Circular

It has been observed that on many occasions file(s)/document(s) have been asked from the Vigilance branch by the other branches of DTU for references in a very casual manner.

Since all the records in the Vigilance branch are of sensitive nature and files containing vital data, therefore in order to maintain secrecy of such data, it has now been decided that henceforth, no file(s)/document(s) from the Vigilance shall be given to any branch of DTU without the approval of the Registrar.

It is further decided that any branch that need any specific file(s)/document(s) from the Vigilance branch shall require to give request in writing to the Vigilance branch mentioning therein the purpose for which the file(s)/document(s) are being required. The requisite file(s)/document(s) will be provided only after the approval of the Registrar.

This issues with the prior approval of the Competent Authority.

(Prof.Samsher)
Registrar

Copy for information to-
1. PA to Hon'ble VC
2. PA to Registrar
3. All Deans/HoDs.
4. Controller of Finance/Controller of Examination/Chief Vigilance Officer/Chief Operating Officer.
5. All Branch In-charges.