chander Lab. Attendant (Retired on 08.02.2010)	Mech. Gr.-I	Junior Mechanic
4.	Sh. Kamleshwar Manjhi, Lab. Attendant (Retired on 28.02.2013)	Physics	Junior Mechanic
5.	Sh. Sukhbir Singh Lab. Attendant	Bio-Tech.	Junior Mechanic
6.	Sh. M.S. Negi, Lab. Attendant	Bio-Tech.	Junior Mechanic
7.	Sh. Mahabir Singh, Lab. Attendant	Env. Engg.	Junior Mechanic
8.	Sh. Jeevan Ram, Lab. Attendant	Poly. Sc. & Chem. Tech.	Junior Mechanic
9.	Sh. Nagesh Singh, Lab. Attendant	Poly. Sc. & Chem. Tech.	Junior Mechanic
10.	Sh. Budha Singh, Lab. Attendant	Poly. Sc. & Chem. Tech.	Junior Mechanic
11.	Sh. Syed Miraj Hussain, Lab. Attendant	E.E. Gr.-I	Junior Mechanic

xi. Report on Campus Wide Networking.

The Board was informed that the University has envisaged to introduce Campus Wide Networking in the DTU Campus with a view to maintain total transparency and effectiveness besides speedy disposal of all important matters. Prof. O.P. Verma, HoD (I.T. Deptt.) was entrusted with the responsibility to finalize the specifications and requirement of the University. He informed that full details of the networking required for the campus and expenditure likely to be incurred on it by the University, have been worked out. The proposal regarding Campus Wide Networking has already been approved by the Finance Committee & Board of Management and the same has also been concurred by the I.T. Deptt. of Govt. of Delhi. In the meeting of the Deans and HODs convened by the Vice Chancellor, Prof. O.P. Verma has suggested that the order be placed as approved by the I.T. Department on NICS I and a strong team be constituted to supervise and put the work in motion. The committee shall monitor the progress and submit weekly report so that the system could be made operational as early as possible. The work involves two components which are described as Active and Passive components. The NICS I gets this work done by two separate agencies. The proforma invoice from NICS I for the "Passive" component of the work has been received on 06.06.2014 and University is awaiting the receipt of invoice for the "Active" component of the work. After receiving the same, order will be placed.

xii. Report regarding Examination Reforms & Grading System.

The Board was informed that as per the decision taken in the 8th meeting of Academic Council, a committee was constituted to review the existing Examination and Grading System of the University comprising of the following members:

1. Prof. Pragati Kumar, Associate Dean (Acad), ----- Convener
2. Prof. D.S. Nagesh, Mechanical Engg.,----- Member
3. Prof. T.R. Shri Krishna, IIT Delhi ----- Member
4. Prof. S.R. Kale, IIT Delhi----- Member

As per information provided by Prof. Pragati Kumar, the committee had 2 meetings at IIT, Delhi and during this, a view has been developed to adopt the IIT, Delhi mode of exam and they are examining as to how it could be adopted in DTU. The committee members of the University made a presentation on the proposed model in the meeting of the HODs and Deans on 29.05.2014. The Vice Chancellor desired that HODs of all the Deptts. should see whether proposed model is good for DTU. For the purpose, he advised that views of the faculty of the Deptts. may also be taken and if all agree with the proposed model, it would be discussed further and taken up to AC and BOM for their consideration/approval.

xiii. Foreign visits by faculty members under TEQUIP II.

The Board was informed that in the meeting of Deans/HODs held on 15.05.2014, the Vice Chancellor desired to know whether any guidelines have been prepared for considering the proposals relating to the presentation of papers in International Conference, Seminars etc. held abroad by the faculty members under TEQUIP II. He was informed that all such proposal received from the faculty members till date have been processed and approved based on the recommendation of the Dean's Committee of the University on first come first serve basis. It was stressed upon that a committee be constituted to frame guidelines for considering such proposals of foreign visits under TEQUIP II in future. Accordingly, a committee comprising the following members has been constituted to frame guidelines for considering foreign visits by the faculty members under TEQUIP II:

1. Prof. Naveen Kumar -- Chairman & Co-ordinator TEQUIP II
2. Dean(IRD) ----- Member
3. HOD (ECE) ----- Member

Decision : The Board took the above information on record. The Board while appreciating this initiative for Examination Reform and Grading System also felt that while finalizing, we should also incorporate a suitable peer review mechanism so that the standards are maintained. It was also decided that only one foreign visit with a cap of Rs. 2 Lakhs should be permitted under the TEQUIP II Project.

Agenda 13.8 : Matter for ratification:

- i. **Assignment of administrative powers to Pro Vice Chancellor for disposal of day to day administrative matters.**

The Board was informed that consequent upon assuming charge of Vice Chancellor by Professor Pankaj Jalote, Director, IIIT Delhi and his schedule visit to DTU once a week, it had become necessary to delegate some of the functions of the Vice Chancellor to the Pro Vice Chancellor to streamline the working of the university. It was therefore, decided to assign some of the administrative powers of V.C. to the Pro Vice Chancellor for disposal of day to day administrative matters which are as follows:

1. Litigation matters
2. RTI's replies
3. Submission of comments of the University on various issues to the Govt./Admn. Deptt.
4. Parliament and Assembly questions

5. Transfer of funding for expenditure from receipt account
6. Admissions for the session 2014-15 for all the programmes:
 - a) **B.Tech** : All issues except honorarium and list of finally selected candidates.
 - b) **B.Tech (Eve.)** : All issues except honorarium, approval of result of entrance exam.
 - c) **M.Tech** : All issues except approval of the final list selected and waitlisted candidates.
 - d) **MBA** : All issues except approval of the final list.
 - e) **Ph.D.** : All issues except approval of the result of written exams and finally selected candidates.

The Finance Committee in its 11th meeting, held on 24.03.2014 has ratified the action of the University and also advised that the authorisation of the Pro Vice Chancellor to exercise the powers of V.C. in above matters shall continue till such time, regular full time Vice Chancellor is appointed. This however, will be under overall superintendence of the Vice Chancellor.

ii. Authorisation of Registrar for according administrative approval and expenditure sanction in r/o non teaching employees.

The Board was informed that the university, vide its order dated 24.03.2014 authorised the Registrar to accord administrative approval and expenditure sanction in respect of the following matters:

1. Grant of all kinds of leave
2. LTC advance
3. Reimbursement of Children Education Allowance
4. Festival Advance
5. Conveyance charges upto Rs.1000/-
6. Forwarding of applications of non-teaching staff including technical staff (excluding faculty members).

The Finance Committee in its 11th meeting, held on 24.03.2014 has ratified the action of the University and also advised that this authorisation shall continue till such time, regular full time Vice Chancellor is appointed. This however, will be under overall superintendence of the Vice Chancellor.

iii. Recruitment of Assistant Professors on contractual basis.

