



DELHI TECHNOLOGICAL UNIVERSITY

**Minutes of the
10th Meeting
of the
Academic Council**

held on 07.04.2015

Shahbad Daulatpur, Bawana Road, Delhi-110042



DELHI TECHNOLOGICAL UNIVERSITY

Established under Govt. of Delhi Act 6 of 2009

(Formerly Delhi College of Engineering)

BAWANA ROAD, SHAHBAD DAULATPUR, DELHI-42

No. F.DTU/Org/AC/Meeting/01(1)/10/Vol-III/

513-28

Dated :

17/4/15

Minutes of the 10th meeting of the Academic Council held on 07.04.2015 at 11.00 a:m in the Senate Hall of DTU.

The 10th meeting of the Academic Council of DTU was held on 07.04.2015 at 11.00 a:m in the Senate Hall of DTU.

The following members were present:

1. Prof. Pradeep Kumar, Vice Chancellor, DTU.
2. Prof. S.K. Jain, Vice Chancellor, MVDU, Katra, J&K-182320.
3. Prof. Vir Singh, Professor, Deptt. of Physics, IIT-Roorkee.
4. Prof. B.J. Alappat, Professor, Deptt. of Civil Engg., IIT-Delhi.
5. Prof. S.K. Garg, Pro Vice Chancellor, DTU.
6. Prof. Vishal Verma, Dean (PG), DTU
7. Prof. R.K. Sinha, Dean (UG), DTU
8. Prof. H.C. Taneja, Dean (A.& I.A.)
9. Prof. Vikas Rastogi, Dean (SW), DTU
10. Prof. Ashutosh Trivedi, Dean (IRD), DTU.
11. Prof. R.S. Mishra, HOD, Mechanical Engg. Department
12. Prof. S.C Sharma, HOD, Deptt. of Applied Physics
13. Prof. A.K. Gupta, HOD, Env. Engg. Department
14. Dr. Seema Singh, HOD (Humanities)
15. Dr. Sangita Kansal, HOD (Applied Mathematics)
16. Prof. D. Kumar, HOD (Applied Chemistry), DTU.
17. Prof. P.K. Suri, HOD (DSM), DTU.
18. Prof. Madhusudan Singh, HOD, Electrical Engg. Deptt.
19. Prof. P.R. Chaddha, HOD, E & C
20. Prof. O.P. Verma, HOD, Computer Sc. Engg.
21. Prof. Nirendra Dev, HOD, Civil Engg.- Deptt.
22. Dr. R. S. Walia, HOD, T & P Deptt.
23. Col. Neeraj Suri (Retd.), Registrar, DTU.

Prof. C.R. Babu, Mr. O.P. Bhutani, Mr. Sanjeev Kumar Gupta, could not attend the meeting due to their pre-occupation. Prof. Pragati Kumar and Dr. A.K. Agrawal attended the meeting as invitee.

Agenda 10.1 : Chairman's opening remarks.

The Vice Chancellor welcomed the learned members of the Council and expressed his happiness about the phenomenal progress made by the University. He apprised the members about the highlights of Second Convocation of the University held on 12.11.2014.

Chairman, also explained the important activities held in the University like Tech-fest, Engi-fest during the months of February-March, 2015 and the signing of MOU with South California University. He further stated that another MOU with a leading Taiwan University is in progress and likely to be signed shortly.

The University has also revised the consultancy rules which were duly approved by the BOM in its 15th meeting held on 08.01.2015. He also informed that Semester Result have been declared in 02 weeks against earlier 3-4 months.

Agenda 10.2 : Confirmation of the minutes of the 9th meeting of Academic Council held on 30.10.2014.

The Minutes of the 9th meeting of the Academic Council held on 30.10.2014, were circulated among all the members vide Ref. No.DTU/ORG/AC/Meeting/01(1)/2010/Vol-III/10962-82 dated 05.11.2014; no comments have been received from any of the members.

Decision : The Academic Council confirmed the minutes of 9th AC meeting.

Agenda 10.3 : Action taken report on the decisions taken in the 9th meeting of the Academic Council.

Decision : The Academic Council took the action taken report on record.

Agenda 10.4 : Matter for ratification:

i. Nomination of Subject Expert for Selection Committee in Training & Placement Department for appointment to the post of Assistant Professor on regular basis.

It was submitted to the Academic Council that the University has advertised the various posts of Assistant Professor on regular basis in different departments vide advertisement no. DTU/Rectt./Faculty/02/2013 dated 01.05.2013. a list of 07 professors was submitted to Hon'ble V.C. to be nominated as Subject Experts as members of the Selection Committee. Hon'ble Vice Chancellor, DTU has approved the names of the 07 Professors. The panel of experts has also been approved by the Govt. of Delhi. Accordingly, interviews have been conducted on 16th Feb., 2015 for the posts of Assistant Professors in Training and Placement department.

ii. Re-registration of Sh. Roop Lal for Ph.D program.

It was submitted to the Academic Council that Sh. Roop Lal was a Ph.D Scholar (Roll No. 2K11/PhD/M/05) in the department of Mechanical Engineering and completed following courses in May/June Exam. 2012:

1.	SM-901	Research Methodology	03 Credit	7.5 (CGPA)
2.	ME-6031	Advance Machining Process	03 Credit	7.5 (CGPA)

He took re-admission in Ph.D program in Mechanical Engineering in July/August, 2014 and was allotted Roll no. as 2K14/PhDME/04. He has made a request for exemption from course work already completed by him. His case was considered in the last meeting of Academic Council held on 30.10.2014. The Council did not approve the exemption to carry out course on re-registration on the ground that it has not been examined by the Department Research Committee (DRC) and the matter may be placed before the Chairman, Academic Council after the recommendation of DRC. Now the DRC in its meeting held on 13.11.2014 has considered the case of Sh. Roop Lal and agreed to give credit of course work completed by him in May/June Examination, 2012. Further, Hon,ble Vice Chancellor, in the capacity of Chairman, Academic Council has also approved the decision of the DRC on 17.12.2014.

iii. **Registration of Ph.D students.**

It was submitted to the Academic Council that 24 Ph.D students have successfully completed their course work as well as the comprehensive examination (as laid down in the Ph.D Ordinance Rule no. 10.3). It has been reported by the Academic (PG) Branch that all these students have been found fit for provisional registration and have also submitted their fee for the course. A List of students is placed as ***Annexure at page 1.***

Decision : The Academic Council ratified the above actions taken by the University.

Agenda 10.5 : Approval for revision of fee for B.Tech, M.Tech & MBA programs from academic session 2015-16.

It was submitted to the Academic Council that the Fee Structure for B.Tech(Full Time), M.Tech, and MBA was earlier revised during the Academic Year 2014-15 and raised to Rs.83,000/- per annum per student and No Fee Enhancement was done for B.Tech (Evening) during the Academic Year 2014-15. Now the present fee needs to be revised, considering the various constraints i.e. due to additional appointments of faculty made during the current year, payment of remuneration to guest faculty/other staff teaching in evening classes and to cope with the additional work-load/intake of the University. Further, the cost of equipments/Machinery and raw material required to maintain pace with the ever increasing technology has increased many-fold. This has resulted an overall increase in the cost input and because of the constraint of decreasing GIA/financial sanctions from GNCT of Delhi, it becomes necessary to increase the fee atleast by 10% - 15% during the coming Academic Year 2015-16

onwards. The enhanced fee shall also be applicable to the students admitted to the B.Tech (Evening) program which is as under:

The Enhanced Fee Structure applicable to the students admitted to the UG and PG Program from the Academic Session 2015-16 onwards shall be as follows:

Proposed annual fee structure in DTU for 2015-16

FEE STRUCTURE (per annum) (Amount in Rs.)

S. N o.	Fee Details	Existing Fee for B.Tech (Full Time)/ M.Tech/ MBA for 2014-15	Existing Fee for B.Tech (Even) for 2014-15	Existing Fee for Exec. MBA for 2014-15	Revised Fee for B.Tech (Full Time)/ M.Tech/ MBA for 2015-16	Revised Fee B.Tech. (Even) for 2015-16	Revised Fee Executive MBA for 2015-16
1.	Tuition Fee	50,000	45,000	1,00,000	57,500	50,000	1,10,000
2	Enrolment Fee payable only at the time of admission	1,000	1,000	1,000	1,000	1,000	2,000
3	Alumni Association (one – time) life membership Registration Fee (Non-refundable)	1,000*	-	1,000	1,000	1,000	1,000
4	Security Deposit (refundable payable at the time admission)	5,000	5,000	5,000	6,000	5,000	5,000
2.	University Fee						
i)	Development Fee (per annum)	12,000	10,000	5,000	15,000	12,000	10,000
ii)	Examination Fee & Other Fee	5,000	4,000	3,000	6,000	5,000	7,000
iii)	Premium Amount for Medi-claim of Students (Per Annum)	500*	-	-	500	500	500
3.	Student Fee (per annum) (Co-curricular activities, Annual Gathering, Student Welfare, Institutional Development, Misc.Expdr. on Unspecified Items)	10,000	10,000	8,000	12,000	10,000	14,000
	Grand Total (Fee Payable at the time of admission)	84,500*	75,000	1,22,000	99,000	84,500	1,49,500

* Approval already obtained for Academic Year 2015-16.

The proposal was, therefore, submitted to the Academic Council for its approval, so that the revised Fee Structure may be implemented from the coming Academic Year 2015-16.

Decision : The Academic Council approved the revised fee structure for all UG & PG programs for the academic session 2015-16.

Agenda 10.6 : Approval for weeding out the B.Tech (Eve.) program in Information Technology from academic session 2015-16.

It was submitted for the information to the Academic Council that B.Tech (Eve.)- Information Technology program was started in 2013 with an intake of 30. In the first year only 06 students were admitted and in the last year also only 06 students got admission in B.Tech (Eve.) - Information Technology program. It is also observed that a very few students have applied and qualified in the program in the last two entrance examinations of B.Tech (Eve.) held in 2013 and 2014. The Chairman, B.Tech (Eve) admission proposed to discontinue the said program from the academic session 2015-16.

Decision : The Academic Council approved the proposal for discontinuation of B.Tech (Eve.), I.T. program from the academic session 2015-16 with the stipulation that the existing batch shall continue with no change.

Agenda 10.7 : Approval for Amendment in Ordinances regarding Examination System of UG/PG programs.

