



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES

**of the 12th Meeting of the
Board of Management
of DTU, Delhi
held on 07.02.2014**

DTU Campus, Shahbad Daulatpur, Bawana Road, Delhi-110042

Delhi Technological University

(Estd. by Govt. of Delhi vide Act No. 6 of 2009)
(Formerly Delhi College of Engineering)

No.F.DTU/ORG/BOM/Meeting/1(1)/09/Vol.II 764

Dated 21/4/14

Sub: Minutes of 12th meeting of the Board of Management held on 07.02.2014 at 11.00 a.m. in the Committee Room of DTU.

The 12th meeting of the Board of Management of DTU was held in the Committee Room, No. 307, Administrative Building of DTU on 07.02.2014 at 11.00 a.m.

The following members were present:

1. Shri R. P. Agrawal, Chairman, Board of Management.
2. Prof. P. B. Sharma, Vice Chancellor.
3. Prof. G. K. Mehta, Former Director, Nuclear Science Centre
4. Shri J. V. Ramamurthy, President & Chief Operating Officer, M/s. HCL Infosystems.
5. Dr. Arbind Prasad, Director General, FICCI.
6. Prof. S. K. Garg, Pro Vice Chancellor
7. Prof. Asok De, Director, NIT Patna, Bihar.
8. Prof. Naveen Kumar, Dean (IC), DTU (Special Invitee).
9. Prof. A. Trivedi, Dean (IRD), DTU (Special Invitee).
10. Prof. S. Maji, HOD (Biotech Deptt.), DTU (Special Invitee).
11. Sh. O. P. Shukla, COE, DTU (Special Invitee).
12. Prof. A. K. Gupta, Registrar, DTU.

Dr. M.M. Kutty, Principal Secretary (Finance) and Sh. R.K. Verma, Principal Secretary (TTE) could not attend the meeting due to their pre-occupations and were granted leave of absence. Dr. K. Singh, Joint Registrar (Admn) attended the meeting as an invitee to assist the Board.

Following are the Minutes of the meeting:

Agenda 12.1 : (i) A word of welcome and brief presentation on the progress of the University by the Vice Chancellor.

The Vice Chancellor welcomed all the members of the Board present in the meeting. He made a presentation showcasing the growth and achievements of the university during the last four and a half years of its inception in 2009. This is truly reflected in the faith reposed by the industries and corporates in campus placements from DTU. The University has consistently placed itself among the Top 10 Best Engineering Institutions of the country each year of its establishment as a technological University.

The culture of research and innovation in DTU has received a major thrust with a large number of sponsored R&D projects bagged by the faculty and national and international acclaim received by DTU innovation teams in the national and international competitions. 39 sponsored R & D projects worth Rs.13.16 crores have been received by the Faculty of DTU from DST, CSIR, Department of Atomic Energy, Department of Biotechnology, Govt. of India, DRDO-Ministry of Defence, ICMR etc. during the last three years. He hoped that in the current academic year

the DTU will surpass all previous records of quality publications of research papers and industry relevant innovations.

The members of BoM were informed that one of the major focuses of the University, is to promote synergy between Science and Engineering as also to strengthen inter-disciplinary engineering both in education as well as in the R&D. The innovations at DTU have received worldwide appreciations and even the Under Graduates are contributing to quality research papers.

The Vice Chancellor further informed that 104 new teaching faculty members have been recruited through Open Selections during the last three years at the level of Assistant Professors, Associate Professors and Professors. The focus of the University for faculty recruitment have been to attract faculty 'inspired by teaching and driven by research'. The quality new faculty has provided a major support for growth of quality education and research at DTU as is reflected in the significant rise in quality publications by the faculty and their engagement in sponsored R&D.

The DTU has had a record of placements during the last 04 years. 179 reputed Companies from India and abroad visited the DTU campus last year and made 1006 job offers in 2012-13. This year upto January 2014, 154 companies have made 892 job offers so far. Highest salary went up to Rs.93 lacs per annum – 13 students have received Rs.70 lacs per annum package from EPIC. The placements at DTU have been ahead of a number of IITs, infact DTU has been placed at 1st in placements among the Top 10 Engineering Institutions in India including the IITs as per the Outlook Survey, 2013.

The University has signed working MoUs for strong academia interface with major industries, namely, Lockheed Martin of US, Samsung Electronics, Delhi Metro Rail Corporation (DMRC), Delhi, National University of Singapore, Nanyang Technological University, Tokyo Institute of Technology, University of Birmingham, Solar Energy Centre, MNRE, Harare Institute of Technology and TATA Consultancy Services etc.

He further apprised about the various activities taking place at DTU i.e. academic and professional activities organized by professional societies of the University such as DTU Students Branches of IEEE, SAE, IET, IIIE, CSIE etc. Two Students of DTU namely, Ms. Deepali Kansal and Mr. Shubham Chauhan were awarded the "Best Presenter Award" and "Best Group Award" at ASES Taiwan Summit 2013. The Vice Chancellor further informed that the University has been approved by UGC for 12B and a funding for Rs.6 crores has been received by DTU from the UGC. Further the university has also submitted proposals for funding under "Innovation University scheme" of the UGC. The Vice Chancellor informed that the funding from the UGC has marked the beginning of the Central Funding to our University. It was also informed that the University has received funding from the MHRD to the tune of Rs.12.5 crores for the World Bank assisted TEQIP (II) program for strengthening Post Graduation & Research at DTU. It has further received funding of Rs.6 crores from AICTE towards PG GATE Fellowships.

The Vice Chancellor also informed that a "Centre of Innovation" is proposed to be established at DTU in the year 2014 with the support of Delhi State Innovation Council. The University shall also endeavour to establish Industry Sponsored Chaired Professorship in areas of Energy, Software Engineering, Power Electronics, Construction Technology and Management & Design Engineering during 2014-15.

The Vice Chancellor informed the members that a suitable date for the second convocation of the DTU is being worked out and it has been proposed after obtaining the concurrence of the Chancellor of the University, to invite Hon'ble Vice President of India as the Chief Guest, preferably in the first/second week of March 2014. Bharat Ratna Prof. C.N. Rao has already consented to deliver the convocation address.

The Vice Chancellor also highlighted some of the major constraints being faced by the university which are as under :

1. **Acute shortage of teaching faculty** : Our current actual existing teacher-student ratio is 1:32 and 1:22 as per the sanctioned strength whereas it should be 1:12 for an institution like ours offering PG programs.
2. **Absence of new pension scheme for DTU faculty and staff** : The matter is lying pending with the Govt. of Delhi for the last two years causing major hardship to the DTU faculty and staff.
3. **Release of PDF to teaching faculty** : As per the 6th Pay Commission recommendation duly approved by the Govt. of Delhi, each faculty member shall be provided professional development fund of Rs. 02 lacs as one time startup grant to facilitate his/her research work and another Rs. 02 lacs on reimbursement basis for a period of three years (including initial grant year) towards acquiring a membership of professional societies and for participation in national and international conference, workshop etc.
4. **Requirement of New Infrastructure** : As a sequel to the introduction of new UG/PG programs and increase of intake due to OBC reservations/implementation during the last 04 years, we need to expeditiously construct new hostel blocks for boys and girls and new academic blocks to meet the current shortage of infrastructure. Accordingly, an EFC memorandum for proposed campus expansion for a cost of Rs.256 crores has been submitted to the Government for seeking approval. The reply from the Govt. is still awaited.
5. **Insufficient grant of GIA to DTU by the Govt.** : During the year 2013-14 the GIA was approved to the tune of Rs.60 crores in the Budget Estimates which has been curtailed to 40 crores in the revised allocation in Feb. 2014. It is clear from the allocation that the approved GIA of DTU is approximately 1/7th of IIT Delhi, which is further declined to 1/10th of IIT Delhi annual budget after the said curtailment. This is a highly serious matter as the university is facing acute financial constraints which is directly hampering the growth and development programs of the university.

He also invited the Hon'ble Members of the Board to present their brief remarks before the agenda items are taken up.

Prof. G.K. Mehta, the Member of the BoM, appreciated the University authorities for the excellent progress made during the last four years. He emphasized that a technological University like DTU should continue to focus on research and innovation as is being done at IITs to support the growth of tomorrow's engineering. He was happy to note that the University is paying a greater attention to the cause of synergy between science and engineering.

Dr. Arbind Prasad, the eminent Member of the BoM, and representative of Industry Association, FICCI emphasized on the need for promotion of techno-entrepreneurship. He was of the opinion that DTU is one of the fittest institutions to emerge as the techno-entrepreneurship and knowledge innovation hub of the country. The FICCI can support the University in creating the desired facilities in this respect in partnership with the industries and with the support of the Government.

Dr. J.V. Ramamurthy, highlighted the need for identifying the gaps between the industry needs and the competencies of the graduating students from the technological Universities. The venture capitalists are available allover. A formal structure is needed to encourage incubation centre. A three member committee comprising Prof. G.K. Mehta, Prof. S.K. Garg (Pro Vice-Chancellor) and third member to be co-opted by the committee was constituted to identify the retired persons who could be considered for appointment as faculty/guest faculty in the university.

(ii) Opening remarks by the Chairman

The Chairman extended a warm welcome to all the members present in the meeting. He also commended the Vice Chancellor's contribution towards the growth of the university.

The Chairman, BoM further remarked that ranking indicators shown by the different surveys 2013 amply justify the quality of education offered by the University at an affordable cost. He, however, desired that the faculty members of the University should make concerted efforts to engage themselves and their research scholars in world quality research of high value to our industry. He desired that the faculty of this university should come out with the publication of at least 200 research papers in journals of high repute this year to qualify for being considered for a ranking as a world class university.

He however expressed his satisfaction that a good beginning in this regard has been made and high quality publications are coming out in reputed journals of high impact factor from various Departments. He desired that the university should seriously consider positioning itself among the Top 200 world class universities in the near future.

He further mentioned that in IIT Bombay patent filing has gone by 400% as compared to the year 2009. They have started examining the M.Tech and Ph. D thesis for any new knowledge so that if there is new knowledge they could apply for a patent. He called upon Dean (IRD) to come out with a similar process in DTU. The DTU should set up a Patent Facilitating Unit in the University so that the faculty and students could patent their papers without any difficulty. . He also desired that the faculty be motivated to go for filing an application under PCT for any new knowledge created by them before rushing for publications in journals or presentation in the Conferences:

Agenda 12.2 : Confirmation of the minutes of the 11th meeting of Board of Management held on 23.07.2013.