The Board was informed that the academic session 2014-15 is due to start from August, 2014 and the University has an acute

shortage of teachers in various disciplines. It was therefore decided to fill up all the vacant posts on contract basis by the Assistant Professors against all the posts in all the three cadres of Assistant Professors, Associate Professors and Professors, sanctioned during erstwhile DCE as well as by the Board of Management of DTU

To cope up with the requirement of teaching faculty in the academic year 2014-15, the matter regarding appointment of Assistant Professor on contractual basis for 11 months and in the subsequent years was taken up as an agenda in 11th meeting of the Finance Committee held on 24.03.2014. The committee deferred the matter due to the model code of conduct on account of Lok Sabha General Election, 2014. After the completion of the election in Delhi State, this matter was again taken up with the Finance Committee, through a resolution passed by circulation, which approved the proposal as follows:

“The contractual faculty may be appointed for a period of 11 months from 15.07.2014 to 15.06.2015 or till the regular appointments are made whichever is earlier.”

Accordingly, vacant teaching positions were advertised in the leading news papers for inviting applications from the suitable candidates. In response to the advertisement notice, the University has received a very good response in all the disciplines. All the applications so received from the candidates have been segregated department wise and sent to the Department for scrutiny and short-listing of candidates to be called for interview by the Scrutiny Committee, constituted for different departments in consultation with the Head of the Departments.

During the meeting of the Deans, HOD's and officers of the University held on 15.05.2014, the representations received from the contractual faculty working in the University who have sought exemption from taking part in the selection process for the post of Assistant Professor was deliberated. The views of the Deans/HODs were taken to decide the whole issue and after detailed deliberation, it was unanimously decided not to extend the contract of existing contractual faculty which is expiring on 31.05.2014 and advise them to take part in the selection process afresh.

Some of the contractual faculty has filed a petition before the Hon'ble court against the order of the university. The court vide order dated 27.05.2014 directed that till the next date of hearing i.e. 29.08.2014), there shall be stay on the disengagement of the petitioners. Any selection made, pursuant to the advertisement dated

28.04.2014, will await the direction of this court qua the aspect as to whether the appointment letters ought to be issued. **The University has decided to go ahead with the recruitment process and withhold the result of 17 posts. It may be mentioned for information that the contract of these 17 contractual faculty have already expired on May 31, 2014.**

While approving the above, Board advised that while taking on contract, the details of faculty recruited on regular basis under agenda item no. 13.11 may be factored in so that we do not unnecessarily recruit on contract basis where we have been able to recruit candidates on regular basis.

iv. Appointment of Sh. Ram Phal as Multi Tasking Staff on contractual basis till 22.09.2014.

The Board was informed that Sh. Ram Phal, who was working as Chowkidar/peon in the university, superannuated from the service w.e.f. 31.08.2011. He was re-employed with the university for 2 years with the approval of the board which ended on 20.09.2013. Sh. Ram Phal being a very sincere and hardworking person and the University, facing shortage of efficient staff, he has been engaged as Multi Tasking Assistant by the university on a consolidated salary of Rs.7000/- + D.A. as applicable after obtaining the approval of the Hon'ble Chairman, BOM for a period of 6 months which expired on 22.03.2014. Sh. Ram Phal has been appointed afresh for a period of 06 months from 15.04.2014 to 22.09.2014 on a consolidated salary of Rs.7000/- on the same terms and conditions.

v. Extension of period of contract of Sh. B.K. Kumar, Senior Office Assistant till 16.09.2014.

The Board was informed that Sh. B.K. Kumar was initially appointed as Office Assistant on short term contract for 06 months on a consolidated salary of Rs.15000/-w.e.f. 10.09.2012 to 09.03.2013 and was posted in the V.C. office. His contract was further extended for 06 months till 09.09.2013 to meet the shortage of regular staff in DTU and he was appointed as Sr. Office Asstt., on a consolidated salary of Rs.20000/- per month considering his sincerity and dedication towards work. He was given further extension for a period of 06 months on the same terms and conditions from 17.03.2014 to 16.09.2014 with the approval of the Chairman, BOM.

vi. Extension of period of re-employment of Sh. Kamleshwar Manjhi, Multi-task Assistant, for six months upto 31.10.2014.

The Board was informed that Sh. Kamleshwar Manjhi was working as Lab. Attendant in the Electrical Engg. Deptt. of the university. He superannuated from the service w.e.f 28.02.2013 afternoon. As per clause 18.1 of the DTU (Third) Statute, 2011 applicable to non teaching employees, "*The non teaching staff who have immensely contributed in his area of work in the growth and development of the University shall be considered for re-employment for a period of 2 years after attaining the age of on superannuation.*"

Considering the shortage of staff in the deptt., recommendation made by the Head of the Deptt., of Electrical Engg., and service record of Sh. Manjhi, the Hon'ble Chairman, BOM approved his re-employment for a period of one year w.e.f. 11.03.2013 under the provision of re-employment in the DTU (Three) Statute, 2011. He was posted in the Electrical Engg. Deptt. Now on his request to extend his period of re-employment for another one year on the same post and considering the need of his services in the deptt., his period of re-employment has been extended for another 06 months w.e.f. 01.05.2014 to 31.10.2014 with the approval of the Hon'ble Chairman, BOM.

vii. Extension of period of contract of Sh. Ishwar Singh, Ex-Jr. Mechanic till 27.12.2014.

The members of the Board were informed that Ishwar Singh, Jr. Mechanic was working in the Deptt. of Applied Chemistry of the university. He superannuated from the service w.e.f 30.11.2012 afternoon. The clause 18(i) of the DTU (Third) Statute, 2011 applicable to non teaching employees prescribes that "*The non teaching staff who have immensely contributed in his area of work in the growth and development of the University shall be considered for re-employment for a period of 2 years after attaining the age of on superannuation.*"

In pursuance of the above provision and on the recommendations made by the HOD, Applied Chemistry, he was re-employed for a period of one year w.e.f. 28.12.2012 which was ratified by the Board in its meeting held on 02.01.2013.

Sh. Ishwar Singh, Jr. Mechanic has now been given further extension for another period of one year commencing from 28.12.2013 to 27.12.2014 on the same terms and conditions with the approval of the Vice Chancellor.

viii. Extension of period of contract of Sh. Raju Niopane, Cook, for three months till 04.08.2014.

The Board was informed that Sh. Raju Niopane who is working as Cook in guest house on short term contract basis since 24.11.2010 has been granted further extension for another 3 months from 05.05.2014 to 04.08.2014 with the approval of the Hon'ble Chairman, BOM.

ix. Extension of period of contract of Sh. G.C. Bhatt, retired Sr. Mechanic for six months till 31.07.2014.

The Board was informed that Sh. G.C. Bhatt, retired Sr. Mechanic has been granted further extension for another 06 months from 01.02.2014 to 31.07.2014 on hourly basis in the Concrete Lab. with the approval of the Hon'ble Vice Chancellor, DTU subject to maximum remuneration of Rs.13000/- p.m.

x. Extension of period of contract of Sh. Akhil Kumar, Assistant Programmer, for six months till 13.10.2014.

The Board was informed that Sh. Akhil Kumar, Assistant Programmer, Department Of Mathematics has been granted further extension for another 06 months from 14.04.2014 to 13.10.2014 with the approval of the Competent Authority, DTU on a consolidated remuneration of Rs.20000/- p.m.