It was submitted to the Academic Council that the Controller of Examination proposed some amendments in Para 12(5) of the B.Tech Ordinance and Para 16 of M.Tech/MBA Ordinance under the title 'Evaluation and Review/Examination', details of which are as follows:

<i>Existing Contents</i>	<i>Proposed Contents</i>
(a) Get the examination papers set and prepare the confidential material from the paper setters and examiners of various examinations before the start of each Semester Examination.	(a) Each faculty member shall prepare and type his/her paper, set for Mid-term and End-term examination after their recommendation by BOS of the concerned department and appointed by the Vice Chancellor. The same may be got photocopied in his/her presence to maintain confidentiality. The papers should be kept under their custody till it is delivered to superintendent of examination in sealed envelope 45 minutes prior to conduct of the particular examination. In case the course is taught by many faculty members as is usually there for 1 st year, the examinations papers shall be set in consultation with all the faculty members teaching the course to avoid confusion arising due to coverage of course by each faculty member. While the paper is set, the Mid semester examination papers will not have any alternative, however 20-30% alternatives may be admissible in the End semester examination paper.

(b) Organize and conduct the examination and evaluation of the Mid-term and End-semester activities. The proportion of weightage ----- -----marks for the mid-term activities.	(b) To organize and conduct the Mid-term and End semester examination through Superintendent of examination, appointed by Vice Chancellor, DTU from time to time. The proportion of weightage ----- -----marks for the mid-term activities.
(c) Organize Central evaluation of End-semester examination, tabulation and declaration of results.	<p>(c) • Organize Central evaluation of End-semester examination of only for papers concerning first year, tabulation and declaration of results.</p> <p>• The evaluation of Mid and End semester answer scripts of 1st year students may be done either by checking one question by one group of examiners and similarly other questions checked by other groups extending the procedure to whole lot of answer scripts. [Centralized checking]</p> <p style="text-align: center;">OR</p> <p>The examiner for one batch shall be other than the instructor of that batch (A_n/B_n). The examiner of one batch (A_n/B_n) will check the answer scripts of other batch and this process is rotated for all batches. [Batch based checking].</p> <p>The same be decided by the coordinating examiner on recommendations by BOS of the concerned department.</p> <p>• Whereas, the evaluation of answer scripts for Mid and End semester examination of 2nd-4th yr B.Tech students shall be done in a de-centralized manner by the concerned examiners.</p> <p>• Evaluation process should be concluded within specified days from the end of the schedule of examination:</p> <ul style="list-style-type: none"> ○ Mid Term Examination – One week ○ End Semester Examination- Two weeks <p>• A notification of slot/date/venue be issued by concerned faculty member under intimation to Controller of Examination for showing answer scripts to the students(both Mid Sem & End Sem) should be shown to the students by the concerned faculty members.</p> <p>• Policy adopted by individual faculty member for evaluation of answer scripts should be uniform and consistent, and in case any moderation is done for the marks the same should uniformly be applied under intimation to Controller of Examination</p>

Further in partial modification of M.Tech and MBA ordinance, following changes are proposed in para 16 "Evaluation and Examination".

	Existing Contents	Proposed Contents
(a)	Conduct of End Semester Examination	Conduct of End Semester Examination
(b)	<ul style="list-style-type: none"> After receipt of the question paper(s) from the paper setters, the same shall be moderated by moderator(s) to be appointed subject wise by the Controller of Examination with approval of Vice Chancellor. The examiner/Paper Setter appointed by the Controller of Examination, out of the approved panel for setting the question paper shall set two sets of question papers, using prescribed syllabus and the last year's question paper wherever applicable, as guide. The question paper shall normally be set out of the entire syllabus of a course and these shall be submitted in sealed cover in prescribed stationary. The set of question paper after moderation of the same to be used for examination shall be decided by the Vice-Chancellor or Dean nominated by the Vice-Chancellor for the purpose. 	<ul style="list-style-type: none"> Each faculty member shall prepare and type his/her paper, set for Mid-term and End-term examination after their recommendation by BOS of the concerned department and appointed by the Vice Chancellor. The same may be got photocopied in his/her presence to maintain confidentiality. The papers should be kept under their custody till it is delivered to superintendent of examination in sealed envelope 45 minutes prior to conduct of the particular End semester examination, whereas, he/she will conduct the Mid-term examination by themselves during the slot notified by the Controller of Examination. In case the course is taught by many faculty members papers shall be set in consultation with all the faculty members teaching the course to avoid confusion arising due to coverage of course by each faculty member. While the paper is set, the Mid semester examination papers will not have any alternative, however 20-30% alternatives may be admissible in the End semester examination paper. The evaluation of the answer scripts for Mid and End semester examination of M.Tech and MBA students shall be done in de-centralized manner by the concerned examiners. Evaluation process should be concluded within specified days from the end of the schedule of examination: <ul style="list-style-type: none"> Mid Term Examination – One Week End Semester Examination- Two Weeks A notification of slot/date/venue be issued by concerned faculty member under intimation to Controller of Examination for showing answer scripts to the students(both Mid Sem & End Sem) should be shown to the students by the concerned faculty members. Policy adopted by individual faculty member for evaluation of answer scripts should be uniform and consistent, and in case any moderation is done for the marks the same should uniformly be applied under intimation to Controller of Examination

Decision : The Academic Council approved the above proposed amendments in the Ordinances for paper setting, modus operandi for producing multiple copies, maintaining confidentiality, structure of paper setting in terms of alternatives to be provided, evaluation of answer sheet and display of evaluated answer scripts to the students, for both End-semester and Mid-semester before submission of award list. The academic council has also approved these amendments which are applicable to practical examinations.

Agenda 10.8 : Approval of Guidelines for availing Study Leave by faculty members.

It was submitted to the Academic Council that the guidelines for granting Study Leave to the faculty members of DTU for pursuing Ph.D. in India have been framed and approved by the Hon'ble Vice Chancellor. The study leave shall be granted to the faculty who satisfy the minimum eligibility and other conditions prescribed under the rules-2015. Revised guidelines as approved are placed as ***Annexure at page 2 to 3.***

Decision : The Academic Council deliberated on the issue and approved the proposed guidelines with following stipulation:

- a) Study Leave to the faculty members of DTU for pursuing Ph.D. shall be granted only in India in the Government organizations/institutions.
- b) The para "as per maximum permissible duration of the host institution" in clause (d) under the BOND is added.
- c) The following condition is also added under the head 'Eligibility':

"Maximum 10% of the sanctioned strength of faculty in respective departments shall be allowed to avail study leave including those going on other programs like QIP".

Agenda 10.9 : Approval for Structure of Leave for M.Tech scholars.

It was submitted to the Academic Council that it has been noticed that there are no clear guidelines for granting leave to the M.Tech scholars for disbursement of AICTE fellowship to the scholars through DBT. In such conditions following leave rules are proposed for adoption by the Academic Branch for smooth functioning:

S.No.	No. of Leaves availed	Prior approval
1	30 Days	Forwarding by the HOD
2	From 31 st to 35 th day	Recommendation of HOD & Dean, PG with approval of Hon'ble VC on extraordinary circumstances including medical emergency
3	From 36 th to 40 th day	One month stipend forfeited
4	From 41 st to 44 th day	Two month stipend forfeited
5	From 45 th to 49 th day	Three month stipend forfeited
6	From 50 th day	Cancellation of stipend

The Dean, Academic-PG has forwarded the proposal for consideration of Academic Council.

Decision : The Academic Council stressed upon the need to follow only the AICTE Leave Rules and decided to withdraw the agenda.

Agenda 10.10 : Approval for merger of B.Tech Electrical Engg. And B.Tech Electrical & Electronics Engg.

It was submitted to the Academic Council that the Department of Electrical Engineering Delhi Technological University offers two fulltime UG programs namely B.Tech. Electrical Engineering. (EE). & B. Tech. Electrical and Electronics Engineering (EEE). The UG program of EEE with an intake of 100 was started in 2009 when DCE was reconstituted into DTU. The intake of B.Tech. EE program is 140. There is a great amount of overlap in the curriculum of both the B. Tech. programs. The Curriculum of both the programs is framed to cater to needs of Electrical Power and associated industries and other utilities. It may be pointed out here that the University also offers a separate B. Tech. program in Electronics & Communication Engineering (E&C). The Curriculum of B.Tech. E&C caters the needs of Electronics & Communication industries.

During the course of deliberations the HOD, Electrical Engg. Deptt. stated that no Technical Institution in the Govt. sector (NITs and IITs) which offers B.Tech. programs, run these two programs concurrently if it is running a third program in Electronics & Communication also. Two batches of B.Tech. EEE have now graduated. It has also been reported by the students of B.Tech. (EEE) branch that many companies do not allow them to participate in either Electrical Engineering or Electronics & Communication stream as the prospective employers get confused between EE & EEE and EEE & E&C, which caused a lot of hearts burn to the students of B.Tech. EEE program. This fact was confirmed by the HOD from the data available regarding placement of students.

Since the University has decided to restructure the B. Tech. curriculum of all the disciplines with a view towards adoption of choice based credit system. In B.Tech. (Electrical Engineering) Program the departmental electives will be grouped in three separate specialization, one each in the area of (i) Power Systems, (ii) Power Electronics, Machines & Drives and (iii) Electronics, Communication and Control. This will ensure that all the 240 students are not offered the same elective courses and they will have the option to graduate with different flavors of Electrical Engineering by an appropriate choice of the elective subjects. This will also result in optimal utilization of the faculty available in the Department as most of the core courses will be arranged in a group of 240 students in newly constructed lecture halls with audio visual facilities and the electives will be offered by specialized teachers for smaller group of students.

Decision : The Academic Council decided to defer the agenda with some additional information to be incorporated and bring the same in the next meeting.

Agenda 10.11 : Approval of guidelines for re-employment of faculty members after superannuation.

It was submitted to the Academic Council that the agenda regarding re-employment of faculty members after their superannuation was taken up in the 13th meeting of Board of Management held on 12.06.2014. The Board after deliberations decided that –

“Vice Chancellor shall device a suitable mechanism for the re-employment of the retired faculty members in consonance with the provisions of re-employment made in the DTU Statute (Two), 2011. It was also felt that such a re-employment should not totally depend only on the recommendation of the HOD of the Department and a re-employment could even be considered based on the recommendations of the other senior colleagues and peers in the University”.

Accordingly, guidelines for re-employment of faculty members on attaining the age of 65 years has been worked out which have been approved by the Hon'ble Vice Chancellor, DTU. A copy of the proposed guidelines for re-employment of faculty members comprising eligibility conditions, procedure to be adopted along with duties and responsibilities was placed before the members for their consideration.