The Board was informed that the minutes of the Eleventh Meeting of the Board of Management held on 23.7.2013 were circulated among all the members vide minutes No. DTU/Council/BOM/(Meeting)/09/Vol-II/8936-47 Dated 13th September, 2013. No comments have been received from any member of the Board. The Board of Management may like to approve the minutes of the Eleventh meeting of the Board.

Decision : The Board confirmed the minutes of the 11th meeting of the Board.

Agenda 12.3 : Action taken report on the decisions taken in the 11th meeting of the Board of Management.

The Board was informed that 14 Agenda Items and 04 Supplementary Agenda were discussed in the last meeting held on 23.7.2013.

Decision : The Board took the action taken report of the 11th meeting on record.

Agenda 12.4 : Approval of the decisions taken in the meeting of Academic Council, held on 15-01-2014.

It was submitted for information of the Board that 7th meeting of Academic Council was held on 15.01.2014 and important decisions were taken. The minutes of the 7th meeting of Academic Council were tabled in the meeting.

Decision : The Board approved the decisions of the Academic Council, taken in its 7th meeting held on 15.01.2014 with modifications in respect of agenda item nos. 7.4(ii) and 7.11 as follows :

Agenda 7.4(ii) : The students will be given one time opportunity in the next year(s) along with junior batches to appear in mid semester examination in exceptional cases where they have missed the chance to appear in the mid semester examination due to unforeseen circumstances.

Agenda 7.11 : The consent of the students shall be taken for the changed nomenclature of the B.Tech in Automobile Engineering as B.Tech in "Mechanical and Automotive Engineering" and

those who are not interested in the new nomenclature shall be given degree 'B.Tech in Automobile Engineering'.

Agenda 12.5 : Matter for information:

i. Constitution of the First Planning Board of the DTU.

The Board was informed that the matter related with constitution of the Planning Board was taken up as agenda No. 10.9 of the meeting of the board held on 25.4.2013. The Hon'ble Chairman, BoM was authorised to nominate 6 members of Planning Board. Accordingly, Planning Board of the University has been constituted and the order was issued on 28.01.2014, consequent upon the nomination of the following persons as member of the planning board by the Hon'ble Chairman, BOM :

1. Prof. Pankaj Jalote, Director, IIIT, Delhi
2. Shri Ashok Khurana, Former DG, CPWD
3. Prof. Sanjay Dhande, Former Director, IIT, Kanpur
4. Representative of AICTE, not below the level of Director
5. Representative of UGC, not below the level of Jt. Secretary
6. Secretary DTTE/Director DTTE

The Planning Board shall design and formulate appropriate plans for the development and expansion of the University. It shall meet at least twice in a year or at such intervals as it deems expedient. The term of office of the nominated members of the board shall be three years.

ii. Appointment of Deans of the University.

The Board was informed that as per the provisions contained in clause 6(1) & (2) of the DTU (First) Statute, 2009, the Vice Chancellor has appointed 3 Deans of the University w.e.f. 03.01.2014 in place of Prof. S.Maji, Dean (IRD), Prof. S.K. Singh, Dean (IC) & Prof. H.C. Taneja, Dean (SW) on expiry of their term of 3 years.

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|---------------------------|------------|
| 1. Prof. A. Trivedi | Dean (IRD) |
| 2. Prof. Madhusudan Singh | Dean (SW) |
| 3. Prof. Naveen Kumar | Dean (IC) |

Prof. S.K. Garg, Dean (Acad) and Prof. O.P. Verma Dean (CE) shall continue to work as Deans of the University as per order dated 14.2.2013.

iii. Relieving of Sh. Srinivasa Rao Y., Sr. Assistant Registrar from DTU.

The Board was informed that Sh. Srinivasa Rao Y., working in the Accounts Branch as Sr. Assistant Registrar on Foreign service in Delhi Technological University has been relieved from the University from 18/12/13 (A/N) vide order dated 18.12.2013, with the direction

to report to Delhi State Aids Control Society, BSA hospital complex, Rohini.

iv. Discontinuation from 12/12/2013 (A/N) of the services of Sh. Anil Kumar, Consultant (C&M) in DTU

The Board was informed that Sh. Anil Kumar, former DG, PWD was appointed as Consultant (Const. & Maintenance) w.e.f. 13.12.2012, for a period of 6 months to take care of Phase-II project of the University in addition to other assigned responsibilities. The appointment was ratified by the Board. The services of Sh. Anil Kumar was further extended for another 6 months w.e.f 13.6.2013, which ended on 12.12.2013. Since the work relating to Phase-II construction has not been started for want of approval of the building designs from MCD and EFC Memo of the same has also not yet been approved by the Govt. of Delhi, Sh. Anil Kumar was relieved from the responsibility as Consultant (C&M) with effect from 12.12.2013 (A/N).

v. Status report on appointment of vacant teaching positions.

It was submitted for the information of the board that 92 vacant teaching positions viz. Professors (17), Associate Professors(30), and Assistant Professors (35), which were sanctioned by the Govt of Delhi during erstwhile DCE, were advertised by the University as per the recruitment regulations approved by the board in leading newspapers having all India circulations and also uploaded on the University website. The last date for submission for application for the candidates was 31st May,2012.

1622 applications were received by the university for all the 92 teaching positions. In order to scrutinise the applications with regard to eligibility of the candidates (as per the recruitment regulations), Professorial Committees were constituted for different departments. The age limit prescribed for the faculty was considered as 40 years for all the candidates as against "35 years desirable", mentioned in the recruitment advertisements with the approval of the Chairman, BoM. The Professorial Committees scrutinised the applications and recommended the names of eligible candidates, 18 for Professor, 43 for Associate Professor and 776 for Assistant Professor. All the eligible candidates for the post of Assistant Professors were further called for appearing in the written test conducted on 19th Jan,2014 in 4 time slots from 10 a.m to 5.45 p.m. The result of the written test is under preparation at the level of coordinator.

The Seminar & interview has been decided to be conducted in succession. Since the approval with regard to subject experts has not been received from the Govt., the date of seminar & interview for the position of Associate Professors & the Professors have not been

finalized. It is being pursued with the Administrative Department so that interview could be held at the earliest.

The following modus operandi for recruitment to the above positions has been decided by the Chairman, BoM.

1. Assistant Professor : The candidates shall be asked to appear in the written test to be conducted by Prof. Madhusudan Singh, Coordinator and Prof. Pragati Kumar, Professor, Co-Coordinator. It will be followed by seminars in the department on a date to be specified later and interview by the selection committee as prescribed in the DTU(First) Statute, 2009. The written test carries 50% weightage. The seminar and interview will carry weightage of 10% & 40% (30%) respectively.

2. Associate Professor & Professor : The candidates shall be required to make a presentation at the seminars, followed by interview by the selection committee as prescribed in DTU (First) Statute, 2009.

vi. Status report on appointment of vacant non teaching staff (Ministerial).

The board was informed that 83 vacant non teaching positions which were sanctioned by the Govt. of Delhi during erstwhile DCE were advertised by the University as per the recruitment regulations approved by the board in leading newspapers having all India circulations and also uploaded on the University website. The last date for submission for application for the candidates was 06.05.2013.

10221 applications were received by the university for all the above non teaching positions. In order to scrutinize the applications with regard to eligibility of the candidates (As per the recruitment regulations), different committees under the chairmanship of one professor and 2 other members were formed by the university. The principle adopted for considering the age limit prescribed for the faculty as 40 years for all the candidates as against "35 years desirable", mentioned in recruitment advertisements, was adopted in respect of the non-teaching staff also.. The scrutiny committees scrutinized the applications and have recommended the names of eligible candidates who will be called for the written test, followed by skill test wherever applicable and interview. The responsibility of conducting test has been assigned to Prof. Madhusudan Singh and Prof. Pragati Kumar (Professors of Elec. Engg. Deptt.). The Chairman, BOM has approved the following criteria for appointment of the candidate for selection to the posts:

Written Test	: 65% weightage
Relevant Experience	: 10% weightage
Additional Skill/qualification	: 10% weightage
Interview	: 15% weightage

TOTAL : 100%

The modalities of conducting written test is under process.

Decision : The Board took the above information on record.

Agenda 12.6 : Matter for ratification:

i. Appointment of Pro Vice Chancellor of the University

The Board was informed that a direction was received from the Govt. to complete the process of appointment of Pro Vice Chancellor by 30th September, 2013 while granting extension of 2 months to Prof. Moin Uddin, Pro Vice Chancellor to enable him to complete his 3 years term as mentioned in his offer of appointment. Accordingly, an initiative was taken by the university and draft advertisement for the position of Pro Vice Chancellor was placed in the meeting of the Board held on 28.09.2013 and, as approved by the Board, online applications were invited from the candidates through National Dailies and website of the university. 65 applications were received for the post. A committee comprising of Prof. G.K. Mehta, Hon'ble member of the Board & Prof. D.V. Singh, former member of the Board was constituted to scrutinise the applications received for the above position. The committee met on 23.09.2013 and recommended 08 candidates to be called for interview. Out of 8 candidates, who were issued call letters, 06 candidates appeared before the selection committee comprising Hon'ble members of the Board excluding the Deans/HOD's of the University nominated as members of the Board.

The selection committee recommended Dr. M.O. Garg, Director, Indian Institute of Petroleum for the position. Accordingly, an offer of appointment of Pro- Vice Chancellor was issued to Dr. Garg requesting him to submit his willingness. Besides university also submitted proposal for relaxing the provision under clause 5 (2) of DTU (First) Statute, 2009 so that he could have a 3 years term as Pro Vice Chancellor. This, however, was not approved by the Govt. Then, Dr. Garg was conveyed the terms & conditions of the post to the extent approved by the Govt. and was asked to join by 31st Dec, 2013. On receiving the communication, Dr. Garg responded by saying that

he has been working in the grade pay of Rs. 12000/- whereas the grade pay of the position of Pro Vice Chancellor in DTU offered to him was Rs. 10,000/- and as the rules do not permit deputation from a higher grade pay to a lower grade pay, therefore, he should be allowed to join at grade pay of Rs. 12000/-. He was informed that grade pay will remain the same at Rs 10000 and he was asked to join the post by 15th Jan, 2014. Dr. M.O. Garg did not join the post by 15th Jan, 2014, the last date up-to which he was given time to join the position. The offer of appointment issued to Dr. M.O Garg was therefore withdrawn.

