



# DELHI TECHNOLOGICAL UNIVERSITY

(Established by Govt. of Delhi vide Act 6 of 2009)  
(formerly Delhi College of Engineering)

## East Delhi Campus

Vivek Vihar, Phase-II, Delhi-110095

### MBA (IEV) Admissions 2022 Special Spot Round

#### Instructions for MBA IEV Admissions Special Spot Round 2022-24 (Offline Mode)

1. Special Spot Round of MBA (IEV) Admissions will be held on 2<sup>nd</sup> November 2022 (offline Mode)
2. All candidates who have applied are eligible to participate in Special Spot round and may report for the admissions as per the following schedule:

#### Schedule for Special Spot Round of MBA (IEV) Admissions on 2<sup>nd</sup> November 2022

Reporting Date & Time: 2.11.2022 (9:00-10:30 A.M.)

Venue: Seminar Hall, First Floor, Main Building, East Delhi Campus, DTU, Vivek Vihar Phase 2, 110095

3. Candidates are requested to proceed with online registration by visiting the DTU website till 1<sup>st</sup> November 2022. Registration can also be done on the spot. Such candidates are required to report before 10 am with the below mentioned documents. For candidates registering on the spot, the registration fee of Rs 1500 will be collected through a separate DD for Rs 1500 drawn in favor of "Registrar, DTU Admissions, East Delhi Campus" payable at New Delhi
4. Special Spot round of counselling is in OFFLINE Mode. Document Verification will be done between 9am -10:30 am. Final attendance will be taken at 10:30 am. Students will proceed for written exam at 11:00 am.
5. Candidates are required to report physically to the special spot round venue at the above-mentioned date and time.
6. The eligible candidates would be assessed based on the following criteria
  - a. Written Test (Case Study) – 50% Weightage
  - b. Qualifying Examination Marks – 50% Weightage.
7. The result would be announced on the same day.
8. **No Refund of Fee on withdrawal:** Candidates taking withdrawal after getting admission in the Special Spot round will not be refunded any fee. The last date for admission would be 22<sup>nd</sup> September, 2022 when the last spot round was held.
9. Below mentioned certificates/ documents are required to be presented by the candidate
  - a. Signed copy of filled up Application Form.
  - b. Two recent passport size photographs
  - c. Self-attested copies of Date of Birth proof / 10th certificate (needs to be verified from original).
  - d. Self-attested copy of all mark sheets and certificate of qualifying examination (Graduation) (needs to be verified from original).
  - e. Self-attested copy of Aadhaar card.
  - f. SC/ST/OBC-NCL/ Persons with disability Certificate(s)/EWS/SG/CW/KM whichever applicable, on the basis of which reservation is claimed.
  - g. The documents must be as per the formats given in the annexures of Admission Brochure 2022-24 and issued from an approved district authority (self-attested copy of the same needs to be verified with original)
  - h. Demand Draft of Rs 212700/- drawn in favor of "Registrar, DTU Admissions, East Delhi Campus" payable at New Delhi as annual fee

### Instructions to the Candidates

1. If a candidate is found ineligible at any stage before or after examination / declaration of result or during any stage of the program, his /her candidature / admission will be cancelled without any notice and suitable action shall be initiated against him /her including forfeiture of the fee.
2. The candidate seeking admission under reserved categories has to mandatorily produce the caste/category certificate in his/her name at the time of counselling. The certificate in the name of either of the parents (mother/father) or any other family member is not acceptable and the candidate will not be entitled even for provisional admission.
3. It is the sole responsibility of the candidate to prove his /her eligibility for claiming reservation under any of the reserved categories. A candidate who is offered a seat under reserved category /sub-category in any round of seat allotment and fails to produce appropriate document in support, his/her allotted seat will be cancelled and he /she shall be considered for allotment in GENERAL (GN) category in subsequent rounds on submission of a written request by the candidate to university in this regard, subject to eligibility, availability of vacant seats and his/ her merit. University reserves the right to accept or reject such requests.
4. Upon payment of Admission fees, the candidate will be granted provisional admission. Admission is subject to the verification of the original documents. The original documents will be returned to the students after verification.



Chairperson  
MBA(IEV) Admissions 2022-24