Decision : The Academic Council approved the proposed guidelines with following modifications:

- i. Under the head 'Eligibility' the para 'from a regular post' be deleted and minimum of 10 years experience be added in place of 05 years.**

- ii. Under the 'Essential' clause (ii) the term M.Tech be deleted and minimum 02 Ph.D scholars should be supervised by the faculty seeking re-employment in his/her academic carrier, be added.
- iii. Under the head 'Desirable' the clause (i) be deleted and should be included in the 'Essential' category as defined below:
"Should have undertaken 01 sponsored research project in last 07 years."
- iv. Under the head 'Tenure of Appointment', it may be read as follows:

"The tenure of appointment of a superannuated faculty will be for two/three years in the first instance and another period of three/two years subsequently. This will be subject to the feedback from the students and medical fitness of the superannuated faculty to be obtained on yearly basis."
- v. Under the head 'Duties and Responsibilities', in the last bullet the words 'or elsewhere' be deleted.

Revised guidelines for re-employment of faculty members after superannuation is placed as *Annexure at page 4 to 5*.

Agenda 10.12 : Discontinuation of M. Tech Part-time program in disciplines with no admissions during the last three academic years.

It was submitted to the Academic Council that the University offers M. Tech (Part time) program in the following specializations with the number of part time sponsored seats indicated along side: Polymer Technology (**PTE-08**), Environmental Engineering (**ENE-08**), Structural Engineering (**STE-08**), hydraulics and water Resources Engineering (**HWE-07**) Computer Science and Engineering (**CSR-08**), Signal Processing and Digital Design (**SPD-07**), Control & Instrumentation (**C&I-08**), Production Engineering (**PIE-07**), Thermal Engineering (**THE-08**). The classes for the part-time programs are held in the morning hours (9-11am) along with M. Tech Full-time programs. The details of admissions in these programs during last three academic years are given below:

	2014	2013	2012
	Part-Time	Part-Time	Part-Time
Polymer Technology	0/8	0/8	0/8
Hydraulics and Water Resources Engineering	0/7	0/7	0/7
Structural Engineering	1/8	6/8	5/8
Computer Science and Engineering	3/8	8/8	6/8
Signal Processing and Digital Design	1/7	6/7	5/7
Control & Instrumentation	2/8	2/8	6/8
Environmental Engineering	0/8	1/8	2/8
Production Engineering	0/7	4/7	6/7
Thermal Engineering	1/8	0/8	7/8
Total	08/69	27/69	37/69

It was decided in the meeting of HODs and Deans on 11-3.2015 that those M. Tech (Part-Time) programs in which there were no admissions during the past three years may be discontinued from the academic year 2015-16. Accordingly the department of Civil Engineering (for M. Tech Hydraulics and Water Resources Program) and Department of Applied Chemistry (for Polymer Technology Program) were asked to consider the matter in their BOS.

The department of Applied Chemistry however has insisted that they wish to continue their M. Tech (Part-Time) in Polymer Technology for one more year, whereas the Department of Civil Engineering has requested that this year there should not be any admission in M. Tech Hydraulics and Water Resources Engineering.

Decision : The Academic Council approved the proposal for discontinuation of M.Tech (Part time) program in Polymer Technology and Hydraulic & Water Resources Engg. from the Academic Session 2015-16.

Agenda 10.13 : Approval for Admission Policy for admission to M.Tech programs during 2015-16.

It was submitted to the Academic Council that the admission policy for admission to all the twenty two M. Tech programs was discussed in the meeting of HODs and Deans on 11-03-2015. All the departments were asked to vet the educational qualifications and other eligibility criteria for admission to various M.

Tech programs being offered by them, by the respective BOS. It was also decided that the departments which are offering M. Tech programs in more than one GATE discipline, candidates were eligible for admission in a particular M. tech program, the departments should specify the number of seats to be reserved for a particular GATE subject. In case the departments do not wish to reserve GATE subject wise seats, then they will indicate the same in writing. The departments of Bio-Technology and Applied Physics have decided to reserve GATE subject wise seats in some of the M. Tech programs offered by them.

The details of the admission procedure along with the Seat Matrix for M. Tech. admission 2015 was placed before the Council for their consideration and approval. A revised copy of the admission policy is placed as **Annexure at page 6 to 21.**

Decision : The Academic Council examined the Admission Policy and approved with minor modifications.

Agenda 10.14 : Approval for Admission Policy for all UG/PG programs to perpetuate for the forthcoming years, if there is no change in the admission policy.

It was submitted to the Academic Council that time and again admission policy for admission to MBA and Executive MBA programs is framed every year at the beginning of the new academic session and is got to be approved from the Academic Council. It has been observed that normally same procedure as defined in the existing scheme, with no major changes are followed in the subsequent year. The Dean Academic-UG has now proposed that in case where no amendments are proposed for admission policy framed for MBA admission, it will perpetuate for the forthcoming years also.

Decision : The Academic Council approved the proposal for all UG/PG programs.

Agenda 10.15 : Approval for Revised Rules relating to Unfair Means.

It was submitted to the Academic Council that in exercise of the power conferred by Section 33 of DTU Act. 2009 relating to regulations, the Board of Management, on the recommendation of the Academic Council, in reference to clause 14 of the First Ordinance, clause 20 of the Second and Third Ordinances relating to Unfair Means has framed regulations applicable to all B.Tech, M.Tech and MBA programs to deal with the cases of suspected or alleged or reported use of unfair means practice in the examination and notify the same for implementation in the year 2013. The Controller of Examination has now proposed certain changes with a view to bring more transparency and to avoid any ambiguity. The following changes are proposed :

Para 6:

All the cases regarding use of unfair means practices in the examinations shall be reported and placed before the Committee i.e. 'Unfair Means Scrutiny Committee'. The Controller of Examinations shall convene the Unfair Means Scrutiny Committee from time to time as per the requirements. The Unfair Means Scrutiny Committee shall be constituted as under:

The modification is proposed as under:

(a) Unfair Means Scrutiny Committee shall be comprised of:

1. Dean Acad (UG)/(PG) Chairman (as the case may be)
2. Dean Acad (PG)/Dean Acad (UG)-Member
3. Dean of Students Welfare-Member
4. Head of the concerned Department-Member
5. Controller of Examinations-Member
6. AR Acad-(UG)/(PG) (as the case may be) -Member
7. Asstt. Controller of Examination-Member convener

The following additional Para to be inserted in continuation of 13th Para is also proposed.

Additional Para:

"Any case pertaining to purported to resorting to unfair means/ plagiarism before and after the examination/ class work submission/ quizzes/submission of seminar reports/Dissertation /Practical/ Laboratory classes/ Projects, etc shall be dealt with by the appropriate committees/persons of the concerned Department. In cases of serious nature/grave offence in the opinion of the appropriate departmental committees, the matter shall be referred to the Unfair Means Scrutiny Committee for dealing with the offence/case. The penalty in such cases of unfair means / plagiarism if have been found to be true and

- (i) which have occurred before or after the examination, or partly before and during or during and after the examination;
- (ii) which have been detected after the examination/declaration of the result/award of the degree;
- (iii) which has been reported or detected after a research paper/report has been published in a Research Journal widely circulated magazine/Proceedings of conferences/ seminar or a monograph or a book, and or any electronic device shall be recommended by the appropriate committees of the department/ Unfair Means Scrutiny Committee, as the case may be. The imposition of any such penalty shall be at the discretion of the Vice Chancellor, who, after considering the full facts and the report on the matter (i) may impose the same penalty, (ii) may reduce the penalty, or (iii) may enhance the penalty as recommended by the committee."

Thus Additional Para will now become Para 14 and Para 14 to become Para 15 in the revised Notification. Copy of the revised Regulations relating to unfair means is placed as **Annexure at page 22 to 25.**

Decision : The Academic Council approved the proposal.

Agenda 10.16 : Addition of clause of Supplementary Examination in the existing UG (BTech. (F/T & Eve.) & PG (M.Tech & MBA) Ordinance.

It was submitted to the Academic Council that the existing ordinances meant for UG and PG courses do not contain any provision for conduct of supplementary examination of the candidates pursuing UG and PG programs. It has been felt that there is need to make a provision for the conduct of supplementary examination by the University in addition to Mid Term and End Term examination for all the courses. It will be benefitted specially to the cluster of students who get 'F' grade or declared failed in the subjects but their attendance is satisfactory in registered subject of a semester are eligible to seek for Supplementary Examination.

Accordingly the Controller of Examination proposed to introduce Supplementary Examination, details of which are as under:

- A student is eligible once only for Supplementary Examination in any course. No second chance is given. In case a student fails in the Supplementary Examination he/she has to repeat the course as a regular course in the forthcoming corresponding semester (odd/even) as and when it is offered.
- For availing Supplementary Examination a student must apply within fifteen days of declaration of the result of that student obtaining an "F" grade/less than 40% marks in the subject(s) or declared failed.
- A supplementary examination may be conducted by a faculty/ department on the recommendation of the Dean Academic UG/PG.
- The Supplementary Examination can be held any time during vacation/or during the next semester, and will be notified by the concerned Dean (UG/PG).
- For taking Supplementary Examinations, the students need not ^{to} attend classes in that Subject once again. The attendance earned in the earlier examination will be retained and treated for qualification for the Supplementary Examination.

- The end semester examination alone is given as a Supplementary Examination and the marks already secured by a student for continued evaluating, mid semester examination in that subject will be taken into account for declaring the result.
- The student appearing in supplementary examination can achieve maximum 'D' grade or may be allowed to declared pass with 40% of marks only.

Provisions/Amendments to be modified/removed from the Ordinance for UG(B.Tech Full Time & B.Tech(Evening) and PG(M.Tech & MBA)] :

- Some contents in Para 8(2) of the B.Tech (Full Time) and Para 8(ii) of the B.Tech (Evening) required to be **partially modified** as under:
 - ▶ The process of registration shall start just before the start of next semester. The Student shall also indicate during registration of the subject or subjects of earlier semester(s) in which he/she desires to appear. He/she will have to register the subject of earlier semester as regular subject, and evaluation of such subject shall be treated as regular subject registered in that semester. Since, the attendance is compulsory, a student will be permitted to attend the courses he can attend. The number of the theory subjects permitted for registration shall not be more than six. The total contact hours should not ordinarily exceed thirty-two hours per week.
- Provisions in Para 8(4) of the B.Tech (Full Time) and Para 8(ii) of the B.Tech (Evening) have to be **removed**:
- Some contents in Para 8(c) of the M.Tech & MBA required to be **partially modified** as under:
 - ▶ The Student shall also indicate during registration of the subject or subjects of earlier semester(s) in which he/she desires to appear. He/she will have to register the subject of earlier semester as regular subject, and evaluation of such subject shall be treated as regular subject registered in that semester.
- Provisions under para A(1.3) and para B(1) of Agenda 7.4 in the minutes of 7th Academic Council Meeting concerning the back papers and improvement may be **removed**.
- Office Letter No. F.DTU/HOO/AC/105/2011/1318-26 dated 01.05.2014 and Office Letter No. F.DTU/HOO/AC/105/2011/9228-35 dated 29.09.2014 – Regarding approval of guidelines for ex-students and their back papers for **UG(B.Tech Full Time & B.Tech(Evening))** conveying the decision no. 7.4(ii) taken in 7th meeting of Academic Council and duly approved by BoM in the 12th meeting on 07.02.2014, the contents related to back paper may be treated as **Null & Void**.

