



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009
GOVERNMENT OF NCT OF DELHI
SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042

No F.1/2-805/2019/Estt./DTU/2880


Dated 16/12/2021

CIRCULAR

This is in continuation to the earlier circular No. F.1/2-805/2019/Estt./DTU/2766 dated 01.12.2021, regarding Employees Provident Funds Scheme, 1952 (Paragraph 34 & 54) & Employees Pension Scheme, 1995 (Paragraph 24) of EPFO. A Declaration form –**FORM No. 11** is required to submit by a person taking up employment in any establishment on which EPF scheme, 1952 and or EPS, 1995 is applicable. Form 11 is also available on EPFO website.

In compliance to this, all contractual employees are once again directed to submit FORM No 11 along with the required documents in Establishment Branch, latest by **20th December, 2021.**

This issues with the approval of the Competent Authority.



(Dr. R. Kaushik)
Dy. Registrar(Estt.)

Encl: Form 11 of EPFO

No F.1/2-805/2019/Estt./DTU/2880
Copy to:

Dated 16/12/2021

1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. PA to Registrar for kind information to the Registrar, DTU.
3. All Deans/HoDs/Branch-in-charges (for circulation among all the contractual employees of the Department concerned).
4. Head, Computer Centre, DTU to upload on University website.
5. Guard file.


(Praveen Kumar Babloo)
Section Officer (Estt.)

39/C

EMPLOYEES' PROVIDENT FUND ORGANISATION
Employees' Provident Funds Scheme, 1952 (Paragraph 34 & 57) &
Employees' Pension Scheme, 1995 (Paragraph 24)

(Declaration by a person taking up employment in any establishment on which EPF Scheme, 1952 and /or EPS, 1995 is applicable)

1	Name of the member	
2	Father's Name <input type="checkbox"/> Spouse's Name <input type="checkbox"/> (Please tick whichever is applicable)	
3	Date of Birth: (DD / MM / YYYY)	
4	Gender: (Male/Female/Transgender)	
5	Marital Status (Married/Unmarried/Widow/Widower/Divorce)	
6	(a) Email ID: (b) Mobile No.:	
7	Whether earlier a member of Employees' Provident Fund Scheme, 1952	Yes / No
8	Whether earlier a member of Employees' Pension Scheme, 1995	Yes / No
Previous employment details: [if Yes to 7 AND/OR 8 above]		
a) Universal Account Number:		
b) Previous PF Account Number:		
9	c) Date of exit from previous employment: (DD/MM/YYYY)	
d) Scheme Certificate No. (if issued)		
e) Pension Payment Order (PPO) No. (if issued)		
a) International Worker:		Yes / No
b) If yes, state country of origin (India/Name of other country) :		
10	c) Passport No.	
d) Validity of passport [(DD/MM/YYYY) to (DD/MM/YYYY)]		
KYC Details: (attach self attested copies of following KYCs)		
11	a) Bank Account No. & IFS Code	
b) AADHAR Number		
c) Permanent Account Number (PAN), if available		

UNDERTAKING

- 1) Certified that the particulars are true to the best of my knowledge.
- 2) I authorize EPFO to use my Aadhar for verification/authentication/eKYC purpose for service delivery.
- 3) Kindly transfer the funds and service details, if applicable, from the previous PF account as declared above to the present P.F. Account. (The transfer would be possible only if the identified KYC detail approved by previous employer has been verified by present employer using his Digital Signature Certificate)
- 4) In case of changes in above details, the same will be intimated to employer at the earliest.

Date:
Place:

Signature of Member

DECLARATION BY PRESENT EMPLOYER

- A. The member Mr./Ms./Mrs. has joined on and has been allotted PF Number
- B. In case the person was earlier not a member of EPF Scheme, 1952 and EPS, 1995:
 - (Post allotment of UAN) The UAN allotted for the member is
 - Please Tick the Appropriate Option:
The KYC details of the above member in the UAN database
Have not been uploaded
Have been uploaded but not approved
Have been uploaded and approved with: DSC
- C. In case the person was earlier a member of EPF Scheme, 1952 and EPS, 1995:
 - The above PF Account number/UAN of the member as mentioned in (A) above has been tagged with his/her UAN/Previous Member ID as declared by member.
 - Please Tick the Appropriate Option:-
The KYC details of the above member in the UAN database have been approved with Digital Signature Certificate and transfer request has been generated on portal.
As the DSC of establishment are not registered with EPFO, the member has been informed to file physical claim (Form-11) for transfer of funds from his previous establishment.

Date:

Signature of Employer with Seal of Establishment