



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009

(FORMERLY DELHI COLLEGE OF ENGINEERING)

BAWANA ROAD, DELHI-110042

No. F.DTU/Rectt./CoF/EDP/2017

Dated: 19.06.2017

RECRUITMENT TO THE POST OF EDP MANAGER

Delhi Technological University is a reputed teaching cum research University engaged in education, research, technology incubation, product innovation and extension work in Applied Sciences, Engineering, Management & allied areas and committed to foster excellence. The University invites applications to fill up the post of EDP Manager by direct mode of recruitment:-

S. No.	Name of Post	Total no. of posts	Pay Band with Grade Pay	Mode of Recruitment
1	EDP Manager	01 (UR)	PB-III Rs. 15600- 39100, Grade pay 7600	By direct recruitment /Deputation

Eligibility Conditions

1.	Educational and other qualification required for direct recruits	<p><u>Essential:</u></p> <p>A) (i) Master's Degree in Computer Application or Computer Science or Master of Technology (with specialization in Computer Application) or Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology from a recognized University; and</p> <p>(ii) Eight years' experience of electronics data processing work in Central Govt./State Govts. Or Union Territories or Universities or Recognized Research Institutes or Public Sector Undertaking or Semi-Govt. or Autonomous or Statutory organisations/ institutions out of which at least four years' experience in design, development or organising computerised information storage and retrieval system having worked in UNIX or WINDOW Networking, WINDOWS, Relational Data Base Management System (Oracle 7 or higher version) environment and development and development tools like C, C++ and visual C++.</p> <p>OR</p> <p>B.(i) Bachelors Degree in Computer Application or Computer Science or Degree in Electronics and Electronics and Communication Engineering from a recognised University; and</p>
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		(ii) Ten years' experience of electronic data processing work in Central Govt./State Govts. Or Union Territories or Universities or Recognized Research Institutes or Public Sector Undertaking or Semi-Govt. or Autonomous or Statutory Organisations/ institutions, out of which at least five years experience in design, development or organising, computerised information storage and retrieval system having worked in UNIX or WINDOW Networking, WINDOWS, Relational Data Base Management System (Oracle 7 or higher version, environment and development tools like C, C++ and visual C++.
2.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation to be made	For Deputation (including short term contact): Officers of the Central Government or State Government or Universities or recognised Research Institutes or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations- (A) (i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3, Rs. 15600-39,100 plus grade pay of Rs. 6600 or equivalent in the parent cadre or department; and (B) possessing the educational qualifications and experience prescribed for direct recruits under column(7). (The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputations shall not be eligible for consideration for appointment on deputation.)
3.	Age limit for Direct recruits, For Deputation	50 Years, 56 Years

General Instructions

- i. The candidate must be a citizen of India.
- ii. Prescribed application form can be downloaded from the University's website www.dtu.ac.in.
- iii. Application Form must be accompanied by a demand draft of Rs.1000/- drawn in favour of "Registrar, Delhi Technological University", payable at Delhi. No other mode of payment will be accepted by the University. Only in case of direct recruitment. No fee in case of deputation.
- iv. Candidates must write their Name, Name of post applied and Contact Number on the back side of demand draft.
- v. Application Form must also be accompanied by attested copies of Educational & Professional Qualifications and Experience etc.
- vi. If a grade point system is adopted, the CGPA will be converted to equivalent marks and minimum CGPA shall be 6.25 in the scale of 10.
- vii. If the Grade Point System is adopted, the CGPA will be converted into equivalent marks as given below:

Grade Point	% of marks
6.25	55
6.75	60
7.25	65
7.75	70
8.25	75

- viii. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment. In case of large number of applicants, University reserves the right to short-listing applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated and no claim for refund of fee shall be entertained in any case.
- ix. The University reserves the right to fill or not to fill the post advertised no correspondence whatever will be entertained from the candidates regarding postal delays, conduct and result of interview and reason for not being called for interview.
- x. Application must be sent in the prescribed format only.
- xi. The Educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
- xii. All columns must be filled in the application form. No column should be left blank, instead it should be marked "N.A." wherever not applicable.
- xiii. The persons already in employment in Government Department/Autonomous Bodies/Universities under Central/State Government should apply through proper channel.
- xiv. The persons working in private organization, claiming previous experience of working in Government Department/Autonomous Bodies/Universities under Central/State Government on regular basis, should enclose a certificate from that Govt. organization stating no vigilance or disciplinary case was pending or contemplated against them. Failure to provide the same shall make them ineligible for consideration to the post.
- xv. Incomplete/unsigned application/application without photograph/ application not in prescribed perform and those received after closing date or without requisite fees in the form of demand draft shall be rejected and no claim for refund of fee shall be entertained in any case.
- xvi. Candidates must ensure that their application must reach the University well in time. The University will not be responsible for any postal delay or loss.
- xvii. No TA/DA in connection with the submission of application form or appearing in the interview will be paid to the candidate.
- xviii. If the qualification possessed by the candidate is equivalent, then the authority (with number and date) under which it has been so treated must be indicated and its copy may also be attached.
- xix. No documents will be accepted or considered by the University after submission of application form by the candidate and no subsequent request for its change will be considered or granted.
- xx. Any dispute with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.

The complete application, on the prescribed form, duly filled in alongwith all the desired documents and requisite fees should be submitted in the University campus at the Reception Counter, Administrative Block on any working day **OR** sent by post so as to reach the Registrar, Delhi Technological University, Shahbad Daultpur, Bawana Road, Delhi-110042 **latest by 04.08.2017 at 05.00 p.m.** (In case the closing date happens to be a public holiday the next working day will be the last date for receiving of applications). **The University will not be responsible for any postal delay or loss.**

Registrar