- Office Letter No. F.No. 101/6/Acad/2001-04/3729-40 dated 31.10.2013, regarding Guidelines for Regular and ex-students for filling up their back papers and improvement in examination for **UG(B.Tech Full Time & B.Tech(Evening))** conveying the decision no. 7.4(ii) taken in 7th meeting of Academic Council and duly approved by BoM in the 12th meeting on 07.02.2014, the contents related to back paper(s) may be treated as **Null & Void**.
- All the concerned part of notifications issued modifications made earlier in AC or otherwise issued with permissions of competent authorities regarding provisions of back papers for mid semester and end semester examination be treated as **cancelled** henceforth.

Decision : The Academic Council approved the proposal with following modifications:

- The provision for conduct of supplementary examination shall be applicable to the existing students pursuing UG and PG programs from the current semester 2014-15.
- A notification about the new provision for supplementary examination to be implemented for the existing batches shall be issued by the Dean, Academic (UG).
- New system of examination and proposed amendments in the Ordinances shall be followed strictly as proposed above from 2015-16 onwards.
- The supplementary examination will be held during vacation or latest by 01 month of the commencement of the next semester, which will be announced by the Dean, Academic (UG/PG).
- There will be no supplementary for back papers.
- In case the student is registering for subject afresh in the corresponding forthcoming semester, no additional fee shall be charged.

Agenda 10.17 : Approval for conduct of Make up examination.

It was submitted to the Academic Council that the University normally does not permit to conduct make up examination for the students except in special cases for the deserving students. It was proposed that the students who have missed the Mid-Semester or End-Semester Examination for valid reasons may

become eligible for a make up examination subject to the permission given by the Dean (UG/PG) on the clear cut recommendations of the respective HODs based on the merit of the case. The details are as under:

- A student who has missed mid semester examination or the end semester examination in a subject due to genuine reasons like serious illness, demise of parent/spouse/real brother/sister, accident of serious nature of parent/real brother/real sister, may be permitted to write a makeup examination for the missed mid semester or the end semester examinations provided the student satisfies the attendance requirements.
- The student/parent/guardian should make an application to the Dean, Academic UG/PG, through respective HoDs, within five working days from the date of the examination missed, explaining the reasons for their absence. Applications received after this period will not be entertained.
- In any other special cases the permission of the Vice Chancellor will be required, and the same may be considered on the recommendation of the concerned Dean (UG/PG).
- There will be no makeup of the makeup examination.

Some of the criterions for eligibility for application of makeup examinations are:

Admission to a hospital due to illness of concerned student.

- Students residing in the Hostels should produce a Medical Certificate issued by the Medical Officer of the Hospital that he/she was admitted in the Hospital because of serious illness during the period of the missed mid semester/end semester examination along with a recommendation of the concerned warden. Such students are required to obtain an endorsement on the certificate of treatment by the Medical Officer of the Health Centre of the University and required to submit Proof of Medical tests, Hospital admission, and fitness certificate.
- A student staying outside the Campus permanently / temporarily must produce a medical certificate from the Medical officer of the Hospital that he/she was admitted in the Hospital because of serious illness during the period of the missed mid semester/end semester examination, and the same should be duly endorsed by the parent / guardian. Such students are also required to obtain an endorsement on the certificate of treatment by the Medical Officer of the Health Centre of the University and required to submit Proof of Medical tests, Hospital admission, and fitness certificate.

Admission to a hospital in ICU/very critical condition of parents/real brother/real sister.

- A student must produce a medical certificate from the Medical officer of the Hospital that his/her parents/real brother or sister was admitted in ICU/very critical condition in the Hospital because of very serious illness during the period of the missed mid semester/end semester examination. Such student are also required to obtain an endorsement on the certificate of treatment by the Medical Officer of the Health Centre of the University and is also required to submit Proof of Medical tests, Hospital admission of their parents/real brother/real sister.

Decision : The Academic Council approved the proposal with the following stipulations:

- Conduct of make-up examination shall not be applicable to End-Semester examination.**
- Either the student or his/her parent can make an application to the Dean, Academic UG/PG, through respective HoDs, within 10 working days from the date of the examination missed, explaining the reasons for their absence. Applications received after this period will not be entertained.**
- Provisions of make-up examination shall be available from existing batches of registered UG/PG students and onwards.**

Agenda 10.18 : Amendment in the Ordinance-I (B.Tech F/T) and Ordinance-V (B.Tech Eve.) relating to improvement in the End-Semester examination.

It was submitted to the Academic Council that the University has already framed guidelines for ex-students and their back papers which have been notified by the Academic Branch in the year 2013. The matter was taken up in the 7th Academic Council meeting held on 15.01.2014 and it was decided that-

“The students who have failed/detained can appear in mid semester examination provided they are also appearing for end semester exam of the same subject in the same semester. The marks of sessional shall remain the same”.

It was proposed to make a provision for improvement in the End-Semester examination for UG (B.Tech F/T and Eve.) program, the details are as under:

Provisions/Amendments to be modified/removed from the Ordinance for UG B.Tech (Full Time) & B.Tech(Evening):

- Provisions in Para 8(5) of the B.Tech (Full Time) and Para 8(v) of the B.Tech (Evening) ordinances have to be **partially modified as:**

In case the course contents or syllabus of the subject is revised, a disqualified student in that subject has to appear in the revised course only. In case a particular subject is discontinued, the department can specify another equivalent subject in lieu of the discontinued subject, in which the disqualified student has to appear in both mid and end semester examinations.

- Provisions under para A(1.3) of Agenda 7.4 in the minutes of 7th Academic Council Meeting concerning the back papers and improvement may be **removed**.
- Office Letter No. F.No. 101/6/Acad/2001-04/3729-40 dated 31.10.2013 – Regarding guidelines for Regular and ex-students for filling up their back papers and improvement in examination for **UG(B.Tech Full Time & B.Tech(Evening))** conveying the decision no. 7.4(ii) taken in 7th meeting of Academic Council and duly approved by BoM in the 12th meeting on 07.02.2014, the contents related to improvement may be treated as **Null & Void**.
- All the concerned part of notifications issued modifications made earlier in AC or otherwise issued with permissions of competent authorities regarding provisions of improvement for examination be treated as **cancelled** henceforth.

Decision : The Academic Council approved the proposed amendments which shall be applicable from the Academic Session 2015-16 onwards.

Agenda 10.19 : Approval for removal of disparity in tuition fee for continuing years charged from Ph.D. students/candidates registered in DTU from 2009-10 to 2012-13 batches.

It was submitted to the Academic Council that in 7th Academic Council meeting held on 15.01.2014 it was decided that in the absence of classroom teaching held after the completion of first year of admission to Ph.D. program, the research scholars shall pay Rs.10000/- only per year from their second year onwards with a stipulation that the fee at the time of admission i.e. in the first year will remain unchanged.

- a) It is pertinent to mention that the same recommendations for keeping fee from second year onwards for research scholars at Rs. 10,000/- was also recommended by the committee of Deans in a meeting with HoDs and PhD coordinator under Chairmanship of the Dean(IRD) on dated 27/08/2010.

- b) It seems that the fee of Rs. 10,000/- decided by A.C. in 7th meeting on 15/01/2014 was in cognizance of the recommendations already made by committee of Deans on 27/08/2010. Thus fee for second year onwards for continuing PhD students/candidates of 2009 -10 to 2012-13 may also be accepted to be Rs. 10,000/-.


Decision : The majority of the members are of the view that benefit of fee should not be given to the students of batches 2009-10 to 2012-13 and the existing pattern of fee be continued. However, Prof. R.K. Sinha, Dean, Academic (UG) did not agree with the decision of the majority. Accordingly, decision taken by the majority stands approved.

Agenda 10.20 : Any other matter with the permission of the Chair.

There was no any other item to be discussed in the meeting.

The meeting ended with a vote of thanks to Chair.

The minutes are issued with the approval of the Chairman for circulation to Hon'ble Members.


Col. Neeraj Suri (Retd.)
Registrar

Copy to :

1. S.O. to Vice Chancellor, DTU
2. Prof. S.K. Jain, Vice Chancellor, Mata Vaishno Devi University, Katra, J & K - 182320
3. Mr. O.P. Bhutani
4. Prof. C.R. Babu, Professor Emeritus, Former Pro Vice Chancellor, University of Delhi-110007
5. Prof. Vir Singh (Nominee from UGC), Department of Physics, IIT, Roorkee, Uttarakhand-247667
6. Prof. B.J. Alappat (Nominee from AICTE), Department of Civil Engg., IIT, Hauz Khas, New Delhi-110016
7. Mr. Sanjeev Kumar Gupta (Nominee from FICCI), Managing Director (Corporate Affairs) M/S Accenture Services Pvt. Ltd., 7th Floor, Tower-C, Building No. 8, DLF Cyber City, Phase-II, Gurgaon-122002
8. Prof. S.K. Garg, Pro Vice Chancellor, DTU
9. All Deans & HODs, DTU
10. Prof. Pragati Kumar, Electrical Engg. Deptt., DTU
11. Controller of Examination, DTU
12. Dy. Registrar, Accounts, DTU
13. Col. Neeraj Suri (Retd.), Registrar, DTU

ANNEXURES

(Minutes)