Prof. S.K. Garg, who was first in the waiting list for the position of Pro Vice Chancellor, was issued the offer of appointment to the position of Pro Vice Chancellor on 15/01/2014 with the terms & conditions as prescribed in the DTU (First), Statute, 2009. Dr. Garg assumed the charge of the office of the Pro Vice Chancellor w.e.f. 16.01.2014 (forenoon).

ii. Appointment of Controller of Examination in DTU.

The Board was informed that one post of Controller of Examination was created by the board in its first meeting held on 23/09/2009 and was notified accordingly. The post was advertised by the University to be filled by transfer on deputation in the leading newspapers of Delhi and also uploaded in the university website. In response to the advertisement, 10 applications were received. The applications were scrutinised by the office, 05 candidates were found eligible for the position. All the 05 candidates were asked to appear before the selection committee constituted as per the composition of the selection committee prescribed in DTU (First) Statute, 2009 on 06.08.2013. The selection committee recommended Sh. O.P. Shukla, Dy. Director(SB), DTTE for appointment to the position of Controller of Examination which was accepted by the Hon'ble Chairman, BoM. Sh. O.P. Shukla was issued the offer of appointment vide order dated 22.08.2013 initially for a period of two years which can be extended for one more year in consultation with the borrowing department. He joined the position of the Controller of Examination w.e.f. 18.09.2013 (forenoon).

iii. Revised rates of remuneration/honorarium for the Guest faculty members.

The Board was informed that University has been engaging guest faculty on hourly basis for imparting instructions to the students of B.Tech programmes against the vacant teaching positions in different disciplines. Besides this, the University is also running 05 B.Tech(Evening) programmes for in-service diploma engineers

working in NCT of Delhi and surrounding cities i.e Ghaziabad, Faridabad, Gurgaon, Sonapat etc.

The guest faculty members so engaged by the university either regular faculty members or persons engaged from outside of the university are paid remuneration for engaging the classes on hourly basis. The rates of remuneration for the guest faculty was approved by the Govt. of Delhi issued by the DTTE vide order no. F.No.1(51)/89/SB/327 dated 20.02.2008. According to this order, a lecturer now designated as Assistant Professor, is paid Rs. 500 per hour plus actual conveyance charges (maximum Rs.300/-) subject to a ceiling of Rs.12000/- per month, the earlier Assistant Professor now designated as Associate Professor, gets paid Remuneration @ Rs. 750/- per hour plus actual conveyance charges (maximum Rs.500/-) subject to a maximum of Rs.16000/- per month and a Professor is paid remuneration @ Rs.1000/- per hour plus actual conveyance charges subject to a ceiling of Rs. 20,000/- per month.

Consequent upon the implementation of the 6th AICTE pay recommendation in respect of faculty members and guidelines issued by the UGC with regard to payment of remuneration for a teacher engaged as a guest faculty, faculty members of the university were constantly pressing the university administration that remuneration for guest faculty should be increased accordingly. This matter was discussed at length in a meeting held with Deans/HoDs by the Hon'ble Chairman of the Board of Management and the following rates of remuneration were agreed to be paid to the Guest faculty members engaged by the university, for imparting instructions under B.Tech programmes. A table showing the proposed revised rates of remuneration for the guest faculty is given below:-

Designation	Approved rates (in Rs.)	Maximum ceiling (in Rs.)
Professor	Rs. 1500/- per hour	Rs. 35000/- per month <i>No conveyance charges payable</i>
Associate Professor or Assistant Professor	Rs. 1000/- per hour	Rs. 25000/- per month <i>No conveyance charges payable</i>

The order was issued with the approval of the Competent Authority and the revised rates were made applicable w.e.f. 01.10.2013.

iv. Revision of norms of remuneration for the Paper Setter, Evaluator and the Examiner of the University examinations.

The Board was informed that the faculty and the staff working in the university are paid remuneration for the conduct of end semester examination and for evaluation activities. The rates were

fixed way back in the year 2010 on the basis of Delhi University norms/pattern. The paper setter was paid at the rates Rs.25/- and Rs.30/- for evaluation of each answer sheet of B.Tech/M.Tech examination which is comparatively Rs.5/- (B.Tech) & Rs. 10/- (M.Tech) less than that paid to the normal evaluator (without paper setting). Based on the feedback received from the faculty, efforts have been made to remove this anomaly. On examination and after deliberations, the Competent Authority has decided to bring at par the rates for evaluation payable to the evaluator irrespective of the fact whether he has done the paper setting. The following rate of remuneration has been approved by the competent authority.

(YEAR)	(PAPER SETTING)	(REMUNERATION FOR EVALUATION)	(MINIMUM)
B.Tech and .Tech(Evening) and Semester theory Examination			
(I,II,III) Year	850/-	30/-	500/-
IV Year	1100/-	35/-	500/-
M.Tech, MBA / Ph.D End Semester Theory Examination			
I,II Year	1200/-	40/-	500/-

Accordingly, an order revising the rate of remuneration for the paper setting and evaluation was issued on 13.11.2013 by the university. Which will be effective from May/June 2013 examinations onwards.

v. Re-employment of Sh. Kamleshwar Manjhi, as a Lab. Attendant for a period of one year.

The members of the Board were informed that Sh. Kamleshwar Manjhi was working as Lab Attendant in the Electrical Engg. Deptt. of the university. He superannuated from the service w.e.f 28.02.2013 afternoon. The clause 18.1 of the DTU (Third) Statute, 2011 applicable to non teaching employees prescribes that "*The non teaching staff who have immensely contributed in his area of work in the growth and development of the University shall be considered for re-employment for a period of 2 years after attaining the age of on superannuation.*"

In pursuance of the above provisions, the request of Sh. Manjhi was considered by the competent authority of the university and considering the shortage of staff in the deptt., his service record followed by recommendations made by the head of the deptt. (HoD, Electrical Engg.), the Hon'ble Chairman, BOM approved his re-employment for a period of one year w.e.f. 11.03.2013 & posted in the Electrical Engg. Deptt.

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vi. Extension of Re-employment of Sh. Ishwar Singh (Jr. Mechanic) till 27.12.2014.

The members of the Board were informed that Ishwar Singh, Jr. Mechanic was working in the Deptt. of Applied Chemistry of the university. He was superannuated from the service w.e.f 30.11.2012 afternoon.

The clause 18(i) of the DTU (Third) Statute, 2011 applicable to non teaching employees prescribes that *"The non teaching staff who have immensely contributed in his area of work in the growth and development of the University shall be considered for re-employment for a period of 2 years after attaining the age of on superannuation."*

In pursuance of the above provision, the request of Sh. Ishwar Singh was considered by the competent authority of the university and considering the recommendations made by the head of the deptt. (HoD, Applied Chemistry), shortage of staff in the deptt. and his overall service record, he was re-employed for a period of one year w.e.f. 28.12.2012 which was ratified by the Board in its meeting held on 02.01.2013.

The head of the deptt. (Applied Chemistry) has recommended that re-employment of Sh. Ishwar Singh, Jr. Mechanic (retired) be further extended for one year in the interest of the deptt as it has no experienced technical staff who could provide the necessary lab support. The request of Sh. Singh for extension of re-employment has been considered by the Vice Chancellor and approved. Accordingly, an order for extension of re-employment in r/o of Sh. Ishwar Singh, Jr. Mechanic has been issued by the University.

vii. Appointment of Sh. Ram Phal, as Multi Tasking Staff on contractual basis till 22.03.2014.

Sh. Ram Phal was working as Chowkidar/peon in the university who superannuated from the service w.e.f. 31.08.2011. He was re-employed with the university for 2 years with the approval of the board which ended on 20.09.2013. As the DTU is facing shortage of efficient staff, Sh. Ram Phal being a very sincere and hardworking person has been engaged as multi tasking assistant by the university after obtaining the approval of the Hon'ble Chairman, BOM for a period of 6 months w.e.f 23.09.2013 till 22.3.2014 on a consolidated salary of Rs.7000/-.

viii. Appointment of Sh. Ajay Kumar, Driver on contractual basis till 05.07.2014.

The Board was informed that, the Controller of Examination has been provided a staff car. To drive the same, Sh. Ajay Kumar was engaged as a driver initially for a period of 90 days. Having found his services satisfactory and need of a Driver for the staff car, Sh. Ajay

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Kumar Driver has been engaged on short term basis for a period of 6 months w.e.f. 06.01.2014 with the approval of Vice Chancellor as per the power vested to him in clause 4.9 of DTU (First) Statute, 2009.

ix. Appointment of Sh. Satendra Kumar, Electrician on contractual basis till 04.06.2014.