Decision : **The Board ratified the above actions of the University.**

Agenda 13.9 : Approval of the modified DTU Statute (Fifth), 2014.

In the meeting of BOM dated 23.07.2013, the Statute Fifth was approved and later on sent to DTTE for the approval of Chancellor and its Gazette Notification. However, the Services Department, Government of NCT has raised certain observations and it has been returned by the DTTE with the advise to look into the clarifications/observations made by the Services Department and submit the same to the Department after taking into account the said observations. Some of the salient observations of the Services Department are as follows:

- a. **Clause (4), (5) & (6)** That the Statute should provide the option in light of recommendation of the High Powered Committee, whereby the first option of employee continuing with DTU, till he retires on superannuation or leaves DTU, should be 'treated as Deemed Deputation' rather than 'absorption'. Further, the High Powered Committee had recommended for one increment for employees of erstwhile DCE continuing with DTU, rather than two increments & department should suitably clarify on this, since joining, DTU in any case is providing employees as better status as 'employees of a University' rather than of a college.

- b. **Clause – 7** The terms and conditions vide S.No. 7 (i) to (iv) & 7 (vi) of the Statute need to be suitably amended to replace provision of ‘absorption’ by deemed deputation. Further 7 (v) appears to be contradictory to the proposal scheme.
- c. **Clause – 7 (ii)** Clarify grant of two increments on continuing with DTU, vis-à-vis recommendation of High Powered Committee for one increment.
- d. **Clause – 7 (iii)** As the employees of erstwhile DCE, on continuing with the DTU, will be treated as on ‘deemed deputation’, the terminology used as ‘re-employed employees’ does not appear correct, which is generally used in respect of employees being reemployed in govt. after superannuation.
- e. **Clause – 7 (v)** Appears contradictory to whole scheme of appointment on deputation, and may be reviewed for deletion.
- f. **Clause – 7 (viii)** Employees of erstwhile DCE in DTU being treated on ‘deemed deputation’ their seniority will be with reference to appointment in DCE, while for employees appointed on direct recruitment/promotion in DTU, would have a separate seniority list. The DTU management would have to take a decision on the aspect of inter-se- seniority on the basis of referring to both seniority lists in respect of a post with respect to original date of appointment, to such post.

The suggestions made by the department were deliberated in detail. These were by and large accepted by the Board except grant of Non-compounded Increment, which has been suggested to be kept as one, as recommended by the High Power Committee. The members were of the view that by giving one or two Non-compounded Increment, a large number of senior faculty members may not opt for continuation in DTU. Therefore, to attract all the faculty members, and other non-teaching employees, it would be appropriate that they should be given higher incentive in the form of even higher number of Non-compounded Increments. It was emphasized that for the development of DTU and to take it to its next level of excellence, it has become necessary to integrate the faculty members and staff of the erstwhile DCE with those, appointed in DTU to create a harmony in the system which will also help in eradicating the duality of the administrative control prevailing in the system.

Considering the fact, the grant of one Non-compound Increment would hardly cost Rs.15 Lacs to 20 Lacs per annum to the exchequer, it unanimously resolved that four Non-compound Increments should be given to all the faculty members and staff who opt for perpetual deemed deputation in DTU, having remaining service of three or more years on the date of giving options. Those having less than three years but more than two years shall be given three increments. Similarly those having less than two years but more than one year shall get two increments and those having less than one year shall get only one increment. However, in all cases,

increment will be effective from 15.07.2009 and will be applicable to those who are in service as on the date of giving option.

Decision : The Board approved the proposed revised Statute (Fifth) with the following recommendations:

- (a) Four non-compounded increments should be given to all the faculty members and staff who opt for perpetual deemed deputation in DTU, having remaining service of three or more years on the date of giving options. Those having less than three years but more than two years shall be given three increments. Similarly those having less than two years but more than one year shall get two increments and those having less than one year shall get only one increment. However, in all cases, increment will be effective from 15.07.2009.
- (b) A new sub clause (iv) "All employees who shall opt for their continuation in DTU shall continue to enjoy the medical facilities even after their retirement as they were enjoying during their service." be added below sub clause (iii) of clause 7.
- (c) "Employees who do not exercise their option and intends to continue in DTU as per the provision under section 4(d) of the Act" be also added after deemed deputation in the third line in clause 7(vii) to facilitate common seniority to such employees.
- (d) Any unsettled service issue of any employee relating to his/her service in DCE, prior to exercising option for perpetual deemed deputation, will also be settled approximately by the DTU.

The amended Statute (Fifth) approved by the Board is Annexed as **Annexure 1.**

Agenda 13.10 : Amendment in DTU Statute (Two), 2011 and DTU Statute (Three), 2011 and merger of DTU Statute (Four), 2011 with DTU Statute (Two), 2011 suggested by the DTTE.

The Board was informed that in its 5th meeting held on 30.07.2011 has approved the following 03 Statutes:

- i. DTU Statute (Two), 2011 relating to the manner of appointment, terms and conditions of service of teachers/academic staff appointed by the University.
- ii. DTU Statute (Three), 2011 relating to the manner of appointment, terms and conditions of service of non-teaching employees appointed by the University.
- iii. DTU Statute (Four), 2011 governing the seniority of teachers/academic staff of DTU.

The approved Statutes were submitted to the Hon'ble Chancellor, DTU for his assent, but it could not be received. The sub para of the section 31(4) of the DTU Act, 2009, has the provision – *“If the Chancellor does not convey his decision within ninety days of the reference received by him, it shall be deemed that the Chancellor has given his assent to the proposal”*.

Accordingly, all the 3 Statutes, as above, were notified by the university after expiry of the 90 days period and duly circulated to all the departments of the university along with the letter to DTTE requesting them to forward three Statutes to the GAD, Govt. of Delhi for publication in the Delhi Gazette.

Now, the Department of TTE has returned the file with suggestions that the observations made therein, be incorporated and amended Statutes (English and Hindi version both), be submitted to the department for further necessary action. No change suggested in the DTU Statute (Four), 2011. However, the following corrections have been suggested by the department in various clauses of the Statute 2 & 3. The changes are accordingly proposed as under :

STATUTE (2) :-

- Clause 3 (3.1)** : Third paragraph “appointment....case” is deleted.
(3.2) : “meant” is deleted between posts and for in the first line.
: “and as approved by the Govt. of Delhi from time to time” is added at the end of the fourth line.
- Clause 4 (4.1)** : “Govt.” is deleted between a and hospital in the fourth line.
: “/she” is added after he in the fifth line.
: “/her” is added after him in the seventh line.
(4.1) : **second paragraph:**
: “/she” is added after he in the fourth line.
- Clause 5** : “/her” is added after his in the fourth line.
- Clause 9 (9.1)** : “grades” is substituted with the “position” in the first line and
“and adopted by Govt. of Delhi” is added after guidelines at the end of the sixth line.
- Clause 9 (9.2)** : “adopted by Govt. of Delhi” is added after guidelines at the end of the fourth line .
(9.3) : “shall” is substituted with “may” in the first line.
- Clause10 (10.1)** : “in the CCA rules (central) for disciplinary actions” is added after regard and at the end of the sixth line and
: “appeal/provision” is suggested to be added in the ninth line.

