



**DELHI TECHNOLOGICAL UNIVERSITY**  
(Formerly Delhi College of Engineering)  
Shahbad Daultapur, Main Bawana Road, Delhi-42  
**EXAMINATION DEPARTMENT**

F.No. DTU/Examination/019/2020-21/3865.

Date : 15.09.2020

**NOTICE**

**Subject: Updating & Recording the Marks of Class Tests 1,2&3; Surprise Tests 1&2 and Innovative Work (Small Project, Startup Idea, Collaborative Projects etc) pertaining to ETE, MTE & PRE components respectively of various Courses for Continuous Assessment during the Odd Semester of Academic Year 2020-2021.**

1. This is in continuation to Office Order bearing No. DTU/Examination/40/2020/O/46 dated 02.08.2020 and Notification no. DTU/Examination/40/2020/O/47 dated 17.08.2020 (copy enclosed).
2. In order to Update & Record the Marks of Class Tests 1,2&3; Surprise Tests 1&2 and Innovative Work (Small Project, Startup Idea, Collaborative Projects etc) pertaining to ETE, MTE & PRE components respectively of various Courses for Continuous Assessment during the Odd Semester of Academic Year 2020-2021, faculty members are required to do the following:

2.1. Download the excel template applicable to course(s) taught by the faculty member from the link given below:

i.	Courses with Practical Component	<a href="http://exam.dtu.ac.in/Notices/temp1.xlsx">http://exam.dtu.ac.in/Notices/temp1.xlsx</a>
ii.	Courses without Practical Component	<a href="http://exam.dtu.ac.in/Notices/temp2.xlsx">http://exam.dtu.ac.in/Notices/temp2.xlsx</a>
iii.	Courses having only Practical Component	<a href="http://exam.dtu.ac.in/Notices/temp3.xlsx">http://exam.dtu.ac.in/Notices/temp3.xlsx</a>


2.2. Download the list of students from the faculty portal ([https://cumsdtu.in/staff\\_dtu](https://cumsdtu.in/staff_dtu)) of ERP.

2.3. Copy and paste the list of students into 'Excel template' downloaded (as per Para 2.1) and update the marks in the downloaded excel sheet.

2.4. Keep a copy of the marks entered for record and reference.

The excel template contains the formula for automatically calculating the total ETE, PRE & STE components as per the mechanism prescribed in the Office Order dated 02.08.2020 mentioned under Para no. 1.

3. At the end of semester, faculty members are required to upload the CWS, MTE,,PRS,,STS, PRE, STE, and ETE components into the ERP Portal.

  
15.09.2020  
**Kamal Pathak**  
(Controller of Examinations)




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Date: 15.09.2020

**Copy to :**

1. PA to VC for kind information to the Hon'ble Vice Chancellor, DTU.
2. Registrar, DTU.
3. Dean Acad (UG/PG).
4. All HODs with a request to inform all faculties.
5. Incharge (Secrecy)/Incharge(C&E).
6. Head (CC)/KNM with a request to upload the information on University Website.
7. Guard File.

  
15/09  
**Madhukar**  
**OIC(Results)**



DELHI TECHNOLOGICAL UNIVERSITY  
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Shahbad Daultapur, Main Bawana Road, Delhi-42  
EXAMINATION BRANCH

No.- DTU/Examination/40/2020/O/47

Dated: 17.08.2020

**NOTICE**

**Subject: Schedule of Continuous Assessment and Evaluation in  
Odd Semester of Academic Year 2020-21**

In pursuance of notification no. No.- DTU/Examination/40/2020/O/46 dated 02.08.2020 (copy enclosed) on the assessment and evaluation of courses of all programmes in Odd Semester of Academic Year 2020-21, the schedule of various activities related to continuous assessment and evaluation of the courses registered by the students of all programmes will be as follows :

S.No.	Assessment Activity	Date	
1	Surprise Tests I & II	On any working day without prior information to the Students	
2	Submission of Proposal of Innovative Work* to the concerned faculty for MTE component for courses having ETE	31-08-2020	
3	Submission of Proposal of Innovative Practical Work* to the concerned faculty for PRS component for courses having PRE	31-08-2020	
4	Class Test - I & Practical Test - I (On any working day with prior information to the Students)	Between 07-09-2020 & 18-09-2020	Online Submission of Marks : 25-09-2020
5	1 <sup>st</sup> Review of Innovative Work* for MTE components for courses having MTE	30-09-2020	
6	1 <sup>st</sup> Review of Innovative Practical Work* for PRS components for courses having PRE	30-09-2020	
7	Class Test - II & Practical Test - II (On any working day with prior information to the Students)	Between 12-10-2020 to 23-10-2020	Online Submission of Marks : 30-10-2020
8	Submission & Evaluation of Innovative Work* for MTE component for courses having MTE	Between 09-11-2020 to 20-11-2020	Online Submission of Marks : 27-11-2020
9	Submission & Evaluation of Innovative Practical Work* for PRS component for courses having PRE	20-11-2020	27-11-2020
10	Class Test - III & Practical Test - III (On any working day with prior information to the Students)	Between 16-11-2020 to 27-11-2020	Online Submission of Marks 04-12-2020
11	Online Submission of Marks of All Components of Evaluation	04-12-2020	
12	Online Submission of Grades to Examination Branch by Course Coordinators	11-12-2020	

\* Innovative Work in the form of Small Project, Startup Idea, Collaborative Projects, Automation, Simulation, Case Study, Solutions to Real Time Social, Economic and Technical problems etc. (Group of maximum 2 students).