Sh. Satendra Kumar was appointed as Electrician on contractual basis for a period of 6 months against the vacant post of Electrician in Engineering Cell on a consolidated remuneration of Rs. 10,000/- per month. He was granted extension for another 6 months w.e.f. 05.12.2013 with the approval of the competent authority, considering the need for continuation his services in engineering cell, the contract period of Sh. Satendra Kumar was further extended for 6 months w.e.f. 5.12.2013 to 04.06.2014 with the approval of the Vice Chancellor.

x. Appointment of Executive Engineer (Civil), Assistant Engineer (Civil & Elect.) and Junior Engineer (Civil & Elect.) on contractual basis

The Board was informed that one post each of Executive Engineer (Civil), Assistant Engineer (Civil & Elect.) and Junior Engineer (Civil & Elect.) were created by the BoM and were notified accordingly. The posts were advertised to be filled by deputation/contractual basis through leading newspapers. In response to the advertisement, 16 applications for the post of Executive Engineer (Civil), 16 for Assistant Engineer (Civil), 11 for Assistant Engineer (Elect), 22 for Junior Engineer (Civil) and 26 for Junior Engineer (Elect) were received. To scrutinise the same, a committee was constituted under the Chairmanship of Prof. A.K. Trivedi which recommended for shortlisting 11 candidates for the post of Executive Engineer (Civil), 08 for Assistant Engineer (Elect.), 17 for the post of Assistant Engineer (Civil), 17 for the post of Junior Engineer (Civil) and 17 for the post of Junior Engineer (Elect.) All the eligible candidates for the post of Executive Engineer (Civil) and Assistant Engineer (Civil & Elect) were asked to appear before the selection committee on 23.08.2013 and for the post of Junior Engineer (Civil & Elect), the candidates were called on 24.08.2013

The selection committee recommended Sh. Prem Kumar Singhal for the post of Executive Engineer (Civil) on transfer on deputation basis, Sh. Hari Kishore Sharma for the post of Assistant Engineer (Civil) on contractual basis, Sh. Daljeet Singh for Assistant Engineer (Elect.) on contractual basis, Sh. Karan Pathania for JE (Civil) on contractual basis and Sh. Pradeep Yadav for JE (Elect.) on contractual basis. The offer of appointment to all the selected candidates was issued with the approval of the Hon'ble Chairman, BOM. Sh. Hari

Kishore Sharma joined the position of Assistant Engineer (Civil) on 20.09.2013, Sh. Daljeet Singh joined the position of Assistant Engineer (Elect.) on 27.09.2013, Sh. Karan Pathania joined the position of JE (Civil) on 18.09.2013 and Sh. Pradeep Yadav joined the position of JE (Elect.) on 18.09.2013. Sh. Prem Kumar Singhal however, refused to join on the position of Executive Engineer (Civil). Thereafter, the offer of appointment for the post of Executive Engineer was given to the first waitlisted candidate namely Sh. Bharat Bhushan on transfer on deputation basis, On having found that the officer is already working in higher grade pay, the offer was withdrawn vide letter dated 23.01.2014.

xi. Appointment of Sh. Akhil Kumar, Asstt. Programmer on contractual basis in Applied Mathematics Deptt.

The Board was informed that one post of Assistant Programmer was created by the BOM and was notified accordingly. The post was advertised to be filled on consolidated remuneration of Rs. 20,000/- to be filled by contractual basis through university website. In response to the advertisement, 16 applications were received. To scrutinize the same, a committee was constituted under the Chairmanship of HoD (Applied Mathematics) which recommended all the 16 candidates eligible for the position. All the eligible candidates were asked to appear before the selection committee on 27.08.2013. The selection committee recommended Ms Neeti Thapliyal for appointment to the position of Assistant Programmer on contractual basis in Applied Mathematics Department. On receiving denial from Ms Neeti, who was issued offer of appointment, first waitlisted candidate namely Sh. Akhil Kumar was issued the offer of appointment with the approval of the Hon'ble Chairman, BOM, vide order dated 04.10.2013, initially for a period of 6 months. He joined the position of the Assistant Programmer w.e.f. 14.10.2013 (forenoon).

xii. Extension of period of contract in respect of Sh. Neeraj Nimwal, Placement Officer till 31.03.2014.

The Board was informed that Sh. Neeraj Nimwal, was appointed as Placement Officer on contractual basis w.e.f. 24.11.2010 for three months, Thereafter, he has been granted extension eight times in the past considering the need of services of Sh. Nimwal in the department. His last term expired on 13.09.2013. The services of Sh. Neeraj Nimwal was terminated vide order dated 22.10.2013 as per the decision of the Board taken in its 11th meeting held on 23.07.2013. The BoM had also decided that no further extension should be given. However, as the DTU was not able to find any immediate replacement, Sh. Neeraj Nimwal was re-appointed as Placement Officer up to 31.03.2014 with the approval of Hon'ble VC in the interest of the University subject to the ratification of the same by the BOM.

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xiii. Extension of period of contract in r/o Sh. S.K. Khanna, Consultant (planning, Council & Examination) till 25.05.2014.

Sh. S.K. Khanna, was appointed as Consultant (Planning/Examination) w.e.f 26/11/2012 for six months. He was given first extension for another six months till 25/11/2013. The University still needs his services in Policy Planning, Examination matters and in the conduct of various important meetings organised by the Council Branch. As such services of Sh. S.K. Khanna as Consultant has been further extended for 06 months after obtaining the approval of the Hon'ble Chairman, BOM, from 26/11/2013 to 25/05/2014 vide order no. F.1/2-568/2012/Estt./DTU/13732-37 dated 19.12.2013 on a consolidated salary of Rs.28500/- along with travelling allowance of Rs.6080/- per month.

xiv. Extension of period of deputation in r/o Sh. Anil Kumar (Assistant Registrar) upto 31st March, 2014.

It was informed that Sh. Anil Kumar, Asstt. Registrar was relieved from the University on one year lien w.e.f. 01.01.2013 to join in the position of Dy. Director under the Ministry of Social Justice and Empowerment, Deptt. of Disability Affairs, Shastri Bhawan, New Delhi,. He completed his one year of deputation on 31st December, 2013. On receiving request from the Ministry of Social Welfare & Empowerment, the period of deputation has been extended for another three months as a special case commencing from 1st Jan., 2014 to 31st March, 2014 with the condition that no further extension will be granted to him beyond 31st march, 2014.

xv. Extension of Period of Contract of Ministerial and Technical Staff.

The Board was informed that the University had appointed a number of ministerial and technical staff on contractual basis during the years 2010 and 2011, out of which, currently 135 staff members are working in the University. The period of contract of all these staff members, expired on 31.12.2013. As the University still needs the services of all the contractual staff for smooth functioning of the administrative work and to provide support to the laboratories in the academic departments, the period of contract has been further extended by the University up to 30.06.2014, after obtaining the approval of the Hon'ble Chairman, BOM, vide order No. DTU/Org/Contract/6(92)/2010/14932 dated 31.12.2013.



xvi. Extension of services of 17 faculty members, working on contractual basis in different Deptts. till 31.05.2014.

The Board was informed that the University had appointed number of faculty members on contractual basis during the last two years to meet the shortfall of regular teaching staff and also to cope up with the existing teaching load. The periods of contract of 17 faculty members on rolls of the University have already expired. Since the University still needs their services for imparting instructions to the students, their period of contract has been further extended till 31.05.2014, after obtaining the approval of the Hon'ble Chairman, BOM.

xvii Extension of period of contract in respect of Sh. Raju Niopane, Cook appointed in Guest House

It was submitted for information of the Board that Sh. Raju Niopane who is working as Cook in guest house on short term contract basis since 24.11.2010 has been granted extension for another 3 months from 31.01.2014 to 30.04.2014 with the approval of the Vice Chancellor.

xviii. Appointment of Sh. Sanjeev Mishra as Technical Instructor on short term contractual basis in Mechanical Engineering Department.

Sh. Sanjeev Mishra has been appointed as Technical Instructor on short term contractual basis for a period of 6 months against the vacant post of Jr. Technical Assistant in Centre for Advance Studies and Research in Automotive Engineering, Mechanical Engineering Department on a consolidated remuneration of Rs.17,000/- per month w.e.f. 30.09.2013 with the approval of the Chairman, BOM.

Decision : The Board ratified the above actions of the University.

Agenda 12.7 : Creation of additional posts due to implementation of 27% OBC reservation & newly introduced B.Tech and M.Tech Programs.

Delhi College of Engineering was reconstituted as Delhi Technological University by the Govt. of Delhi vide Delhi Act 6 of 2009. As per the commitment made in the original DPR, submitted to the Government, the University started 04 new B.Tech. programs with the intake 60 each, 06 new M.Tech. programs with intake of 18 each & MBA Programs with intake of 60 from the academic session 2009 onwards. In the mean time, the Government of Delhi implemented OBC reservation in admissions in the State of Delhi.

As a sequel to the introduction of additional new programs coupled-with OBC reservation, the intake of the University has increased manifold to the tune of more than 250% as a whole from 670 to 1622 for UG and from 160 to 608 for PG programs. As a result, the requirement of regular faculty as well as technical/ministerial staff has also arisen to run the new courses as well as to cope up the increase in intake due to the implementation of 27% OBC Reservation.

As per the sections 7(5), 7(7) and 7(9) of DTU Act, the power of creation of posts is vested with DTU. The relevant Sections are re-produced below :-

- (i) "To create and institute professorships, associate professorships, assistant professorships and other teaching and academic positions required by the University and to appoint persons to such and other academic and research positions."
- (ii) "To provide for the terms and conditions of service of Teachers and the other members of the academic or the administrative staff appointed by the University."
- (iii) "To create administrative, Ministerial and other posts in the University and to make appointment thereto."

Further, as per the Sub Section 2 (viii), 2(ix) of the Section 23 of the DTU Act, the Board of Management has the power.

- (i) "To create, institute and appoint persons to academic as well as other posts in the Institute and determine the salary structure and the terms and conditions of different cadre of employees."
- (ii) "To appoint persons in teaching, administrative and ministerial posts."

Accordingly, 84 positions of Faculty (Professor-15, Associate Professor-24 and Assistant Professor-45) were created by the Board of Management for the newly introduced 04 B.Tech., 06 M.Tech. and MBA programs during the year 2009-10. Further, 24 positions of faculty (Professor-02, Associate Professor-07 and Assistant Professor-15) were also created for one more new program in B.Tech (Mathematics & Computing), started from the academic session 2011-12.

The University has further introduced 04 new PG Programs with total intake of 72 from the academic session 2012-13 and 2013-14 and also implemented 27 % OBC quota in full in admissions to B.Tech, M.Tech and MBA programs. This has resulted into total enrollment of the University to 7324 for all B.Tech., M.Tech. and MBA programs taken together from the 2013-14. No additional faculty positions and positions of staff (technical/ministerial) have been created by the University. However, as for the 108 positions of faculty already created by the Board of Management, DTU, a question mark had been put, a proposal for seeking approval of these posts has already been submitted to the Govt. of Delhi.

With a view to have a realistic appraisal and to re-asses the actual requirement, a committee was constituted under the chairmanship of Prof. Moin Uddin, the then Pro V.C. with other seven members. The committee submitted its report to the Vice Chancellor in September, 2013, which was recommended to be placed before the Finance Committee and the Board of Management. The recommendations of the committee were re-examined after taking the student-Teacher ratio at 1:15 for B.Tech and MBA programs and 1:12 for M.Tech programs and with a cadre ratio of 1:2:6 as per norms laid down by the AICTE. From this calculation, it is seen that apart from the proposal submitted for the approval of the posts created by the BOM, the University still needs 138 additional posts of faculty members.