For

10th Meeting
of
Academic Council,
DTU

07.04.2015

S.No.	Name	Department	Year of Admission	Fee submission (2011 to 2014)
1.	Praveen	Applied Physics	2012	20,250/-, 15,050/-, 10,000/-
2.	Richa Virmani	Biotechnology	2013	30,500/-, 10,000/-
3.	Amrik Singh	Mechanical Engg	2013	30,500/-, 10,000/-
4.	Deepanjali Nimker	Mechanical Engg	2013	30,500/-, 10,000/-
5.	Abhishek Saini	Biotechnology	2013	10,000/-, 4,800/-
6.	Neeraj Chaudhary	Mechanical Engg	2013	20,250/-, 10,000/-
7.	Krovvidi Srinivas	Mechanical Engg	2011	10,000/-, 4,800/-, 4,800/-, 4,800/-
8.	Navriti Gupta	Mechanical Engg	2012	10,000/-, 4,800/-, 4,800/-
9.	Heena Hooda	Information Tech	2013	30,500/-, 10,000/-
10	Sahil Malik	Management	2013	30,500/-, 10,000/-
11	Reetu Kumari	Applied Physics	2011	30,500/-, 25,300/-, 25,300/-, 10,000/-
12.	Sandeep Singh	Applied Physics	2012	20,250/-, 15,050/-, 10,000/-
13.	Vinay Kumar	Applied Physics	2012	30,500/-, 25,300/-, 10,000/-
14.	Lucky Krishna	Applied Physics	2012	30,500/-, 25,300/-, 10,000/-
15.	Ratneshwar Kr. Ratnesh	Applied Physics	2012	30,500/-, 10,000/-, 10,000/-
16.	Ruchi Kansil	Management	2013	30,500/-, 10,000/-
17.	Deepti Chhabra	Mechanical Engg	2013	20,250/-, 10,000/-
18.	Kamlesh Patel	Applied Physics	2011	20,250/-, 15,050/-, 15,050/-, 10,000/-
19.	A. B. Bhattacharya	Electrical Engg	2012	10,000/-, 4,800/-, 4,800/-
20.	Vikas Singh	Mechanical Engg	2013	25,375/-, 10,000/-
21	Umakanta Sahoo	Mechanical Engg	2013	25,375/-, 10,000/-
22	Ritu Agarwal	Information Tech	2013	10,000/-, 4,800/-
23.	Nitin Jain	Information Tech	2013	30,500/-, 10,000/-
24.	Rahul Katarya	Information Tech	2013	10,000/-, 4,800/-



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009

(Formerly Delhi College of Engineering)

Shahbad Daulatpur, Bawana Road, Delhi – 110042

DTU Study Leave Rules 2015

Guidelines for granting Study Leave to the faculty members of DTU for pursuing Ph.D. in India in Government Organizations/Institutions.

Eligibility for grant of Study Leave:

- (i) Study leave may be granted to a permanent full time faculty after a minimum of 3 years of continuous service,
- (ii) Study leave shall not be granted to a faculty who will be left with less than five years of residual service on expiry of study leave.
- (iii) Study leave granted to a faculty shall be deemed to be cancelled in case it is not availed within twelve months of its sanction.
- (iv) The faculty should have cleared his/her probation.
- (v) No faculty who has been granted study leave shall be permitted to alter substantially the course of study or the program of research originally submitted by them.
- (vi) Maximum 10% of the sanctioned strength of faculty in respective departments shall be allowed to avail study leave including those going on other programs like QIP.

Duration:

The study leave will be initially granted for 2 years, extendable by one more year, if required on the basis of receipt of satisfactory progress from the host institute.

Authority for granting of Study Leave:

Study leave shall be granted by the Vice Chancellor on the recommendations of the BoS. Application in the prescribed format (placed as Annexure-I) shall be applied at least 03 months before the proposed date of leave.

Financial Aspects:

- (i) A faculty on re-joining the service after grant of study leave shall be eligible for the benefit of the annual increment(s) which he/she would have earned in the course of time if he/she had not proceeded on study leave. No faculty shall however, be eligible to receive arrears of increments.
- (ii) Study leave shall count as service for pension or contributory provident fund/NPS, as the case may be, provided the faculty joins the University on the expiry of his/her study leave, and serves the university for the period for which the bond has been executed.

Bond:

- (i) A faculty availing of study leave shall execute a bond (placed as Annexure-II) to serve the University for a continuous period of at least three years after the expiry of the study leave.
- (ii) A faculty –
 - (a) who fails to rejoin service in the University on the expiry of study leave; or
 - (b) who rejoins the service of the University but leaves the service without completing the prescribed period of service as per conditions of the bond after rejoining the service; or
 - (c) who within the said period, is dismissed or removed from the service of the University, or
 - (d) who fails to earn the qualification/degree for which study leave was granted as per maximum permissible duration of the host institution,
 - shall be liable to refund to the University, the amount of salary and allowances and other expenses during the study leave period, incurred on the faculty or paid to him/her or on his/her behalf in connection with the course of study approved by the Board of Management.
- (iii) In addition to executing a bond as aforesaid, the faculty shall furnish security of two permanent faculty/government employees or a fidelity bond of an insurance company or a guarantee by a scheduled bank for the amount which might become refundable to the University in accordance with sub-clause (ii) above.

Appraisal:

The faculty shall submit to the Registrar six monthly reports (01.01.yyyy to 30.6.yyyy and 1.7.yyyy to 31.12.yyyy) of progress in his studies from his supervisor or the head of the Institution. This report shall reach the Registrar within one month of the expiry of every six months of the study leave. If the report does not reach the Registrar within the specified time, the payment of leave salary may be deferred till the receipt of such report.



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009

(Formerly Delhi College of Engineering)

Shahbad Daulatpur, Bawana Road, Delhi – 110042

Guidelines for re-employment of Faculty Members after Superannuation

Eligibility:

1. Re-employment will only be for that faculty who have superannuated as Professor and must have minimum 10 years of experience on the post of Professor.
2. Re-employment will be subject to availability of a vacant post and shall be limited to maximum of 50% of vacant posts.
3. Superannuated faculty, either from the University or elsewhere, shall have appropriated qualification, experience and excellent service record.
4. Superannuated faculty, shall be distinguished scholars and shall have been active in teaching & research during their service and in particular, in the last five years before superannuation as given in para 4 (a) & (b) below.

(a) Essential :

- (i) Should have authored minimum 5 papers published in referred journals.
- (ii) Should have actively guided research scholars (Ph.D.).
- (iii) Should have supervised 02 Ph.D. in his/her academic career.
- (iv) Should have undertaken one sponsored research project in last 07 years.

(b) Desirable:

- (i) Publication of books or other learning teaching material.
 - (ii) Filing of patents, introducing innovations in teaching or examinations.
5. The superannuated faculty shall be medically fit to undertake the new appointment.
 6. The service record of superannuated faculty shall be highly satisfactory and they be both morally and ethically sound.

Procedure:

- The concerned faculty members will have to forward an application for seeking re-employment.
- Peer evaluation (confidential) will be conducted by five senior most faculty of the concerned department.

- The application will be examined along with peer evaluation report by a Committee comprising of Pro Vice Chancellor as Chairman, Dean Academic (PG/UG) (nominated by VC), concerned HoD, two Professors from the relevant discipline nominated by the Vice Chancellor.
- The recommendation of the committee will be submitted to the Vice Chancellor, who will place it before BoM along with his recommendation and decision of the BoM shall be final and binding on the faculty.

Tenure of Appointment:

The tenure of appointment of a superannuated faculty will be for two/three years in the first instance and another period of three/two years subsequently. This will be subject to the feedback from the students and medical fitness of the superannuated faculty to be obtained on yearly basis.

Remuneration Package:

A re-employed faculty will be authorized to draw remuneration equivalent to the last pay drawn minus the pension and will not be eligible for the following :

- LTC
- Special Leave and other such service benefits.
- NPS/GPF/CPF etc.

Duties and Responsibilities:

- Academic work, like teaching courses, conducting examinations and research guidance.
- Conducting research education programs in new and emerging areas.
- Participation in academic/research committees of the University on invitation.
- However, a re-employed superannuated faculty shall not be eligible for holding administrative or financial responsibilities at the university.

Review:

The performance of a re-employed faculty shall be reviewed annually by Vice Chancellor.

Delhi Technological University



Information Brochure

M.Tech Admissions 2015-16

Govt. of NCT of Delhi

DELHI TECHNOLOGICAL UNIVERSITY

(formerly Delhi College of Engineering)

Shahbad Daulatpur, Bawana Road, Delhi-110042

1. About DTU

Delhi Technological University (formerly known as Delhi College of Engineering) is one of the most well-known engineering institutions of India, with over 74 years of glorious tradition behind it. A non-affiliating, teaching and research University, DTU is poised to create an environment of synergetic partnership between academia and industry. It aims to cause a major departure from the conventional system of education and research and aspires to imbibe a culture of scientific research in its technology disciplines and technology temper in its scientific research and education by providing a seamless environment for integration of science and engineering. The University also endeavours to provide the thrill of a corporate R&D environment with a planned focus on industrially relevant projects and technology incubation. DTU has consistently been ranked among the top engineering institutions of the country in reputed surveys. More information can be accessed at www.dce.edu

2. M. Tech Programs

The university offers 22 M. Tech programmes in various disciplines of Engineering and Technology as given below in Table1.

Table1

SR. No.	Department	Program Name & Code
1.	Applied Chemistry	1. Polymer Technology (PTE)
2.	Applied Physics	2. Nano Science & Technology(NST)
		3. Nuclear Science & Engineering(NSE)
3.	Bio Technology	4. Bioinformatics(BIO)
		5. Bio Medical Engineering(BME)
		6. Industrial Bio Technology (IBT)
4.	Civil Engineering	7. Geotechnical Engineering (GTE)
		8. Hydraulics & Water Resources Engineering(HRE)
		9. Structural Engineering (STE)
5.	Computer Engineering	10. Computer Science & Engineering (CSE)
		11. Software Engineering (SWE)
		12. Information System (ISY)
6.	Electronics & Communications Engineering	13. Microwave & Optical Communication* (MOC) *Run jointly with Applied Physics Department
		14. Signal Processing & Digital Design(SPD)
		15. VLSI Design and Embedded System(VLS)
7.	Electrical Engineering	16. Control & Instrumentation(C&I)
		17. Power System (PSY)
8.	Environment Engineering	18. Environmental Engineering(ENE)
9.	Mechanical Engineering	19. Computational Design (CDN)
		20. Production & Industrial Engineering (PIE)
		21. Renewable Energy Technology (RET)
		22. Thermal Engineering(THE)

Assistantship as per AICTE norms will be awarded to GATE qualified candidates for the duration of the programmes i.e. two years to the full time students for M.Tech within the sanctioned intake excluding sponsored candidates. The number of assistantships in each programme will be as per guidelines of AICTE as given in Annexure1.

