



**DELHI TECHNOLOGICAL UNIVERSITY**  
(Formerly Delhi College of Engineering)  
Shahbad Daulatpur, Main Bawana Road, Delhi-42  
Academic-PG

F. No. 104-45/DTU/Acad.PG/M.Tech Circular/2021/114-121

Dated: 02/01/2024

**Notice**

**Subject Commencement of Classes**

The classes for Even Semester, AY 2023-24 in respect of all Post Graduate programs has already started from 01/01/2024. All HoD(s)/Coordinators are requested to adhere the following guidelines for smooth conduct and monitoring of classes: -

1. Students and Faculty time table is uploaded on Samarth Portal.
2. HoD(s) must ensure that class room time table is placed in time table jacket on front door of each class room.
3. HoD(s) will carry out regular inspection of the classes of their respective departments. The instance of any class not being engaged, must be reported to the Dean (Academic-PG).
4. HoDs are requested to direct all the faculty members to maintain the attendance record of the students and also direct Time Table incharges of their departments to upload time table on Samarth Portal.

*Rinku*  
02/01/2024  
Prof. Rinku Sharma  
Dean (Academic-PG)

F. No. 104-45/DTU/Acad.PG/M.Tech Circular/2021/114-121

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Copy to:

1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar for kind information to the Registrar, DTU.
3. All Deans, DTU.
4. COE, DTU.
5. All HoD(s): with a request to display on notice board, DTU.
6. Head CC, with a request to upload the same on academic (PG) portal on DTU website.
7. Mr. Piyush Vaish, KNM.
8. Case file

*Rinku*  
02/01/2024  
Prof. Rinku Sharma  
Dean (Academic-PG)