Details of additional number of faculty required is as under :-

Category	Professor	Associate Professor	Assistant Professor	Total
Total number of posts work-out as per AICTE norms	76	157	275	508
Already sanctioned at the time to erstwhile DCE	37	80	145	262
Posts already created by the BOM, DTU and proposal sent to Govt. for approval	17	31	60	108
Additional requirement as per AICTE norms	22	46	70	138

In addition to above, the requirement of technical staff as well as ministerial staff were also worked out in the ratio of 60:40 and accordingly, total no. of 335 Technical Posts and 224 Non-Technical (Ministerial) positions are required to cope up the work load of the University. Details of additional requirement of posts (Technical/Ministerial staff) is as under :-

S.No.	Category	Administrative & Ministerial Posts	Technical Posts	Posts created in the Knowledge Park	Posts created in the Engg. Cell	Posts created in the Library	Posts created in the Exam. Cell
1.	Total number of posts work-out	220	303	07	09	12	04
2.	Posts already sanctioned at the time of erstwhile DCE	112	153	-	-	12	-
3.	Sanctioned/Created Posts in DTU	77	77	07	09	-	04
4.	Additional requirement as per AICTE norms	31	73	-	-	-	-

The above proposal for creation of 138 faculty positions and 104 positions of staff (Technical + Ministerial) was also placed before the academic council in the

meeting held on 15.1.2014. The Council has approved the proposal for creation of additional Teaching & Non-Teaching positions.

Decision : The Board observed that the DTU being a post graduation institution should have the Student-Teacher ratio 1:12 for both B.Tech and M.Tech programs and a cadre ratio to 1:2:6 and authorized the Vice Chancellor to review the actual requirement of teaching staff and non-teaching staff accordingly and send proposals to the Govt for sanction of the required number of posts after obtaining the approval of the Chairman of BoM.

Agenda 12.8 : Compassionate appointment of family members of the deceased employees of the University.

The Board was informed that the University has received 8 applications/ requests from the family members of the deceased employees for appointment on compassionate ground against the posts for which they are eligible as per their qualification etc. The details of such applicants/wards of families of the deceased employees are as under :-

S. NO.	Name of Applicant & DOB	Name of Deceased employees	Date of Death	Terminal Benefits paid	Family Pension Payable
1.	Smt. Mundra Devi	W/o Late Sh. Tej Ram Ex Draftman	19.11.2011	17,53,701/-	10,080/- upto 19.12.2021 6048/- w.e.f. 20.12.2021
2.	Sh. Mangal Singh (Note : UTEIGS Insurance of Rs.15000/- is still to be paid)	S/o Late Sh. Jagdish Kumar Ex Farash	09.08.2011	7,99,546/-	5320/- upto 09.08.2021 3500/- w.e.f. 10.08.2021
3.	Sh. Rakesh Kumar	S/o Late Sh. Tek Singh Ex Chowkidar	07.03.2010	9,27,806/-	N.A.
4.	Sh. Netrapal Kumar	S/o Late Sh. Jai Bhagwan Ex Chowkidar	25.03.2010	4,95,879/-	Rs.9030/- upto 25.03.2020
5.	Sh. Shashant Kumar	S/o Late Sh. Rajender Prasad Ex Chowkidar	18.12.2011	1,97,408/-	Not yet finalised by P & AO
6.	Sh. Kamal Kishor	S/o Late Sh. Gurucharan Kumar Ex Lab Asstt.	09.12.2012	Not yet finalised under submission	
7.	Sh. Digamber Singh	S/o Late Sh. Laxman Singh Ex Chowkidar	25.06.2007	2,78,197/-	Not Mentioned
8.	Sh. Ashwini Kr. Sharma	S/o Late Sh. Hari Prasad Ex Chowkidar	27.04.2013	5,22,752/-	Not Mentioned
Note : (1) The details of terminal benefits paid to these deceased families and its liabilities age & education qualifications etc. are given in the separate folder placed at Flag 'Y'.					

It is pertinent to mention that out of 8 applications stated above, the application of Sh. Digamber Singh,(SI No. 07) s/o Late Sh. Laxman Singh , Ex-Cowkidar for appointment on compassionate ground had since been rejected thrice by the committee of DTTE, with fact that all the dependants of Late Sh. Laxman Singh are sons and have attained the age of maturity.

In this context, it is to be mentioned that in accordance with the provisions contained under DOPT OM dated 16.01.2013, compassionate appointment can be made upto a maximum of 5% of vacancies falling under direct recruitment quota in any Group 'C' post. The proposal for earmarking 5% of the vacant post of Group 'C' to be filled by appointment of compassionate ground was approved by the Board in its 9th meeting held on 02.01.2013 and also a committee comprising the following members were constituted to examine such cases and make recommendations to the Board. The members are:

- i. **Dean (I.R.D.)**
- ii. **Dean (Academic)**
- iii. **Dean (S.W.)**
- iv. **Registrar**

The committee was informed that the following posts have been identified as on 19.11.2013 for appointment on compassionate ground.

- i. Multi tasking staff : 03
- ii. Junior office assistant : 02
- iii. Junior Mechanic : 01

The meeting of the compassionate appointment committee was held on 19.11.2013 in the Administrative Block, DTU under the Chairmanship of Prof. S. Maji, Dean (IRD). The committee deliberated on the issue & on the basis of details submitted by the applicants regarding their assets, liabilities, educational qualifications etc. and taking into account the instructions contained under DOPT, OM dated 16.01.2013, recommended the names of family members of the four deceased employees at Sl. No. 2, 5, 6 & 8 for appointment on compassionate ground against the posts earmarked for the purpose.

The Names of the persons recommended are as follows:

Sl. No.	Name	
1.	Sh. Mangal Singh	as Multi Tasking Staff
2.	Sh. Shashant Kumar	as Multi Tasking Staff
3.	Sh. Kamal Kishor	as Jr. Office Assistant
4.	Sh. Ashwini Kr. Sharma	as Multi Tasking Staff

Decision : The Board approved the recommendations of the Committee for appointment of above mentioned 04 persons on compassionate ground against the posts earmarked for the purpose.

Agenda 12.9 : Requirement of man power for Engineering Cell and Estate cell.

The Board was informed that, after reconstitution of the erstwhile DCE into DTU, the work relating to repair and maintenance was undertaken by the DTU themselves but the electrical work continue to be looked after by the PWD, Govt. of Delhi. Accordingly, an Engg. Cell was created by the Board and along side 09 posts of different categories were also created for the engineering cell.

The present status of these posts are as under :

S.No	Nomenclature	Sanctioned Posts	Post Filled on regular basis	Vacant Posts	Filled by Contract	Net Vacant Posts
1	Executive Engineer (Civil)	1	0	1	0	1
2	Assistant Engineer (Civil)	1	0	1	1	0
3	Assistant Engineer (Electrical)	1	0	1	1	0
4	Junior Engineer (Civil)	1	0	1	1	0
5	Junior Engineer (Electrical)	1	0	1	1	0
6	Electrician	2	0	2	1	1
7	Project Attendant *	2	0	2	0	2
Total		9	0	9	5	4

***To be outsourced**

Recently, the work relating to repair and electrical maintenance of the campus has been taken over by the engineering cell, DTU, thereby, it becomes necessary to reorganize the engineering cell and the estate office. Further a survey of the few similar institutions in Delhi, (IIT) and NSIT was carried out and availability of staff strength at the engineering cell as well as the estate cell was examined. It was observed that the engineering cell of DTU is working with much less staff than any other similar institutions in Delhi.

With a view to streamline the working of the engineering cell & as also to give fillip, a detail reorganization of the engineering cell comprising of administrative chain coupled with technical chain has been suggested as below :

Type/Level	Required	Held	Addl Reqd.	Justification
CPO/PO OFFICE				
Dealing Assistant/PA	01	00	01	CPO/PO do not have any DA/PA.
EXECUTIVE ENGINEER'S OFFICE				
Section Officer	01	1/3	01	The Section Officer is posted to Engg Cell, Estate Office and the RTI Cell jointly. A dedicated Section officer is required
Dealing Assistant	01	00	01	To assist EE and the section officer

PLANNING AND QUALITY ASSURANCE CELL				
AE (Civil)	01	00	01	<p>1. Presently there is no planning Cell which is an essential component of any engg system to ensure proper quality of solutions.</p> <p>2. The Cell needs to be headed by an AE with experience in planning, duly assisted by a JE (Civil/Planning) and a auto-CAD qualified JE (Draughtsman) and a dealing assistant.</p> <p>3. The tasks of the Cell shall include checking of the preliminary and the detailed estimates submitted by the executive divisions, assist in preparation of proper drawings, maintain proper drawings of existing buildings, maintain Standard Measurement Books, e-Tendering and quality monitoring.</p>
JE (Civil/Planning)	01	00	01	
JE (Draughtsman)	01	00	01	
Dealing Assistant	01	00	01	
BUDGET, AUDIT AND BILLING				
Sr AO/AAO	01	00	01	<p>1. No dedicated AAO.</p> <p>2. Tasks include - annual budgeting, auditing, cross checking of bills and issue of sanction orders</p>
Dealing Assistant	01	00	01	To assist the Sr AO/AAO
EXECUTIVE DIVISION (CIVIL)				
AE (Civil)	01	01	00	
JE (Civil)	03	01	02	<p>1. To look after the 04 Zones/ functional Divisions (less horticulture)</p> <p>2. List of tasks as given in Para 2</p>
JE (Horticulture)	01	00	01	1. Dedicated for the complete green area and for horticulture tasks
Supervisors/Foreman	04	00	04	1. Supervisors/Foreman to assist JE @0 1 per JE & JE (hort)
Dealing Assistant	01	01	00	To assist the AE/JE
EXECUTIVE DIVISION - ELECTRICAL				
AE (Electrical)	01	01	00	
JE (Electrical)	04	01	03	<p>1. To look after repair and maintenance of (i) Academic & Non-residential, (ii) Hostels (iii) Residential and (iv) all other installations</p> <p>2. List of tasks as given in Para 2</p>
Wireman/ Electricians	04	00	04	1. Supervisors/Foreman to assist JE @0 1 per JE
Dealing Assistant	01	00	01	To assist the AE/JE

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In the Executive Division (Civil), one post of Assistant Engineer/Junior Engineer has already been created besides one post of Executive Engineer (Civil). In addition to above, one post of JE (Horticulture) and Dealing Assistant has also been proposed to be created to look after lush green area of the campus/horticultural tasks and to assist the assistant engineer/junior engineer.

