

REMINDER-I



**DELHI TECHNOLOGICAL UNIVERSITY**  
(Formerly Delhi College of Engineering)  
Shahbad Daulatpur, Main Bawana Road, Delhi-42

F.No. 104-45/Acad-PG/M.Tech.Circular/2021 | 2326-32


Dated: 14 .03.2022

**CIRCULAR**

All the HoD(s) are hereby requested to instruct the M.Tech. students of their respective department to mark the attendance in the Departmental Attendance Register.

Further, for the purpose of claiming fellowship, their attendance record alongwith their leave record i.e., leave already availed in the Year and leave availed in the month for which fellowship claimed should reach the Academic-PG office upto 5<sup>th</sup> day of every month.

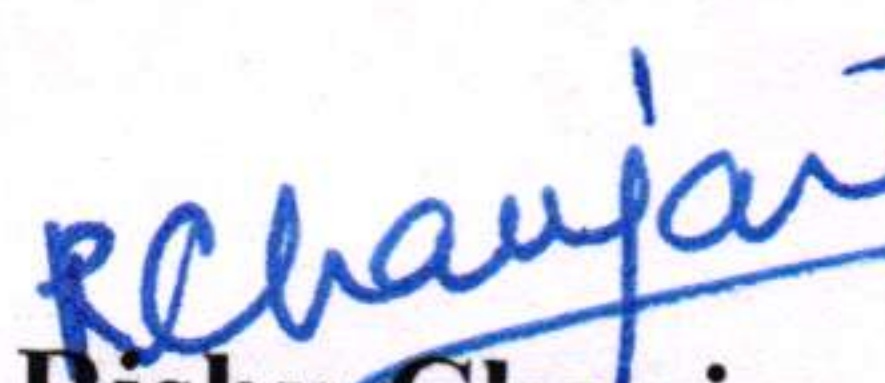
This issues with the approval of the Competent Authority.

  
**Prof. Suresh C. Sharma**  
Dean (Academic-PG)

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Copy to the following for information:

Dated: 14 .03.2022

1. PA to VC for kind information of the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar for kind information of the Registrar, DTU.
3. Dean (Academic-PG), DTU.
4. All HOD(s) with a request to disseminate the information to the student of their respective department.
5. Head (CC) with a request to upload on the DTU website.
6. Guard file
7. Case file

  
**Prof. Rishu Chaujar**  
Associate Dean (Academic-PG)

