



Delhi Technological University

(Formerly Delhi College of Engineering)

Shahbad Daulatpur, Bawana Road, Delhi-110042

(Examination Branch)

F.216/Exam/Result/2023/ 8136

Dated: 13.12.2023

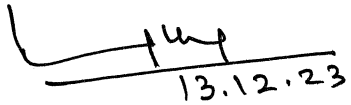
OFFICE ORDER

Subject: - Make – up Examination (Mid Term Examination & End Term Examination) – regarding.

1. This is the partial modification to Office Order No. F.216/Exam/Result/2023/4932, dated 24.08.2023, regarding Make – up Examination (Mid Term Examination & End Term Examination).
2. The Make-up Examination for Mid Term Examination & End Term Examination will be continued as per past practice & prevailing Regulations.
3. The schedule of Make – up Examination of Mid Term & End Term Examinations shall be as follows: -

S.No.	Activity	Time Line	Action by
1	Issue Notice for Make-up Examination	Prior to the last date of End Term Examination	Academic (UG/PG) Section
2.	Submission of Applications	Within 7 days from last date of End Term Examination	Students
3.	Scrutinizing & processing of Application & Issuance of permission for conduct of Make-up Examination.	Within 3 days from last date of submission of applications	Academic (UG/PG)
4.	Conduct of Make-up Examination.	Within 5 days from date of issuance of permission	Concerned HOD/Course Coordinator / faculty
5.	Evaluation of Answer book of Make-up Examination & uploading marks.	Within 2 days from the conduct of Make-up Examination	Concerned HOD/Course Coordinator / faculty

4. This issues with the approval of the Competent Authority.

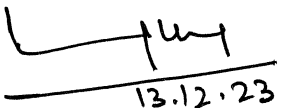

13.12.23
(DR. KAMAL PATHAK)
Controller of Examination

F.216/Exam/Result/2023/ 8136

Dated: 13.12.2023

Copy to: -

1. P.A. to V.C for kind information to the Hon'ble Vice Chancellor, DTU.
2. P.A. to Registrar, DTU for kind information to the Registrar, DTU.
3. All Deans/Heads of the Academic Department of DTU.
4. Guard File.


13.12.23
(DR. KAMAL PATHAK)
Controller of Examination