



# DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009

(Formerly Delhi College of Engineering)

SHAHBAD DAULATPUR, BAWANA ROAD, DELHI – 110042

## **OFFICE OF DEAN (OUTREACH EXTENSION & ACTIVITIES)**

Date: 23.04.20

### **NOTICE**

To

All HoD  
DTU

**Sub : Initiation of Online Lecture/Training Program / Webinar**

All are informed that an online meeting was held with Hon'ble VC regarding activities of the Centre for Extension and Field Outreach Program. Due to Corona virus and declaration of complete lockdown, all activities which were to be performed physically by the Centre came to standstill. Therefore, it is felt that all such activities may be converted in online activity as much as possible.

In this regard a proposal was made to Hon'ble VC by the office Dean (OEA), which was approved by Hon'able VC through email dated 23.4.2020, for conducting Online Lecture/Training Program / Webinar for working professionals and students. The approval includes:

1. The online program may be of minimum one hour and maximum two hours in a day, if topic cannot be covered in one session than session can be extended to other day but not more than 2 days. The topic must be designed in such a way that after completing the session participants may develop some skill.
2. The resource person for the online training can be any interested faculty of any academic Department of DTU/ NITs/IITs/ foreign faculty etc, researcher and expert from field/ industries form India and abroad.
3. For conducting this online training program, resource persons from India shall be paid as per DTU norms i.e. Rs 2,000/- per hour. Resource person from foreign shall be paid @ 100 USD per hour.
4. For conductance of such training program one official from Centre for Extension and field Outreach Program (or any other staff from DTU) may also be appointed who shall be working for managing and dealing with online data, registration of participants etc and shall be working as administrator during the online session. He/she shall also be paid a sum of @ Rs 350/- per hour maximum @ Rs. 750/- per day having maximum ceiling of Rs. 10,000/- per month.

5. A Certificate for participating in online training program shall be given to all participants. Certificate will be send online and after lockdown period hard copy may be collected from Dean (OEA) office.
6. Initially the training program may be started for academic engineering subjects. However, on the basis of success, demand and availability of resources, later it may include training program on Yoga, Meditation and other likewise subjects.
7. In the beginning it is started specially during lock down period, however, if participants show their keen interest and enthusiasm in such training programs, this may continue as a regular feature and program to be done through Centre for Extension and Field Outreach in future also which may bring better results.

The approval is given from retrospective date i.e. 11.4.2020.

Therefore, it is intimated that all such faculty members who are interested in taking such online classes for working professionals and students alike, may submit their Topic, Target Group, Date, Time and any other relevant information for conducting the classes to the undersigned on email address **adeanoutreach@dtu.ac.in**.

**(Prof. Amit Srivastava)**  
**Associate Dean – OEA**

Copy to

- (1) PS to VC for information to Hon'able VC (Through Email)
- (2) Registrar (Through Email)
- (3) Dean (OEA) (Through Email)
- (4) COE (Through Email)
- (5) All faculty member through HoD concerned (Through Email)
- (6) HoD (CC) to upload at website