- Clause 11 (11.1)** : “appropriate” is added between the & pay-band in the second line and
: “Rs.15600-39100.....Regular” is substituted with “as per the provisions of Recruitment Rules formed by the university and approved by the Competent Authority” in the third line.
- Clause 12 (12.1.1)** : “Associate Professor/Professor” is added between post and had in the first line.
- Clause 12 (12.1.3)** : “had” is added between teacher and applied in the first line.
- Clause 12 (12.1.5)** : “/she” is added after he in the first line.
- Clause 13 (13.1)** : “may“ is substituted with “does not “ in the third line.
- Clause 14 (ix)** : “any“ is substituted with “an” in the first line.
- Clause 14 (xi)** : “direct recruits” is substituted with “directly recruited“ in the first line.
- Clause 15** : “in this regard” is substituted with “of university Statutes/ ordinance“ in the third line.
- Clause 17 (17.1)** : “university shall frame guidelines for re-employing teacher upto the age of 70 years” is added at the end of the last line.
- Clause 17 (17.2)** : “may” word is added between it & re-employ in the second line.
- (17.2)** : “UGC/AICTE” is substituted with “university” in the fourth line.
- (17.2)** : “a” is added between such and teacher in the fifth line.
- Clause 17 (17.4)** : At the end of the fourth line “Gratuity/New Pension scheme 2004whichever is in force” is added.
- Clause 18** : “scheme/new pension scheme, 2004” is added in the end of the third line.
- Clause 19** : “of the university” is added between regulations and shall in the first line.
: “AICTE/UGC” is substituted with “guidelines issued by Govt. of from time to time” in the second line.
- Clause 22** : “within Govt. of Delhi/organizations, and” is added between deputation and to in the second line.
- Clause 22** : “as may be prescribed in the Ordinance of university” is added at the end of the fourth line.
- Clause 23 (23.3)** : “a” is added between such and case in the third line.
(23.3): “for more than 15 days at a time” is added between vacation and will in the fourth line.

(23.3): “half day leave” is added between earned leave and admissible in the fifth line.

(23.3): “clause for more than 30 days detention” is added between as per and leaves in the fifth line.

Clause 26 : “with more than one year continuous service and” is substituted with “permanent” in the first line.

STATUTE (3) :-

Clause 4 (4.1) : “By Direct recruitment” ; is deleted at the end of the title.

(4.1) : “the” is added between in and Statutes in the fourth line.

(4.1) : “Appointment....case” is deleted in the last 3 lines.

Clause 4 (4.5) : “Govt. of Delhi and adopted by” is added between by and the in the fourth line.

Clause 7 : “However.....Chancellor” is deleted in the last 2 lines.

Clause 8 : “as approved by Govt. of Delhi and” is added between of and employees in the first line.

Clause 8 : “in accordance.....any” is deleted in the third line.

Clause 18 (18.1) : “on” is deleted at the end of the third line.

“as per the provisions prescribed by the university” is added at the end of the fourth line.

Clause 24 : “within Govt. of Delhi/organizations, and” is added between deputation and to in the second line.

Clause 24 : “as may be prescribed in the Ordinance of university” is added at the end of the fourth line.

Clause 31 : “with more than one year continuous service and” is substituted with “permanent” in the first line.

It may be pertinent to mention that the provision of Statute 4 Governing “the seniority of teachers/academic staff of DTU” have been fully incorporated in the Statute No. 2 Governing “relating to the manner of appointment, terms and conditions of service of teachers/academic staff appointed by the University”. Therefore, it may also be decided whether the Statute 5 be kept as such or treated as merged with the Statute 2 as desired by the DTTE in their observation dated 14.5.2012. **“The Statute (Second) primarily relates to the terms and conditions of service of the teachers/academic staff; Statute (Third) to non-teaching staff. Statute (Fourth) again relates to teaching staff”**. The matter regarding feasibility of combining Second and Fourth Statutes was discussed, which was clarified by the

Hon'ble VC, DTU stating that “**Statute 2, 3 and 4 have already been approved by BOM and have been notified after the expiry of 90 days in terms of the provision in Section 31(4) of DTU Act, no further action to combine the Statutes is required at this stage**”. Therefore, any modification in the notified Statutes can be taken up as amendments of the Statutes by BOM.

Accordingly, Statute 2 & 3 have been prepared afresh by incorporating the suggestions/observations made by the DTTE.

Decision : It was postponed with a direction that it may be brought before the next BOM clearly indicating the implications of the suggestions made by the Government and we should make use of this opportunity to rectify some of the provisions of the earlier statute which places direct recruits over all the promoted cases irrespective of their duration of service or date of promotion.

Agenda 13.11 : Appointment of teaching faculty on regular basis.

The Board was informed that the University had already advertised 92 vacant teaching posts viz. Professors (17), Associate Professors (30) and Assistant Professors (35) which were sanctioned by the government of Delhi during erstwhile DCE and the last date for submission of applications by the candidates was 31st May, 2013. In all 1622 applications were received by the University against these (92) vacant posts. Those applications were got scrutinized from the professional committees constituted for different departments. The age limit prescribed for Assistant Professors was considered as 40 years for all the candidates as against “35 years desirable”, mentioned in the recruitment advertisements with the approval of the Chairman, BOM and it was also informed to the BOM in its meeting on 07.02.2014. The Professional Committees scrutinized the applications and recommended the names of eligible candidates, 18 for Professor, 43 for Associate Professor and 776 for Assistant Professor. All the eligible candidates for the post of Assistant Professors were further called for appearing in the written test conducted on 19th Jan, 2014 in 4 time slots from 10 a:m to 5.45 p:m. The result of the written test was prepared at the level of co-ordinator.

It was decided that the Seminar & interview should be conducted in succession. Since the approval with regard to subject experts was not received from the Govt., the date of seminar & interview for the various faculty positions could not be finalized. In this connection it may be relevant to point out that though the Secretary DTTE had sent a list of approved experts a little before the last Delhi state elections, subsequently on an old reference made by the DTU, the DTTE had raised some queries and the matter has been pending since then. Obviously there is some lack of linking up of the two separate files as seem to have been dealt by the DTTE and the DTU has also not effectively brought out this fact to the notice of the

Secretary DTTE. If permitted by the Board, the earlier approved list of Experts already approved by the Secretary DTTE, can be used for conducting the interviews.

The following modus operandi for recruitment to the above positions was decided with the approval of the Chairman, BoM.

1. Assistant Professor : The candidates shall be asked to appear in the written test to be conducted by Prof. Madhusudan Singh, Coordinator and Prof. Pragati Kumar, Professor, Co-Coordinator. It will be followed by seminars in the department on a date to be specified later and interview by the selection committee as prescribed in the DTU(First) Statute, 2009. The written test carries 50% weightage. The presentation/seminar and interview will carry weightage of 10% & 40% respectively.
2. Associate Professor & Professor : The candidates shall be required to make a presentation at the seminars, followed by interview by the selection committee as prescribed in DTU (First) Statute, 2009.