Faculty may download the excel file with the list of students from the faculty portal and enter marks of all the tests. The same file may be used for compilation of CWS, MTE, PRS/STS, ETE and PRE/STE for uploading into ERP.

This issues with approval of Competent Authority.

17.08.20  
(Kamal Pathak)

Controller of Examination

No.- DTU/Examination/40/2020/O/47

Dated: 17.08.2020

Copy to:-

1. PA to VC for kind information to Hon'ble Vice Chancellor
2. Dean (Acad-UG/PG)
3. All HODs with a request to direct the faculty members of the deptt. adhere to the above schedule.
4. Guard File

17.08.20  
(Kamal Pathak)

Controller of Examination



# DELHI TECHNOLOGICAL UNIVERSITY

(Formerly Delhi College of Engineering)  
Shahbad Daulatpur, Main Bawana Road, Delhi-42

## EXAMINATION BRANCH

No.- DTU/Examination/40/2020/O/46

Dated: 02.08.2020

### OFFICE ORDER

#### Subject: Assessment and Evaluation of the Courses registered by the Students of all Programmes in Odd Semester of Academic Year 2020-21

The Academic Council in its 24<sup>th</sup> meeting vide item no. 24.4 has approved the following method of assessment and evaluation of the courses registered by the students of all Programmes in Odd Semester of Academic Year 2020-21:

1. The evaluation of courses comprises of various components like CWS, PRS/STS, MTE, ETE and PRE/STE. Out of these, the components like CWS and PRS/STS will be assessed by the respective teachers as per past practice only.
2. It is anticipated that it may not be possible for the university to conduct MTE and ETE with physical presence of students. These two components together have a weightage of 60% (for courses having practical component) and 75% (for courses not having practical component) in the evaluation process.
3. The evaluation pertaining to MTE and ETE components may be replaced through continuous evaluation as per the following table:

S.No.	Evaluation Component	Assessment	Courses with Practical Component		Courses without Practical Component	
			Weightage / Marks		Weightage / Marks	
1	MTE	1 Innovative Work in the form of Small Project, Startup Idea, Collaborative Projects, Automation, Simulation, Case study, Solutions to Real time social, economic and technical problems etc. (group of maximum 2 students)	20 x 1	20	25 x 1	25
2	ETE	3 Class Tests after every 4 weeks. Best 2 will be considered for evaluation.	15 x 2	30	20 x 2	40
3		2 Surprise Tests in the form of Quizzes, Short Answer Questions, MCQs, Open Ended/Essay Questions, etc. Better of the two will be considered for evaluation.	10 x 1	10	10 x 1	10
Maximum Marks				60		75

4. For internal assessment component i.e. PRS of the Courses like Engineering Graphics, Workshop Practice and FECs like Physical Education, Sports, Yoga, Music, etc. bearing practical components only, Lab Incharges/Instructors shall make due arrangements for conduct of practical/activity by the students in small groups **maintaining due social distancing and other measures for the safety of all.**

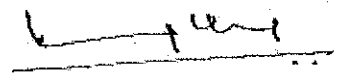
Aternately, the experiments/activities may be conducted online. The Lab Incharges/Instructors shall develop virtual labs/sessions comprising of simulations/videos for the experiments/activities to be carried out in the labs during the semester. **The HODs/FECs Coordinator shall ensure that all such virtual labs/activities are ready by 31<sup>st</sup> August, 2020.**

The evaluation of PRS shall be done as per following table:

S.No.	Assessment	Evaluation of PRS	
		Weightage /	Marks
1	3 Practical Tests/Presentation /Group Discussion/ Case Studies/Quizzes/Game type activities after every 4 weeks. Best 2 will be considered for evaluation.	15 x 2	30
2	1 Innovative Practical Work in the form of Small Project, Lab/Task based Simulation/ Automation, Collaborative Projects etc. (group of max 2 students)	20 x 1	20
	<b>Maximum Marks</b>		50

5. For the evaluation of PRE (weightage/marks: 50), the Presentation/Viva -Voce Examinations may be conducted through Video Conferencing using Google, Skype, Microsoft Technologies or any other reliable and mutually convenient technology.

This issues with approval of competent authority.

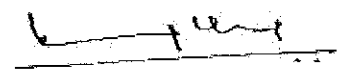
  
 (Kamal Pathak)  
 Controller of Examination

No.- DTU/Examination//2020/O/46

Dated: 31.07.2020

Copy to:-

1. PA to VC for kind information to Hon'ble Vice Chancellor
2. Dean (Acad-UG/PG)
3. All HODs
4. Guard File

  
 (Kamal Pathak)  
 Controller of Examination