2.1 Educational Qualifications and Eligibility Conditions for Admissions

The details of the essential qualification required for different M. Tech programmes alongwith the number of GATE fellowships available in each programme is given in Annexure 1. Candidates who possess the minimum educational qualifications as indicated in Annexure 1 are eligible to seek admission to these M. Tech programmes. In addition, candidates of General category must have secured at least 60% marks. In case of CGPA if the equivalent percentage marks is not provided the formula given below will be used to convert CGPA into equivalent percentage of marks.

$$\text{Percentage of Marks} = 10 \times \text{CGPA} - 7.5$$

Relaxation in minimum percentage requirement will be granted to candidates belonging to SC/ST/PD/OBC categories as given in Table 2. The aggregate marks awarded for the qualifying degree will be considered for eligibility. If two or more candidates have the same normalized GATE score then percentage in qualifying examination shall decide the merit. These essential eligibility requirements are applicable to all the categories of candidates, viz: regular, full-time sponsored and part-time sponsored candidates. Other conditions for these three categories are as follows:

2.1.1. Regular Candidates

- (a) Admission to M. Tech programmes leading to M.Tech degree as given in Table-1, will be open to the candidates qualified in GATE on the basis of valid Normalized GATE marks only in the subjects as given in Annexure 1. The normalized GATE marks of different papers will be used to prepare the merit list for programmes of a department. The Normalized GATE marks will be calculated as follows:

$$\text{Normalized GATE Marks} = \frac{\text{Marks obtained by the candidate in the subject}}{\text{Maximum Marks awarded in that particular Subject in that year}} \times 100$$

Example: Assume marks scored by the candidate is 64 out of 100 in EE Paper, where maximum marks in EE paper of that year is, say, 92. Then normalized GATE marks of the candidate in EE paper will be as follows:-

$$\text{Normalized GATE Marks in EE Paper of the candidate} = \frac{64}{92} \times 100 = 69.56$$

- (b) Final year students who will be completing all the requirements of their qualifying examination including backpaper(s)/supplementary (ies) before the date of registration may also apply. Such candidates will be required to submit a certificate as per the proforma given in Annexure-1 along with the application form. Such candidates may be admitted provisionally but they will be required to produce the proof of having passed the qualifying degree with the required percentage of marks or CGPA latest by September 30, 2015, failing which their admission shall be cancelled.
- (c) Candidates having AMIE/AMIS/AMIChE/AMIIM/Grad IETE, who possess B.Sc. or Diploma in engineering are also eligible to apply for admission to M.Tech. courses.

2.1.2 Full-Time Sponsored Candidates

05 seats (supernumerary) each are available in all the 22 M. Tech programmes offered by the University subject to the provisions given below.

- (a) These candidates must have a minimum of three years of continuous full-time work experience in the sponsoring organisation till the last date of submission of application form (subject to provision 2.1.1(c) as for regular candidates) in responsible capacity in a Registered Firm/Company/Industry/Educational and Research Institution/Govt./Quasi Govt./Autonomous Organization in the relevant field in which admission is being sought. The Firm/Company/Industry shall either be a public sector undertaking or a public limited undertaking registered in a stock exchange or a privided concern whose annual turnover during the past 2 years exceeds Rs. 5.0 Crores. For a candidate employed in an educational Institution, it should be recognized by AICTE.

- (b) Candidates should upload/submit the sponsorship certificate along with the application, duly signed by the Head of the Institution/Organization on the proforma as per Annexure-3.
- (c) Few candidates are also admitted through Defence Research & Development Organization Schemes, for which the admission procedure is separate. The sponsored candidates who meet the above mentioned eligibility conditions, along with the minimum educational qualifications given in Annexure 1 should contact DRDO authorities for sponsorship.
- (d) Admission to the Sponsored Full-Time M. Tech programmes (except for DRDO sponsored candidates) will be made on the basis of merit in a written test conducted by the respective departments from amongst the candidates who have registered online. The candidates will have to score at least 50% marks in the written test in addition to having fulfilled all other eligibility criteria as specified for that program.
- (e) List of eligible full time sponsored candidates for written test shall be made available on the University admissions website www.dtuadmissions.nic.in as per schedule. No separate call letters will be dispatched.

2.1.3. Part-Time Sponsored Candidates (Three years duration)

The University also offers M. Tech Part time program in the following specialisations with the number of part time sponsored seats indicated along side: Environmental Engineering (ENE-08), Structural Engineering (STE-08), Computer Science and Engineering(CSR-08), Signal Processing and Digital Design(SPD-07),Control&Instrumentation(C&I-08), Production Engineering (PIE-07), ThermalEngineering (THE-08) subject to the provisions given below. The detail seat matrix is available at DTU Website dtuadmissions.nic.in.

- (a) These candidates must satisfy condition 2.1.2 (a) as for fulltime sponsored candidates, with the additional requirement that such organizations must be located within the NCR region.
- (b) Admission to the Sponsored Part-Time M. Tech programs will be made on the basis of merit in a written test conducted by the respective department from amongst the candidates who have registered online. The candidates will have to score at least 50% marks in the written test in addition to having fulfilled all other eligibility criteria as specified for that program.
- (c) The part-time students will be required to attend all lectures, tutorials and practical classes for the courses prescribed for them and must satisfy the attendance requirements.
- (d) The part-time students will not be eligible for any scholarship, prize etc.
- (e) The status of a part-time student will not be changed from part-time to a regular full-time student.
- (f) List of eligible part-time candidates for written test shall be made available on the University admissions website www.dtuadmissions.nic.in as per schedule. No separate call letters will be dispatched.

2.1.4. NRI/ PIO/FN Candidates

01(one) seat in all the 22 M. the programmes is available for NRIs/PIO/FN candidates subject to the eligibility conditions as indicated in 2.1. Admissions under this category of seats will be on the basis of GRE scores. The annual fee for students admitted under this category of students will be @ USD 7000. Other conditions for admissions under this category are given in below:

A Residential Requirements

1 NRIs.

An individual is Non-Resident when he is "not a resident" or who is "not ordinarily resident". A person is treated as "Non-Resident" when any of the following conditions is satisfied:

- If he/she has not been resident in India in nine out of ten preceding years; or
- If he/she has not been in India for a period of 730 days or more during the preceding seven years. Only a person who is a NRI himself/herself may seek admission and no other candidate without NRI status would be eligible.

2 Persons of Indian Origin

"Persons of Indian Origin" (PIO) in this context means a person having foreign citizenship (except Pakistan and Bangladesh) without "NRI" status, but who holds a Foreign Passport at the time of sending application, consideration for admission and during the period of his study and he/she or anyone/ both of his/her parents or anyone/ both of his /her grandparents is (or was) / are (or were) citizen(s) of India by virtue of the provisions of the Constitution of India or Section-2(b) of Citizenship Act, 1955 (Act No. 57 of 1955).

3 Foreign Nationals

"Foreign National" (FN) in this context means an individual having citizenship of a foreign country (citizens of all countries other than India) and not having the status of "NRI" and/or "Persons of Indian Origin" (PIO).

B Educational Qualification

Entry qualifications shall be the same as prescribed for the Indian students pursuing M. Tech program as given in Annexure 1 of this brochure.

C Selection Criteria

Admission under this category shall be made on the basis of the merit as per score in GRE

3. Reservation of Seats for Different and Relaxation in Essential Qualifications Categories

The university follows the reservations rules of Govt. of Delhi. Table 2 given below indicates the percentage of reservations for various categories and relaxation in minimum eligibility conditions as applicable for the academic session 2015-16.

Table-2

Sl. No.	Category	Seats reserved	Relaxation in Eessential qualification
1	Scheduled Castes (SC)	15%	10%
2	Scheduled Tribes (ST)	7.5 %	10%
3	Other Backward Classes	27%	5%
4	Persons with Disability	3% (Horizontal)	10%

The detail seat matrix is available at DTU Website dtuadmissions.nic.in. The reservations for persons with disabilities will be implemented department wise. Candidates seeking admission must fulfil the eligibility conditions as detailed earlier. The 3% reservation may be allocated as follows: 1% for persons with low vision or blindness; 1% for hearing impaired; 1% for those with locomotor disabilities and or cerebral palsy.

There will not be any conversion of seats from SC/ST category into general category. However if no waiting list exists for OBC category candidates on the day of spot round of counselling the unfilled OBC seats will be converted into general category seats and will be filled in the spot round.

4. Application Process

For admission to M. Tech programmes 2015 ALL candidates need to register and fill the application ONLINE only by accessing <http://pgadmissions@dtu.nic.in> from May 4, 2015 to on or before June 5, 2015. The application process is completed only when a print out of the filled ONLINE application form is taken after paying online the registration fee of Rs.1000 through credit/debit card /netbanking. The Candidate must bring a duly signed copy of the same along with a good quality photo affixed in the appropriate places on the form on the day of counselling.

4.1.1 Application Fee

Fee for online registration is Rs. 1000/- to be paid online through credit/debit card/net banking at the time of registration and choice filling. The registration shall not be complete without the payment of registration fees. A convenience charge @1% plus taxes will be levied on every online registration fee payment. If a candidate wishes to apply for admission in a program offered by different departments then he/she will have to register separately in that department by paying separate online registration fee.

4.1.2 First round of admission

- (a) The list of selected candidates will be displayed for first round of admissions along with first round admission schedule on the university website www.dtuadmissions.nic.in and department notice boards. In case some seats remain unfilled second round of counselling may be conducted.
- (b) The selected candidates in every round of admission shall deposit the requisite fees as per the given schedule in the Account Section of DTU through DD in the favour of the Registrar, Delhi Technological University, payable at Delhi and submit Fee Receipt back to the Department. Admission shall not be valid without payment of fee and submitting the fee receipt to the department.
- (c) The candidates shall have to produce the required documents for verification. If a candidate fails to report for admission on the scheduled date OR he/she is not able to submit the required documents or fees, he/she shall forfeit his/her claim for admission and the seat shall be offered to the next eligible candidate in the order of merit. Further, the candidate will not be eligible for subsequent rounds. A candidate can send his authorized representative with all the required documents and fee to report for admission in case he is unable to report for admission in person. The authorized representative must come with the duly signed authorization letter.
- (d) The candidates may freeze their admission in a particular M. Tech program by filling up a freezing form and submitting the same in the department concerned as per the schedule displayed on the admission website. All such candidates who have frozen their admission in a particular program will not be considered for automatic up gradation in other programs.
- (e) If a candidate is upgraded to another program which is offered by a different department then he will have to take an NOC from the parent department and deposit the original fee receipt along with the other documents in the new department. He will not have to deposit fresh Fee for the admission in the new department.

4.1.3 Second / subsequent round of admission (Subject to availability of seats)

- (a) A list of seats available for admission during second/spot round of admission will be displayed on the DTU admission website as per the schedule given.
- (b) The Second/ subsequent Rounds for all the programmes will be held at the same venue i.e. respective department. No separate communication will be sent in this regard.
- (c) No admission will be made directly to second or higher semester of any Program.