In this connection it is submitted that a Consultant (horticulture) has already been appointed on short term basis by the University to oversee the horticultural tasks of the University. **The resultant immediate requirement of man power in this Division is as under :**

**Junior Engineer (Civil) ----- 02 (Justification already given above
Dealing Assistant ----- 01 in the table).
Supervisors/Foreman ----- 04**

On scrutiny of the requirement of the Executive Division (Electrical), it is seen that 04 positions each of JE (Electricals) and electricians have been proposed to be created besides AE (Electrical). One post each of AE (Electrical), JE (Electrical) have already been created in the Engineering Cell. Further 02 posts of Electricians, out of 04 posts proposed have also been created by the BOM at the time of formation of Engineering Cell. **Thus the resultant requirement of man power in this division is as under :**

1. JE (Electrical) ----- 03
 2. Electricians ----- 02
 3. Dealing Assistant - 01
- (Justification for creation of these posts have already been indicated in the table as above).**

The Chief Project Officer has proposed to create separate Estate Cell under his control for the smooth disposal of the estate related matters.

The following staff structure is proposed as under :

ESTATE OFFICE				
Dy Estate Officer	01	00	01	1. CPO is the Estate officer with no other officer to process files to him. CPO also has multiple responsibilities and there is one common SO for Engg Cell, Estate and RTI Cell.
Care Takers	04	02	02	1. 04 Caretakers (@ 01 each required for Academic & Non-residential, Hostels, Residential and @ 01 for evening shift
Supervisors	04	00	04	1. To assist caretakers @ 01 per care taker including for evening shifts
Store keeper	01	00	01	To maintain the stock and inventory of the entire Estate
Dealing Assistant	01	01	00	To hold and maintain files

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In this connection it was stated that in the Erstwhile DCE, one post of Office Supdt. (which has been re-designated as Section Officer in DTU) was created by the Govt. of Delhi to look after estate and other related matters. Besides 02 posts of Care Taker : 01 care taker (Sr. Scale) & 01 Care Taker (Jr. Scale) in the scale of Rs.4500/- to Rs.7000/- & Rs.4000/- to Rs.6000/- (PR) were also sanctioned in the erstwhile DCE. These 02 posts were created decades back when the erstwhile DCE was located at Kashmere Gate, Delhi. After the shifting of the campus in the year 1996 to the present site having an area of 163 acres, it was felt that the 02 care takers sanctioned for the erstwhile DCE were unable to provide proper service to the departments and administrative units and also maintain inventory of such a large campus & therefore, required necessary man power support for carrying out day to day activities of the units/departments in an efficient manner.

With a view to strengthen care taking unit, following posts were created for the care taking unit by the Board of Management within its power enacted in the DTU Act 6 of 2009.

S.No.	Name of Post	No. Of post available	Additional posts created
1.	Senior Care Taker	01	01
2.	Care Taker	01	03 (02 for Academic Block & 01 for Hostel Block)
Total			04

From the above, it is clear that there is no further need to create any post of care taker and Dy. Estate Officer, once the existing posts are filled up. Regarding the post of Supervisors, the justification given, seems to be inadequate and may be kept in abeyance for the time being.

However, the break up of positions which need to be created for Engg. Cell is as follows:-

For Executive Engineer's Office		
	Post to be created	
Dealing Assistant	01	To assist EE and the section officer

For Planning & Quality Assurance Cell		
AE (Civil)	01	1. Presently there is no planning Cell which is an essential component of any engg. system to ensure proper quality of solutions. 2. The Cell needs to be headed by an AE with experience in planning, duly assisted by a JE (Civil/Planning) and AUTOCAD qualified JE (Draughtsman) and a dealing assistant.
JE (Civil/Planning)	01	
JE (Draughtsman)	01	
Dealing Assistant	01	

		3. The tasks of the Cell shall include checking of the preliminary and the detailed estimates submitted by the executive divisions, assist in preparation of proper drawings, maintain proper drawings of existing buildings, maintain Standard Measurement Books, e-Tendering and quality monitoring.
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For Civil Division		
JE (Civil)	02	1. To look after the 04 Zones/ functional Divisions (less horticulture) 2. List of tasks as given in Para 2
Dealing Assistant	01	1. Dedicated for the complete green area and for horticulture tasks
For Electrical Division		
JE (Electrical)	03	1. To look after repair and maintenance of (i) Academic & Non-residential, (ii) Hostels (iii) Residential and (iv) all other installations 2. List of tasks as given in Para 2
Wireman/ Electricians	02	1. Supervisors/Foreman to assist JE @0 1 per JE
Dealing Assistant	01	To assist the AE/JE

Decision : The Board approved the creation of following posts in the Engineering Cell in DTU:

S.No.	Post	No. of Posts	Revised Pay Scale
1.	Jr. Engineer (Civil)	02	Rs.9300-34800+ GP Rs.4200
2.	Jr. Engineer (Civil/Planning)	01	Rs.9300-34800+ GP Rs.4200
3.	Jr. Engineer (Electrical)	03	Rs.9300-34800+ GP Rs.4200
4.	Electrician	02	Rs.5200-20200+ GP Rs.1900
5.	Draftsman	01	Rs.9300-34800+ GP Rs.4200
6.	Jr. Office Asstt.	03	Rs.5200-20200+ GP Rs.1900
TOTAL		12	

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Agenda 12.10 : Amendment in clause (b) under rule 20.1 of Ordinance 4 governing programs leading to degree of Doctor of Philosophy of DTU.

It was submitted for information of the Board that as per provision envisaged under rule R.20.1 of Ordinance No. 4 governing the programs leading to Degree of Doctor of Philosophy of Delhi Technological University, the research scholars are entitled to maternity leave as per rules and regulations prescribed by the Govt. of NCT of Delhi. But the Govt. of Delhi is following CCS (Leave) rules, 1972 approved by the Govt. of India for employees of the Govt. of Delhi. These rules do not make any reference with regard to leave applicable to the students pursuing M.Tech/Ph.D Programmes.

However, the UGC guidelines on Junior Research Fellowship and social sciences and CSIR guidelines for Research Fellowship and Associate-ship have prescribes provision of 180 days leave to women research scholars on the ground of maternity leave with less than 2 surviving children.

In view of the above, it is proposed to substitute the provision: ***"The Research Scholars will be eligible for the Paternity/Maternity leave with assistantship as per rules and regulations prescribed by the UGC"*** in para (2) of regulation 20.1 (b) with the following:

Para (1) of the regulation of 20.1 (b) be numbered as b (i).

Decision : The Board approved the amendment in clause (b) under rule 20.1 of Ordinance 4 governing programs leading to degree of Doctor of Philosophy of DTU with the substitution that *"The Research Scholars will be eligible for the Paternity/Maternity leave with assistantship as per rules and regulations prescribed by the UGC"*.

Agenda 12.11 : Approval of the Consultancy Norms in DTU.

The Board was informed that as per the decision of the Board taken in its 4th meeting held on 28.12.2010, a committee was constituted under the chairmanship of Prof. S. Maji, Ex Dean (IRD) to review the existing consultancy rules of the university so as to bring these rules in line with the rules for consultancy in leading institutions such as IITs etc. The matter was placed before the Board in its 10th meeting held on 25.4.2013 but deferred to be taken up in the next meeting.

As per the guidelines suggested by the committee, the consultancy works have been classified into 2 sections and accordingly different set of rules/regulations have been suggested for undertaking the consultancy works. These are:-

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Section I - Norms, rules, regulations for undertaking consultancy in terms of Analysis, Design, Prototyping, Testing and R&D under MOU/agreement with Government/PSU/Autonomous Bodies.

Section II - Norms, rules & regulation for undertaking industrial consultancy and R&D projects.

Section I - The consultancy works under this section have been classified into 5 categories as follows:

1. Testing and Certification Consultancy
2. Testing, Analysis and Designing Consultancy
3. Analysis, Design, Prototyping, Integration and Testing Consultancy
4. Research, Design and Development based Consultancy resulting in development of Intellectual Property
5. Research, Design and Development based Consultancy involving other organizations, resulting in development of Intellectual Property

The recommendation in this section broadly covers consultancy formulation proposals, format for the proposal showing sample, calculation of costing, procedure for processing the proposal, operation of consultancy work, use of centre facilities, charges payable to the university, consultancy report fee for consultancy and distribution auditing of the fund, patents know-how extra.

Under consultancy formulation proposal, it has been emphasized that the Government/PSU/Autonomous Bodies shall float the problem for remediation to DTU through Dean IRD/Coordinator. Dean, Industrial Research and Development (IRD) in consultation with Joint Interface Committee (JIC) formed under MoU shall assign the job to an individual or a group of individuals in the concerned Division/Department/Centre/School after satisfying that the faculty assigned for the work possesses necessary competence and that the support facilities are available in the department. The proposal for undertaking the consultancy shall be formulated by the faculty members and will be submitted to the JIC through Dean IRD in the prescribed format. The JIC, on approval from the concerned department of the participating organization and vetting by their accounts section award the consultancy project to the individual/ group of individuals in the concerned Division/Department/Centre/School of DTU.

In no case the consultancy fees of the individual consultant should exceed his gross salary per financial year. The consultancy work must be distributed within the team members of the project in such a way that every individual should get the maximum benefit of upper limits of the consultancy fees for in a given financial year, any excess / deficit from the consultancy fees this must be adjusted in the coming financial year. The PI/ Co PI/Member should submit the certificate in this regard to the Dean IRD.

An advisory committee comprising of following has been proposed to be constituted for monitoring of the consultancy work.

1. Dean IRD or his nominee
2. Coordinator of JIC from DTU side
3. Head of the Department or his nominee
4. One Professor of the concerned Department
5. Principal Investigator
6. Co-Investigator

A purchase committee comprising of following has also been proposed to be constituted for procurement of items (more than Rs. 15000/- but not exceeding beyond 1,00,000/-) on spot quotation basis so that the time bound nature of the consultancy work can be effectively handed.

1. Principal Investigator
2. One Professor/Associate Professor of the concerned Department
3. Co-Investigator or another Professor/Associate Professor of the concerned Department
4. Accounts Officer
5. Stores Officer

For purchase costing more than Rs. 1,00,000/- but less than Rs. 5,00,000/- the purchases will be made through limited tendered inquiries, as per the University rules. For purchases costing more than Rs. 5, 00,000/- the purchase shall be made through open tender as per the University rules.