It was further informed that the University has been receiving mails and applications over delay in declaration of the results of the written test conducted by the University for the post of Assistant Professors in Jan, 2014. The Vice Chancellor had sought the views of the HODs and Deans present in a meeting held on 15.05.2014 for sound and safe course to be adopted in the matter in respect of the age limit as 35 or 40 years for appointment of Assistant Professor. It was informed that those present in the meeting had resolved that whole process of recruitment relating to Assistant Professor should be scrapped and fresh process for appointment to the post of Assistant Professor be started by amending the provision in the recruitment rule, if required so. The following issue in this regard needs to be resolved urgently:

Whether the result of the written test conducted by the University for recruitments to the post Assistant Professor be declared considering age limit as 40 years as decided by the University with the approval of the Chairman, BOM and which was also informed to the BOM on 07.02.2014.

Since the advertisement for recruitment had indicated age of 35 years "as desirable" and had not mentioned 35 years as the upper age limit and as there were a large number of contract faculty working in DTU with many of them in the age group of 35 to 40 years, it was considered desirable to give them also a chance to appear in the written test, as was to be taken by outside candidates also. It was also informed to the Board that the Recruitment advertisement had also specifically stated that the Board reserved the right to relax any of the qualifications or experience in case of exceptionally meritorious cases. Thus, all candidates up to the age group of 40 years, if otherwise eligible, were allowed to appear in the written test conducted on 19.01.2014. It is, therefore, felt that it would be most unfortunate to scrap the result of the written test of 19.01.2014 which could not be declared earlier

due to the elections in Delhi and the subsequent Parliamentary elections. It is therefore, desirable that we recruit the Assistant Professors by going ahead with the presentations and the interviews as were to be done as per the information furnished to BOM on 07.02.2014.

It was also pointed out that in case it is decided to scrap the whole written test for the Asstt. Professors, it will definitely reflect badly on the credibility of the DTU and we will have to refund the application fees paid by each one of them or accept their old applications as valid for those who fulfill the prescribed eligibility criteria and still wish to have their application considered, besides adversely affecting the quality of our teaching and research due to acute faculty shortage which will further continue due to delay in the selection of the Faculty.

The DTU is in dire need of faculty as the faculty- student ratio is very adverse at about 1:31 while it should be 1:15, if not 1:12. The contract faculty can not be of the same quality as many deserving candidates would not even apply as they would not like to come/join temporarily for 11 months contract period.

Moreover, the Director (DTTE) vide his DO dated 13.05.2014 conveyed that it has been stressed upon that all institutions/departments of DTTE may please ensure that faculty positions are filled up with due process and technical staff also be put in place before the next academic session starts. In case, regular staff and faculty are not available, then institutes are required to fill up these positions from amongst the suitable candidates on contractual basis till the posts are filled up on regular basis through the designated recruitment agencies.

The pendency may please be liquidated at the earliest possible lest it attracts criticism in public domain or challenged in court of law.

The matter was deliberated at length. The majority of members were of the view that scrapping the whole process of recruitment will not be received well by the masses and would also be detrimental to the prestige of the University. Moreover, there is a direction also from the Government that the faculty positions should be filled up before the start of the next academic session. Taking into consideration all the above facts that DTU is having acute shortage of faculty and scrapping of the written test and that too when the integrity of the test conducted has been beyond any doubt, would result in avoidable delays, it was decided that the University should go ahead by the decision which was also informed to the Board to keep the age limit at 40 years and decided that result of the written test be declared forthwith and the V.C. should go ahead with the further recruitment process. It was also decided that in view of the limited time availability of the incharge V.C., if required Pro V.C. could chair the selection committee as a special case.

Decision : The results of the written test be declared for the eligible candidates taking age limit as 40 years, as already approved by the Chairman, BOM and ratified by the BOM and further action to be taken to recruit the vacant faculty positions. The list of Experts

as already approved by the Secretary (DTTE) in the year 2013, may be used for the constitution of the Selection Committee. It was also decided that a weightage of 20% should be given to the presentation at the seminar by the candidates, short listed for the posts of Associate Professor and Professor.

Agenda 13.12 : Appointment of Non-teaching staff (Ministerial) on regular basis.

The Board was informed that the University had advertised for 83 vacant Non-teaching positions (Section Officer-02, Sr. Off. Asstt.-07, Office Assistant-22, Junior Office Assistant - 42, Steno Gr-II – 03 and Steno Gr.-III – 07), which were sanctioned by the Government of Delhi during erstwhile DCE for filling up on regular basis, as per the recruitment regulations approved by the Board. The **last date for submission of applications for the candidates was 06.05.2013**. In all 10221 applications were received by the University for all the above Non-teaching posts. The applications were scrutinized with regard to eligibility of candidates by different committees comprising of a Professor as Chairman and two other members appointed by the University.

The principle adopted for considering the age limit prescribed for the faculty as 40 years for all the candidates as against “35 years desirable”, mentioned in recruitment advertisements, was adopted in respect of the non-teaching staff also.. The scrutiny committees scrutinized the applications and have recommended the names of eligible candidates who will be called for the written test, followed by skill test wherever applicable and interview. The responsibility of conducting test has been assigned to Prof. Madhusudan Singh and Prof. Pragati Kumar (Professors of Electrical Engg. Deptt.). The Chairman, BOM had approved the following criteria for appointment of the candidate for selection to the posts:

Written Test	:	65% weightage
Relevant Experience	:	10% weightage
Additional Skill/qualification	:	10% weightage
Interview	:	15% weightage

TOTAL	:	100%

The Vice Chancellor (Prof. Jalote) in a meeting held with Deans and HODs on 15.05.2014 desired to know the present status of appointment in respect of non teaching posts. He was apprised that as per norms decided for making of appointment, a written test is to be conducted for screening of the candidates to be called for interview.

It was informed to the Board that the advertisement for recruitment had stated that the “Age: preferably below 35 years” and as such it is proposed to allow all the applicants who are otherwise qualified to appear in the written test irrespective of the age and finally while preparing the final selection list, other things being equal, preference could be given to the candidates who may be below the age of 35 years

Prof. Madhusudan Singh, HOD (Electrical Engg. Deptt.) has been entrusted with the responsibility to conduct the written test. The Vice Chancellor mooted the idea whether we should approach DSSSB for conduct of the examination for the university. The majority view was that DSSSB may not be able to conduct examination in a short span. Therefore, it should not go for the same with the DSSSB. The Vice Chancellor was further informed that Prof. Madhusudan Singh had approached CBSE authorities for conducting this examination and the CBSE has indicated their willingness for the same. It was, therefore, decided that Prof. Madhusudan Singh should approach CBSE and request them to agree to the request of the university and conduct the examination for non teaching position at the earliest.

Prof. Madhusudan Singh has now desired that he alone should not be involved in this recruitment process. The matter was therefore, discussed with the Pro Vice Chancellor, who is of the view that Prof. Madhusudan Singh should be given responsibility of the paper setting for different posts. The responsibility for conduct of the written test should be given to Sh. O.P. Shukla, Controller of Examination and declaration of the result to Prof. A. Trivedi, Dean (IRD)/HOD (Civil Engg. Deptt.). This would expedite the process of recruitment.