5. Fee/Dues and Refund Rules

The annual fee of the M. Tech programme will have to be deposited by the candidates at the time of admission in the form of a DD drawn in favour of the Registrar, Delhi Technological University payable at New Delhi. The exact amount of fee for Indian students will be notified at the time of the online registration. In addition every student will be required to pay Rs. 1000 towards alumni membership. Candidates must note that the admission fee must be paid in single instalment failing which the admission offer will be withdrawn immediately. Waitlisted candidates (if offered admission during counselling) will be given one day time to deposit the admission fee. If the admission fee is not paid within the stipulated date then the offer of admission given to them will be withdrawn automatically and the seat will be offered to the next eligible candidate. In case of withdrawal of admissions the refund rules as given below will be applicable.

Upto 31.7.2015	Rs. 1000 deduction
After 31.07.2015	Only security amount will be refunded

6. Documents Required

The candidates should report at the venue given by departments on the specified date and time for admission rounds in person (or through an authorized representative) along with the following original documents and one set of self attested photocopies and demand draft for the annual fee made in the favour of Registrar, Delhi Technological University, payable at Delhi.

- All mark sheets and Certificate of qualifying examination (Graduation).
- SC/ST/OBC/Physically Handicapped Certificate(s) whichever applicable, on the basis of which reservation is claimed. OBC candidates must produce necessary financial document to support their category.
- GATE Score Card (Original)/Authentic GRE score for NRI/FN/PIO, for full time candidates.
- Experience Certificate (Original), for part time and full time sponsored candidates.
- A clear No objection Certificate (without qualifying conditions) for Part-time sponsored candidates.
- Sponsorship certificate in the specified format by Full-time sponsored candidates.

7. Important Dates

S.NO.	Activity/ Event	Date
1.	Advertisement in newspapers and Opening of website for Online Registration	04.05.2015(Monday)from 10:00 AM onwards
2.	Last date for Online Registration and fee deposit	05.06.2015(Monday)(12:00 midnight)
3.	Schedule for Full time candidates	
(i)	Display of qualified candidates List for 1 st Round on DTU Website	15.6.2015 (Monday) at 5:00 pm
(ii)	1 st Round admissions at DTU (Selected candidates are required to report along with original documents and bank draft for fee deposit)	22.6.2015 (Monday) at 10:00 am
(iii)	Submission of Freezing Forms in the department	22.6.2015 (Monday) by 5 pm
(iv)	Display of qualified candidates for 2 nd Round on DTU admissions website	09.7.2015 (Thursday) at 5:00 pm
(v)	2 nd Round admissions at DTU (Selected candidates are required to report along with original documents and bank draft for fee deposit)	13.7.2015 (Monday) at 10:00 am
(vi)	Submission of Freezing Forms in the department	13.7.2015 (Monday) by 5PM
(vii)	Display of vacant seats for spot round on DTU admissions website	27.7.2015 (Monday) at 5:00 pm
(viii)	Spot round of admissions at DTU (Selected candidates are required to report along with original documents and bank draft for fee deposit)	31.7.2015 (Friday) at 10:00 am
5.	Schedule for sponsored full time and part-time candidates	
(i)	Release of list of Sponsored FT/Part-Time candidates eligible for written test and schedule for written test on DTU website	15.6.2015 (Monday) at 5:00 pm)
(ii)	Written Test for SFT/PT candidates	19.06.2015 11am (Friday)
(iii)	Display of list of Selected and Waitlisted sponsored and part-time candidates	22.6.2015(Monday) at 5:00 pm
(iv)	1 st Round of admissions of SFT/PT candidates at DTU. The selected candidates are required to complete admission formalities and deposit the fee	23.6.2015(Tuesday) at 5:00 pm
(v)	Waitlisted SFT/PT candidates for admission against the vacant seats, if any	25.6.2015(Thursday)

Annexure1

Details of the Number of GATE fellowships, eligibilty conditions and qualifying degree requirements

S. No.	Department/ Program Name/Gate Seats	Qualifying GATE Subjects and Number of seats	Qualifying Degree ***
1.	Applied Chemistry		
	Polymer Technology(PTY)	CY/CH/BT/ME/PI/TF/XE(20)	in any branch of Engineering M.Sc. (Chemistry)/Chemical Sciences/Material science/Polymer Sciences OR B.Tech/ B.E. in CH/PT/Paint/Plastic/Rubber/Textile/Food/Petroleum/Petrochemica/Paper & Pulp/EN/BT/Bio-Medical/ME/PE
2.	Applied Physics		
	Nano Science & Technology (NST)	PH/CY/XE (10) EE/EC/MT 10)	B.Tech/ B.E. Degree in EE/EEE/E&CE/EP/MMS OR M.SC in Physics/Applied Physics/Nuclear Physics /Electronics/ Chemistry.
	Nuclear Science & Engineering (NSE)	PH/CY/XE (09) EE/EC/MT (09)	B.Tech/B.E. Degree EE/EEE/ECE/EP/MMS/ME OR M.SC in Physics/Applied Physics/Nuclear Physics /Electronics/ Chemistry.
3.	Bio Technology		
	Bioinformatics (BIO)	BT/XL(20)	B.Tech/B.E Degree in BT/Life Sciences/Bio-Informatics/M. Sc. in Biotechnology /Allied Life Sciences.
	Biomedical Engineering(BME)	BT/XL-(12) EE/EC/PH/CY/XE/MT/CS-(06)	B.Tech/B.E Degree in BT/BM/EE/EC/MT/CS OR M. Sc in Bio-Medical Enineering, Biophysics, Bio-Chemistry, Biotechnology, or M. Pharma /B. Pharma.
	Industrial Bio technology (IBT)	BT/XL(19)	B. Tech/ B.E Degree in BT/BC/CH/Food Bio-Technology/ Agricultue Engineering OR B. Pharma/ M. Pharma/M. Sc in Agriculture/Food Technology/Biological Sciences.
4.	Civil Engineering		
	Geotechnical Engineering (GTE)	CE(20)	B. Tech./B.E. Degree in CE
	Hydraulics & Water Resources Engineering(HRE)	CE(20)	
	Structural Engineering(STE)	CE(20)	
5.	Computer Engineering		
	Computer Science & Engineering (CSE)	CS(20)	B.Tech./B.E. Degree in CS / SE / IT /MC/E&CE/ EEE or M.C.A /M. Sc (CS/IT)(with Mathematics at B.Sc./B.C.A level).
	Software Engineering (SWE)	CS(20)	
	Information System (ISY)	CS(20)	

6.	Electronics & Communications Engineering		
	Microwave and Optical Communication (MOC)	EC/PH (20)	B.E./B.Tech. Examination in E&CE/EP/M.Sc. Electronics/M. Sc. In Physics with Electronics/Radio Physics/Solid State Physics.
	Signal Processing & Digital Design (SPD)	EC(20)	B.E./B.Tech Examination in E&CE
	VLSI Design and Embedded System (VLS)	EC(20)	
7.	Electrical Engineering		
	Control & Instrumentation (C&I)	EE/EC/IN(20)	B. Tech./B.E. Examination in EE/EEE/E&CE C&I
	Power System (PSY)	EE (20)	B. Tech./B.E. Examination in EE/EEE
8.	Environment Engineering		
	Environmental Engineering (ENE)	CE(20)	B.Tech./B.E. Examination in EN/CE
9.	Mechanical Engineering		
	Computational Design (CDN)	ME/AE/PI(20)	B. Tech/B. E in ME/ PE/ Industrial/ AE/ Manufacturing Science/ Welding Technology/ Aerospace Engineering/ Aeronautical Science
	Production & Industrial Engineering (PIE)	ME/PI(20)	B. Tech/B. E in ME/PE/Industrial / Manufacturing Science/ Welding Technology/Automation Engineering.
	Renewable Energy Technology (RET)	Any Discipline(18)	B. Tech/B. E in any branch of engineering/ M.Sc.inPhysics/Chemistry/Electronics/ Biotechnology/Environmental science
	Thermal Engineering (THE)	ME/PI(20)	B. Tech/B. E in ME/PE/AE/ Manufacturing Science //Automation Engineering

*** Candidates having AMIE/AMIS/AMIChE/AMIIM/Grad IETE, who possess B.Sc. or Diploma in engineering are also eligible to apply for admission to M.Tech. courses.

Details of the abbreviations used

Electrical Engineering	EE	Mechanical Engineering	ME
Civil Engineering	CE	Environmental Engineering	EN
Information Technology	IT	Electrical & Electronics Engineering	EEE
Software Engineering	SW	Mathematics and Computing	MC
Automobile Engineering, Automotive Engineering	AE	Engineering Physics	EP
Production, Production & Industrial Engineering, Industrial Engineering	PE	Metallurgical and Material Science, Metallurgical Engineering	MT
Control & Instrumentation, Instrumentation & Control Engineering	C&I	Biotechnology, Industrial Biotechnology, Bioinformatics	BT
Biochemical Engineering	BC	Chemical Engineering	CH
Electronics & Communication Engineering, Electronics Engineering	E&C	Computer Science, Computer Technology, Computer Science & Engineering, Computer Engineering	CS

-15-

CERTIFICATE FOR APPEARING IN THE FINAL SEMESTER/YEAR EXAMINATION

(Required from candidates who are yet to appear in the qualifying examination)

In connection with the application of Mr./Ms. for admission to PG programme(s) at Delhi Technological University Delhi, I hereby certify that he/she is a bonafide student of our institution. He/She is yet to complete the requirements of qualifying examination including theory, practical project examination and backpaper(s)/supplementary(ies) for B.E./B.Tech./M.Sc./..... which is to be scheduled later on (Strike out the non-applicable ones and write in the blank space if the degree is not mentioned) and the result is likely to be announced by 2015. The percentage of aggregate marks/CGPA obtained by him/her upto prefinal year examination is His/her conduct and character during his/her stay at the University/University has been "GOOD".

Place: Signature of the Principal/Dean/Registrar/

Date: Dy. Registrar/Proctor/Administrative Officer/

Asstt. Registrar of the University attending/last attended with seal

UNDERTAKING BY THE CANDIDATE REGISTERED WITHOUT PRODUCTION OF PROOF OF PASSING THE QUALIFYING EXAMINATION/APPEARED IN THE BACKPAPER(S)/SUPPLEMENTAR(IES) TILL DATE OF REGISTRATION

I, son /daughter/ward of Mr./Ms. hereby give an undertaking that I have appeared in all the examinations including practicals/projects/theory/backpaper(s)/supplementary(ies) before the date of registration which is to be scheduled later on and only result is awaited, which is likely to be declared by

Place: Signature

Date: Name

Address

SPONSORSHIP CERTIFICATE

(Required from full-time sponsored candidates only)

The undersigned is pleased to sponsor Mr./Ms. who is working in this organization for the last years and is presently holding the rank/position of for pursuing the M. Tech programme (course) at Delhi Technological University Delhi in the Department of with specialization in the following areas:

1.
2.
3.
4.