After the consultancy job has been completed, the Principal Investigator and his team shall prepare the consultancy report. The report shall contain a brief description of the work carried out in conformity with the assigned scope of the consultancy work. Major facilities used should be clearly indicated. Test procedure and investigation methodology should be clearly outlined. The outcome of the consultancy work should be reported. Any test codes, standards utilized for the purpose of experimentation, testing and certification should be clearly indicated in the report. References to any published work should be clearly indicated and the same must be acknowledged. Intellectual property generated as a part of the consultancy should be clearly documented and the same should be submitted for patent wherever possible.

University charges have been divided into 3 parts as below:

- Departmental R & D fund : 7.5% of fee for scientific and technical advice/design/prototyping.
- Over-head charges : 15% of fee for the scientific and technical advice/design/prototyping
- Intellectual fee: 3/7 of the fee for scientific and technical advice/design/prototyping.

The proportion of the university fee/charges have been proposed to be credited into the university account for IRD which will be utilised for further strengthening of research for the university.

It is also proposed that the consultancy fees be distributed within 6 weeks time after the completion of the project and submission of the proposal for distribution by Principal Investigator. The Principal Investigator shall be accountable to the client organization and shall be answerable for any of their doubts/queries even after the distribution of fees has taken place.

Section II - The consultancy works under this section have been classified into 2 categories as follows:

1. University Consultancy
2. Sponsored R & D Projects

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1. UNIVERSITY CONSULTANCY

This category comprises those jobs wherein specified and identified problems are tackled through investigation processes entrusted by outside parties to the VC/Pro VC/Dean (IRD) of the university, Head of the Department/Center/School or the concerned member of the faculty. Such jobs will also include Testing Performance of evaluation of any product, verification of structural designs, design consultancy, software development, prototype development, process development, field survey & report writing, expert advise & report evaluation, continuing education/training programme for the industry testing & certification work undertaken by the faculty/department from government and private industries and organizations.

2. SPONSORED R & D PROJECTS

This category shall include the research and development projects undertaken by the university faculty which are sponsored by government/private organizations and industries. Such projects will be conducted as consultancy per the terms and conditions of the sponsoring organizations and upon the approval by the University Committee for Research & Development, CRD. The intellectual property rights for the technology, know-how, product/prototype developed as a part of the sponsored R & D projects will be jointly held by DTU and the concerned sponsoring organization. The university's faculty involved in the development of the intellectual property will share the royalty received from patents as per the norms

It is proposed that in the event of an outside agency approaches the University for any Consultancy Job, the same will be referred to the Dean, Industrial Research and Development who shall in turn contact the Concerned Head. The Head shall assign the job to an individual or a group of individuals in the Division/Department/Centre/School after satisfying that the faculty assigned for the work possesses necessary competence and that the support facilities are available in the department. The proposal for undertaking industrial consultancy shall be formulated by the faculty members and will be submitted to the Head of the Department concerned in the prescribed format. The proposal will then be referred by the Head of the department to the Dean, Industrial Research and Development or Committee for Research and Development (CRD) depending upon the consultancy fees. The entire consultancy having consultancy fees more than 25 lakhs must be referred to CRD before submitting the approval for VC. For the consultancy fess between 25 lakhs to 5 lakhs than it must be sent to Dean IRD for onward submission to VC for approval. If the consultancy amount is \leq 5 lakhs than Dean IRD may approve. The P.I may get the information regarding the approval from office of the IRD within 7 days after submission of the consultancy proposal to the concerned department.

The CRD shall consist of:

- | | | |
|----|---|--------------------|
| 1. | Dean, IRD | : Chairman |
| 2. | Dean, Academics | : Member |
| 3. | Two Heads of Dept. nominated by the VC/Pro VC | : Member |
| 4. | Head of concerned Dept. where consultancy is received | : Member |
| 5. | DR(A/C) | : Member |
| 6. | JR (A) / AR(IRD) | : Member Secretary |

The VC shall approve the proposal for undertaking the consultancy work upon the recommendation of the CRD/Dean (IRD) depending upon consultancy fees.

In no case the consultancy fees of the individual consultant should his gross salary per financial year. The consultancy work must be distributed within the faculty members of the department in such a way that every individual should get the maximum benefit of upper limits of the consultancy fees for in a given financial year, any excess / deficit from the upper limit of the consultancy fees this must be adjusted in the coming financial year. The PI/Co PI/Member should submit the certificate in this regard to HOD.

It is further categorized in 2 points :

1. Consultancy involving usage of university equipment.
2. Consultancy not involving usage of university equipment

In the first type, consultancy fee has been proposed to be distributed as under:

- Expenses on cost of labour, cost of material, TA/DA and contingencies.
- Fee for scientific and technical advice
- University charges which are further divided categorized into following:
 - Administrative over-head charges: 5% of the cost of secretarial and administrative assistance provided by the university.
 - Departmental R& D fund (to promote the R& D in the concerned deptt.): 5% of the cost of secretarial and administrative assistance provided by the university.
 - University equipment and facilities charges (computer, workshop, lab etc.): 15% of cost of secretarial and administrative assistance provided by the university.

Consultant staff members shall be paid 60% of the fee for the consultancy at his/her/their share, the remaining 40% shall be retained in the university as R& D account.

Decision : The Board decided to refer it to a committee comprising the following persons: Pro Vice-Chancellor, Dean (IRD) and a professor from the department concerned for re-examination. It was also decided that No Third Party Quality Testing and Adequacy report shall be taken by any faculty member, till such time new norms/guidelines of consultancy are approved by the Board.

Agenda 12.12 : Grant of EL/HPL/EOL/Leave Encashment, Contractual staff working in the University.

The Board was informed that presently 135 group 'C' ministerial & Technical staff are working on contractual basis in the University. All such contractual employees were allowed only 08 casual leaves in a calendar year in addition to monthly emoluments. Some of the contractual staff appointed in the University have rendered more than three years and are going to complete almost four years within next few months. These contractual employees have been requesting for providing them the benefit of leave as envisaged in Govt. of India Rules.

The matter relating to grant of Earned Leave and Half Pay Leave to contractual staff was earlier taken up in the earlier Board meeting held on 24.5.2012. At present these staff members are entitled to avail 08 days Casual Leave & 2 days

Restricted Holiday only during a calendar year. The Board had decided to defer the matter and advised to place the same before the Finance Committee and also desired to obtain advice from the Services Department, Govt. of Delhi.

The Services Department vide their UO dated 14.2.2013 advised that the matter may be dealt at the University level in accordance with the provisions contained in Central Civil Services (Leave) Rules, 1972.

As per appendix II of CCS (Leave) Rules, 1972, a contractual officer entitled for the following kind of leave.

1. Earned Leave as admissible to a Central Govt. Servant governed by the Central Civil Service (Leave) Rules, 1972.
2. Half Pay Leave / Commuted leave as admissible a temporary Govt. servant under Central Civil Services (Leave) Rules, 1972.
3. Extra Ordinary Leave.

In addition to the above, the contract officers will suo-moto be allowed encashment of earned leave at their credit on the date of termination of contract subject to the ceilings.

So far as the practice followed in other Autonomous bodies, none of them is giving the benefits as envisaged in the above order except Earned Leave. The bodies have devised their own norms and given the benefit of Earned Leave 2 ½ days per month to contractual employees.

The matter was placed before the Finance Committee in its meeting held on 23.3.2013. The Finance Committee approved the proposal for grant of EL/HPL/EOL/Leave Encashment as per CCS (Leave) Rules, 1972 to Contractual Employees.

The proposal regarding grant of EL/HPL/EOL/Leave Encashment, Adhoc Bonus, TA & HRA to the contractual employees was again taken up in the 10th BOM meeting held on 25.04.2013 and decided to defer the agenda item. The matter for grant of leave benefits to the contractual employees is therefore taken up in this meeting for consideration of the board.

Decision : The Board approved the Earned Leave of 2 ½ days per month w.e.f. 01.01.2014 onwards and adhoc bonus to the contractual employees who have completed 3 years of service as per the norms of the Govt. of Delhi and did not approve the sanction of the other benefits.

Agenda 12.13 : Full waiver of fees in respect of technical & ministerial staff for pursuing higher studies in the university.

The board was informed that the university has been providing waiver of tuition fees in respect of technical staff for pursuing higher studies in various programmes of the university i.e. B.Tech, B.Tech (Eve), M.Tech & Ph.D. As per the decision taken in its 10th meeting held on 25.04.2013, the Board had agreed to adopt a general policy of giving tuition fee waiver to all such employees who were desirous to upgrade their qualification subject to the condition that there was a positive recommendation from the head of the deptt. and pursuing higher studies would not be detrimental to the official duties.

The Technical & library Staff during meeting held with them on 8.1.2014 have again raised the issue of grant of benefit of 100% waiver off fee (Tuition + other fees) similar to faculty members. The staff was assured that the matter will be placed before the board for consideration in the next meeting.

It is proposed to allow a maximum number of one Technical Staff from each academic deptt. and one Ministerial Staff from the University to pursue higher education (B.Tech/M.Tech/Ph.D) at this University provided he/she meets the requisite qualification/experience and is selected for admission. Such a selected candidate who is a regular technical/ministerial staff of the University shall be provided full fee waiver except the examination fee.

Decision : The Board approved the full waiver of fee, except the examination fee to a maximum number of one technical staff from each academic department and one ministerial staff from the university to pursue higher education based on the seniority/length of service in DTU.

S. A. 12.1 : Approval of DTU Out-Reach Program.

The Board was informed that the University proposes to start DTU out-reach program exclusively for the poor people/weaker sections who could not pursue their higher education due to financial problems. Accordingly, a committee constituted by the Vice-Chancellor for the purpose of preparing a draft scheme of the program, opined that this program should be at par with NCVT & the beneficiaries trained by the DTU will be assessed by NCVT & further certificate will be issued by them. The program will be held at the central workshop of the Mechanical Engineering Department, where **Plumbing, Fitting, Turning and Welding** will be taught so that the individuals trained may be able to start and run their own business. This scheme will be greatly helpful in self-employment of the poor & weaker section.