Decision : The Board directed that an outside reputed agency be approached for the conduct of the written examination and declaration of the result. It was also decided that all the candidates who may otherwise be qualified, may be asked to appear in the written test and at the time of final selection, other things being equal, preference may be given to candidates who are below 35 years of age. A Committee chaired by Prof. S.K.Garg with Prof. Madhusudan Singh and Registrar, should coordinate and finalise the agency and its terms and conditions. As there is an acute shortage of staff in the University, it was decided that the VC should get the whole process expedited.

Agenda 13.13 : Uploading of Minutes of Board of Management on DTU website as required under TEQUIP- II project.

The Board was informed that as per the existing practice, the University circulates/distributes minutes of the BOM meetings to the members of the Board only and the minutes are not accessible to the public at large. Now, Prof. Naveen Kumar, Head of Mechanical Engineering Department has requested to upload the minutes of the BOM meetings on the DTU website as per the requirement of TEQUIP - II project.

With a view to have realistic appraisal, an attempt was made to know the existing practice being followed by various institutions/universities like IIT- Delhi,

NIIT-Patna, I.P. University etc. It was observed that there is no specific rule as to whether the minutes should be accessible to the public or otherwise? It is purely at the discretion of the institution as to what practice shall be adopted.

As the minutes have to be provided if so asked by any person under RTI Act, there can be no justification in not providing it on the website, if it is so required under the TEQUIP II, World Bank Project requirements wherein we are getting an assistance of about Rs.12.5 crores. Hence it is proposed to put the minutes of the BOM on the website of the DTU.

Decision : The Board agreed to upload the minutes of the meetings of the Board of Management on DTU website.

Agenda 13.14 : Approval of Procurement of stores/equipments under TEQUIP-II Project.

TEQUIP II Project started in DTU in July 2013 with the issue of office order DTU/TEQUIP/ 2011/ 430/514052 dated 5.7.2013. The main objectives of TEQUIP II Project at DTU are:

- a. Strengthening PG Education, Research and Innovation
- b. Industry Partnership in Education and Research.
- c. Building Quality Faculty Capacity – Faculty “inspired to teach and driven to research”

The institute is covered under Sub component 1.2 which is meant for scaling-up Postgraduate Education and demand driven R&D and innovation.

The different activities along with funds allocations of TEQUIP II Project are summarized as under.

S.No.	Activities	Allocations
1.	Procurement	5.625 crore
2.	Assistance ship	2.500 crore
3.	R& D	0.625 crore
4.	Faculty and Staff development	1.250 crore
5.	Industry institute Interactions	0.625 crore
6.	Capacity Development	0.25 crore
7.	Reforms	0.125 crore
8.	Academic Support for weak students	0.250 crore
9.	Incremental Operating Costs	1.25 crore
	Total	12.5 Crore

Rs. 6 Crores have been received from SPFU in last week of March, 2014.

Out of budget of Rs.5.625 Crores earmarked for procurement, the following is the breakup of the proposed expenditure.

S.No	Activities	Head of expenditure	Cost (in Rupees)
1	Procurement of Goods (equipment, furniture, books, LRs, Software and minor items) & civil work for improvement in teaching, training and learning facilities	(a) Equipment	4,79,54,665
		(b) Furniture	2,50,000
		(c) Books & LRs	38,68,040
		(d) Minor items	4,27,295
		(d) Minor Civil Work	37,50,000
Total			Rs.5, 62,50,000

The equipments to be procured under TEQUIP II Project have been categorized into four categories (as per procurement manual) namely, International Competitive Bidding (ICB)>Rs.1.5 Crore, Limited International Bidding (LIB)<Rs.1.5Crore, National Competitive Bidding(NCB) between Rs.1.5 crore and Rs.10 Lakh, and Shopping <Rs.10 Lakh. Whereas, propriety item<Rs.10 Lakh may directly be procured.

It was requested that the Procurement Plan as prepared by Prof. Vishal Verma, Nodal Officer, Procurement, TEQIP-II Project and as put up below may be approved.

Department/Activity	Amount (in Rupees)
Civil Engineering	7050000
E&C	10100000
Electrical Engineering	17603910
Mechanical Engineering	15545000
Sub Total (Equipment)	50298910
QEEE-PILOT PROGRAMME	255755
LIBRARY	3868040
FURNITURE	250000
Sub Total	4373795
TOTAL	Rs. 54672705

Decision : The Board approved the proposal of procurement of stores/equipments worth Rs.54672705.00 under TEQUIP II project.

Agenda 13.15 : Approval for creation of Integrated Facility Management Services.

The Board was informed that the erstwhile Delhi College of Engineering was shifted to its present campus at Bawana Road, Delhi – 110 042 in 1996-97. Subsequently, it was upgraded to Delhi Technological University (DTU) in the year 2009 under an Act of Govt. of NCT Delhi. The campus plot has a size of 163.87 acres but only a part of it was constructed in the First Phase of construction keeping in mind a target student population of 3,000. However, the current student population is approximately 8000 and is likely to grow up to 12,000 in near future. Approximately 1800 hostel students (boys and girls) and 300 families also stay inside the campus in the residential accommodation.

Various buildings in the Campus were constructed by PWD Delhi. Initially during the defect liability period, the maintenance of buildings, both Civil and Electrical, was looked after by the PWD. Subsequently thereafter too, the Civil and Electrical maintenance services continued to be looked after by the PWD as deposit works. Gradually, not satisfied with the services provided by the PWD, Engg. Cell was created within the University and the Civil Maintenance Works were taken over from PWD w.e.f. 2011-12. (The electrical maintenance works continue to be looked after by the PWD).

Further, the University upkeep is looked after by the various other agency for the services like sanitation, road sweeping, garbage disposal, horticulture etc. it is felt that due to multiple agencies many times overlapping of works is seen and agencies have a tendency to shift their responsibilities on other agencies/departments. Thus, upkeep of campus is not effectively monitored for its quality.

In order to enhance the user satisfaction, a survey of various other institutes in Delhi was carried out and it was found that some of the institutes have gone in for integrated tenders by clubbing various services. This has not only helped reduce multiple contractors but also in engaging reputed contractors. In view of this, now it is proposed to integrate selected services under a single '**Integrated Facility Management Services**' tender and award it to a reputed service provider through an open tender. Various services proposed to be included in the 'Integrated Facility Management Services' are given below :-

S.No	Name of Service/ Description
1.	Facility Management and Web Based Complaints Management

2.	Housekeeping Services
3.	Road Sweeping and Disposal of garbage
4.	Civil Maintenance Works including Sewage Sanitation and maintenance of Drainage System.
5.	Horticulture Works

A preliminary estimates have been worked out taking in to account the prevailing labour rates, ESI/PF and Bonus etc in each case and the total estimated cost works out about to Rs 4,77,30,000/-. Further, it is proposed that the final value of the tender will not be allowed to exceed a maximum of Rs 5 Crore. A draft tender too is being simultaneously prepared which gives detailed scope of each of these services, terms and conditions etc.