.....

His/her conduct and character has been good.

The Institution/Organization would relieve him/her immediately for joining the above course, if selected for admission. The Institution/Organization also agrees to pay the contingent/all expenses stipulated by the University. This is further certified that the sponsorship for admission will not be withdrawn midway till completion of the course. Our enterprise is registered in a stock exchange/had an annual turn over of over Rs. 5.0 crores in the past two years (for candidates working in a Firm/Company/Industry).

Place: Signature of Head of the Institution/Organization with seal

Date: Name

.....

Designation.

NO OBJECTION CERTIFICATE

(Required from candidates seeking admission on part-time basis)

The undersigned is pleased to permit Mr./Ms. who is working in this organization for the last years and is presently holding the rank/position of for pursuing the M. Tech programme at Delhi Technological University Delhi with specialization in the following areas:

1.
2.
3.
4.

His/her conduct and character has been good.

The Institution/Organization would relieve him/her immediately for joining the above course, if selected for admission. If admitted the candidate will be permitted to be present at the University as required by the academic schedule for a period of three years and will continue to remain in service of this organization for the duration of the course.

Place: Signature of Head of the Institution/Organization with seal

Date: Name

Designation.....

AUTHORITIES WHO CAN ISSUE CASTE/TRIBE CERTIFICATE

SC/ST/OBC candidates should submit certificate issued by any of the following authorities:

District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner/Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate/Revenue Officer not below the rank of Tehsildar/Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides/Administrator/Secretary to Administrator/Development Officer (Lakshadweep Island).

(Certificate issued by any other authority will not be accepted.)

(Prescribed Format for OBC Certificate)

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES

This is to certify that Shri / Smt. / Kum. _____

Son / Daughter of Shri / Smt. _____
of Village/Town _____

_____ District/Division _____ in the
State belongs to the
_____ Community which is recognized as a
backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96. (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri / Smt. / Kum. _____ and / or his family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

Dated: _____

District Magistrate / Deputy Commissioner / Competent Authority

Seal

NOTE:

(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar' and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

Declaration/undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____
resident of _____
village/town/city _____ district _____
State _____

hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004.

Signature of the Candidate

Place: _____

Date: _____

Contacts:

Dean Academic (PG) / AR (PG)
Delhi Technological University
Shahbad Daulatpur, Bawana Road, Delhi-110042
Website: www.dtuadmissions.nic.in

Revised Annexure-1 of Regulations related to Unfair Means

The entire contents are proposed to be replacement with the content as under.

The case(s) of the candidate(s) booked for unfair means and/or for resorting to disorderly conduct in University examinations shall be dealt in accordance with the **University Regulations**, the extracts of which are given below:

(A) NATURE OF OFFENCE

- (a) A student found talking to another student during the examination hours.
- (b) If during the examination hours i.e. after receipt of the question- paper and before handing over the Answer book a student is found to be talking to a person outside the examination hall while going to the urinal etc.
- (c) Changing seat in the examination- hall without permission.
- (d) Committing any breach of any direction given to the student.

ACTION TO BE TAKEN: The first answer-book to be withdrawn and cancelled and the second answer book to be provided and evaluated.

(B) NATURE OF OFFENCE

- (a) Attempt to influence the examiner by an appeal in the answer-book.
- (b) Writing either the questions set in the paper or solutions thereof on paper/electronic device etc. while during the examination.
- (c) Possession of cell phone or any other item of such type of communication in examination hall.
- (d) Intentionally tearing off the Answer Book/a part thereof or a continuation sheet.
- (e) Using abusive or obscene language in the answer book.
- (f) Misbehaving with the Superintendent/Invigilator/staff on duty or with any other candidate in or around the Examination Centre before, during or after the examination.
- (g) Leaving the examination room without the permission of the Superintendent of the Examination or without handing over the answer book to the Invigilator /In-charge or without signing the attendance sheet.

ACTION TO BE TAKEN: The examination of the concerned paper to be cancelled.

(C) NATURE OF OFFENCE:

To be found in possession of any written or cyclostyled notes or any printed materials or notes written on any part of the body/clothing or instruments such as set square, electronic device etc. or having notes written on chair, table, desk or drawing board or cover of the calculator etc which could be helpful to him/her in answering the paper or could be helpful to another candidate in that Examination Hall during the examination.

ACTION TO BE TAKEN. All the examinations (Theory+Practical) including back papers and the marks awarded in quizzes, marks for continued evaluation and mid-term examination and end term examination for that semester to be cancelled. This implies that registration of the student for that Semester stands cancelled.

(D)NATURE OF OFFENCE

- (a) If during the examination hours i.e. after receipt of the question paper and before handling - over the answer book a student is found:
 - (i) To be copying or to have copied from any paper, book or note written on any part of his/her clothing or body or table or desk or instruments like setsquare, etc.
 - (ii) To be consulting notes or books while being outside the examination hall during examination hours.
 - (iii) Passing on a copy of question(s) set in paper or solution thereof to any one.
 - (iv) To have received help from or given help to another candidate through some written material/ electronic device pertaining to the questions set in the paper concerned.
 - (v) To have allowed any other candidate to copy from his/her answer-book.
 - (vi) Communicating or attempting to communicate directly or through someone else with the examiner or anybody connected with the University examination for influencing them in the award of marks.
- (b) The candidate on being challenged/searched during the course of examination by the Superintendent, Invigilator or a staff on duty, swallows a note/ paper or runs with it or is guilty of causing disappearance or destroying any such material with the intention of obliterating the evidence of the material possessed by him/her.
- (c) Gross misbehavior i.e. threatening with physical force in connection with the examination with the Superintendent, the Invigilator/ staff on duty working at the Examination Centre with any other candidate in or around the examination Centre, before, during or after the Examination.
- (d) When the candidate disturbs the examination or attempts to do so.

ACTION TO BE TAKEN: All the examinations (Theory+Practical) including back papers and the marks awarded in quizzes, marks for continued evaluation and mid-term examination and end term examination for that semester to be cancelled. This implies that registration of the student for that Semester stands cancelled, and the student to be debarred from registering the courses offered for next semester except for back papers (for which attendance is not required and the student has acquired marks for continued evaluation and mid semester examination). The University Campus thus remains debarred for such student for next semester, except that he/she is allowed to sit in back paper examination. However, for continuation of registration in the degree program. The student has to pay the fees as applicable to a UG/PG student even for the period of his/her debarment.

(E)NATURE OF OFFENCE

- (a) Found in possession of a solution of a question set in the paper through the help of any student, supervisory or ministerial staff or some other agency.
- (b) Found guilty of having made previous arrangement to obtain help in connection with the question paper in cases not covered by the above provision.
- (c) Smuggling in an answer-book or part of it, taking out or arranging to send out an answer-book or part of it.
- (d) When the candidate replaces or gets replaced during the course of the examination his / her answer book or any page or continuation sheet with any other unauthorized book, page or continuation sheet.
- (e) When the candidate replaces or gets replaced an answer book or its any page or continuation sheet after the examination or manages to write or gets written an answer book including the continuation sheet, if an answer to any of the questions which he had not written earlier during the examination.

ACTION TO BE TAKEN: All the examinations (Theory+Practical) including back papers and the marks awarded in quizzes, marks for continued evaluation and mid-term examination and end term examination for that semester to be cancelled. This implies that registration of the student for that Semester stands cancelled, and the student to be debarred from registering the courses offered for the next semester including back papers. The University Campus thus remains debarred for such student for next semester and he/she will only be able to register for courses in the University for next to next semester. However, for continuation of the registration in the program he/she has to pay the fee as applicable to UG/PG student even for the period debarment.

(F) NATURE OF OFFENCE

Found guilty of:

- (a) Writing deliberately another students' roll no. in his/her answer book or found in possession of an answer-book not his/her own or impersonating another candidates in any examinations.
- (b) Guilty of serious misconduct in the examination hall or non - compliance with the instructions of the superintendent or any of the invigilators in the examination hall.

ACTION TO BE TAKEN: All the examinations (Theory+Practical) including back papers and the marks awarded in quizzes, marks for continued evaluation and mid-term examination and end term examination for that semester to be cancelled. This implies that registration of the student for that Semester stands cancelled, and the student to be debarred from registering the courses offered for the next semester including back papers. The University Campus thus remains debarred for such student for next two semesters or expulsion from the University depending on the gravity of the offence, and he/she will only be able to register for courses in the University after the expiry of two semesters. However, for continuation of the registration in the program he/she has to pay the fee as applicable to UG/PG student even for the period debarment.

(G) NATURE OF OFFENCE

Found guilty of:

- (a) Inciting other students to leave the examination room or disrupt the examination or attempts to do so.
- (b) Gross misbehavior in connection with the examination with the Invigilator on duty or the other staff working at the examination and is also guilty of assault or inflicting any injury on such person.

ACTION TO BE TAKEN: All the examinations (Theory+Practical) including back papers and the marks awarded in quizzes, marks for continued evaluation and mid-term examination and end term examination for that semester to be cancelled. This implies that registration of the student for that Semester stands cancelled, and the student to be debarred from registering the courses offered for the next semester including back papers. The University Campus thus remains debarred for such student for next three semesters or expulsion from the University depending on the gravity of the offence and he/she will only be able to register for courses in the University after the expiry of three semesters. However, for continuation of the registration in the program he/she has to pay the fee as applicable to UG/PG student even for the period debarment.

(H) NATURE OF OFFENCE

- (a) Any person who is not a candidate for any examination found committing or abetting in committal of any of the offences mentioned above.

ACTION TO BE TAKEN: To be dealt with by the Vice Chancellor in an appropriate manner.

(I) CASES NOT COVERED BY THESE REGULATIONS.

ACTION TO BE TAKEN: To be decided by the Vice Chancellor.

Note:

- (a) In these regulations the year means the academic year.*
- (b) Having once made use of dishonest or unfair means or having once indulged in disorderly conduct in the examination, if the candidate again makes use of dishonest or unfair means or indulges in disorderly conduct in the same examination, he/she shall be awarded punishment prescribed in that sub-clause which is next to the once in which his/her case falls or any higher punishment.*
- (c) In case of extenuating circumstances, the above punishment may be reduced by the Vice Chancellor depending upon the merits of the case.*