The minimum qualification proposed is 8th passed with minimum intake of 10 and maximum intake of 20 students at the first instant. The selection criteria would be short listing of candidates through personal interaction and duration of all the courses will be 3 months. The program will be conducted on all working days between 6.00 p.m to 9.00 p.m.

Decision : The Board approved the above proposal.

S.A. 12.2 : Approval of new M.Tech Program in "Geoinformatics Applications in Security and Disaster Management".

The members of the Board of Management were informed that a proposal to start a multidisciplinary M.Tech Programme in "Geoinformatics Applications in Security and Disaster Management", to meet the increasing demand of trained engineers & scientists in the country for Disaster Management & Mitigation has been

received from the Department of Civil Engineering. Various organisations are involved for evolving suitable measures to prevent the disasters. This M.Tech program will be a unique one which will provide specialized training & education in security disaster mitigation and re-engineering of structures for prevention of disasters and reduction of risks.

Details of qualifications and other requirements for M.Tech program are as follows :

(a) Qualification/Eligibility Requirements : For M.Tech Program :

- (i) B.Tech (All branches of Engineering including Civil, Structural, Mechanical, Industrial, Chemical, Computer Science, Information Technology or equivalent, B. Arch. & B. Planning etc.)
- (ii) MBA or MCA or M.Sc. in Physics/Geophysics/Geology/Mathematics/ Environmental Sciences (with Maths in B.Sc.), Computer Science or equivalent.

Other requirements for M.Tech. Program and for Ph. D. in this area : As per DTU norms.

- (b) **Intake of Students :** 16 proposed with a maximum of up to 50% students from Civil Engineering background.
- (c) **Fellowship/Scholarship:** Institute/AICTE/MHRD fellowship, Scholarship from funding agency such as DST, Ministry of Agriculture, Ministry of Home Affairs, Govt. of India. ICCR & Internal agencies like UNESCO & UNDP, USMD, World Bank ADB are possible.
- (d) **Employment Opportunity:** there will be ample opportunities for the graduates passed out from this course to be employed in various Corporates, Civil Construction Companies, Research Organizations, Govt. Institutions, Insurance, Banking & Financial Institutions etc.

The broad curriculum to be covered for this course has also been prepared, which shall be upgraded after study of similar courses at IIT Roorkee, NIDM, ISRO etc.

Faculty : It is proposed to draw 50% faculty from the department of Civil and Environmental Engineering and the rest from different departments depending upon the subjects. A few faculty depending upon the load may have to be hired.

Geoinformatics Lab: A new Geospatial Lab will have to be developed, funding for which will have to be drawn from DTS, NDMA, NTRO etc. Until then the CAD Lab and the Geology Lab in the department of Civil Engineering will be used.

Being a new multidisciplinary M.Tech Program in Security and Disaster Management, the proposal is placed before the Board to accord approval in principle for implementation. It will be submitted for approval to the Academic Council after getting the recommendation of the BOS of the department.

Decision : The Board approved the proposal in principal with the condition that the recommendations of BOS of the deptt. be first obtained and thereafter the proposal be placed before the Academic Council for its approval.

S.A. 12.3 : Approval of Staff Structure proposed for different categories of staff working in DTU.

The board was informed that a committee headed by Pro Vice Chancellor was constituted to review the staff structure of erstwhile DCE employees other than faculty members and Academic Staff & Officers to make recommendations on the following:-

1. Change in nomenclature/designation
2. Up-gradation of the scales of pay
3. Creation of proper promotional avenues
4. Rationalization of the posts of Sr. Mechanic and Jr. Mechanic, as these posts are in-disproportion.
5. Any other matter that committee may like to add in the interest of the staff.

The reports submitted by the Committee is primarily mapping of erstwhile DCE employees into cadre structure of Delhi Technological University and therefore, it is necessary for the University to define its own cadre structure of Ministerial staff, Technical staff & Library staff so that such employees could also be incorporated in the DTU structure and further action could be taken in the matter. The Committee has suggested the following cadre structure and Pay Bands with GP for the Technical and Library staff:

(A) Technical Staff :

S.No.	Designation	PB & GP
1.	Lab. Attendant	PB-I (5200-20200) GP 1900
2.	Technical Assistant	PB-I (5200-20200) GP 2800
3.	Sr. Technical Assistant Gr.II	PB-II (9300-34800) GP 4200
4.	Sr. Technical Assistant Gr.I	PB-II (9300-34800) GP 4600
5.	Technical Officer	PB-II(9300-34800) GP 5400

(B) Computer Staff :

S.No.	Designation	PB & GP
1.	Data Entry Operator	PB-I (5200-20200) GP 2400
2.	Assistant Programmer	PB-II (9300-34800) GP 4200

Library Staff :

S.No.	Designation	PB & GP
1.	Library Attendant	PB I (5200-20200) GP 1900
2.	Library Information Assistant	PB I (5200-20200) GP 2800
3.	Semi Professional Assistant	PB II (9300-34800) GP 4200
4.	Professional Assistant	PB II (9300-34800) GP 4600
5.	Sr. Library & Information Officer	PB II (9300-34800) GP 4600

(C) **Ex-Cadre Officers and administrative staff :**

S.No.	Designation	PB & GP
1.	Junior Office Assistant	PB I (5200-20200) GP 1900
2.	Office Assistant	PB I (5200-20200) GP 2400
3.	Senior Office Assistant	PB II (9300-34800) GP 4200
4.	Section Officer	PB II (9300-34800) GP 4800

The matter was discussed with the Hon'ble Vice Chancellor. He was of the view that University should adopt Cadre structure recommended by the UGC. It was observed that UGC has not made any recommendation in respect of staff below the Cadre of Assistant Librarian for Library and the Assistant Registrar & Section Officer in administration. Further, no recommendation is available for the technical staff.

With a view to map the pay scales and to bring them at par with the recommendation of 6th pay commission, the following pay structure is proposed for different categories of staff :

Proposed Staff Structure for various categories of staff

S.No.	Technical	Library	Administrative	Computer	PB & GP
1.	Technical Officer	----	-----	-----	PB-II(9300-34800) GP 5400
2.	-----	----	Section Officer	-----	PB-II (9300-34800) GP 4800
3.	Sr. Technical Assistant Gr-I	Deputy Information Officer	-----	-----	PB-II (9300-34800) GP 4600
4.	Sr. Technical Assistant Gr-II	Professional Assistant	Sr. Office Assistant	Assistant Programmer	PB-II (9300-34800) GP 4200
5.	Technical Assistant	Semi Professional Assistant	-----	-----	PB-I (5200-20200) GP 2800
6.	Jr. Technical Assistant	Jr. Library Assistant	Office Assistant	Data Entry Operator	PB-I (5200-20200) GP 2400
7.	Lab Attendant*	Library Attendant*	Jr. Office Assistant	-----	PB-I (5200-20200) GP 1900

*To be outsourced

Further, to create better promotional avenue, the following is recommended by the committee.

1. The post of Caretaker (Lower Scale) & Caretaker (Higher Scale) are recommended to be designated as Office Assistant and Sr. Office Assistant respectively and merged with the posts of respective Cadres.
2. The post of Chief Store keeper, Store keeper & Assistant Store Keeper is recommended to designated as Sr. Office Assistant, Office Assistant, & Jr. Office Assistant respectively and merged with the posts of respective Cadres.
3. The post of Store Officer is recommended to be re-designated as Section Officer and merged with the Cadre of Section Officer.

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4. The post of Dy. Administrative Officer is recommended to be designated as Assistant Registrar in the scale of Pay of Rs. 15600-39100 with G.P. Rs. 5400 and merged with the Cadre of Assistant Registrar.

5. The post of Administrative Officer is recommended to be re-designated as Dy. Registrar in the scale of pay Rs. 15600-39100, G.P. 7600/- and merged with the Cadre of Dy. Registrar.

Since the Recruitment and promotion of the Technical Staff & Library Staff are not taking place for want of decision on Cadre structure to be adopted of the University, it has become necessary to define cadre structure of Ministerial staff, Technical Staff & Library Staff, so that, Recruitment Regulations could be prepared, got approved and vacant positions could be filled without further delay. Further, the erstwhile employees other than teaching and academic staff, who could not be considered for promotion after becoming Delhi Technological University, could also be considered for promotion after their absorption in Delhi Technological University or on getting the RRs, adopted by the University, approved by the Administrative Department for the erstwhile DCE employees.

Once the cadre structure is approved, RRs for the above non-teaching positions will be framed for DTU and the administrative department shall also be requested to approve the same from the retrospective date in particular library staff, so that they could be considered and given their long due promotions.

The proposed recommendations regarding pay scales along with nomenclature are placed before the Board for deliberations and subsequent implementation.

Decision : The Board deliberated on the proposed recommendations and approved the same.

Agenda 12.14 : Any other matter with the permission of the Chair.

As there was no "any other item" to be discussed, the meeting ended with a vote of thanks to the Chair.

The minutes are issued with the approval of the Chairman for circulation to the Hon'ble Members, who are requested to give their comments, if any, on these circulated minutes.


(Prof. A.K. Gupta)
Registrar

To

1. Pr. Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi.
2. Pr. Secretary to Hon'ble Chief Minister, Delhi Secretariat,
I.P. Estate, New Delhi.
3. Dr. M. M. Kutty, Principal Secretary, Finance, Govt. of NCT of Delhi
4. Sh. Rajender Kumar, Principal Secretary, TTE, Govt. of NCT of Delhi.
5. Prof. K. L. Chugh, Chairman, Emeritus ITC Ltd.
6. Prof. G. K. Mehta, Former Director, Nuclear Science Centre
7. Sh. J. V. Ramamurthy, President & Chief Operating Officer,
M/s. HCL Infosystems

8. Dr. Arbind Prasad, Director General, FICCI, Federation House,
1, Tansen Marg, New Delhi-110001
9. Sh. R. P Agrawal, Chairman, Board of Management
10. Prof. P. B. Sharma, Vice Chancellor, DTU
11. Prof. S. K. Garg , Pro Vice Chancellor, DTU
12. Prof. Naveen Kumar, Dean (IC), DTU
13. Prof. A. Trivedi, Dean (IRD), DTU
14. Prof. S. Maji, Head of Biotechnology Deptt., DTU
15. Sh. O. P. Shukla, COE, DTU
16. Registrar, DTU