



# DELHI TECHNOLOGICAL UNIVERSITY

(formerly DELHI COLLEGE OF ENGINEERING)

Govt. of NCT of DELHI

Shahbad Daulatpur, Bawana Road, Delhi 110 042

DTU/USIP/01/2023-24/1244

Date: 18/7/23

## NOTICE

Delhi Technological University has launched **University Student Internship Program (USIP)** to engage DTU students in various activities of the university. The impetus of the program is to provide opportunity to expose students to real life environment and to help university in improving processes and outcome of the activities undertaken time to time. The student interns are required to work for eight hours a week including weekends and holidays, and will be paid Rs. 3500/- per month.

All Deans, Directors, HODs and Branch In-charges are requested to provide the requirement of student intern in terms of total number of interns and type of work to be assigned in the following format:

Name of the Department/office	Number of interns	Type of work*

\*1-Reports and Documentation preparation, 2-Analysis of Data, 3-Coordination and networking, 4-Preparation of speech/creative writing, 5-Website preparation management, 6-Operations and Monitoring of gadgets, appliances, 7-Event management, 8 – Admission Counseling, 9 - Other (please specify).

In view of the above all the Academic departments/Offices of Dean/Directors and Branch In-charges are requested to send their requirement to the undersigned for USIP interns **latest by 24/07/2023 (Monday), 5 PM**, so that the same may be forwarded to competent authority for approval. (Submit to IQAC office LW4TF3 )

*Neeta*

(Dr. Neeta Pandey)

(Coordinator, USIP)

Copy to:

1. PS to VC for kind information to Hon'ble Vice Chancellor, DTU.
2. Registrar, DTU for kind information.
3. All HODs, Deans, Directors and Branch In-charges with a request for bringing it to the notice of the students.
4. HOD CC with a request for uploading on DTU website.
5. USIP Records.

*Deva Nand*

Dr. Deva Nand

(Co-coordinator USIP)