In cases where standard forms of tenders are not used, GFR rules require legal and financial vetting. Accordingly, the complete proposal will be referred to the DTU Finance and DTU Legal Cell to examine for vetting after which the tender will be processed for e-Tendering.

In view of the foregoing, the Board may be requested to give in principle approval for processing of an '**Integrated Facility Management Services**' so that it is further examined for legal and financial vetting of tender before uploading for e-tendering.

Decision : The Board approved the above proposal.

Agenda 13.16 : Modification in the process of assessment and issue of the certificate to the beneficiary under Out Reach program.

The Board was informed that the University proposes to start DTU out-reach program exclusively for the poor people/weaker sections, who could not pursue their higher education due to financial problems. Accordingly, a committee constituted by the Vice-Chancellor for the purpose of preparing a draft scheme of the program, opined that this program should be at par with NCVT & the beneficiaries trained by the DTU will be assessed by NCVT & further certificate will be issued by them. The program will be held at the central workshop of the Mechanical Engineering Department, where **Plumbing, Fitting, Turning and Welding** will be taught so that the individuals trained may be able to start and run their own business. This scheme will be greatly helpful in self-employment of the poor & weaker section. The matter was taken up in the 12th BOM meeting held on 07.02.2014 which approved the above proposal.

Subsequently the matter regarding issuance of certificate to the successful candidates by the NCVT was referred to Dean (Continuing Education) who opined

that the idea of starting such program is to equip the person with such skills so that candidate can work or start his own shop/self employment and therefore, there is no need to have certificate from AICTE/NCVT or from any other Govt. agency. He stressed upon the need that such a certificate can be issued by the DTU itself. Accordingly, it is proposed to modify the scheme of course so far assessment of the beneficiary and issuance of certificate is concerned under Out Reach Program.

However, the rest of the contents of the scheme remain the same as already approved by the BOM.

The Board enquired whether there would be demand for turners and fitters trained by DTU when there are several unemployed ITI passed candidates available in these trades. So it was decided that DTU should review these 2 trades keeping in mind the requirements of the society and employability.

Decision : 1. The Board approved the proposed modification and agreed that the certificate to the beneficiary under this program should be issued by the University. The Board also suggested that the University should introduce more skill related courses in the field of Electrical, Repair of Electronic devices, Air-conditioning, and delete the skill courses related to turners and fitters.

Supplementary Agenda 13.1 : Revision of Fee at UG and PG Level and revision in Hostel Fees from the Academic Session 2014-15.

The Board was informed that Delhi Technological University is an autonomous body under Government of NCT of Delhi and is receiving grant-in-aid on year to year basis. While sanctioning grant during the financial year 2013-14, the Government of Delhi has mentioned that DTU should manage its revenue expenditure from its internal generation/resources and also due to price inflation coupled with increase in cost of maintenance etc., there is a need to revise the fee structure from the coming academic session 2014-15.

The matter for revision in Fee at UG & PG Level & Revision in Hostel Fees from the Academic session 2014-15 onwards was placed before 11th Finance Committee on 24.03.2014 and it was deferred till the model code of conduct on account of General Election 2014 was in operation.

Now, the model code of conduct on account of General Election 2014 is over and admissions are going to start shortly for Academic session 2014-15 and the proposal was resubmitted to the Principal Secretary (TTE) being the Administrative Head as well as member of the Finance Committee for his approval, who has observed that due to urgency involved in the matter, it may be placed before Board of Management. The following fee structure was proposed:-

Annual fee structure of DTU for 2014-15

(Amount in Rs.)

S. No.	Fee Details	Existing Fee for B.Tech / M.Tech. /MBA for 13-14	Revised Fee for B.Tech (Full Time)/ M.Tech. /MBA 14-15
1.	Tuition Fee	45,000	50,000
2.	University Fee		
i)	Enrollment Fee payable only at the time of admission	1,000	1,000
ii)	Development Fee (per annum)	10,000	12,000
iii)	Examination Fee & Other Fee	4,000	5,000
3.	Student Fee (per annum) (Co-curricular activities, Annual Gathering, Student Welfare, Institutional Development, Misc.Expr. on Unspecified Items)	10,000	10,000
4.	Security Deposit (refundable payable at the time admission)	5,000	5,000
	Grand Total (Fee Payable at the time of admission)	75,000	83,000

There will be no increase in Fee for B.Tech. (Part Time/evening) programme during the current academic session 2014-15 for encouraging the students seeking admission in B.Tech (Part time evening) programme. The fees for Ph.D. was already reduced to encourage the research in the 11th meeting of Finance Committee dated 24.03.2014.

Revised Hostel Fee Structure

The hostel fee was earlier revised during the year 2011-12 from Rs.10,100/- per semester to Rs.16,300/- per semester and since then the hostel fee is being charged @Rs.16,300/- per semester. As already mentioned by the GNCT of Delhi that DTU should manage its revenue expenditure from its internal generation and also due to price inflation and increase in cost of raw material etc., there is a need to revise the hostel fee structure for the coming academic session 2014-15 for all the students availing Hostel facility.

(Amount in Rs.)

Items	Existing Fee 2013-14	Revised Fee For B.Tech, MBA, M.Tech & Ph.D. 2014-15
Hostel Room Rent (per semester)	3000/-	4,000/-
Electricity & Water Charges (per semester)	1000/-	1,000/-
Total (A)	4000/-	5,000/-

Medical Fees (one time at the time of admission)	300/-	500/-
Hostel/Mess Establishment Services & Maintenance Fee (per semester)	1000/-	1,000/-
Mess Advance (Advance for 2 months)	3000/-	3,000/-
Mess Security Deposit (Refundable)	3000/-	3,000/-
Hostel Security Deposit (Refundable)	3000/-	3,000/-
Security Services	-	1,000/-
Furniture Security (Refundable)	2000/-	2,000/-
Total (B)	12,300/-	13,500/-
Grand Total (A+B)	16,300/-	18,500/-

The revised annual fee shall be applicable to the students admitted in B.Tech (Full Time)/ M.Tech. /MBA during the academic session 2014-15 and revised hostel fee shall be applicable on all the students availing hostel facility.

Decision : The Board approved the revised fee structure for all the students seeking admission in B.Tech (Regular)/M.Tech and MBA programs from the Academic Session 2014-15 as well as the revised Hostel Fee structure for all the students availing hostel facility.

Supplementary Agenda 13.2 : Matters regarding implementation of Delhi VAT (Circular No. F.DTTE/AC/XI(5)/Cir/08-09/728 dated 31/01/14) of DTTE.

The Board was informed that academic departments continue to demand procurement of various equipments and other raw material to be used in the laboratories for teaching and research purposes. The purchase department of the university, procure these items as per defined procedure by floating tenders through e-tenders Delhi Government website portal and also on University website. In this particular case the demand for purchase of Electro-spinning Equipment required for B.Tech/M.Tech and Research Scholars was received and processed accordingly. The technical bid was evaluated by the DPC (Applied Chemistry) with the recommendation that all the four bidders namely (1) M/s Physics Equipment Co., (2) M/s Sequel Technologies, (3) M/s Indira Technologies and (4) M/s New India Scientific are technically qualified as per specification of NIT.

During the ongoing process, a circular mentioned above was received from the DTTE on 05.02.2014 regarding VAT Registration in Delhi which reads as under – **“Delivery of goods is made from Delhi and against a sale invoice issued from Delhi. The dealer supplying should be registered with the Delhi VAT Department and carried a valid Tax Identification Number issued by it.”**

It is relevant to mention that three out of four firms quoted for the equipment belong to Delhi and they have valid VAT/TIN from Delhi. However, one of the firms, M/s Physics Equipment Co. was found to be not registered with Delhi VAT Department. The Account Department of the University examined the proposal and observed that the matter may be referred to the DTTE for clarification. The matter was tabled in the meeting for consideration.

Decision : The Board desired that there is a possibility that some of the Suppliers for some proprietary items who are otherwise extremely competitive, may not have the valid VAT/TIN of Delhi Govt. and it may also be difficult to persuade some of them to apply for VAT/TIN registration with Delhi Govt., we may request the DTTE that in some exceptional cases, the University should be allowed to procure such items from such vendors and that the VC may take it up appropriately with the DTTE.

Supplementary Agenda 13.3: Absorption/Extension of period of service of the Section Officers appointed on deputation/foreign services.

The Board was informed that 03 Section Officers are presently working on deputation/ foreign services in the University. They are going to complete 3 years of service as Section Officer in July/ Aug, 2014. Amendment in RRs for the post of Section Officers was taken up as agenda in the 8th meeting of the Board to facilitate persons appointed as Section Officers on deputation to get absorbed, if they are willing for absorption. The Board after detailed deliberation decided that ***“the incumbent Section Officer on Foreign Service to the University should have rendered a minimum of three years service before being considered for absorption through a Committee to be constituted by the Board”***.

Out of the 03 Section Officers, Sh. Devesh Trivedi has requested for absorption as Section Officer in DTU, others may also follow. To consider the request for absorption, a committee is required to be constituted. The committee will assess the suitability of the officer concerned based on their service record and performance during the period of service in DTU. Once, the committee recommends the suitability of the officer for absorption, the parent department of the officer, shall be approached for issue of NOC for absorption in this University. After getting the NOC from the parent organization and recommendations of the committee, the matter will be placed before Board for approval of the same.

Decision : The Board approved the extension of period of service of the existing Section Officers appointed on deputation/foreign service for one more year after the expiry of their present term and authorized Vice Chancellor to constitute a committee to examine the suitability of the Section Officers for their absorption in the University.

Supplementary Agenda 13.4: Extension of period of appointment in respect of Dr. J.P. Kesari, Associate Professor under Special Mode.

The Board was informed that Dr. J.P. Kesari was appointed as Associate Professor under Special Mode on 31.8.2010 for a period of 2 years i.e. upto 31.8.2012 with the approval of Board of Management. Thereafter, the Board has extended the tenure of appointment of Dr. J.P. Kesari for another 02 years i.e. from 01.09.2012 to 31.08.2014. Dr.J.P. Kesari has now made a request that he be considered for absorption in the position of Associate Professor but the University has proposed to grant him extension for one more year beyond 31.8.2014.

Decision : The Board approved the extension of service of Dr. J.P. Kesari, Associate Professor appointed under special mode for one more year beyond 31.08.2014.

Agenda 13.17 : Any other matter with the permission of the Chair.

(1) Grant of Higher Academic Grade Pay

Prof. Asok De, Hon'ble member of the Board, pointed out that Government of Delhi vide order dated 29.07.2010 has approved that 10% of the posts of Professors in technical institutions shall be in the higher grade pay of Rs.12000/- but it has not yet been implemented by the University. The Chairman desired that this issue should be examined based on the guidelines prescribed by the AICTE/UGC/MHRD and as might have been made applicable by the Govt. of Delhi for our University. It was also decided that a status report on this matter should be put up in the next meeting of the Board.

Decision : The Board decided that the grant of Higher Academic Grade Pay to the senior most professors be taken up as per the DTTE order dated 29.07.2010.

(2) Re-employment of retired faculty members.

DTU Statute (2), 2011 has a provision that *"on the recommendations of an Expert Committee constituted as per regulations approved by it, may re-employ a superannuated teacher after he has attained the age of 65 years for a suitable period according to the guidelines framed by the University upto the age of 70 years, if provided, the Board of Management is satisfied that the services of such a teacher are required in the interest of the University.*

The faculty members retiring from the University, do not like to submit application for re-employment in the University. Hon'ble Chairman mentioned that there is an acute shortage of faculty in DTU, and therefore, we should continue to use our retired competent faculty to the extent possible and for this purpose we should devise a system by which the retired faculty need not solicit re-employment but the DTU administration on its own should request such competent faculty for teaching in DTU.

Decision : The Board decided that V.C. shall device a suitable mechanism for the re-employment of the retired faculty members in consonance with the

provisions of re-employment made in the DTU Statute (Two), 2011, It was also felt that such a reemployment should not totally depend only on the recommendation of the HOD of the Department, and a re-employment could even be considered even based on the recommendations of the other senior colleagues and peers in the University.

The minutes are issued with the approval of the Chairman for circulation to the Hon'ble Members, who are requested to give their comments, if any, on these circulated minutes.

(Prof. A.K. Gupta)
Registrar

To

1. Pr. Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi.
2. Pr. Secretary to Hon'ble Chief Minister, Delhi Secretariat, I.P. Estate, New Delhi.
3. Sh. R. P. Agrawal, Chairman, Board of Management, DTU
4. Sh. R.K. Verma, Principal Secretary, T.T.E. & H.E., Govt. of NCT of Delhi.
5. Dr. M. M. Kutty, Principal Secretary, Finance, Govt. of NCT of Delhi
6. Prof. Pankaj Jalote, Vice Chancellor (I/C), DTU
7. Prof. K. L. Chugh, Chairman, Emeritus ITC Ltd.
8. Prof. G. K. Mehta, Former Director, Nuclear Science Centre
9. Sh. J. V. Ramamurthy, President & Chief Operating Officer, M/s. HCL Infosystems.
10. Dr. Arbind Prasad, Director General, FICCI, Federation House, 1, Tansen Marg, New Delhi-110001
11. Prof. Asok De, Director, NIT-Patna, Bihar
12. Prof. S. K. Garg, Pro Vice Chancellor, DTU
13. Prof. Naveen Kumar, Dean (IC), DTU, (Special Invitee)
14. Prof. A. Trivedi, Dean (IRD), DTU, (Special Invitee)
15. Prof. Madhusudan Singh, Dean (SW), DTU, (Special Invitee)
16. Prof. Pragati Kumar, Associated Dean (Academic)
17. Sh. O. P. Shukla, COE, DTU (Special Invitee)
18. Sh. R.K. Shukla, Office In-charge (Store & Purchase)
19. C.P.O., DTU
20. Registrar, DTU
21. Joint Registrar, DTU